

**VILLAGE OF
ADDISON

BUDGET AND
FINANCIAL PLAN**

MAY 1, 2022 – APRIL 30, 2023

WHERE IS ADDISON?

The Village of Addison is located approximately 25 miles west of downtown Chicago in Du Page County,



VILLAGE OF ADDISON, ILLINOIS

2022-2023 ANNUAL BUDGET AND FINANCIAL PLAN MAY 1, 2022 - APRIL 30, 2023

Prepared By:

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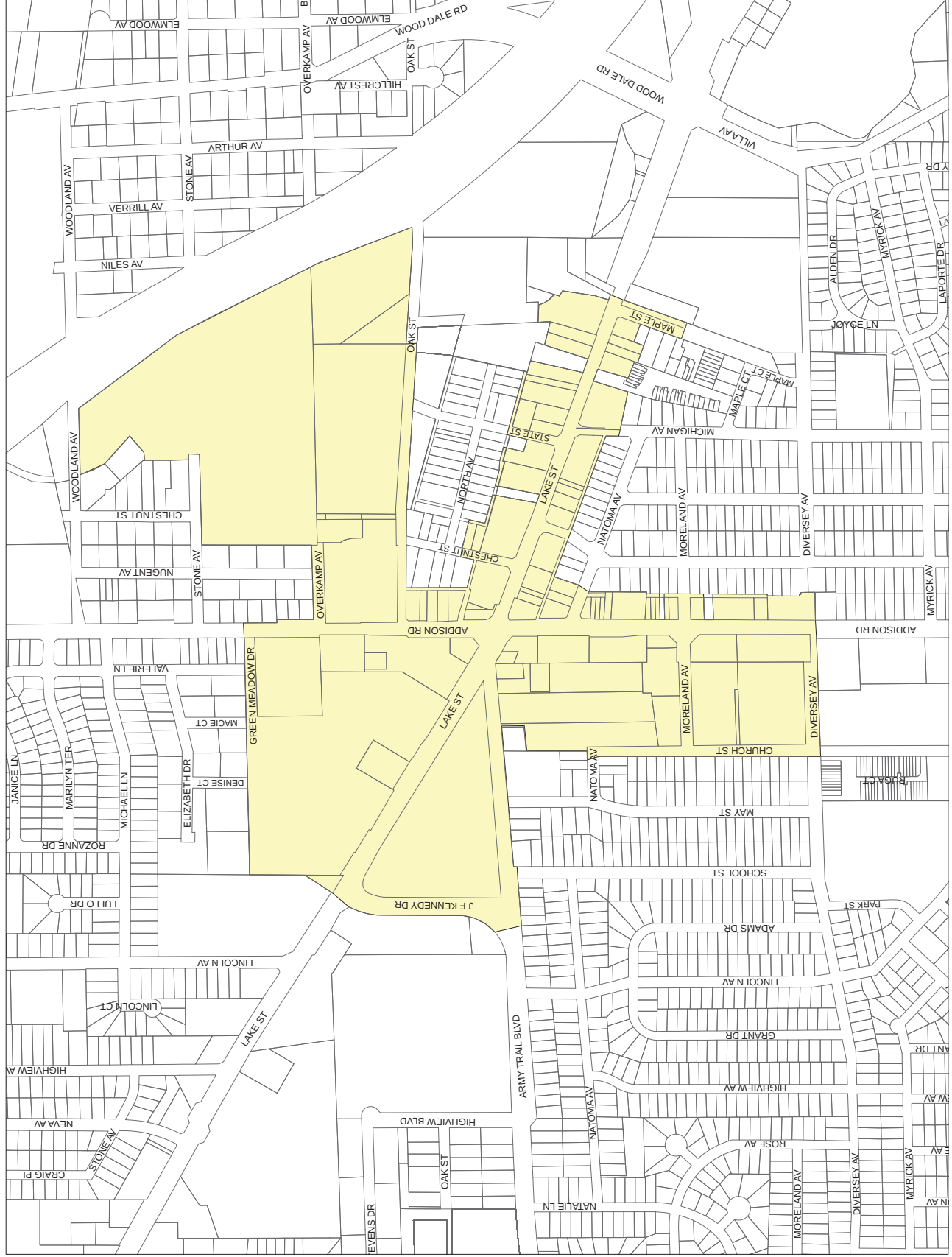
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ACTIVE VILLAGE OF ADDISON TIF DISTRICTS

Town Center TIF 2006 - 2029



VILLAGE OFFICIALS



Village of Addison Board of Trustees:

Front row left to right: Deputy Mayor Thomas Hundley, Mayor Richard Veenstra, Village Clerk Lucille Zuccherro and Trustee Cathy Kluczny

Back row left to right: Trustee Sam Nasti, Trustee Dawn O'Brien, Trustee William Lynch, and Trustee Jay DelRosario

VILLAGE ATTORNEY

Robbins Schwartz

ADMINISTRATIVE

Joseph Maranowicz
Michael Crandall
Roseanne M. Benson
Rick Federighi
Timothy Hayden
Donald Weiss
Donald Pinson
James Crotty

Village Manager
Director of Community Development
Finance Director/Treasurer
Director of Public Works
Director of Police
Director of Community Relations
Director of HR/Risk Management
Director of Buildings and Grounds



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Village of Addison
Illinois**

For the Fiscal Year Beginning

May 01, 2021

Christopher P. Morill

Executive Director

PURPOSE

This budget represents the Village's plan for allocating resources. These resources include time, manpower, and money and are allocated to accomplish the planned objectives set forth in the strategic plan. The budget document is a planning, control, and measurement tool of the Village. It is a multi-year comprehensive financial plan adopted annually by the Village board, with a fiscal year starting on May 1st and ending on April 30th.

The budget calendar identifies the timing, responsibility, and duration of the budget process. Generally, the budget process begins in December and the budget is adopted in April. Once adopted, the control and measurement process of budget administration continues until fiscal year end, at which time, the external independent annual audit provides a review of the Village's budget performance. Therefore, the true budget process does not end when the budget is adopted, but is a year-round concern of the Village Board and staff.

COMMUNITY PROFILE

Key Statistics

GOVERNMENT

Incorporated October 6, 1884

Home Rule Status effective January 1, 1974

The Village is a home-rule municipality governed by a seven-member board consisting of six Trustees and a Mayor. The board is elected as provided by law and serves four-year overlapping terms.

The Mayor, with approval of the Village Board, appoints the Village Manager, Treasurer, and Director of Police.

The Village employs 241 full-time employees in 15 operating departments: Administration, Finance, Community Relations, Building & Grounds, Police, Henry Hyde Resource Center, Consolidated Dispatch Center, Community Development, Electrical & Forestry, Street, Water, Sewer, Water Pollution Control, Fleet Services, and Information Technology.

In addition, the Village has the following advisory commissions that advise the Board on various issues and proposals under review. The Mayor, with the consent of the Board of Trustees, appoints members to the commissions.

Advisory Liquor	Historical
Blood Bank	Planning & Zoning
Citizens Advisory	Police
Civilian Review Board	Police Pension Board
Commercial & Industrial	Senior Citizens
Cultural Arts Development	Special Events

The Village also operates one (1) public access cable television station and televises all Board and Board chaired committee meetings, in addition to airing board meetings of other taxing bodies.

Village Website: www.AddisonAdvantage.org

Election – April 6, 2021

Number of Registered Voters	19,050
Number of Votes Cast in Last Municipal Election	2,544

Village Bond Rating

Fitch IBCA	AA+
Standard & Poor's	AA

Fire ISO Rating: 2

DEMOGRAPHICS (2020 Census)

The Village is comprised of 9.8 square miles.

The Village is located in DuPage County, approximately 25 miles west of the Chicago loop business district and 14 miles southwest of O'Hare International Airport (a 20-minute drive by expressway). The Village is home to the second largest industrial park acreage by municipality in the Chicagoland area. Adjacent to the Village, to the north are the communities of Wood Dale and Itasca; to the east is Elmhurst; to the south are Villa Park and Lombard; to the west is Bloomingdale and Glendale Heights.

Weather Conditions (e)

Average Winter	26.4° F	-3.11° C
Average Summer	71.8° F	22.11° C
Average Annual Rainfall	38.5 In.	97.80 cm
Average Annual Snowfall	34.5 In.	87.50 cm

Population (a)

1970	24,482
1980	29,759
1990	32,053
2000	35,914
2007 (Special Census)	36,946
2010	36,942
2020	35,702

Ethnic Makeup (a)

White	14,710	41.2%
Hispanic or Latino	16,285	45.6%
Black or African American	1,166	3.3%
Asian	2,867	8.0%
Other	674	1.9%

Age Cohorts and Median Age (a)

Under 19 years	10,005	27.1%
20 to 34 years	7,719	20.9%
35 to 49 years	7,390	20.1%
50 to 64 years	6,546	17.7%
65 to 79 years	4,026	10.9%
80 years or over	1,210	3.3%
Median Age		36.2 years

Various taxes:

Sales Tax	8.25% (1/1/22)
Telecommunications Tax	6%
Utility Tax	None at this time
Cannabis Retailers Occupation Tax	3% (eff. 7/1/20)

COMMUNITY PROFILE

Key Statistics (Cont'd)

DEMOGRAPHICS continued

Other Household and Resident Data (c)

Total Households	11,639
Median Household Income	\$ 66,410
Median Age	36.2
% of population over 65	14.2%
Unemployment Percentage	9.0%

Home Value (c)

Median Home Value	\$ 265,489

Property Value (b)

Total Property Value (2020)	\$3,964,571,842
Equal. Assessed Valuation (.33%)	1,308,308,708

EAV Breakdown by Type of Property

	2020 EAV	% of Total
Residential	\$ 780,233,080	59.64%
Industrial	388,769,970	29.72%
Commercial	138,879,077	10.61%
Railroads & Farms	426,581	0.03%
	<u>\$ 1,308,308,708</u>	<u>100.00%</u>

Other

Miles of Street	96
Water information:	
Miles of Water Mains	171
Daily Pumping Capacity	9.58 million gals
Average Daily Pumpage	3.29 million gals
Water supplied through DuPage Water Commission	
Sewer Information:	
Miles of Sewer	7.85miles combined sewer 120.0 miles sanitary sewer 73.0 miles storm sewer
Daily Treatment Capacity	8.5 million gals
Average Daily Treatment	5.71 million gals
Total Gallons Treated	2.10 billion gals

Number of Schools	
Elementary Schools	7
Junior High School	1
High School	1
Trade & Technical	2
Community College	1
Number of Parks and Playgrounds, including Pools	24
Number of Libraries	1
# of items in collection - physical	139,590
# of items in collection – digital	1,071,901
Number of Fire Stations	3
Number of Banks and Savings & Loans	8

BUSINESS

The Village has 3,164 businesses paying sales taxes.

Kind of Business Report (d)

Sales Category-2021	Sales Volume	%
General Merchandise	\$ 979,100	4.39%
Food	2,395,791	10.73%
Eating & Drinking Places	1,616,648	7.24%
Apparel	81,312	0.36%
Furniture, Household & Radio	411,951	1.85%
Lumber, Building & Hardware	1,297,487	5.81%
Automotive & Filling Stations	2,246,476	10.07%
Drugs & Other Retail	3,719,972	16.67%
Agriculture & Extractive	8,541,891	38.27%
Manufacturing	1,028,804	4.61%
Total	\$22,319,432	100%

Major Employers (c)

(Based primarily on the number of Employees-500 or more)

United Parcel Service	3,400
Pampered Chef	788
Parts Town, LLC	579

Awards & Recognitions

GFOA Certificate of Achievement for Excellence in Financial Reporting	Since 1985
GFOA Distinguished Budget Presentation Award	Since 1989
Lincoln Award for Commitment to Excellence	2001
CALEA Re-accreditation of Police Dept. – <i>"With Excellence" (1 of 49 worldwide)</i> Original accreditation, July, 2000	2021
Addison Consolidated Dispatch Center (ACDC) Initial CALEA Accreditation	2021
Designated An Illinois Arts Friendly Community	2002
Certified Tree City U.S.A.	Since 1987

2011 Project of the Year Award-Transportation -
\$5 Million, But Less Than \$25 Million -
Salt Creek Greenway Trail
American Public Works Assoc.-Chicago Metro Chapter
Robert Wood Johnson Foundation 2021 - Culture of
Health Prize
Excellence in Masonry 2003 – for Village Hall
Illinois-Indiana Masonry Council

Notes:

- a) US Census Bureau website (2020)
- b) Village of Addison and DuPage County Records
- c) Illinois Department of Commerce and Community affairs
 – Community Profile
- d) Illinois Department of Revenue
- e) noaa.gov (National Oceanic and Atmospheric Association)
- f) 2019 American Community Survey



Village of Addison

MISSION STATEMENT

The Village of Addison's mission is to provide responsive and fiscally responsible government services to the community. These services are in place to enhance the safety, health and general welfare of the citizens and businesses within the community.

Our service oriented philosophy balances various community needs with municipal resources through a planned approach to the governance process.

Within this balanced approach, we are committed to:

- Maintaining a high quality of life
- Providing a safe and secure community
- Working together to create effective solutions to community concerns
- Providing excellent services through honest, impartial and accurate communications and actions
- Shaping the future of the community by encouraging innovation and embracing technology as a means of improving services and reducing costs
- Retaining quality staff and providing them with opportunities for professional development

STRATEGIC PLAN 2016 - 2021

On December 7, 2015, the Village Board adopted a strategic plan for the Village organization for the years 2016 – 2021. The result was a comprehensive plan with several parts:

- The Village of Addison Mission Statement
- Guiding Principles
- Our Vision for the Year 2021
- Strategic Priorities

THE VILLAGE OF ADDISON MISSION STATEMENT

To create a dynamic, engaged and sustainable community in which all residents, businesses and employees enjoy economic opportunity, social stability and a sense of well-being.

GUIDING PRINCIPLES

Our behavior is governed by our guiding principles and values, and our success depends on consistently living these values as an organization and as a community.

- Conduct that is at all times honest, fair, ethical and respectful.
- Service that is responsive, respectful, and of high quality.
- A code of honor that is marked by trust, openness and integrity.
- Superior standards of professionalism and expertise bolstered by ongoing training and commitment to learning.
- Commitment marked by helpfulness, teamwork, collaboration and information sharing.
- Freedom to excel, create value and contribute to our purpose.

STRATEGIC PLAN 2016 - 2021

(Cont'd)

OUR VISION FOR THE YEAR 2021

- The Village is a place where people want to live, work or visit.
- The Village is a place where residents have opportunities and options and they can stay through all stages of life.
- The Village has quality schools.
- The Village maintains a strong sense of community.
- The Village is a safe place.
- The Village has various entertainment options.

STRATEGIC PRIORITIES

These areas of broad focus encompass our efforts toward achieving our Vision. Within these strategic priorities will come the improvement and change initiatives we need to undertake over the next 3–5 years.

Priority 1: Economic Development

Desired Outcome:

- a. Vibrant Shopping Areas
- b. Successful commercial development
- c. Diversified and high quality retail

Strategic Initiatives:

- i. New business recruitment program
- ii. Existing business retention program
- iii. Targeted new business incentive program
- iv. Management

(Cont'd)

Priority 2: Community Image

Desired Outcome:

- a. Fully integrated community – no fragmentation
- b. Consistent quality education throughout the Village
- c. An educated community on quality of life issues

Strategic Initiatives:

- i. Joint community image program
- ii. Schools in the top 20%
- iii. Increase Addison residents' enrollment
- iv. Conduct citizen survey

Priority 3: Housing

Desired Outcome:

- a. Expanded supported living housing options for seniors
- b. High percentage of Addison residents remain here
- c. Current unincorporated areas are successfully incorporated

Strategic Initiatives:

- i. Senior friendly housing complex
- ii. Targeted independent and assisted living complex
- iii. Annexation initiative

Priority 4: Infrastructure

Desired Outcome:

- a. Improved productivity via technology
- b. Improved reliability- hard infrastructure
- c. Comprehensive facilities plan in place and funded

Strategic Initiatives:

- i. Productivity improvement
- ii. Hard infrastructure reliability improvement
- iii. Facilities plan

STRATEGIC PLAN 2016 - 2021

(Cont'd)

Priority 5: Civic Engagement

Desired Outcome:

- a. Intergovernmental partners understand all priorities
- b. Improved efficiency of customer service operations
- c. Increased involvement in community events

Strategic Initiatives:

- i. Collaborative intergovernmental priorities project
- ii. Community event participation increase program

Priority 6: Employee Development

Desired Outcome:

- a. Fully trained and capable employees
- b. Stable and qualified employees
- c. Competitive compensation package

Strategic Initiatives:

- i. Performance improvement program
- ii. Competitive compensation program



Village of Addison

April 17, 2022

The Honorable Rich Veenstra, Mayor
Members of the Village Board of Trustees
Village Clerk Zucchero
Village of Addison, Illinois

Re: 2022-2023 Budget Message

Ladies and Gentlemen:

The 2022-2023 Budget and Financial Plan for the Village of Addison is hereby submitted for your consideration. The following pages will serve as an executive summary of the proposed budget and the Village policies which were followed in its preparation.

The multi-year Budget and Financial Plan is intended to forecast favorable or unfavorable financial trends which is not possible within the constraints of a typical one year budget. This business-like approach allows our elected officials and staff to analyze the future fiscal impact of policy decisions and provides sufficient time to address those which may be unfavorable. Unfortunately, again this past year the COVID-19 pandemic has affected the Village's projections in an array of areas.

EXPLANATION OF BUDGETARY BASIS AND PROCESS

The Village has, historically, projected its budgets based on a very conservative forecast of revenues for a normal local economy in the Chicago metropolitan area. It does not take into account new revenues from growth unless the development is completed and has provided a historical basis for the new projection. The Village also projects every possible normal operating expense and does not take into account such events as employee turnover or weather factors which tend to reduce final operating expenses. One could correctly characterize it as a "worst case scenario". As previously mentioned the COVID-19 pandemic has brought about certain uncertainties from revenue to now hiring and the filling of vacancies. Consequently, a historical comparison of budgets and actual operating expenses will demonstrate that the Village organization has consistently outperformed its original financial forecasts when we had not experienced a global pandemic. Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes

Budget Message

that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. In fact, this past year we placed a temporary hiring freeze throughout the Village in all departments including seasonal help as well. When we started to lift the hiring freeze we encountered another challenge, finding people to fill the vacancies. We have seen an incredible low turnout for our orientations and testing at all levels throughout the Village.

The Village budget document is prepared based on Generally Accepted Accounting Principles (GAAP), as described in the appendix. The Village's Annual Comprehensive Financial Report presents governmental funds on a modified accrual basis. Under this method, revenues are recorded when available and measurable. Expenditures are recorded when goods or services are received and liabilities are incurred.

Chapter 2 of the Village Code authorizes the Village Manager to authorize contracts up to \$15,000 and to approve contract change orders in amounts up to \$7,500. Absent emergencies, no purchase or change order in excess of these amounts or those which exceed current budget appropriations may be made without the prior approval of the Mayor and Board of Trustees.

The Village Manager is authorized to issue rules governing purchasing procedures, subject to Board approval. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of governmental funds are reservations of fund balances and retained earnings for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-budgeted in the subsequent fiscal year. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. During the year, the Village Board may, through a majority vote, amend the budget to provide for unforeseen expenditures.

In December of each year, the Village Manager and the Finance Director distribute the budget calendar and instructions to Department Heads. Departmental requests are then reviewed at the staff level. The Village Manager and Finance Director will then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board. The Committee then considers the proposed budget and approves final spending levels. The Committee formally considers the budget in April and recommends final approval to the Village Board. The Village Board then approves the budget prior to April 30. The new budget takes effect May 1.

BUDGET FOCUS

At the local level, we continue to experience increased building activity, including the build out of previously vacant land. Several major developments include: We have moved into Phase 2 of the 80 home Enclave subdivision on the site of the former Addison Golf Course which originally started in Fiscal 2019. Phase 3 of that development is set to begin this spring which will include a townhome complex. A senior living complex which will include assisted living was approved and construction should begin in this fiscal year at the vacant Oxford Bank headquarters on Lake Street. The northeast and northwest corners of Lake Street and Rohlwing Road are in the process of being annexed into the Village. These locations contain several existing sales tax generating businesses. The former Driscoll High School property was sold by the Village to Pulte who has begun construction and sales of homes at the new “Highlands” an approximate 57 upscale single home development. Both Phase 1 and Phase 2 are underway. Also a Senior Living Development on Green Meadows Drive was approved which will have approximately 62 apartments and construction should begin sometime in 2023.

During this past budget we received Federal Assistance from the COVID-19 pandemic referred to as the American Rescue Plan Act (ARPA). We were allocated to receive approximately 4.5 million dollars in ARPA funds and did receive our first installment (just over 2.4 million dollars) in September of 2021. These funds have restrictions in how the Village can spend the monies and we are looking to improve our infrastructure within the community to benefit the residents. We will continue to monitor negotiations in Springfield relative to the State budget. There have been several proposals specific to LGDF funds, and certain unfunded law enforcement mandates which could have significant impacts on the Village’s finances. New laws passed have set mandates onto the Village and its Police Department for the issuance of body cameras prior to January of 2025. The Village has potential actions which could be taken to effectively deal with most reasonable State budgetary outcomes, including use of non-referendum revenue sources which have been held in reserve for emergencies. This budget also does not take into consideration any future or ongoing negative impact due to the COVID-19 pandemic. We will closely monitor the situation in the interim.

Based on our financial projections, we anticipate all major funds will be able to maintain their minimum three (3) month cash balance, in accordance with Village policy.

Capital projects and redevelopment funds, and bond proceeds are sufficient to cover all ongoing projects.

PERSONNEL ASSUMPTIONS

In the Village's proposed 2022-2023 budget, personnel additions include one (1) Electrician in Public Works, a restructure of the Police Department by adding two (2) Commander positions, however, eliminating a Deputy Chief of Police and Sergeant position as well. In addition, Community Development will be adding one (1) Community Development Inspector and one (1) part-time Community Development Inspector. There are (five) 5 reclassifications/upgrades of existing staff. Also it should be noted the Finance Department has completed a reorganization from an upper management perspective. The Administration Department also eliminated a clerk-typist position.

FINANCIAL POLICIES

The Village has established the following financial policies:

1. Collateralization of investments.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment.
8. Maintenance of a minimum of three (3) months cash balance in all operating funds.

The proposed 2022-2023 budget will attempt to keep the Village in compliance with all of the above policies.

BUDGETARY GOALS

On March 13, 2002, Illinois Performance Excellence awarded the Village of Addison the 2001 Bronze Award. Addison was the second of three (3) Illinois municipalities to win this award, which reflects the Village's initiatives to improve customer service through continuous improvement. The Village was reviewed by a team of eight (8) assessors who reviewed our efforts in leadership, strategic planning, customer and market focus, information and analysis, human resource development and management, process management, and organizational results. The Bronze Award is the first of three award levels offered by the Foundation. The Village anticipates a future application for a higher-level award. Illinois Performance Excellence was created in 1994 to raise Illinois' worldwide competitiveness by improving the performance of organizations in five areas (health care, education, government, service and industry). The criteria for the Illinois Performance Excellence Award are patterned after the national Malcolm Baldrige Quality Award.

Budget Message

As part of the Illinois Performance Excellence review, the various Village departments have included benchmarking data, which is included in the description of each departmental budget.

On December 7, 2015 the Village Board adopted a new strategic plan for the Village organization for the years 2016-2021.

It should be noted the Mayor and Village Board will be meeting in the Spring of 2022 to establish a new strategic plan.

The following describes how these strategic directions have been translated into the 2022-2023 budget:

Community Image

Community Development increased funding to the overhead sewer grant for all residents.

Community Relations will continue the “Addison Advantages” newsletter for residents and budgeted \$33,800 to continue on with a quarterly edition.

This year the intergovernmental taxing bodies of Addison will be working on a marketing video encapsulating the entire community

An additional \$40,000 has been budgeted in Community Relations to enhance the Village’s Rock N Wheels events for the community bringing the total budget to \$540,000.

Approximately \$22,000 has been budgeted in Public Works/Electrical and Forestry division for improvement to the Christmas decorations

Infrastructure

\$150,000 has been allocated in the Public Building Fund to complete a roof replacement at the North Treatment Plant. \$1,826,050 has been budgeted in the Public Building Fund for capital improvements, including a new HVAC system and water lines in the police department. The original support timbers are from 1924. Resurfacing of our Public Work parking lot and Access Control installation for enhanced security measures are also included.

The Electrical/Forestry Division of Public Works will replace street light bulbs converting them to LED’s as well as continuing the Street Light Pole Painting along Lake St. In all both programs will be approximately \$150,000 after certain rebates are obtained.

Budget Message

\$248,800 has been allocated in the Public Building Fund budget for upgrades to the Village Hall for office space remodeling.

The Village Hall and Public Works buildings will have CCTV installed for further security measures.

Employee Development

Approximately \$300,000 is budgeted throughout the Village departments in conferences and training opportunities for employees. \$40,000 is once again allocated in the Police Department for an Officer Safety/Wellness program. We have also made a focus on the employee's general wellness and in late 2021 we conducted resiliency training for approximately 40 employees which was tremendously received. We have allocated an additional \$30,000 for more wellness training in the 2022-2023 budget.

BUDGET TRENDS

The fiscal year 2022-2023 operating budget reflects a 6.84% increase over last fiscal year's Budget:

Fund	Addison		% Change
	FY 2021-22 Budget	FY 2022-23 Budget	
GENERAL FUND	\$42,883,700	\$44,226,900	3.13%
WATER & SEWER FUND	25,494,400	26,395,100	3.53%
WATER & SEWER DEBT SVC FUND	888,646	1,172,103	31.90%
FLEET SERVICES	1,568,400	1,559,700	(0.55)%
INFORMATION TECHNOLOGY	2,330,400	2,388,800	2.51%
EQUIP REPL FUND	1,007,600	1,030,000	2.22%
DEBT SERVICE	2,914,313	2,939,791	0.87%
CAPITAL PROJECTS	450,000	150,000	(66.67)%
ACDC BUILDING FUND	0	0	0.00%
REDEVELOPMENT FUND	0	0	0.00%
PUBLIC BUILDING FUND	2,585,000	4,351,600	68.34%
TIF #3	0	0	0.00%
POLICE PENSION	4,023,900	4,546,300	12.98%
MOTOR FUEL TAX	4,010,300	5,427,000	35.33%
	<u>\$88,156,659</u>	<u>\$94,187,294</u>	<u>6.84%</u>

General Corporate Fund

The General Corporate Fund finances most Village operations. The primary revenue sources are sales tax, State income taxes, property taxes, licenses, permits and fees, telecommunications tax, and other revenues.

Water and Sewer Fund

The Water and Sewer Fund accounts for expenses relative to the operation and maintenance of the Village's water and wastewater operations. It also includes funds for Water and Sewer capital projects. \$925,000 has been included in this fund to replace unreliable water main. The Village has taken a pro-active approach in replacing water main piping and coordinating efforts with road construction projects as well. Approximately \$1.3 million dollars over the next three years has been allocated to extend water service to the northeast and northwest portions of the Lake Street and Rohlwing Road intersection. This main is being funded by BP Amoco due to underground contamination from an old gas station in the area. This construction will result in the annexation of several sales tax producing businesses to the Village.

Motor Fuel Tax Fund (MFT)

This fund earmarks the collection and expenditure of State Motor Fuel Tax funds. These funds are collected by the State and shared with municipal governments, based on population, and must be used for roadway maintenance. \$2,350,000 has been included in this fund for the 2023 Street Resurfacing Program. An additional \$150,000 is included to replace sidewalks as part of the resurfacing program. \$135,000 has been allocated in the Motor Fuel Tax Fund to continue the Village's sidewalk replacement program which attempts to identify and replace sections of sidewalk that are potential trip hazards. This work will reduce Village liability for sidewalk injuries. An additional \$50,000 is budgeted in the Motor Fuel Tax Fund for identified improvements which are needed to comply with the Americans with Disabilities Act (ADA). \$1,712,900 has been budgeted for Kingery West Resurfacing. The Village expects to receive CDBG monies and use Rebuild Illinois funding to help bring down the cost of the Kingery project. \$179,596 has been allocated for engineering of the Lombard Rd project set for 2023-2024. The Village has received Surface Transportation Program funding from the Federal Government to fund this project. The Motor Fuel Tax fund budget also includes approximately \$811,500 in revenues/grant funding from the Rebuild Illinois Bonds issued by the State of Illinois. The State has shared the proceeds with local governments for programs that fall under the Motor Fuel Tax guidelines.

Internal Services Fund

The IT Department budget covers the cost of the operation and maintenance of the

Budget Message

Village's computer hardware, software and communication systems. \$160,000 has been allocated for overall maintenance issues. \$15,000 has been allocated for Internal SCADA cybersecurity.

Equipment Replacement Fund

The Equipment Replacement Fund accounts for the pay-as-you-go purchase and replacement of Village vehicles. Monies are transferred annually from individual operating funds to the Equipment Replacement Fund based on fleet service's estimate of replacement cost and replacement date. \$1,030,000 is allocated for equipment purchases and capital improvements from this fund.

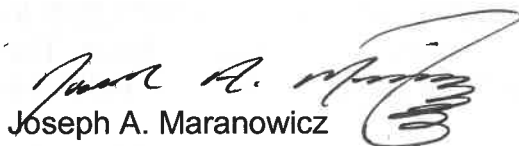
ACKNOWLEDGMENTS

I would like to extend a thank you to all of the supervisory and management staff for their efforts in the preparation of the 2022-2023 budget. This past year COVID-19 presented an array of challenges and obstacles to overcome. Each Department should be commended on their fiscal responsibility to manage funds appropriately all without complaint. Each year the request for resources increase. Their advance planning, understanding, and ability to be flexible is appreciated. A special direct thank you to our outstanding Finance Department specifically Director Roseanne Benson and Assistant Finance Director Colleen Witt. Their fiscal knowledge and leadership is why we as a staff are so successful in multiple ways.

I would also like to thank our elected officials for their support throughout the year. The elected officials in Addison have a common goal and work well together. It is their desire and their expectation that the staff provide a high level of service to our residents and businesses. They will do their best to provide resources to maintain this high service level. That expectation includes the residents and businesses of our partner communities in the Addison Consolidated Dispatch Center.

This entire Board displayed true dedication to support not only the staff but the residents in such a critical time - a pandemic. Their leadership is not taken for granted and is extremely appreciated! We are blessed to have all of them at the helm.

Respectfully submitted,


Joseph A. Maranowicz
Village Manager



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FY 2022-23 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events

Friday, December 3, 2021

Public Works

- ♦ Forwards the (5) year vehicle replacement plan to the Finance Director.

Monday, December 6

Village Manager and Finance Director

- ♦ Budget instructions, forms and schedules are distributed to department heads

Monday, January 3, 2022

Department Heads

- ♦ Submits all budgets to the Finance Director by Monday, January 3, 2022.

Administration

- ♦ Compiles figures for personnel expenditures and casualty insurance.
- ♦ Forwards to Finance prior to Monday, January 3, 2022.

Finance

- ♦ Prepares allocated expenditures and revenue projections for Fiscal Years 2022-2023, 2023-2024, and 2024-2025 by Monday, January 3, 2022.

Boards and Commissions

- ♦ Submits goals and budget requests to the Finance Director by Monday, January 3, 2022.

Tuesday, January 4 - Tuesday, January 11

Finance

- ♦ Compiles expense requests and revenue projections for all three fiscal years.
- ♦ Prepares budget packages for Village Manager, Finance Director, and staff.
- ♦ Distributes electronic budget packages to staff on Tuesday, January 11, 2022.

Tuesday, January 18

Department Heads

- ♦ Presents budget requests to Village Manager, Finance Director and Department Heads in Room 1301

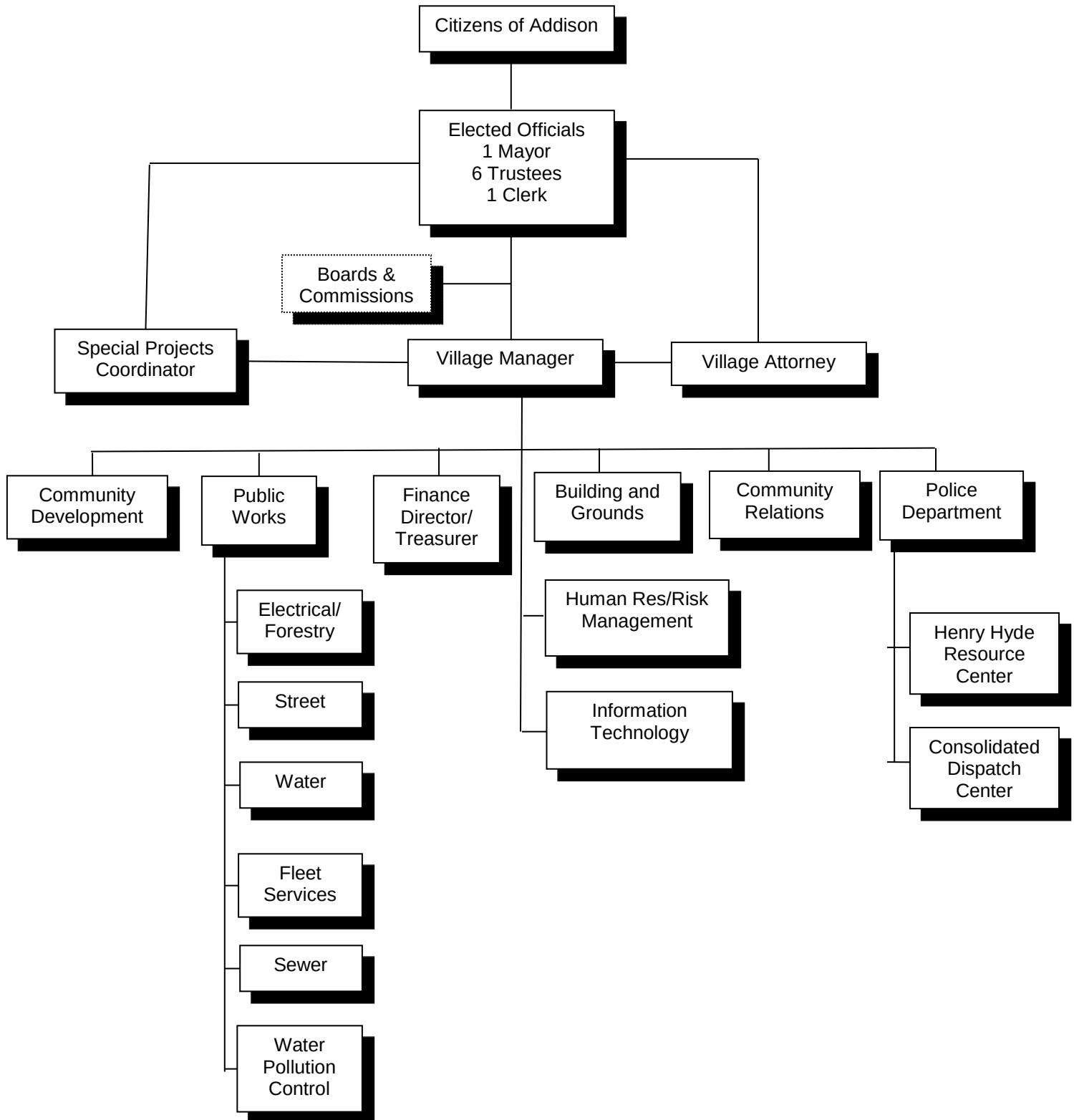
FY 2022-23 BUDGET & FINANCIAL PLAN CALENDAR

Budget Schedule of Dates and Events (Cont'd)

Friday, January 14 - Tuesday, January 25	<u>Village Manager and Finance Director</u> ♦ Reviews all budget and program requests. ♦ Information Services, Fleet Services, and Equipment Replacement are the first 3 reviews. ♦ Figures are adjusted and program recommendations are formulated. ♦ Provides Recommended Program List to all Departments on January 25, 2022.
Wednesday, January 26 - Friday, February 11	<u>Finance</u> ♦ Budget package compiled and distributed to Finance and Policy Committee on Friday, February 11.
Wednesday, February 16	<u>Finance and Policy review session:</u> ♦ Boards & Commissions ♦ General Fund Revenues HHRC, ACDC & Building, Police ♦ Administration, IT, Building & Grounds ♦ Finance General Ledger Debt Service ♦ Police Pension
Wednesday, February 23	<u>Finance and Policy review session:</u> ♦ Water and Sewer Fund Revenues ♦ Water Sewer Water Pollution Control ♦ Capital Projects: MFT, Capital Projects, Redevelopment, Public Building Fund, TIF Funds
Thursday, February 24	<u>Finance and Policy review session:</u> ♦ Community Relations ♦ Community Development ♦ Electrical & Forestry Street Fleet Services ♦ Equipment Replacement Fund
Thursday, April 7	<u>Finance</u> ♦ Advertises, Notice of Public Hearing - Budget on display.
Monday, April 18	<u>Village Board</u> ♦ Public Hearing of the FY 2022-23 Budget and Financial Plan. ♦ Final adoption of the FY 2022-23 Budget and Financial Plan.

VILLAGE OF ADDISON

Organizational Structure



*Fire services are provided by the Addison Fire Protection District, which is a separate taxing body. The Village has no authority over the District.

EMPLOYEE CENSUS - AUTHORIZED

Ten Year Analysis

<u>GENERAL FUND</u>		<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>	<u>2021-22</u>
Administration	Full-Time	7	7	7	6	8	7	8	8	8	7
	Part-Time	11	11	11	11	9	10	9	9	8	8
Boards & Commissions	Full-Time	0	0	0	0	0	0	0	0	0	0
	Part-Time	1	1	0	0	0	0	0	0	0	0
Finance	Full-Time	9	9	9	10	9	10	10	11	11	11
	Part-Time	3	3	5	4	3	1	2	2	1	1
Community Relations	Full-Time	5	5	5	5	6	6	6	6	6	6
	Part-Time	1	1	1	1	0	0	0	0	0	0
Building & Grounds	Full-Time	2	2	2	3	3	3	3	4	4	6
	Part-Time	1	1	1	1	1	1	2	0	0	0
Police	Full-Time	88	88	88	83	84	85	85	85	83	82
	Part-Time	24	24	4	4	4	2	2	2	2	2
HHRC	Full-Time	2	2	2	2	2	2	2	4	4	4
	Part-Time	2	2	1	4	7	7	5	5	5	5
Consolidated Dispatch	Full-Time	14	14	18	21	44	42	43	43	50	50
	Part-Time	0	0	0	0	6	9	9	10	9	9
Community Development	Full-Time	24	24	25	21	21	21	22	21	21	21
	Part-Time	1	1	0	0	0	0	0	0	1	1
Electrical & Forestry	Full-Time	9	9	11	10	10	10	9	9	8	8
	Part-Time	5	5	5	2	2	2	2	3	3	2
Street	Full-Time	13	13	11	10	9	9	10	10	9	10
	Part-Time	2	2	2	2	2	2	2	2	2	2
<u>ENTERPRISE FUND</u>											
Water	Full-Time	11	11	14	10	10	10	10	10	10	10
	Part-Time	7	7	4	2	2	2	2	3	3	2
Sewer	Full-Time	11	11	11	14	13	13	9	9	7	7
	Part-Time	3	3	3	2	2	2	2	2	2	2
Wastewater	Full-Time	23	23	24	18	17	19	22	22	22	20
	Part-Time	6	6	6	4	4	4	4	4	4	4
<u>INTERNAL SERVICE FUNDS</u>											
Fleet Services	Full-Time	5	5	5	5	5	5	5	5	6	5
	Part-Time	0	0	0	0	0	0	0	0	0	0
Information Technology	Full-Time	4	4	4	5	5	6	6	6	6	7
	Part-Time	0	0	0	0	0	1	1	1	1	1
TOTAL	Full-Time	227	227	236	223	246	248	250	253	255	254
	Part-Time	67	67	43	37	42	43	42	43	41	39

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EMPLOYEE ALLOCATION BETWEEN DEPARTMENTS

The Village charges departments directly thru payroll for the percentage of time the positions spend on other departments. Each department employee summary will show the percentage each position is charged to that department. This table shows all the allocations together.

POSITION-DESCRIPTION	Admin 1012	Finance 1040	Com Dev 2010	E & F 2510	Street 2520	Water 5010	Sewer 5031	WW 5032	IT 9962	Fleet 6113	TOTAL
Authorized & Budgeted Positions:											
MAYOR	0.70					0.10	0.10	0.10			1.00
VILLAGE CLERK	0.70					0.10	0.10	0.10			1.00
TRUSTEES (6)	4.20					0.60	0.60	0.60			6.00
VILLAGE MANAGER	0.70					0.10	0.10	0.10			1.00
DIR HUMAN RESOURCES/RISK MGT	0.70					0.10	0.10	0.10			1.00
ASSISTANT TO THE VILLAGE MGR	0.70					0.10	0.10	0.10			1.00
HUMAN RESOURCES ASSISTANT	0.70					0.10	0.10	0.10			1.00
SPECIAL PROJECTS COORDINATOR	0.70					0.10	0.10	0.10			1.00
CLERK TYPIST (6)	1.40	0.50		0.58	0.59	1.28	0.95	0.70			6.00
DIRECTOR FINANCE/TREASURER		0.55				0.15	0.15	0.15			1.00
ASSISTANT FINANCE DIRECTOR		0.55				0.15	0.15	0.15			1.00
FINANCE OFFICE MANAGER		0.55				0.15	0.15	0.15			1.00
PRINCIPAL ACCT CLERK (4)		0.95				1.01	1.03	1.01			4.00
PURCHASING AGENT		0.70				0.10	0.10	0.10			1.00
COMMUNITY DEVELOPMENT DIR			0.70			0.10	0.10	0.10			1.00
VILLAGE ENGINEER			0.70			0.10	0.10	0.10			1.00
CIVIL ENGINEER I			0.70			0.10	0.10	0.10			1.00
ASSISTANT VILLAGE ENGINEER			0.80						0.20		1.00
DIRECTOR PUBLIC WORKS				0.20	0.20	0.20	0.20	0.20			1.00
SUPERINTENDENT - WATER/SEWER						0.50	0.50				1.00
SUPERINTENDENT - STREET/E&F				0.50	0.50						1.00
FACILITIES SUPERVISOR				0.18	0.18	0.18	0.18	0.18		0.10	1.00
ADMIN SECRETARY				0.25	0.25	0.25	0.25				1.00
PROGRAM ANALYST				0.20	0.20	0.20	0.20	0.20			1.00
WWTP OPERATOR CLASS IV							0.50	0.50			1.00
Total Budgeted:	10.50	3.80	2.90	1.91	1.92	5.77	5.96	4.94	0.20	0.10	38.00

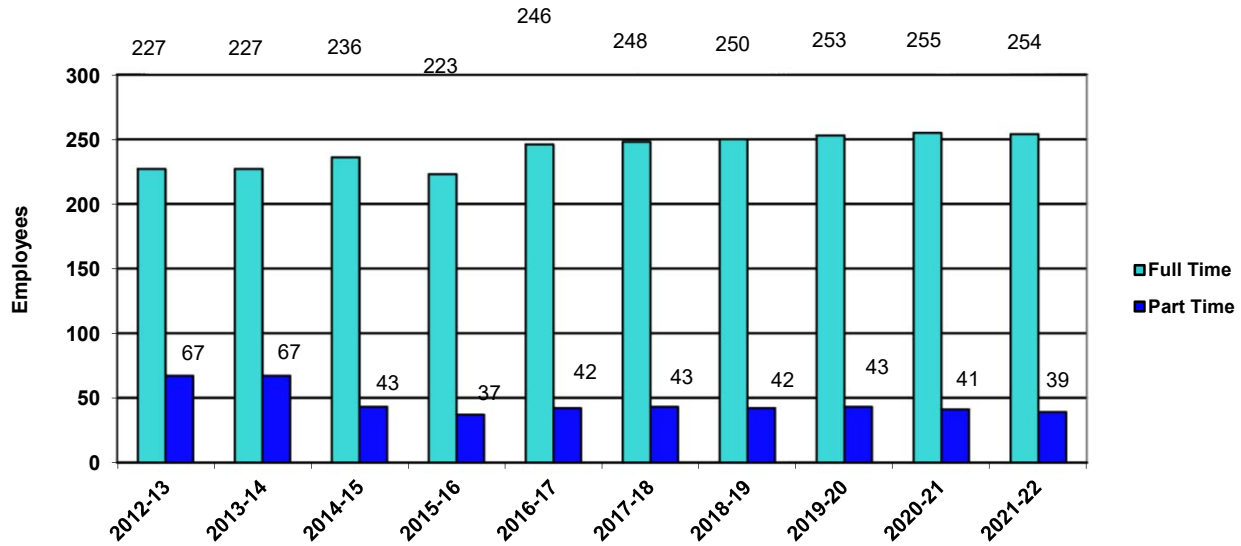
Authorized & Unbudgeted:

None

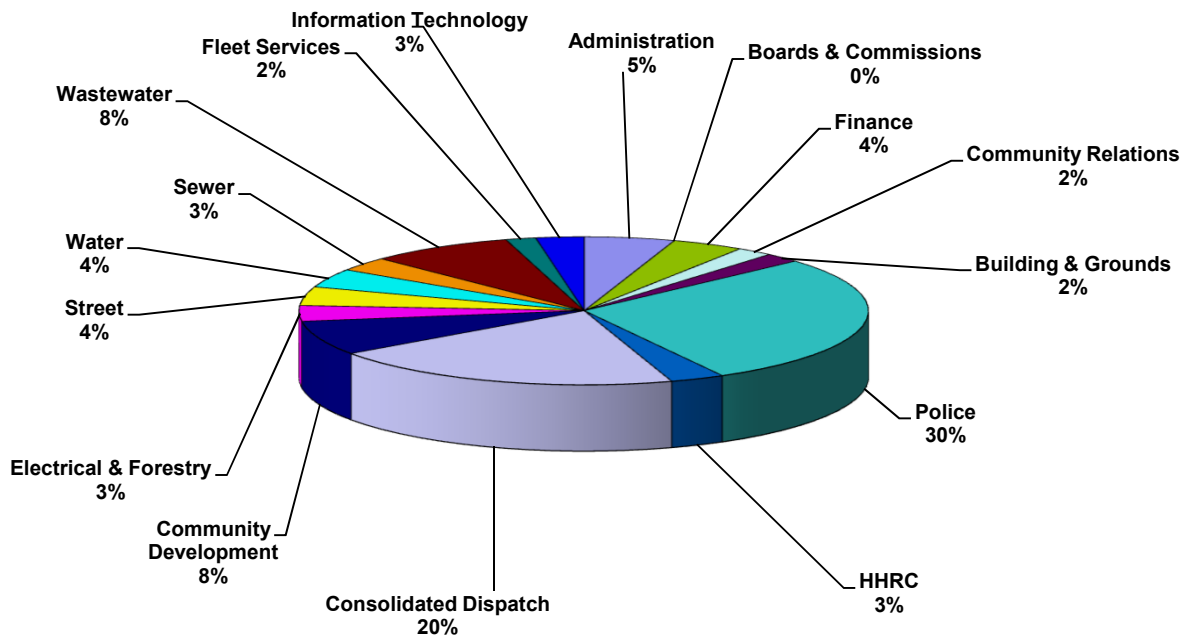
Total Authorized:	10.50	3.80	2.90	1.91	1.92	5.77	5.96	4.94	0.20	0.10	38.00

EMPLOYEE CENSUS - AUTHORIZED

Full Time vs. Part Time Authorized Employee Comparison



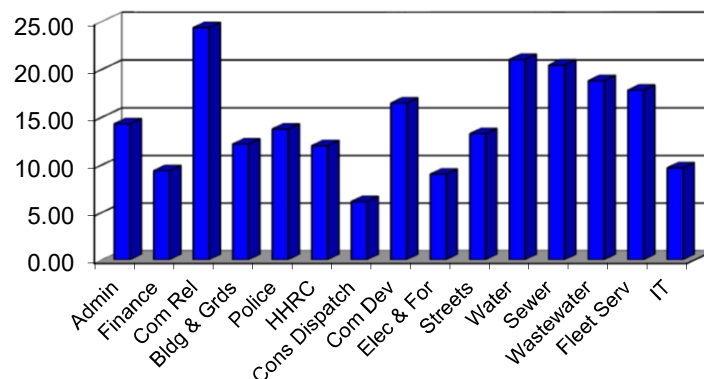
2021-22 Authorized Staffing By Department
Percent of Total



EMPLOYEE CENSUS - CURRENT

Average Years of Service* of Current Full Time Employee - By Department

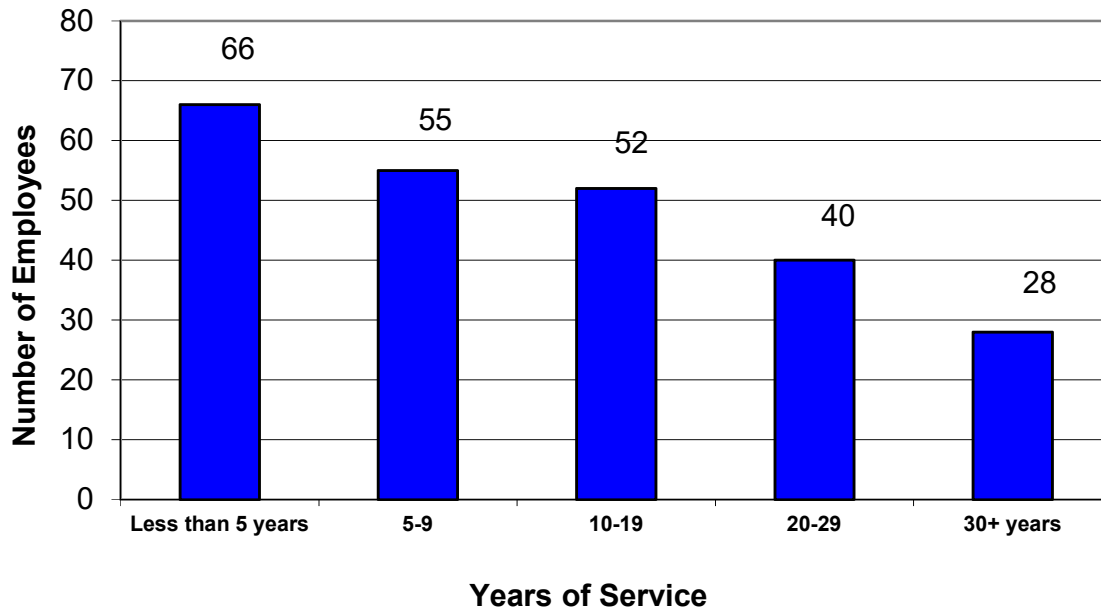
	# Employees	Total Years of Service	Average years per employee
Administration	7	100	14.29
Finance	11	103	9.36
Community Relations	6	146	24.33
Building & Grounds	6	73	12.17
Police	81	1,113	13.74
Henry Hyde Resource Center	4	48	12.00
Consolidated Dispatch Center	41	251	6.12
Community Development	20	329	16.45
Electrical & Forestry	6	54	9.00
Street	12	159	13.25
Water	10	210	21.00
Sewer	7	143	20.43
Wastewater	19	357	18.79
Fleet Services	5	89	17.80
Information Technology	6	58	9.67
AVERAGE ALL FULL TIME EMPLOYEES	241	3,233	13.41



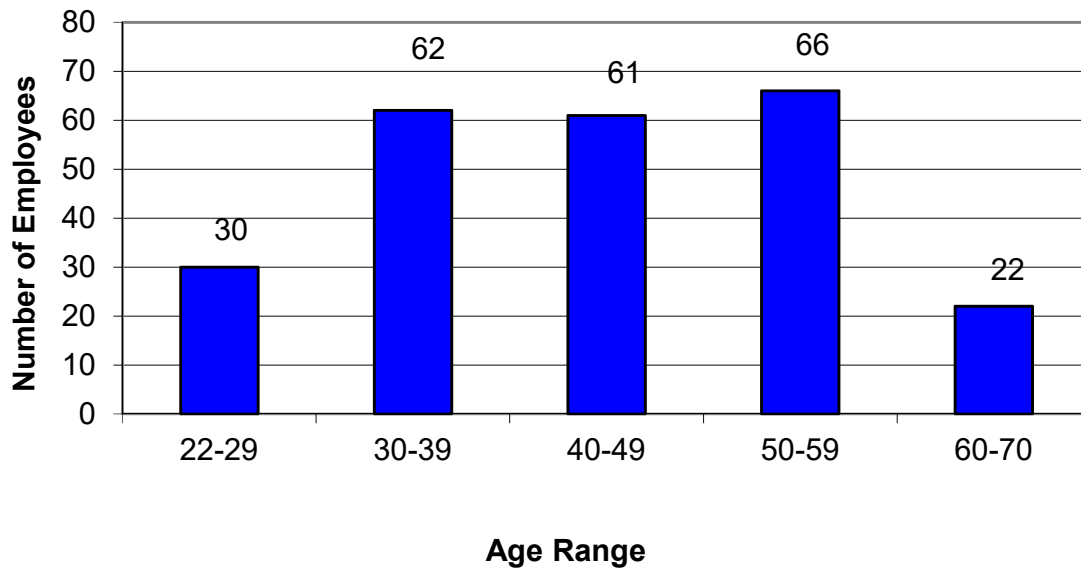
* As of 3/8/22

EMPLOYEE CENSUS - CURRENT

Years of Service - Current Full Time Employees*



Age of Current Full Time Employees*



* As of 3/8/22

**VILLAGE OF ADDISON
SCHEDULE OF FUNCTIONAL UNITS AND FUND STRUCTURE/DESIGNATION**

	GOVERNMENTAL FUNDS					PROPRIETARY FUNDS		FIDUCIARY FUNDS
	General	Motor Fuel	Debt Service	Capital Projects	Non-Major	Business - Type Activities	Governmental Activities	Fiduciary Funds
GOVERNMENTAL FUNDS								
General Government								
Administration	X							
Boards and Commissions	X							
Finance	X							
Community Relations	X							
Building and Grounds	X							
Public Safety								
Police	X							
Henry Hyde Resource Center	X							
Consolidated Dispatch Center	X							
Community Development	X							
Highways and Streets								
Electrical and Forestry	X							
Streets	X							
Motor Fuel Tax		X						
Capital Outlay								
Capital Projects				X				
ACDC Building				X				
Redevelopment					X			
Public Building Fund					X			
TIF 3					X			
Special Revenue								
Community Days					X			
Debt Service								
Principal Retirement			X					
Interest and Fiscal Charges			X					
PROPRIETARY FUNDS								
Business - Type Activities								
Waterworks and Sewerage Fund						X		
Water/Sewer Debt Service Fund						X		
Water/Sewer Infrastructure Replacement						X		
Governmental Activities								
Internal Service Funds								
Fleet Services							X	
Information Technology							X	
Equipment Replacement							X	
FIDUCIARY FUNDS								
Police Pension Fund								X



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EXPLANATION OF FUNDS

The Village of Addison accounts for all funds and adopts a budget based on generally accepted accounting principles (GAAP). The Village uses fund accounting designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts. Funds are classified into the following categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate “fund types”.

Governmental funds are used to account for all or most of a government’s general activities, including the collection and disbursement of restricted monies (special revenue funds), the acquisition or construction of capital assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund. Governmental funds are budgeted using a modified accrual basis.

The Governmental Funds are as follows:

- General Fund
- Special Revenue Funds – Motor Fuel Tax & Community Days
- Debt Service Fund
- Capital Projects Funds
 - Capital Projects
 - ACDC Building
 - Redevelopment
 - Public Building
 - TIF #3

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds). Proprietary funds are budgeted using an accrual basis, except for loans, loan payments, capital expenditures, depreciation, and debt service payments which are budgeted on a cash basis.

The Proprietary Funds are as follows:

- Water and Sewer Fund
 - Water/Sewer Debt Service Fund
 - Water/Sewer Infrastructure Replacement Fund
- Internal Service Funds
 - Fleet Services
 - Information Technology
 - Equipment Replacement

Fiduciary funds are used to account for assets held on behalf of outside parties. The Police Pension Trust fund is budgeted on an accrual basis.

- The only Fiduciary Fund is the Police Pension Trust Fund

EXPLANATION OF FUNDS

(Cont'd)

The following is a list of Village funds that are contained in this budget document, along with a brief description of the purpose of each fund.

ACDC Building Fund – A capital projects fund established with the proceeds from the 2016 A and 2017 G.O. bond issues to account for the construction of the new Addison Consolidated Dispatch Center (ACDC) building.

Capital Projects Fund - A capital projects fund established to account for the acquisition and construction of capital assets of governmental fund operations. Capital Projects revenues are received from grant funding, transfers from other funds, and insurance reimbursements. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Community Days Fund – A special revenue fund established to account for the revenues and expenditures of the annual Community Days festival. Although the festival has been suspended, other community events can be found in the General Fund, Community Relations budget.

Debt Service Fund - A debt service fund established to account for resources which are used to repay general long-term debt obligations. This fund is reported as a Major Fund in the Village's Annual Comprehensive Financial Report. Revenues for the Debt Service Fund are provided by Property Taxes, a .25% Home Rule Sales Tax Increment and transfer from Public Building Fund of a portion of an additional .25% Home Rule Sales Tax Increment.

Equipment Replacement Fund - An internal service fund established to provide monies to purchase municipal vehicles and equipment used in Village operations. Revenues for this fund are provided by transfers from end-using departments based on the replacement cost of vehicles used, spread over the life of the vehicles.

Fleet Services Fund - An internal service fund established to provide monies to cover repairs, maintenance, and fuel costs associated with operating municipal vehicles and equipment. Revenues for this fund are provided by transfers from end-using departments based on usage.

General Fund - The all-purpose governmental fund which handles the operations of the municipality not accounted for in a separate fund. This fund is reported as a Major Fund in the Village's Annual Comprehensive Financial Report. The General Fund receives most of its revenue from taxes; the largest being Sales Tax, Property Tax, and Income Tax. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Information Technology Fund - An internal service fund established to provide monies to cover the costs of running the Village's information technology. Revenues for this fund are provided by transfers from end-using departments based on number of computers, laptops and printers in each department.

EXPLANATION OF FUNDS

(Cont'd)

Motor Fuel Tax Fund - A special revenue fund established to account for the municipal portion of motor fuel tax revenues, collected and distributed by the State of Illinois, based on a per capita formula. These revenues are used to pay for the maintenance and improvement of Village streets. Other revenue sources include local grants, reimbursements from other agencies for joint projects, and effective January 1, 2012, .25% Home Rule Sales Increment. Rebuild Illinois Bond allocation receipts and expenditures are also reported in the Motor Fuel Tax Fund. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Police Pension Fund - A pension trust fund established to account for pensions paid to retired police officers. The Police Pension Fund revenues consist of a transfer from the General Fund which is generated by Property Taxes, contributions from participants based on a percentage of wages established by the state, and investment earnings.

Public Building Fund - A capital projects fund established with the proceeds from the 1996 G.O. bond issue and the 1998 G.O. bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

Redevelopment Fund - A capital projects fund established with the proceeds from the 1995 G.O. bond issue to account for redevelopment projects throughout the Village.

TIF #3 - A capital projects fund established to account for revenues and expenditures for approved projects of a Tax Increment Financing (TIF) District (Town Center). Incremental Property Taxes are the revenue source for the TIF #3 Fund.

Water & Sewer Fund - An enterprise fund established to account for all operations of the water and sewer utility services provided by the Village. This fund is reported as a Major Fund in the Village's Annual Comprehensive Financial Report. The Water & Sewer Fund receives a majority of its revenue from Water and Sewer user fees. It also receives proceeds from General Obligation Bonds and Illinois EPA loans for specific projects. Fund Balance is used when prior year surpluses cause the Fund Balance to exceed required levels.

Water & Sewer Debt Service Fund – An enterprise fund established to account for the debt payments incurred for water and sewer utility services provided by the Village. This fund will roll up into the Water & Sewer Fund in the Village's Annual Comprehensive Financial Report. The debt liability will be held in the Water & Sewer Fund.

Water & Sewer Infrastructure Replacement Fund – An enterprise fund established to account for the accumulation of funds for future Water & Sewer Infrastructure replacements.

EXPLANATION OF FUNDS

(Cont'd)

The Village has additional funds which are not budgeted, but are included in the Annual Comprehensive Financial Report. They are as follows:

Fiduciary Funds

Agency Funds – to account for assets held by the Village as an agent for individual, private organizations, other governments, and bondholders.

- General Escrow
- Water Escrow
- Sewer Connection Escrow
- Group Insurance Withholding
- Library
- Garbage
- Park Donation
- School Donation
- Special Service Area #1

Special Revenue Funds

- Police Grant Funds – to account for the proceeds related to U.S. Department of Justice grants.
- Federal and State Controlled Substance Fund – to account for the proceeds related to federal and state seizure activity.
- DUI Fund – to account for the proceeds of DUI fines in the Village and related activities funded by these proceeds.

FINANCIAL AND MANAGEMENT POLICIES

FINANCIAL POLICIES

The Village of Addison has established the following financial policies:

1. Collateralization of investments. The Village has collateral agreements with all banking institutions where balances exceed or could exceed the FDIC insurable limits.
2. Establishment of fees and charges at a maximum of the average of those charged by communities in DuPage County.
3. Establishment of tax rates at a maximum of the average of those charged by communities in DuPage County.
4. Use of motor fuel tax funds for street and signal construction, and maintenance only.
5. The use of cash flow financing for capital projects whenever possible.
6. Compliance with the Illinois Property Tax Limitation Act in setting the property tax levy.
7. Maintenance of a scheduled replacement program for capital projects and equipment. An Equipment Replacement Fund has been established to provide monies for equipment replacement needs.
8. Maintenance of a minimum unrestricted fund balance of three (3) months of expenditures in all operating funds.

BUDGETING

The budget is the operational control for spending and is less than, or equal to, the amounts appropriated. The Village Manager is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund are done through approval of the Village Board of Trustees and are supported by additional appropriations as needed.

Budgets are adopted on a modified accrual basis of accounting for all governmental fund types and on an accrual basis for the proprietary and trust fund types in accordance with Generally Accepted Accounting Principles (GAAP). Budgets have been adopted for all proprietary fund types, the Police Pension Trust Fund, General, Debt Service, Capital Projects and certain Special Revenue Funds. Budgets for Enterprise Funds do not provide for depreciation; capital improvements are budgeted as expenses.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

All budgets are prepared based on the annual fiscal year of the Village which runs May 1 to April 30.

Budget amounts are as originally adopted or as amended by the Village Board of Trustees. Supplemental appropriations are made as required.

The Village is required to work with a balanced budget where estimated revenues equal estimated expenditures. Funds where estimated revenues are not equal to estimated expenditures are planned intentionally to utilize existing fund balance and take advantage of prior year surpluses.

The budget process is as follows:

The Village Manager and Finance Director distribute the budget calendar and instructions to Department Heads in late November, early December.

- Departmental requests are submitted and an interdepartmental meeting is held sharing with the department heads the projected financial status of the current year and the impact all the requests have on the next three budget years.
- This process allows the department heads to better understand the projects asked for Village-wide and the impact to the budget.
- This transparency also helps a department understand why their project may not have been included or delayed.
- After this meeting, the Manager and Finance staff review the requests and budgets in total.

The Village Manager and Finance Director then propose a balanced baseline budget and proposed new programs for consideration by the Finance and Policy Committee of the Village Board.

- Fund Balance is used to cover deficits when prior year surpluses cause the Fund Balance to exceed required levels.

The Committee then considers the proposed budget and approves final spending levels.

- The Committee formally considers the budget in April and conducts a Public Hearing to obtain taxpayer comments.
- The Committee then recommends final approval to the Village Board.

The Village Board then approves the budget prior to April 30, for a May 1 implementation.

The level of budgetary control (i.e. the level at which expenditures cannot legally exceed the budgeted amount) is at the fund level. Budgetary control is maintained through a system of monthly revenue and expenditure reports, which are produced by the Finance Department and

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

BUDGETING (Cont'd)

distributed to the Village Board, Village Manager and all Department Heads. The Village also utilizes an encumbrance system as a management control technique to assist in controlling expenditures. Under this procedure, encumbrances of government funds are reservations of fund balances and restrictions of net assets for the Proprietary Funds at year end. The Proprietary Funds are reported on a full accrual basis. All appropriations lapse at year end, and incomplete projects are usually re-appropriated in the subsequent fiscal year.

APPROPRIATIONS

The Village of Addison follows these procedures in establishing its appropriations ordinance:

The Appropriations Ordinance is prepared in tentative form by the Finance Director in June, and is made available for public inspection at least ten days prior to final Board action. A public hearing is held on the tentative Appropriation Ordinance to obtain taxpayer comments.

By July 31st of each year the Finance Director must file a certified copy of the Appropriations Ordinance, along with an Estimate of Revenues, with DuPage County.

The Village Board of Trustees, by a two-thirds vote, may change or modify the Appropriations Ordinance. No revision of the ordinance shall be made increasing total fund expenditures in the event funds are not available to effectuate the purpose of the revision. The appropriations ordinance controls the legal spending limits for the Village.

All appropriations lapse at year end. Expenditures may not legally exceed appropriations (including all changes and modifications as discussed above) at the fund level.

PURCHASING

The Village of Addison uses a centralized purchasing system.

The procedure for purchasing is as follows:

A purchase order is entered into the computer system by a department when that department recognizes a need for goods or services. The purchase order includes detailed information – vendor, description, part number, unit price, size and quantity.

Pending purchase orders are generated by the purchasing agent, if under \$5,000. If over \$5,000, funding must be confirmed by the accounts payable clerk before it is generated by the purchasing agent.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

PURCHASING (Cont'd)

Upon funding confirmation from the accounts payable clerk, the purchasing agent generates the purchase order and distributes copies to the vendor, the accounts payable clerk, and the originating department.

Upon receipt of the goods or services, the department enters a receipt of goods into the Village's ERP system which automatically prints in the Finance Department. The originating department also signs and forwards the packing slip to the accounts payable clerk who verifies that the invoice matches the receipt of goods or services before payment is made.

Any purchase that exceeds \$2,000 requires a solicitor form to be completed. The solicitor form contains three vendors solicited for the purchase, with the department head's recommendation of at least one responsible vendor for the goods being requisitioned. This form is forwarded to the purchasing agent and then on to the accounts payable clerk to be included with the invoice and payment documents.

The Village Manager is empowered to authorize contracts up to \$15,000 and to approve contract change orders up to \$7,500. Any changes in excess of \$7,500 require Village Board approval. A formal sealed bid procedure is established for all purchases of capital equipment, or for multiple purchases of commodities or services exceeding \$15,000 in a given fiscal year.

DEBT SERVICE

The goal of the Village's debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policy makers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects.

FINANCIAL AND MANAGEMENT POLICIES

(Cont'd)

DEBT SERVICE (Cont'd)

The Village is very proud of its bond rating which has steadily improved over the last twelve years. The Village is currently rated AA+ by Fitch and AA by Standard & Poor's. Both rating agencies cited the steady growth in the Village's tax base, a solid track record of financial operations, and flexibility in raising supporting revenues. These bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

The Village issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds have also been issued for general government activities. In addition, general obligation bonds have been issued to refund previously issued and outstanding general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the Village. For additional information, see the "Capital Improvements Programs/Debt Service" and "Debt Service" sections of the budget.

The Village has taken advantage of the Illinois Environmental Protection Agency (IEPA) Water Revolving Fund Infrastructure Financial Assistance program. This program allows the Village to apply and if approved, receive a loan from the IEPA with very favorable rates. The loans are used for high ticket Water and Sewer Infrastructure projects. The loan is paid back with user fee revenues from the Water and Sewer Debt Service Fund and Home Rule sales tax.

The Village is a "home-rule" community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies see the "Capital Improvements Programs/Debt Service" section of the budget.

FUTURE FINANCIAL PLANNING

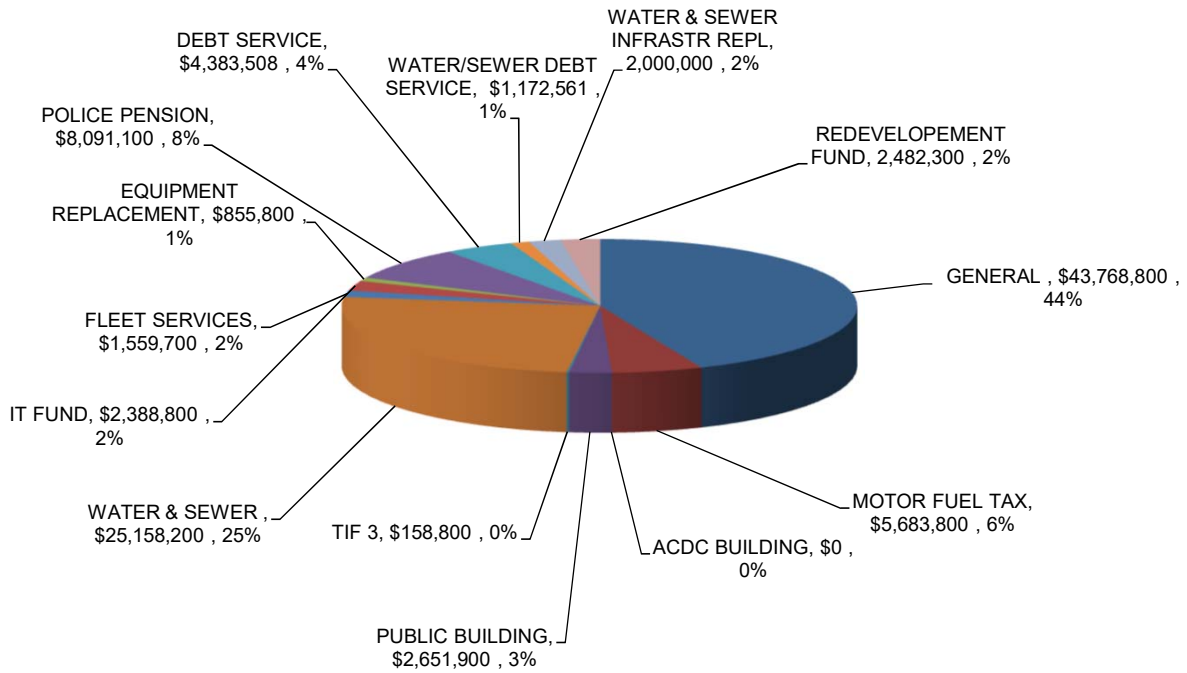
The Village compiles the budget for the next three fiscal years for operations and five years for capital spending. This allows both the Village Board and Village Management to see what is projected for future spending. Many capital project expenditures are completed over a multi-year period and do not fit into a specific fiscal year. The multi-year projections give a more complete picture of the impact a long term project has on operations. Although the Village has shown the "out years" will create deficits, those deficits are covered by the prior year fund balance.

The Village not only looks at the surplus or deficit in a particular year, but also the fund balance available from the prior year and projected fund balances in future years. The Village fund balance policy requires three months or 25% of expenditures to be retained in the fund balance of operating funds. Any excess above the 25% is available for future year projected deficits.

The Village projects a very conservative revenue forecast and projects every possible normal operational expense. One could correctly characterize it as a "worst case scenario". Projected deficits generally turn out to be budget surpluses or in a few instances, much smaller deficits than were originally anticipated. Management believes that this method of budgeting tends to focus financial support on the proper funding of existing programs, infrastructure and strategically selected new programs to improve productivity. Discussions of expensive new programs, particularly those involving the hiring of new staff, are considered only with consideration of new revenue sources. Therefore, any projected draw down of cash balances is a move which has been planned and projected in advance, and is not the result of "rosy" financial projections which have not materialized as planned.

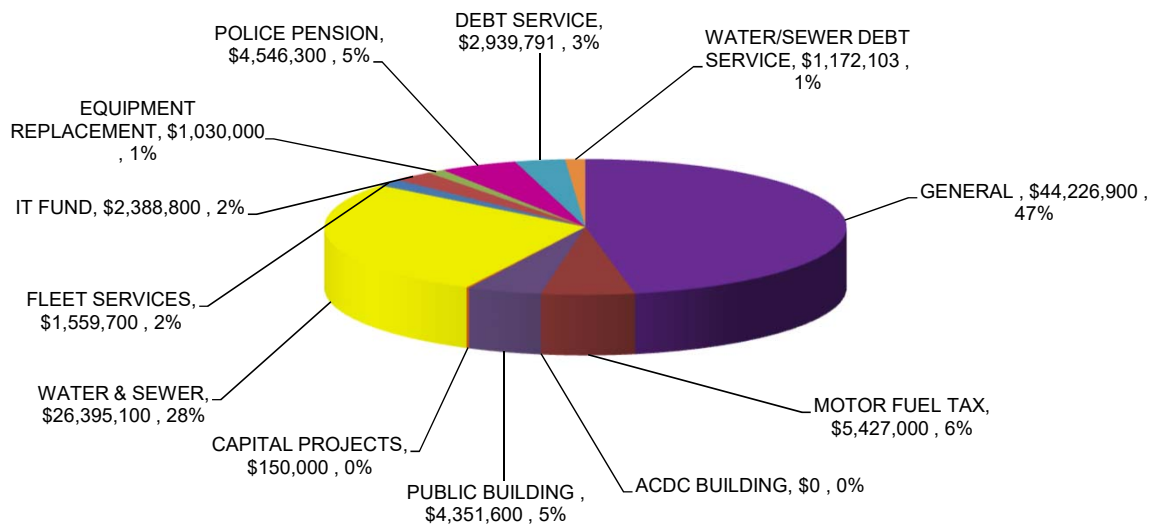
ALL FUNDS REVENUE

FY 2022-23 Budget



ALL FUNDS EXPENDITURES

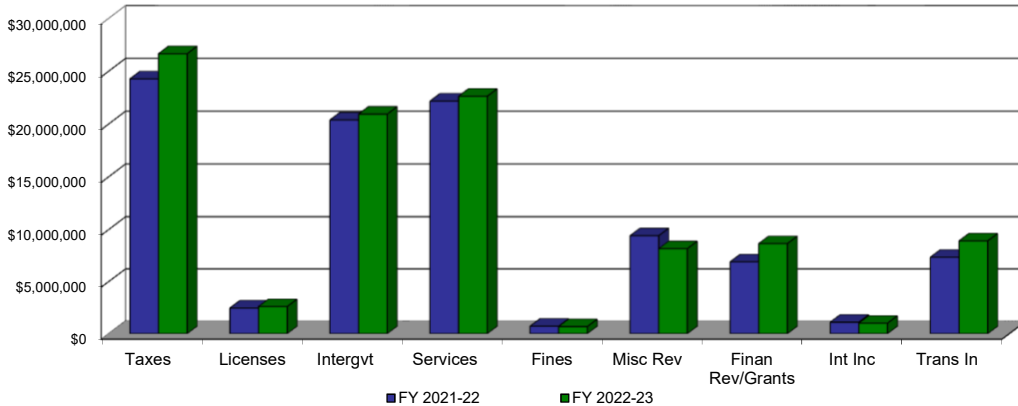
FY 2022-23 Budget



WHERE THE MONEY COMES FROM

ALL FUND REVENUES

FY 2021-22 ESTIMATE vs. FY 2022-23 BUDGET



	FY 2020-21 ACTUAL	FY 2021-22 ESTIMATE	FY 2022-23 BUDGET	% CHANGE FY22 - FY23
Taxes	20,859,491	24,281,000	26,665,808	9.82%
Licenses, Permits, & Fees	2,350,047	2,478,600	2,616,400	5.56%
Intergovernmental	18,794,618	20,394,500	20,947,200	2.71%
Charges For Services	21,217,233	22,184,000	22,639,100	2.05%
Fines & Forfeits	612,625	728,500	692,500	(4.94)%
Miscellaneous	21,096,307	9,428,800	8,185,300	(13.19)%
Financing Revenues/Grants	3,551,822	6,918,900	8,666,800	25.26%
Interest Income	1,163,334	1,110,900	1,012,400	0.00%
Transfers In	7,517,336	7,359,347	8,929,761	21.34%
Total Revenue	<u>97,162,812</u>	<u>94,884,547</u>	<u>100,355,269</u>	<u>5.77%</u>

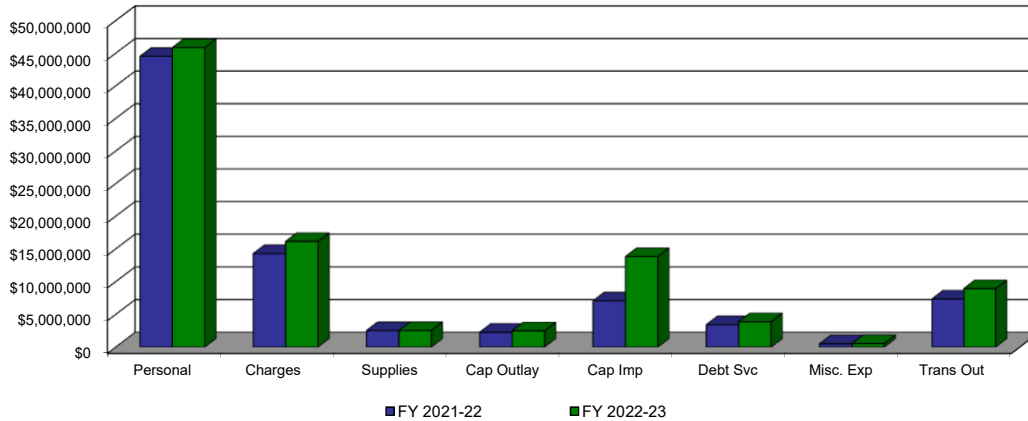
REVENUES BY FUND/SOURCE OF REVENUE

FY 2022-23 BUDGET	Taxes	Licenses, Permits, & Fees	Intergov	Charges For Services	Fines & Forfeits	Misc Revenues	Financing Revenues/Grants	Interest Income	Transfers In	Total
GENERAL FUND	15,768,400	2,448,400	19,447,200	4,683,400	691,500	719,900		10,000		43,768,800
WATER / SEWER	2,501,800	168,000		17,633,600	1,000	374,300	4,478,000	1,500		25,158,200
WATER/SEWER DEBT SERVICE				322,100					850,461	1,172,561
FLEET SERVICES									1,559,700	1,559,700
INFORMATION TECHNOLOGY									2,388,800	2,388,800
EQUIPMENT REPLACEMENT FD									855,800	855,800
DEBT SERVICE	3,083,208		100,000					300.00	1,200,000	4,383,508
PUBLIC BUILDING	2,576,800							100	75,000	2,651,900
TOWN CENTER - TIF#3	158,800									158,800
MOTOR FUEL TAX	2,576,800		1,400,000				1,706,500	500		5,683,800
POLICE PENSION						7,091,100		1,000,000		8,091,100
WATER SEWER INFRASTRUCTURE									2,000,000	2,000,000
REDEVELOPMENT FUND							2,482,300			2,482,300
	26,665,808	2,616,400	20,947,200	22,639,100	692,500	8,185,300	8,666,800	1,012,400	8,929,761	100,355,269

WHERE THE MONEY GOES

ALL FUND EXPENDITURES

FY 2021-22 ESTIMATE vs. FY 2022-23 BUDGET



	FY 2020-21 ACTUAL	FY 2021-22 ESTIMATE	FY 2022-23 BUDGET	% CHANGE FY22 - FY23
Personal Services	40,858,177	44,517,974	45,859,800	3.01%
Services & Charges	12,193,256	14,276,200	16,124,000	12.94%
Supplies & Materials	1,874,068	2,536,400	2,537,300	0.04%
Capital Outlay	(527,616)	2,284,400	2,488,200	8.92%
Capital Improvement Projects	7,650,448	7,063,209	13,815,800	95.60%
Debt Service	3,666,027	3,428,431	3,881,433	13.21%
Misc. Expenditures	3,471,409	515,100	551,000	6.97%
Transfers Out	7,464,207	7,359,347	8,929,761	21.34%
Total Expenditures	76,649,976	81,981,061	94,187,294	14.89%

EXPENDITURES BY DEPARTMENT/SOURCE OF EXPENDITURE

FY 2022-23 BUDGET	Personal Services	Services & Charges	Supplies & Materials	Capital Outlay	Capital Imprv. Project	Debt Service	Misc Expenditure	Transfers Out	Total
General Fund									
Administration	934,500	874,200	19,000	-	-	-	431,000	417,300	2,676,000
Boards & Commissions	0	0	0	0	0	0	0	-	-
Finance	693,100	167,300	9,600	0	0	0	0	111,200	981,200
Community Relations	816,400	798,200	35,700	9,000	0	0	0	72,100	1,731,400
Building & Grounds	680,700	514,100	104,800	11,500	0	0	0	56,800	1,367,900
Police	16,759,100	930,300	225,500	50,000	0	0	0	1,678,800	19,643,700
HHRC	495,600	41,800	24,000	0	0	0	0	149,500	710,900
Consolidated Dispatch	6,262,100	342,200	34,000	213,500	0	0	0	414,100	7,266,900
Community Development	3,044,300	544,300	17,300	0	0	0	0	222,900	3,828,800
Electrical & Forestry	1,336,800	992,500	305,100	0	0	0	0	239,500	2,873,900
Street	1,582,000	273,500	594,400	0	0	0	0	697,300	3,147,200
General Ledger	0	0	0	0	0	0	0	-	-
Water & Sewer Fund									
Water	2,060,200	6,563,900	112,700	57,600	5,866,800	0	0	2,817,000	17,478,200
Sewer	1,735,800	1,097,600	73,500	140,000	0	0	0	306,300	3,353,200
Wastewater	3,264,500	1,695,400	369,900	40,000	0	0	0	193,900	5,563,700
Fleet Services	807,800	127,900	576,400	0	0	0	0	47,600	1,559,700
Information Systems	1,026,100	1,095,300	35,400	232,000	0	0	0	0	2,388,800
Equipment Replacement	0	0	0	1,030,000	0	0	0	0	1,030,000
Debt Service	0	0	0	0	0	2,709,330	0	230,461	2,939,791
Capital Projects	0	0	0	75,000	0	0	0	75,000	150,000
ACDC Building	0	0	0	0	0	0	0	0	-
Redevelopment	0	0	0	0	0	0	0	0	-
Public Building	0	0	0	629,600	2,522,000	0	0	1,200,000	4,351,600
TIF #3	0	0	0	0	0	0	0	0	-
Police Pension	4,360,800	65,500	0	0	0	0	120,000	0	4,546,300
Motor Fuel Tax	0	0	0	0	5,427,000	0	0	0	5,427,000
W/S Debt Service	0	0	0	0	0	1,172,103	0	0	1,172,103
TOTAL	45,859,800	16,124,000	2,537,300	2,488,200	13,815,800	3,881,433	551,000	8,929,761	94,187,294

**VILLAGE OF ADDISON
FUND BALANCE SUMMARY
FY 2022-23
(ESTIMATED)**

<u>FUND</u>	BEGINNING FUND BALANCE 4/30/2022	2022-23 REVENUES	2022-23 EXPENDITURES	2022-23 SURPLUS/ (DEFICIT)	2022-23 FUND BALANCE 4/30/2023
1 GENERAL FUND	17,231,225	43,768,800	44,226,900	(458,100)	16,773,125
2 WATER & SEWER FUND *	8,833,139	25,158,200	26,395,100	(1,236,900)	7,596,239
WATER & SEWER DEBT SVC FUND	272,979	1,172,561	1,172,103	458	273,437
WATER SEWER INFRASTRUCTURE	0	2,000,000	0	2,000,000	2,000,000
FLEET SERVICES	(433,292)	1,559,700	1,559,700	0	(433,292)
INFORMATION TECHNOLOGY	(131,048)	2,388,800	2,388,800	0	(131,048)
3 EQUIP REPLACEMENT FUND *	8,464,046	855,800	1,030,000	(174,200)	8,289,846
DEBT SERVICE	2,419,931	4,383,508	2,939,791	1,443,717	3,863,648
4 CAPITAL PROJECTS	2,828,382	0	150,000	(150,000)	2,678,382
ACDC BUILDING FUND	69,812	0	0	0	69,812
REDEVELOPMENT FUND	2,482,441	2,482,300	0	2,482,300	4,964,741
5 PUBLIC BUILDING FUND	1,884,229	2,651,900	4,351,600	(1,699,700)	184,529
TIF # 3	(402,993)	158,800	0	158,800	(244,193)
POLICE PENSION	66,572,946	8,091,100	4,546,300	3,544,800	70,117,746
MOTOR FUEL TAX	4,478,845	5,683,800	5,427,000	256,800	4,735,645
TOTAL	114,570,643	100,355,269	94,187,294	6,167,975	120,738,618

NOTES

- * The Water/Sewer and Equipment Replacement Funds use Working Cash as the comparative.
- 1) The General Fund shows a planned \$458,100 deficit to utilize fund balance that has been accumulated for projects that are planned.
 - 2) The Water & Sewer Fund shows a planned \$1,236,900 deficit to utilize fund balance that has been accumulated for projects that are planned.
 - 3) The Equipment Replacement Fund shows a planned \$174,200 deficit to utilize fund balance that has been accumulated for future equipment purchases.
 - 4) The Capital Projects Fund shows a planned \$150,000 deficit to utilize fund balance that has been accumulated for projects that are planned.
 - 5) The Public Building Fund shows a planned \$1,699,700 deficit to utilize fund balance that has been accumulated for projects that are planned.

**VILLAGE OF ADDISON
ALL FUNDS THREE YEAR BUDGET SUMMARY**

<u>REVENUES</u>	<u>2019-20 ACTUAL</u>	<u>2020-21 ACTUAL</u>	<u>2021-22 BUDGET</u>	<u>2021-22 EST ACT</u>	<u>2022-23 BUDGET</u>	<u>2023-24 BUDGET</u>	<u>2024-25 BUDGET</u>
GENERAL FUND	39,006,683	42,442,144	39,979,400	42,596,900	43,768,800	45,144,800	46,529,000
WATER & SEWER FUND	17,931,414	16,932,180	23,906,000	22,256,300	25,158,200	22,184,800	21,823,300
WATER & SEWER DEBT SVC FUND	1,111,123	954,282	889,427	885,447	1,172,561	1,438,175	1,432,474
WATER & SEWER INFRASTR REPL	0	0	0	0	2,000,000	2,000,000	2,000,000
FLEET SERVICES	1,443,258	1,354,543	1,538,500	1,538,500	1,559,700	1,588,600	1,618,000
INFORMATION TECHNOLOGY	1,766,302	1,938,638	2,317,200	2,317,200	2,388,800	2,443,800	2,460,500
EQUIP REPL FUND	1,232,767	963,536	845,800	845,800	855,800	869,200	848,300
DEBT SERVICE	4,284,350	3,885,232	3,835,310	4,305,200	4,383,508	4,456,498	4,540,066
CAPITAL PROJECTS	4,007,318	1,601,293	0	1,600,500	0	0	0
ACDC BUILDING FUND	301,410	151	0	0	0	0	0
REDEVELOPMENT FUND	1	0	0	2,482,300	2,482,300	0	0
PUBLIC BUILDING FUND	2,319,913	2,188,569	3,208,400	3,611,400	2,651,900	2,654,300	2,733,900
TIF #3	79,746	128,584	127,000	151,200	158,800	166,700	175,000
POLICE PENSION	1,536,390	19,694,519	14,323,900	7,985,800	8,091,100	8,287,900	8,493,600
MOTOR FUEL TAX	3,477,435	5,079,130	4,614,900	4,308,000	5,683,800	4,559,700	4,454,300
TOTAL VILLAGE REVENUES	78,498,111	97,162,802	95,585,837	94,884,547	100,355,269	95,794,473	97,108,440

<u>EXPENDITURES</u>	<u>2019-20 ACTUAL</u>	<u>2020-21 ACTUAL</u>	<u>2021-22 BUDGET</u>	<u>2021-22 EST ACT</u>	<u>2022-23 BUDGET</u>	<u>2023-24 BUDGET</u>	<u>2024-25 BUDGET</u>
GENERAL FUND	38,366,623	37,782,518	42,883,700	42,559,074	44,226,900	45,065,600	46,636,100
WATER & SEWER FUND	17,845,524	16,458,976	25,494,400	20,906,409	26,395,100	22,732,700	22,384,100
WATER & SEWER DEBT SVC FUND	1,127,027	918,107	888,646	745,465	1,172,103	1,438,127	1,432,427
FLEET SERVICES	1,377,965	1,196,177	1,568,400	1,568,400	1,559,700	1,588,600	1,618,000
INFORMATION TECHNOLOGY	1,586,257	1,849,003	2,330,400	2,317,200	2,388,800	2,443,800	2,460,500
EQUIP REPL FUND	682,434	668,187	1,007,600	1,007,600	1,030,000	1,085,000	1,080,000
DEBT SERVICE	4,642,716	4,185,320	2,914,313	2,918,313	2,939,791	2,960,181	2,984,349
CAPITAL PROJECTS	128,918	3,424,182	450,000	881,000	150,000	0	0
ACDC BUILDING FUND	1,917	0	0	0	0	0	0
REDEVELOPMENT FUND	0	0	0	0	0	0	0
PUBLIC BUILDING FUND	1,928,767	2,585,724	2,585,000	2,386,200	4,351,600	2,438,100	1,975,800
TIF #3	151,382	318,075	0	0	0	0	0
POLICE PENSION	3,873,083	4,375,871	4,023,900	4,397,500	4,546,300	4,661,500	4,765,200
MOTOR FUEL TAX	4,168,799	2,887,836	4,010,300	2,293,900	5,427,000	5,552,200	5,342,000
TOTAL VILLAGE EXPENDITURES	75,881,411	76,649,976	88,156,659	81,981,061	94,187,294	89,965,808	90,678,476

MAJOR REVENUE AND FINANCING SOURCES

Notes

The three largest revenue sources (70.1%) for the Village in the FY 2022-2023 Budget are broken down by fund as follows:

TAXES	TOTAL	General	Motor Fuel Tax	Debt Service	TIF 3	Public Building	Water Sewer
Sales Tax Increment	12.9%	2.6%	2.5%	2.6%		2.6%	2.6%
Property Taxes	11.1%	10.5%		0.5%	0.1%		
All Other Taxes	2.7%	2.7%					
TOTAL	26.7%	15.8%	2.5%	3.1%	0.1%	2.6%	2.6%

INTERGOVERNMENTAL	TOTAL	General	Motor Fuel Tax	Debt Service
Sales Tax	12.3%	12.3%		
Income Tax	5.0%	5.0%		
Use Tax	1.6%	1.6%		
Motor Fuel Tax	1.4%		1.4%	
All Other Taxes	0.6%	0.5%		0.1%
TOTAL	20.9%	19.4%	1.4%	0.1%

CHARGES FOR SERVICES	TOTAL	General	Water & Sewer	WS Debt Service
User Revenue – Water	9.9%		9.9%	
User Revenue – Sewer	7.2%		7.2%	
User Fee – WS Debt Service	0.3%			0.3%
All Other	5.1%	4.7%	0.4%	
TOTAL	22.5%	4.7%	17.5%	0.3%

Taxes

Sales Tax and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 34.2% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.25% sales tax (eff 1/1/22). A .25% increase in Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund. Sales taxes are imposed upon all retail sales within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	6/1/16	1/1/2022
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	1.00%	1.25%
DuPage County	.50%	.50%
Regional Transportation Authority	.50%	.50%
Total	8.00%	8.25%

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

The State remits the taxes the second month after the due date. Example: January Sales Taxes are due by February 28 and the State remits to local governments the beginning of April.

The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund Continuing Road Maintenance
.25	Water/Sewer	2022	To Fund Future Capital Improvements

Budget Assumptions – The Village anticipates a 3.0% increase in Sales tax in the FY 23 budget over the projected FY 22 results.

Property Tax

Property tax receipts represent about 11% of the Village's total revenues. Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have where incomes are fixed, or are temporarily lost or decreased.

The levy which corresponds to this budget was levied in December, 2021. Property owners will pay this tax in two installments, due June 1 and September 1, 2022. A breakdown of the Village's total tax levy is as follows:

	<u>FINAL 2020 Levy for FY 22</u>	<u>Estimated 2021 Levy for FY 23</u>	<u>% Change</u>
General Fund			
Corporate	\$ 5,408,548	\$ 5,408,548	0.00%
Police Pension	4,185,280	4,215,559	0.72%
Subtotal	9,593,828	9,624,107	0.32%
Debt Service	498,466	501,408	0.59%
Total Levy	\$10,092,294	\$10,125,515	0.33%
Equalized Assessed Val.	\$1,308,308,708	\$1,357,890,089	3.79%
Rate per \$100 EAV	\$ 0.7714	\$ 0.7457	(3.33)%

Budget Assumptions – The 2021 tax levy, which will be received in FY 2022-23 was based on a projected increase in EAV of 3.79%, and a total dollar increase of .33%. The total dollar increase is due to no increase in the Corporate Levy, a .72% increase in the Police Pension levy, and a .59% increase in the levy for Debt Service. There is an extensive discussion of the property tax levy process in the General Fund section.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Income Tax

Income tax receipts represent approximately 11.5% of the Village's General Fund income. Local governments in Illinois receive a share of all State income tax receipts, allocated on a per capita basis to all municipalities. The State remits the taxes the second month after the due date. Example: January Income Taxes are due by February 28. The State remits to local governments the beginning of April.

Budget Assumptions - To prepare the FY 2023 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 35,702. It is assumed that there will be no change in population.

Municipality's share of income tax receipts - Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. The amount that each municipality or county receives is based on its population in proportion to the total state population. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 22 receipts are estimated to be 14% higher than the original budget. The FY 22 budgeted receipts used a conservative approach due to the uncertainty of the impact of COVID related reductions in income and related taxes. We budgeted a 3% increase in the FY 23 revenues.

Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January, 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

Budget Assumptions – The FY 2023 budget assumes a decrease of 3%, based upon trending.

MAJOR REVENUE AND FINANCING SOURCES

Notes (Cont'd)

Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The Village takes a conservative approach to budgeting these revenues, as they can fluctuate with local housing trends.

Budget Assumptions: The FY 22-23 budget projects a slight decrease from FY 22 estimated actual due to the near completion of two new housing developments and related transfer tax that will not occur in FY 23.

Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction/maintenance of highways. All municipal funds are distributed based on population. Motor Fuel Taxes are remitted the month received by the State.

Budget Assumptions: Due to the fluctuation in oil prices and consumption, the Village has taken a conservative approach and maintained a flat budget for these revenues.

CHARGES FOR SERVICES

Water and Sewer Fees

Water and sewer user fees represent approximately 17.4% of the Village's revenue. The Village bills water and sewer usage on a bi-monthly basis, billing approximately half the Village each month.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 2022 budget. The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three-year plan also included an increase in the bi-monthly user fee. This is discussed in greater detail in the water/sewer section. The current budget includes both the rate increase in water rates and user fees to our customers.

Budget Assumptions – The User Revenues for Water and Sewer were calculated assuming flat pumpage from FY 2022, with 84% of the pumpage being billed at the rates established by the three-year plan passed with the FY 2022 budget. The difference between pumpage and billing is due to infrastructure leakage and unmetered use, such as hydrant flushing.

Information on the smaller revenues is located in each fund section.

MAJOR EXPENDITURES

Notes

The largest use of funds is for Personnel Services (49%), Services and Charges (17%), Debt Service (4%), and Capital Projects (15%).

EXPENDITURE CLASSIFICATION

	Budgeted	% to Total
Personnel Services	\$45,859,800	49%
Services & Charges	16,124,000	17%
Supplies & Materials	2,537,300	3%
Miscellaneous	551,000	1%
Capital Outlays	2,488,200	3%
Capital Projects	13,815,800	15%
Debt Service	3,881,433	4%
Transfers Out	8,929,761	9%
TOTAL	\$ 94,187,294	100%

PERSONNEL SERVICES

	Budgeted	% to Total
General	\$32,604,600	71%
Water/ Sewer	7,060,500	15%
Internal Service	1,833,900	4%
Police Pension	4,360,800	10%
TOTAL	\$45,859,800	100%

PERSONNEL SERVICES

The General Fund accounts for 71% of all personnel services costs. Within the General Fund, the Police Department, Henry Hyde Resource Center and the Addison Consolidated Dispatch Center combined, account for 72% of all General Fund personnel services costs. The remaining 28% is accounted for in the administrative and operational departments in the General Fund, (Administration, Finance, Building and Grounds, Community Development, and Community Relations) and public works departments (Electrical and Forestry, and Street).

The Police Department is a CALEA certified department and is very active in the community with various outreach programs. The Police Department opened the Henry Hyde Resource Center in FY 2008. In FY 2012, the Addison Consolidated Dispatch Center Department (ACDC) was created to account for dispatch services. ACDC became CALEA certified in 2020. The Center now provides police and fire dispatch services for the following agencies:

Police Departments

Village of Addison
 Village of Bensenville
 Village of Bloomingdale
 Village of Glendale Heights
 Village of Itasca
 Village of Westmont
 City of Wood Dale
 DuPage Forest Preserve District
 DuPage County Sheriff
 DuPage County Probation

Fire Protection District or Department

Addison Fire Protection District
 Bensenville Fire Protection District
 Itasca Fire Protection District
 Pleasantview Fire Protection District
 Tri-State Fire Protection District
 Village of Westmont
 Wood Dale Fire Protection District

Other

Canadian Pacific Railroad

MAJOR EXPENDITURES

Notes (Cont'd)

The Water and Sewer Fund accounts for 15% of all personnel services costs. The personnel in the Water and Sewer Fund maintain the quality and distribution of potable water to the residents. In addition, they staff the treatment plants which treat sewer discharges. Environmental Services staff ensures that the levels of discharge from the commercial and industrial customers are within the EPA required levels.

Internal Service Funds which include Information Technology and Fleet Services account for 4% of all personnel services costs, while the remaining 10% is included in the Police Pension Fund for retiree benefit costs.

SERVICES AND CHARGES

	Budgeted	% to Total
General	\$5,478,400	34%
Water/ Sewer	9,356,900	58%
Internal Service	1,223,200	8%
Police Pension	65,500	0%
TOTAL	\$16,124,000	100%

Water and Sewer accounts for 58% of services and charges. This is primarily due to the cost of water from the DuPage Water Commission and the utility costs in running the pumps and equipment at not only the wells but at the treatment facilities as well.

CAPITAL PROJECTS

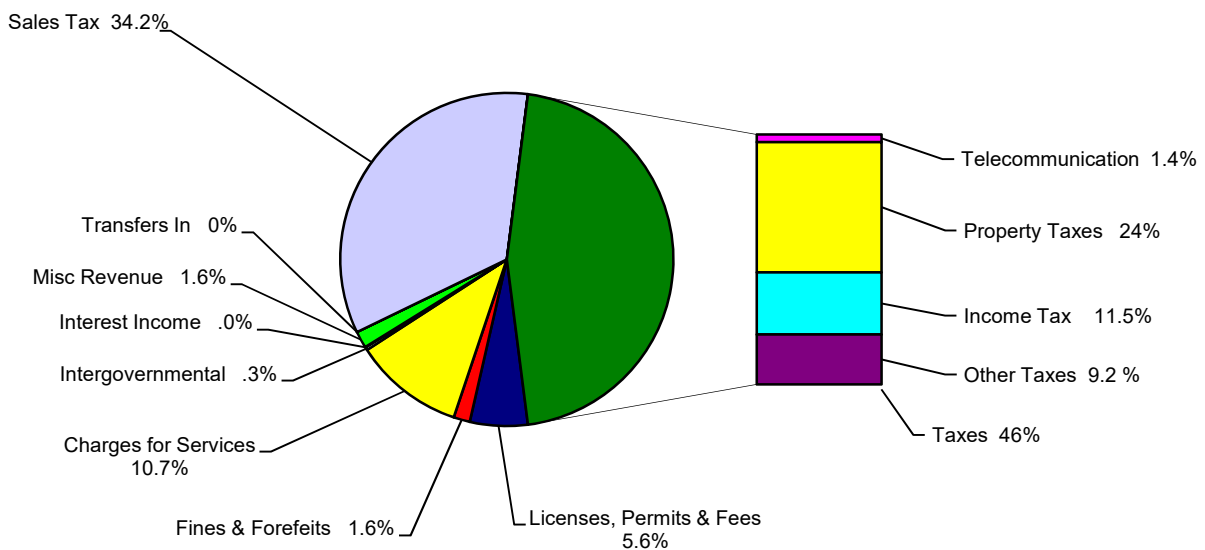
	Budgeted	% to Total
Motor Fuel Tax Fund	\$5,427,000	39%
Public Building Fund	2,522,000	18%
Water/Sewer	5,866,800	42%
TOTAL	\$13,815,800	100%

Capital Projects account for 15% of all expenditures within the Village. The annual road improvement program, which includes reconstruction and resurfacing of additional roads, accounts for 39% of all capital. Replacement and maintenance of equipment in the Water and Sewer Fund account for 42% of all capital including the installation of a new automated water reading system. An additional 18% is budgeted for improvements to various Village facilities.

DEBT SERVICE

Debt Service payments are 4% of Village-wide expenditures. Of the \$3,881,433 needed for debt payments, \$506,408 (13%) is paid with property taxes; the remaining \$3,375,025 (87%) is paid with Home Rule Sales Tax Increment monies and Water/Sewer user fees.

WHERE THE MONEY COMES FROM GENERAL FUND REVENUES 2022-2023 FISCAL YEAR

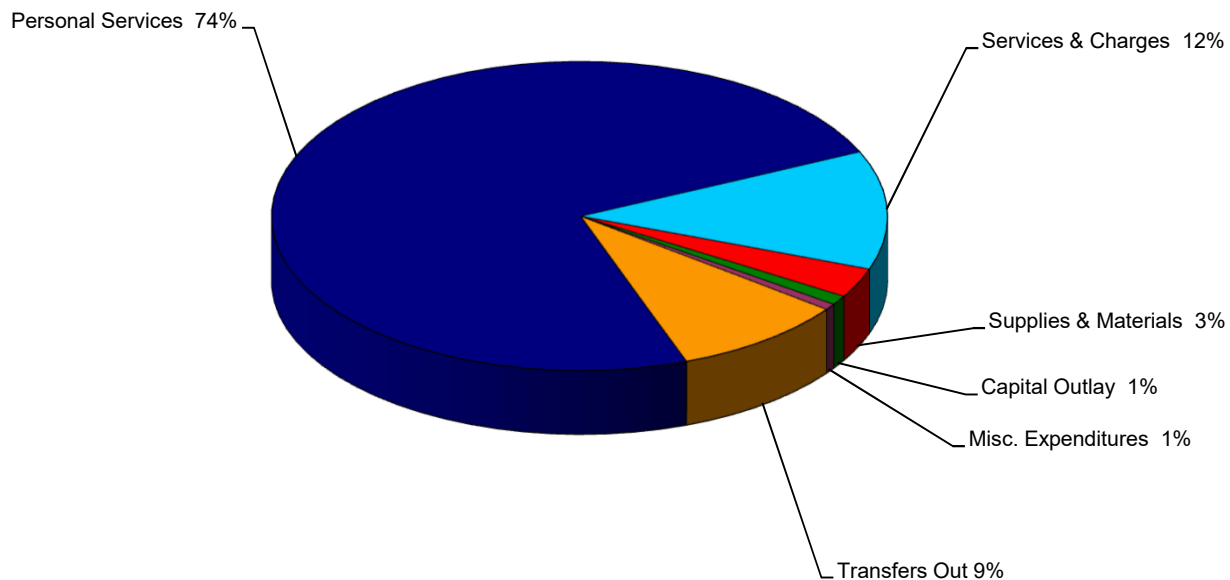


	2020-21 ACTUAL	2021-22 ESTIMATE	2022-23 BUDGET	% CHANGE FY 22-23
Taxes	13,760,829	15,403,600	15,768,400	2.37%
Licenses, Permits & Fees	2,163,916	2,298,400	2,448,400	6.53%
Fines & Forefeits	612,625	717,000	691,500	(3.56)%
Charges for Services	5,067,108	4,533,000	4,683,400	3.32%
Intergovernmental	17,412,541	18,888,500	19,447,200	2.96%
Interest Income	23,093	10,000	10,000	0.00%
Grants	1,886,492	25,000	0	N/A
Miscellaneous Revenue	815,539	721,400	719,900	(0.21)%
Transfers In	700,000	0	0	100.00%
Total Revenue	42,442,144	42,596,900	43,768,800	2.75%

WHERE THE MONEY GOES

GENERAL FUND EXPENDITURES

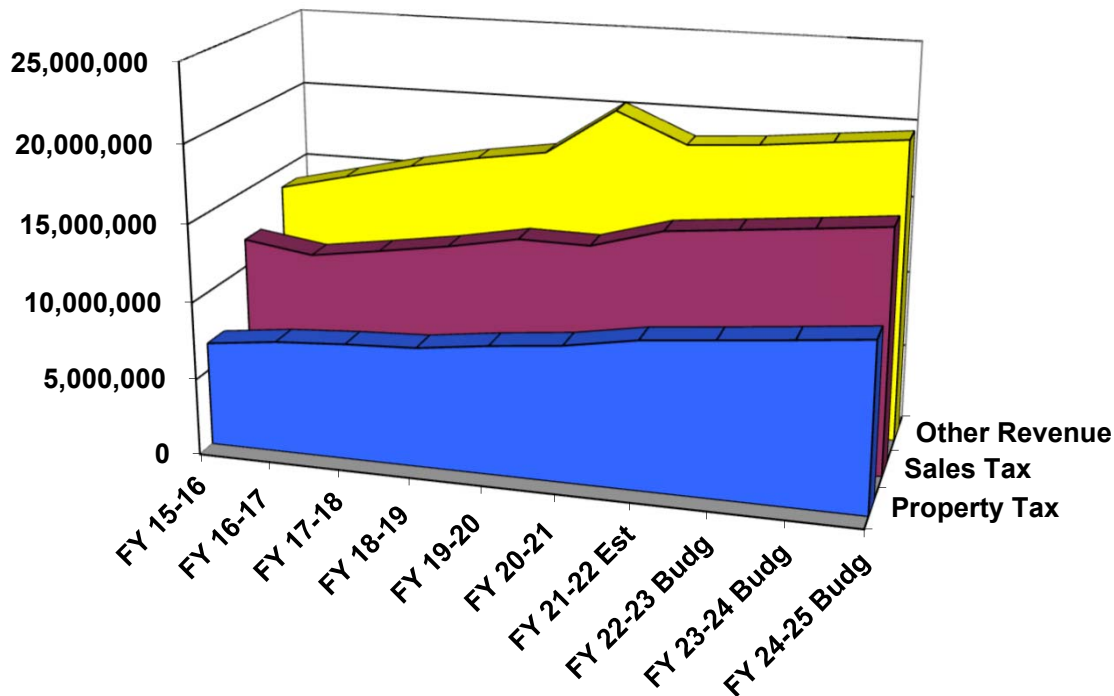
2022-2023 FISCAL YEAR



	2020-21 ACTUAL	2021-22 ESTIMATE	2022-23 BUDGET	% CHANGE FY 22-23
Personnel Services	29,501,036	31,805,774	32,604,600	2.51%
Services & Charges	3,662,872	4,741,200	5,478,400	15.55%
Supplies & Materials	881,362	1,344,900	1,369,400	1.82%
Capital Outlay	319,595	391,000	431,000	10.23%
Misc. Expenditures	68,661	322,400	284,000	(11.91)%
Transfers Out	3,348,992	3,953,800	4,059,500	2.67%
Total Expenditures	37,782,518	42,559,074	44,226,900	3.92%

GENERAL FUND REVENUES

PROPERTY TAX, SALES TAX AND OTHER GENERAL FUND REVENUE



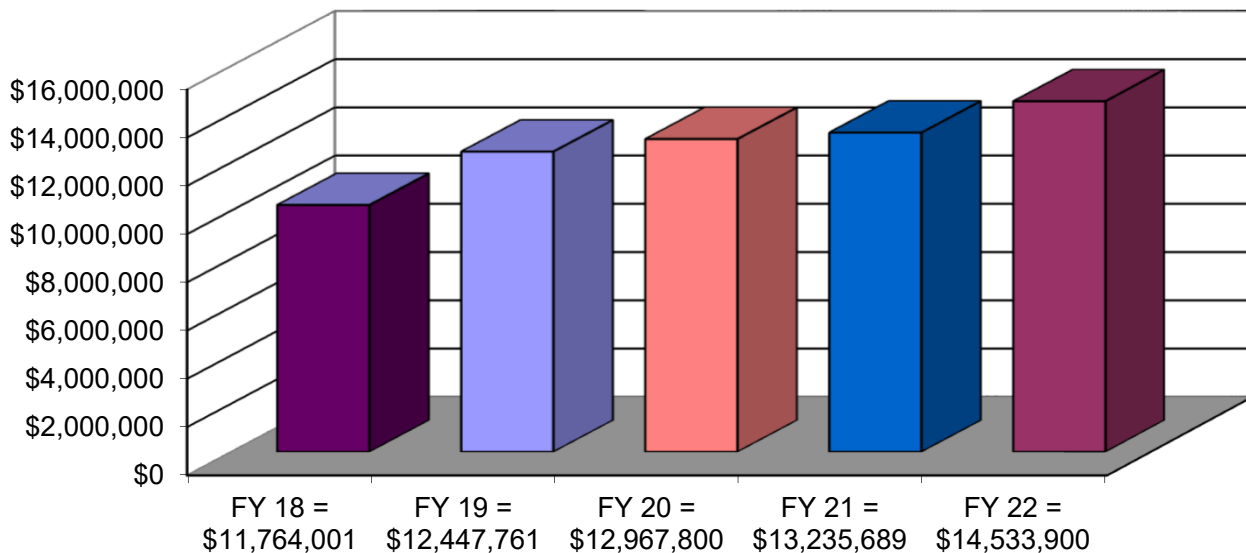
	Property Tax	Sales Tax	Other Revenue	Total Revenue
FY 15-16	6,767,163	11,790,019	13,718,297	32,275,479
FY 16-17	7,294,823	11,117,448	14,766,748	33,179,019
FY 17-18	7,581,715	11,764,076	15,813,803	35,159,594
FY 18-19	7,783,100	12,447,762	16,675,834	36,906,696
FY 19-20	8,358,726	13,290,671	17,357,286	39,006,683
FY 20-21	8,817,606	13,235,689	20,388,849	42,442,144
FY 21-22 Est	9,593,800	14,533,900	18,469,200	42,596,900
FY 22-23 Budg	10,025,500	14,969,900	18,773,400	43,768,800
FY 23-24 Budg	10,476,600	15,419,000	19,249,200	45,144,800
FY 24-25 Budg	10,948,100	15,881,800	19,699,100	46,529,000

GENERAL FUND

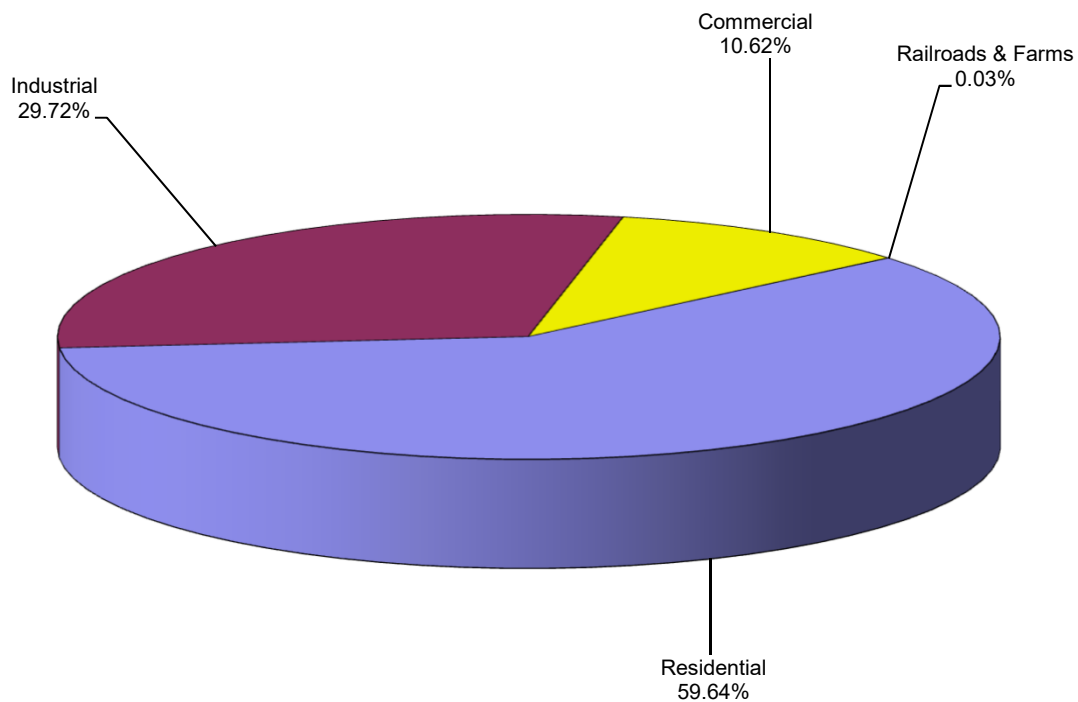
SALES TAX & HOME RULE INCREMENT

LIABILITY MONTH	RECEIPT MONTH	FY 2018		FY 2019		FY 2020		FY 2021		FY 2022	
		Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual	% Change Over Last FY	Actual**	% Change Over Last FY
MAY	AUG	956,086	2.06%	1,054,856	10.33%	1,171,578	11.07%	989,754	-15.52%	1,186,616	19.89%
JUNE	SEPT	999,892	7.92%	1,073,157	7.33%	1,086,083	1.20%	1,151,459	6.02%	1,340,116	16.38%
JULY	OCT	903,122	0.89%	1,038,474	14.99%	1,084,851	4.47%	1,139,866	5.07%	1,261,914	10.71%
AUG	NOV	1,034,428	7.60%	1,114,943	7.78%	1,146,397	2.82%	1,119,451	-2.35%	1,325,626	18.42%
SEPT	DEC	1,000,633	9.98%	1,012,540	1.19%	1,038,837	2.60%	1,095,197	5.43%	1,264,838	15.49%
OCT	JAN	1,005,439	6.88%	1,108,596	10.26%	1,156,943	4.36%	1,158,563	0.14%	1,281,684	10.63%
NOV	FEB	1,021,321	9.39%	1,040,631	1.89%	1,043,411	0.27%	1,029,593	-1.32%	1,331,687	29.34%
DEC	MAR	1,089,119	-2.06%	1,081,551	-0.69%	1,096,037	1.34%	1,129,329	3.04%	1,365,082	20.88%
JAN	APRIL	904,654	5.70%	898,323	-0.70%	1,013,003	12.77%	918,592	-9.32%	869,103	-5.39%
FEB	MAY	864,472	6.37%	890,653	3.03%	769,970	-13.55%	938,921	21.94%	888,337	-5.39%
MAR	JUNE	1,023,887	8.25%	1,076,925	5.18%	932,797	-13.38%	1,275,323	36.72%	1,206,615	-5.39%
APRIL	JULY	960,948	8.33%	1,057,112	10.01%	915,459	-13.40%	1,281,314	39.96%	1,212,284	-5.39%
Surplus Payment						512,434		8,327	-98.38%		
TOTAL SALES TAX		11,764,001	5.82%	12,447,761	5.81%	12,967,800	4.18%	13,235,689	2.07%	14,533,900	9.81%

** The last four months of FY 2022 are estimated based on current trending.



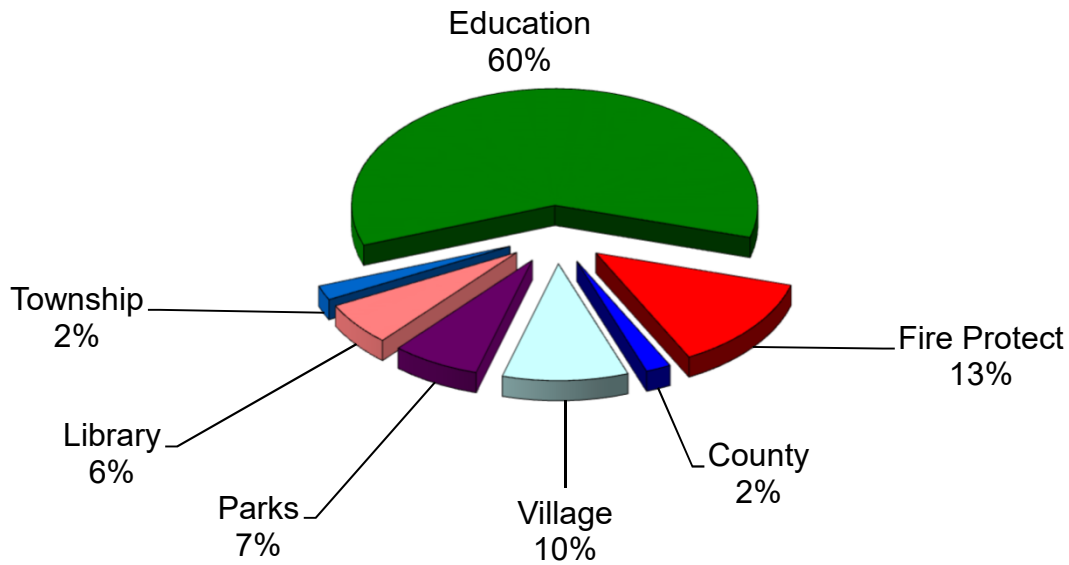
EQUALIZED ASSESSED VALUATION BREAKDOWN BY TYPE OF PROPERTY 2020 VALUATION



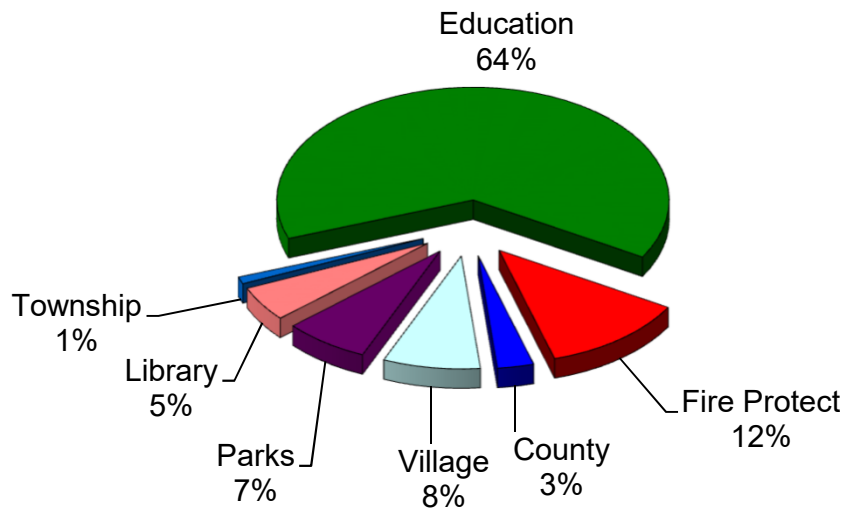
	2020 EAV	% of Total
Residential	780,233,080	59.64%
Industrial	388,769,970	29.72%
Commercial	138,879,077	10.62%
Railroads & Farms	426,581	0.03%
	<u>1,308,308,708</u>	<u>100.0%</u>

PROPERTY TAXES WHERE DO THEY GO?

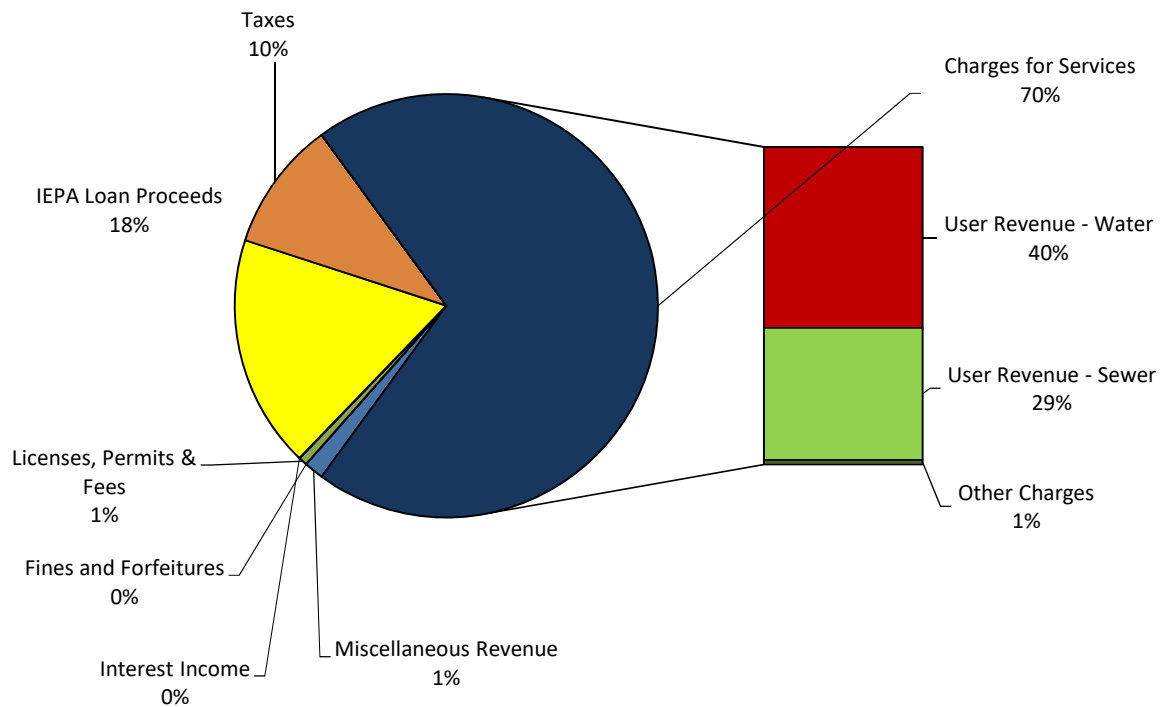
2020 TAX BILL



2010 TAX BILL

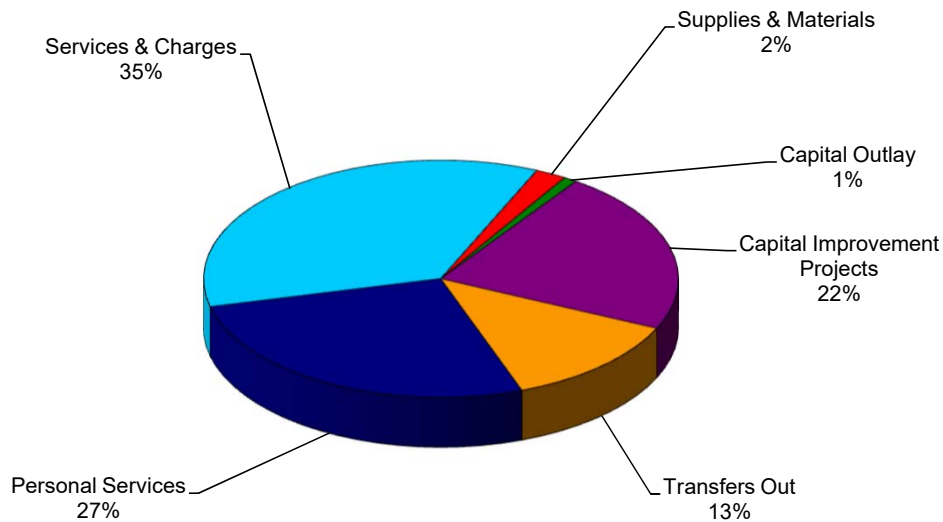


WHERE THE MONEY COMES FROM ENTERPRISE FUND REVENUES 2022-2023 FISCAL YEAR



	FY 2020-21 ACTUAL	FY 2021-22 ESTIMATE	FY 2022-23 BUDGET	% CHANGE FY22 - FY23
Taxes	0	723,700	2,501,800	245.70%
Licenses, Permits & Fees	186,131	180,200	168,000	(6.77%)
Fines and Forefeitures	0	11,500	1,000	(91.30%)
Charges for Services	15,775,955	17,328,900	17,633,600	1.76%
Interest Income	8,211	1,500	1,500	0.00%
Bond Proceeds	0	3,837,200	4,478,000	16.70%
Miscellaneous Revenue	43,776	173,300	374,300	115.98%
Transfers In	918,107	0	0	0.00%
Total Revenue	16,932,180	22,256,300	25,158,200	13.04%

WHERE THE MONEY GOES ENTERPRISE FUND EXPENSES 2022-2023 FISCAL YEAR



	FY 2020-21 ACTUAL	FY 2021-22 ESTIMATE	FY 2022-23 BUDGET	% CHANGE FY22 - FY23
Personnel Services	5,902,826	6,716,300	7,060,500	5.12%
Services & Charges	7,469,338	8,217,800	9,356,900	13.86%
Supplies & Materials	409,624	580,400	556,100	(4.19%)
Capital Outlay	186,964	277,400	237,600	(14.35%)
Capital Imprvmnt Projects-Net*	1,948,886	4,100,609	5,866,800	43.07%
Transfers Out	541,339	1,013,900	3,317,200	227.17%
Total Expenses	16,458,977	20,906,409	26,395,100	26.25%

* The Fiscal 2021 Actual total is net of depreciation, transfer to capital assets, and interest on bonds issued for Capital Improvement Projects.

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2022-23 BUDGET

REVENUES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING REVENUES	\$100,355,269	\$43,768,800	\$25,158,200	\$1,559,700	\$2,388,800	\$855,800	\$4,383,508
TO/FROM:							
General	(4,059,500)			(1,259,900)	(2,154,900)	(644,700)	
Water/Sewer	(3,317,200)			(299,800)	(203,200)	(194,200)	
Water/Sewer Debt Service	0						
Fleet Services	(47,600)				(30,700)	(16,900)	
Inform Technology	0						
Equip Repl	0						
Debt Service	(230,461)						
ACDC Building Fund	0						
Capital Projects Fund	(75,000)						
Redevelopment	0						
Public Building Fund	(1,200,000)						(1,200,000)
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	0						
Water Sewer Infra Repl							
Redevelopment Fund							
TOTAL TRANSFERS	(8,929,761)	0	0	(1,559,700)	(2,388,800)	(855,800)	(1,200,000)
TOTAL REVENUES	\$91,425,508	\$43,768,800	\$25,158,200	\$0	\$0	\$0	\$3,183,508

EXPENDITURES

FUND	TOTAL	GENERAL	WATER SEWER	FLEET SERVICES	INFORMATION TECHNOLOGY	EQUIP. REPL.	DEBT SERVICE
BEGINNING EXPENDITURES	\$94,187,294	\$44,226,900	\$26,395,100	\$1,559,700	\$2,388,800	\$1,030,000	\$2,939,791
FROM/TO:							
General	0						
Water/Sewer	0						
Water/Sewer Debt Service	(850,461)		(620,000)				(230,461)
Fleet Services	(1,559,700)	(1,259,900)	(299,800)				
Inform Technology	(2,388,800)	(2,154,900)	(203,200)	(30,700)			
Equip Repl	(855,800)	(644,700)	(194,200)	(16,900)			
Debt Service	(1,200,000)						
ACDC Building Fund	0						
Capital Projects Fund	0						
Redevelopment	0						
Public Building Fund	(75,000)						
TIF 3	0						
Police Pension	0						
Motor Fuel Tax	0						
Water Sewer Infra Repl	(2,000,000)		(2,000,000)				
Redevelopment Fund	0						
TOTAL TRANSFERS	(8,929,761)	(4,059,500)	(3,317,200)	(47,600)	0	0	(230,461)
TOTAL EXPENDITURES	\$85,257,533	\$40,167,400	\$23,077,900	\$1,512,100	\$2,388,800	\$1,030,000	\$2,709,330

Note: The budget, excluding interfund transfers, shows fund revenues and expenses without the "double-counting" effect

ALL FUNDS REVENUES & EXPENDITURE SUMMARY EXCLUDING INTERFUND TRANSFERS

FY 2022-23 BUDGET

REVENUES

CAPITAL PROJECTS	ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	WATER SEWER INFRASTRUCTURE REPLACEMENT	REDEVELOPMENT FUND	FUND
\$0	\$0	\$1,172,561	\$2,651,900	\$158,800	\$8,091,100	\$5,683,800	\$2,000,000	\$2,482,300	BEGINNING REVENUES
		(620,000)					(2,000,000)		TO/FROM: General Water/Sewer Water/Sewer Debt Service Fleet Services Inform. Systems Equip. Repl. Debt Service ACDC Building Fund Capital Projects Fund Redevelopment Public Building Fund TIF 3 Police Pension Motor Fuel Tax Water Sewer Infra Repl Redevelopment Fund
		(230,461)	(75,000)						
0	0	(850,461)	(75,000)	0	0	0	(2,000,000)	0	TOTAL TRANSFERS
\$0	\$0	\$322,100	\$2,576,900	\$158,800	\$8,091,100	\$5,683,800	\$0	\$2,482,300	TOTAL REVENUES

EXPENDITURES

CAPITAL PROJECTS	ACDC	WATER SEWER DEBT	PUBLIC BLDG	TIF 3	POLICE PENSION	MFT	WATER SEWER INFRASTRUCTURE REPLACEMENT	REDEVELOPMENT FUND	FUND
\$150,000	\$0	\$1,172,103	\$4,351,600	\$0	\$4,546,300	\$5,427,000	\$0	\$0	BEGINNING EXPENDITURES
			(1,200,000)						FROM/TO: General Water/Sewer Water/Sewer Debt Service Fleet Services Inform. Systems Equip. Repl. Debt Service ACDC Building Fund Capital Projects Fund Redevelopment Public Building Fund TIF 3 Police Pension Motor Fuel Tax Water Sewer Infra Repl Redevelopment Fund
(75,000)							0	0	
(75,000)	0	0	(1,200,000)	0	0	0	0	0	TOTAL TRANSFERS
\$75,000	\$0	\$1,172,103	\$3,151,600	\$0	\$4,546,300	\$5,427,000	\$0	\$0	TOTAL EXPENDITURES



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VILLAGE OF ADDISON

CAPITAL IMPROVEMENTS PROGRAM SUMMARY

The Village of Addison annually prepares a Capital Improvement Program (CIP) for the five-year period beginning with the next fiscal year. The CIP is a planning document which is reviewed by the Village Board and is prepared by the Village Manager and Finance Director with the assistance of all Department Heads. Included are capital expenditures projected to cost in excess of \$25,000 which also have an expected lifetime of one or more years. The CIP is subject to further review and approval by the Village Board during the final budget process, based on available resources and expenditure requirements of the operations budget. What follows is a summary of all CIP expenditures and projects included in the budget for FY 2022-23.

CAPITAL SPENDING

Land/Building	\$3,226,600
Street	5,427,000
Water System	5,866,800
Sewer System	0
WasteWater	0
Miscellaneous	<u>0</u>
TOTAL	<u><u>\$14,520,400</u></u>

FUND (DEPARTMENT)

Motor Fuel Tax (Community Development, Street)	\$5,427,000
Capital Projects (E&F)	75,000
Public Building (B&G, Com Dev, E&F, Fleet, Wastewater)	3,151,600
ACDC Building	0
TIF # 3	0
Fleet Services	0
Information Technology	0
Water & Sewer (Water, Sewer, Wastewater)	5,866,800
TOTAL	<u><u>\$14,520,400</u></u>

The following pages present a five-year summary of CIP projects and funding sources.

**CAPITAL IMPROVEMENT PROGRAM (CIP)
FIVE YEAR SPENDING & FUNDING SUMMARY**

ACCT NO.	CAPITAL SPENDING	FUND	2020-21 ACTUAL	2021-22 EST ACT	2022-23 BUDGET	2023-24 PROJ	2024-25 PROJ	2025-26 PROJ
LAND/BUILDINGS								
440.9944.4404	PUBLIC WORKS FACILITY	PUB BLDG	0	0	385,400 a,t	954,300 a,t	0	0
440.9944.4405	VILLAGE HALL/POLICE FACILITY	"	859,916 a,t	1,186,200 a,t	2,091,600 a,t	283,800 a,t	775,800 a,t	593,750 a,t
440.9944.4413	BLDG IMPRV - HISTORICAL	"	0	0	45,000 a,t	0	0	0
440.9944.4537	SEWER & WASTEWATER FACILITIES	"	108,030 a,t	0 a,t	629,600 a,t	0	0	0
400.9940.4306	LAND ACQUISITION	CAP PROJ	3,401,644 b	485,000 b	75,000 a	0	0	0
	SUBTOTAL		4,369,590	1,671,200	3,226,600	1,238,100	775,800	593,750
STREETS								
250.9925.4401	STREET MAINT. PROGRAM	MFT	1,398,277 a,m	1,437,100 a,m	2,350,000 a,m	2,430,000 a,m	2,480,000 a,m	2,540,000 a,m
250.9925.4415	ARMY TRAIL - MILL-RT 53 - STP	"	0 a,m	0 a,m	110,000 a,m	0	0	0
250.9925.4415	FULLERTON - STP	"	0 a,m	0 a,m	33,600 a,m	0	0	0
250.9025.4415	POZZOLANIC ROAD REPL - REBUILD IL	"	0	0 a,m	26,300 c2r	818,400 c2r	815,500 c2r	0
250.9025.4415	KINGERY WEST RESURFACE - REBUILD IL	"	0	0 a,m	405,000 c2r	0	0	0
250.9925.4415	ROZANNE BRIDGE	"	813,538 a,m,c4	0 a,m	0	0	0	0
250.9925.4415	WOODLAND & HUNTINGTON CURBS	"	14,990 a,m	0	0	0	0	0
250.9925.4415	KINGERY WEST RESURFACE	"	36,965 a,m,c4	5,000 a,m,c4	1,307,900 a,m,c4	0	0	0
250.9925.4415	COLLEGE				512,700 a,m,c4	78,300 a,m,c4	0	0
250.9925.4415	MICHAEL LANE					589,500 a,m,c4	65,500 a,m,c4	0
250.9925.4415	LOMBARD NORTH					188,200 a,m,c4	700,100 a,m,c4	184,738 a,m,c4
250.9925.4415	LOMBARD SOUTH				179,600 a,m	669,600 a,m	176,800 a,m	0
250.9925.4415	JANICE LANE						633,900 a,m,c4	70,400 a,m,c4
250.9925.4459	MFT SIDEWALK PROGRAM	"	125,000 a,t	125,000 a,t	135,000 a,t	135,000 a,t	135,000 a,t	135,000 a,t
250.9925.4459	SIDEWALK PROGRAM - TRIP HAZARD	"	144,916 a,t	142,400 a,t	150,000 a,t	150,000 a,t	150,000 a,t	150,000 a,t
250.9925.4459	ADA SIDEWALK COMPLIANCE	"	54,149 a,t	49,900 a,t	50,000 a,t	50,000 a,t	50,000 a,t	50,000 a,t
250.9925.4459	PAVER RESTORATION				100,000 a,t	100,000 a,t	100,000 a,t	100,000 a,t
250.9925.4459	SAFE SCHOOLS SIDEWALKS				66,900 a,c2	343,200 a,c2	35,200 a,c2	0
	SUBTOTAL		2,587,836	1,759,400	5,427,000	5,552,200	5,342,000	3,230,138
WATER SYSTEM								
500.5010.4503	WATERMAIN REPLACEMENT	WATER	80,579 a	1,935,000 a	1,015,000 a	1,475,000 a	1,675,000 a	1,375,000 a
500.5010.4519	AUTOMATIC METER READ	"	0	0	4,478,000 b	0	0	0
500.5010.4550	NORTH RTE 53 WATERMAIN/BP ANNEX	"	0	0	373,800 a	1,006,300 a	5,000 a	0
	SUBTOTAL		80,579	1,935,000	5,866,800	2,481,300	1,680,000	1,375,000
SEWER SYSTEM								
500.5031.4551	PUMPING STATIONS	SEWER	49,995 a	0	0	0	0	0
	SUBTOTAL		49,995	0	0	0	0	0
WATER POLLUTION CONTROL								
500.5032.4587	ANAEROBIC DIGESTER	WW	3,744,838 b	2,165,609 b	0	0	0	0
	SUBTOTAL		3,744,838	2,165,609	0	0	0	0
MISCELLANEOUS								
400.9940.4475	NOISE WALLS	CAP PROJ	9,210 g	17,000 g	0	0	0	0
470.9947.4538	TOWN CENTER DEVELOPMENT	TIF 3	187,333 a	0	0	0	0	0
470.9947.4538	VILLAGE GREEN DRAINAGE IMPRVMENTS	"	130,742 a	0	0	0	0	0
	SUBTOTAL		327,284	17,000	0	0	0	0
TOTAL CAPITAL SPENDING			11,160,122	7,548,209	14,520,400	9,271,600	7,797,800	5,198,888
CAPITAL FUNDING SOURCES (Some sources may have been received in one year, but expended in future years.)								
a. CASH ON HAND			448,648	1,935,000	1,463,800	2,481,300	1,680,000	1,375,000
b. DEBT FINANCING			7,146,482	2,650,609	4,478,000	0	0	0
c. GRANTS								
1. FEDERAL			0	0	0	0	0	0
2. STATE			0	0	66,900	343,200	35,200	0
r. REBUILD IL FUNDS			0	0	431,300	818,400	815,500	0
3. LOCAL			0	0	0	0	0	0
4. CDBG			850,504	5,000	1,820,600	856,000	1,399,500	255,138
5. CMAQ			0	0	0	0	0	0
g. INSURANCE PROCEEDS			9,210	17,000	0	0	0	0
m. MOTOR FUEL TAX			1,413,267	1,437,100	2,673,200	3,099,600	2,656,800	2,540,000
t. HOME RULE SALES TAX			1,292,012	1,503,500	3,586,600	1,673,100	1,210,800	1,028,750
TOTAL CAPITAL FUNDING			11,160,122	7,548,209	14,520,400	9,271,600	7,797,800	5,198,888

Capital Improvement Program (CIP) Impact on FY 2022-23 Operating Budget

Most of the capital improvement projects listed in the Village's CIP Five Year Spending and Funding Summary will not cause an increase or a decrease in operating expenses. As infrastructure is improved and replaced, one could argue that maintenance costs should decrease. However, it is assumed that other infrastructure will "replace" the maintenance needs so there has been no decrease in budgeted maintenance. Projects that will affect operating expenses include the following:

Land/Building

4404 Public Works Facility

The Village will be migrating the HVAC software to the latest platform and relocating an above-ground generator tank at the Public Works Facility. A new CCTV surveillance camera throughout the Public Works campus will be installed. A garage floor trench drain will be installed at the Public Works garage to replace the existing collapsed drain. The Public Works parking lot will be resurfaced.

Operating Budget Impact: The HVAC software migration will reduce the man hours currently being utilized to control the HVAC at the Public Works Facility and reduce the maintenance costs incurred. Replacing and relocating an above-ground generator tank will save on maintenance costs and provide piping that feeds directly into the generator room, thereby reducing man hours necessary to maintain the tank. The CCTV camera system will reduce security risk at Village facilities.

4405 Village Hall/Police Facility

The Village will be constructing a storage facility behind Village Hall. Various office spaces will be remodeled. The HVAC control system in the Police department will be replaced along with re-piping the hydronic supply to all zones.

Operating Budget Impact: Constructing a storage facility will reduce the cost of renting trailers for storage. The remodeled office spaces will provide more efficient work spaces. The HVAC control system replacements will make it compatible with the Village Hall automation controls and will reduce the maintenance costs.

4413 Historical Museum

The Village will be replacing the garage at the Century House.

Operating Budget Impact: Replacing the garage at the Century House will reduce the maintenance costs currently being incurred due to a leaky roof that is no longer patchable.

4537 Sewer & Wastewater Facilities

A new CCTV surveillance camera system will be installed at the WWTP North plant campus. An above ground diesel fuel tank will be installed to replace a current underground tank. The roofs on three of the Wastewater buildings will be replaced.

Capital Improvement Program (CIP)

Impact on FY 2022-23 Operating Budget (Cont'd)

Operating Budget Impact: The CCTV camera system will reduce security risk. The underground tank is located in a flood area causing damage to the tank. The replacement will be above ground in a non-flood area which will reduce maintenance costs and extend the life of the tank. The new roofs will last many years, prolong the equipment they are protecting, keep the vital electrical systems safe and reduce heating and cooling costs.

Water System

4519 Automatic Meter Read (AMR)

This account records the cost of replacing the current AMR system which is no longer supported, in addition to replacing aging water meters throughout the Village.

Operating Budget Impact: Replacing all meters that have served their useful life will provide more accurate reads and limit the unaccounted water usage. The new AMR system will provide real time water reads for more accurate billing and will allow residents to opt into an online portal to view their account activities.

4550 North Rte 53 Watermain/BP Annex

Engineering for the BP annexation has begun; however, BP will be financing this project.

Operating Budget Impact: The costs involved with this annexation will be reimbursed by BP.

Streets

4459 Sidewalk Replacement

This account records the funding for the Village's sidewalk replacement program to limit potential trip hazards.

Operating Budget Impact: The elimination of potential trip hazards will decrease the Village's liability and insurance exposure, thereby potentially lowering insurance premiums.

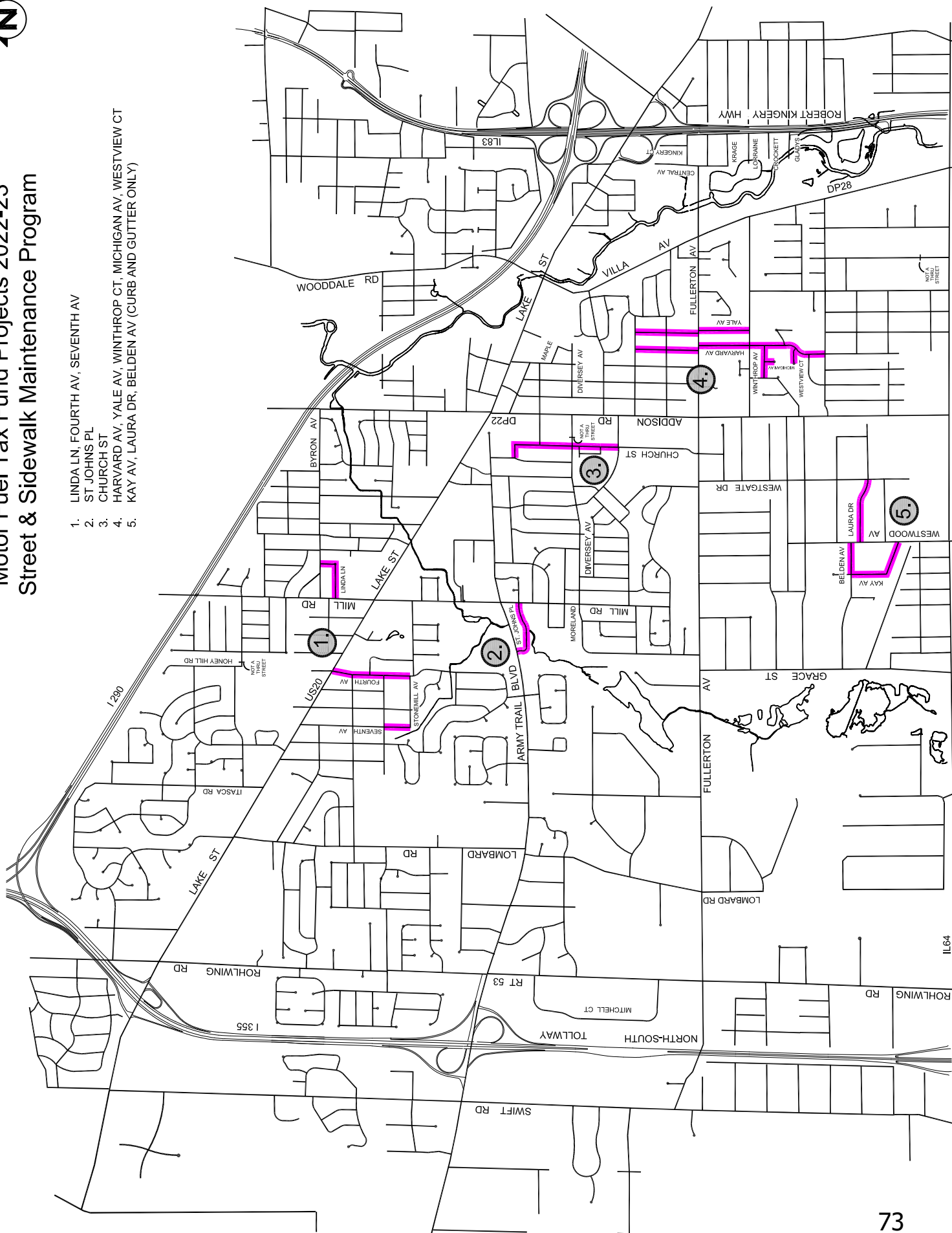


VILLAGE OF ADDISON

Motor Fuel Tax Fund Projects 2022-23

Street & Sidewalk Maintenance Program

1. LINDA LN, FOURTH AV, SEVENTH AV
2. ST JOHNS PL
3. CHURCH ST
4. HARVARD AV, YALE AV, WINTHROP CT, MICHIGAN AV, WESTVIEW CT
5. KAY AV, LAURA DR, BELDEN AV (CURB AND GUTTER ONLY)



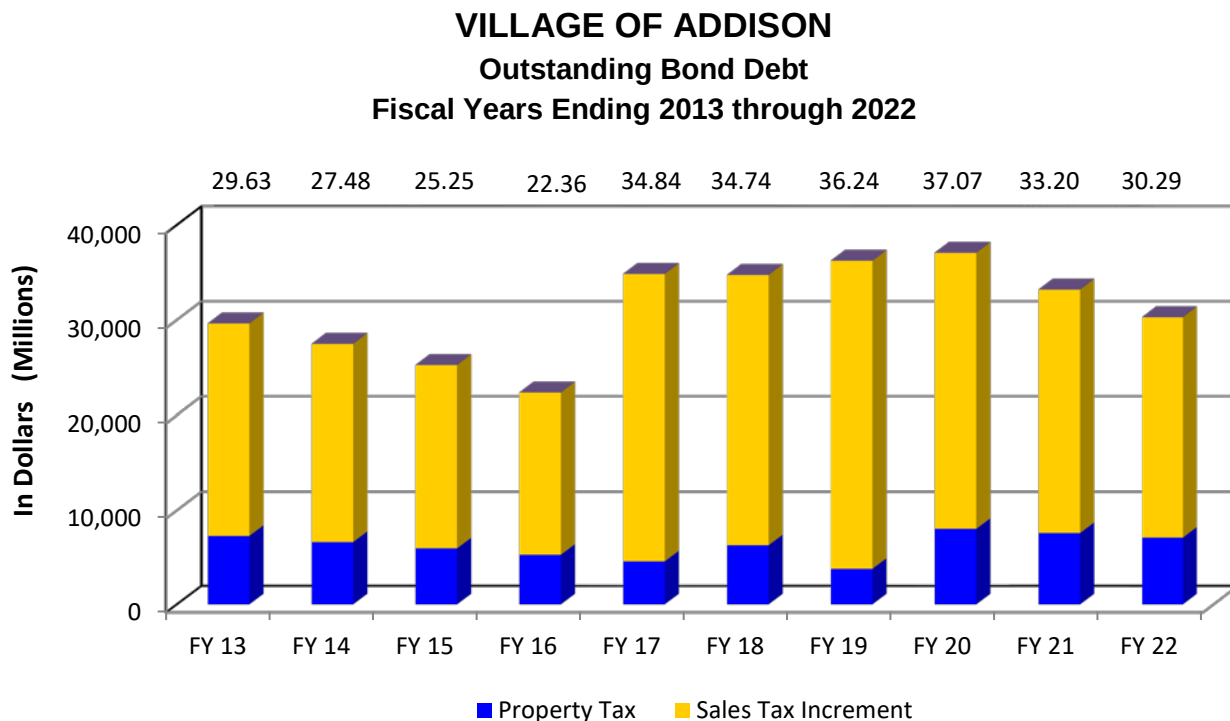
DEBT SUMMARY

OVERVIEW AND DEBT FINANCING PRINCIPLES

The Village of Addison has historically taken a conservative approach to debt financing. The goal of the Village's debt policy is to maintain the ability to provide high quality essential Village services in a cost-effective manner. Policymakers weigh this goal against maintaining the ability to borrow at the lowest possible rates. The Village has used the following guidelines before financing projects with long-term debt:

- Staff conservatively projects the revenue sources to pay off the debt.
- The financing of the improvement will not exceed its useful life.
- The benefits of the improvement must outweigh its costs, including the interest costs of financing.

Through the application of these guidelines, the Village Board tests any demand for debt financing. Furthermore, the Village uses debt only to provide financing for essential and necessary capital projects. The chart below shows a brief history of the Village's outstanding bond debt.



Note: The higher debt in FY 17 is due to the 2016A and 2017 GO issues for the new Addison Consolidated Dispatch Center construction. The higher debt in FY 19 is due to the 2017A Refunding Bond issue. The higher debt in FY 20 is due to the 2020 Taxable GO Bond used for Land Acquisition. The property tax on the 2016A, 2017 and 2020 issues will be abated and paid by existing home rule sales tax increment revenues.

DEBT SUMMARY

(Cont'd)

LEGAL DEBT MARGIN

The Village is a home rule municipality.

Article VII, Section 6(k) of the 1970 Illinois Constitution governs computation of the legal debt margin.

"The General Assembly may limit by law the amount and require referendum approval of debt to be incurred by home rule municipalities, payable from ad valorem property tax receipts, only in excess of the following percentages of the assessed value of its taxable property...(2) if its population is more than 25,000 and less than 500,000 an aggregate of one percent:...indebtedness which is outstanding on the effective day (July 1, 1971) of this constitution or which is thereafter approved by referendum... shall be included in the foregoing percentage amounts."

To date the General Assembly has set no limits for home rule municipalities.

TYPES OF VILLAGE DEBT

The Village's general obligation bond rating is AA+ from Fitch Inc. and AA from Standard & Poor's. This positions the Village to secure more favorable interest rates. A general obligation bond has the full faith and credit of the Village pledged. The general obligation alternate revenue bonds, which are a pledge of a specific revenue source, (i.e. utility taxes, sales taxes, water revenues) and a tax levy, carry the same rating. However, all other types of debt instruments are of a lesser credit quality and therefore will have higher relative interest rates. An approximate ranking is as follows:

General Obligation/General Obligation Alternate Revenue
Water and Sewer Revenue
Special Service Area
Special Assessment

CONCLUSION

The Village issues new debt only after careful consideration of the benefits of the capital project being financed and a conservative analysis of the revenue sources required to pay off the debt. By following these practices and by monitoring the total debt burden, the Village has been able to maintain a high bond rating, which equates to lower interest costs. The Village's overall financial health is good, and by following sound financial and management policies, the Village Board and staff will emphasize continued efforts toward maintaining and improving the Village's financial performance in the coming years.

The charts on the following pages provide summaries of outstanding bond issues and future debt service requirements.

**VILLAGE OF ADDISON
SUMMARY OF OUTSTANDING BOND ISSUES
AS OF APRIL 30, 2022**

ISSUE	PURPOSE	AMOUNT ISSUED	MATURITY DATE	AMOUNT OUTSTANDING		
				PRINCIPAL	INTEREST	TOTAL
GENERAL OBLIGATION DEBT						
2015 REFUNDING BOND	ADVANCE REFUNDING 2006 C & 2007 - Partial	8,995,000	12/15/26	5,345,000	665,800	6,010,800
2016 A G.O. BOND	ACDC AND CAPITAL	9,525,000	12/15/37	9,180,000	2,659,543	11,839,543
2016 B REFUNDING BOND	ADVANCE REFUNDING 2006 A	2,130,000	12/15/27	1,140,000	105,150	1,245,150
2017 G.O. BOND	ACDC AND W/S CAPITAL	5,400,000	12/15/32	3,300,000	775,500	4,075,500
2017 A G.O. BOND	ADVANCE REFUNDING 2010	2,470,000	12/15/30	2,040,000	358,938	2,398,938
2020 TAXABLE G.O. BOND	LAND ACQUISITION - LUTHERBROOK	4,000,000	12/15/39	3,735,000	982,340	4,717,340
TOTAL ALL BONDS				24,740,000	5,547,270	30,287,270

LOANS

IEPA Loan 1	Replace Lift Stations and Repairs to Treatment Plant	6,535,310	5/8/35	4,626,264	650,990	5,277,254
IEPA Loan 2	Replace Excess Flow Pumping Station	1,860,223	5/8/35	1,384,910	224,433	1,609,343
TOTAL ALL LOANS				<u>6,011,174</u>	<u>875,423</u>	<u>6,886,597</u>

The Debt Service section has individual bond payment details and a Debt Service to Maturity Schedule.

ANNUAL DEBT SERVICE REQUIREMENTS

(PRINCIPAL AND INTEREST)

<u>FUND/ISSUE</u>	<u>FUNDING SOURCE</u>	<u>2020-21</u> <u>ACTUAL</u>	<u>2021-22</u> <u>EST ACT</u>	<u>2022-23</u> <u>BUDGET</u>	<u>2023-24</u> <u>BUDGET</u>	<u>2024-25</u> <u>BUDGET</u>
DEBT SERVICE FUND						
2010 TAXABLE G.O.	PROPERTY TAX	0	0	0	0	0
2012 REFUNDING	PROPERTY TAX	0	0	0	0	0
2017 A G.O. BOND	PROPERTY TAX	252,510	258,910	264,730	257,795	259,398
2020 TAXABLE G.O. BOND	PROPERTY TAX	195,116	239,070	241,678	244,203	246,568
SUBTOTAL - PROPERTY TAX		447,626	497,980	506,408	501,998	505,966
2008 REFUNDING	SALES TAX INCREMENT	1,060,500	0	0	0	0
2015 REFUNDING	SALES TAX INCREMENT	1,111,000	1,135,650	1,158,800	1,186,000	1,205,600
2016 A G.O.	SALES TAX INCREMENT	253,783	598,783	601,883	604,783	612,483
2016 B REFUNDING	SALES TAX INCREMENT	247,500	248,400	244,200	247,900	251,300
2017 G.O.	SALES TAX INCREMENT	751,500	433,500	424,500	415,500	405,000
SUBTOTAL - SALES TAX		3,424,283	2,416,333	2,429,383	2,454,183	2,474,383
IEPA LOAN 1	OPERATING REVENUE	390,908	390,907	390,907	390,908	390,908
IEPA LOAN 2	OPERATING REVENUE	119,210	119,211	119,211	119,210	119,210
IEPA LOAN 3 - Estimated	OPERATING REVENUE	0	0	431,524	431,524	431,524
IEPA LOAN 4 - Estimated	OPERATING REVENUE	0	0	0	270,910	270,911
SUBTOTAL - IEPA LOANS		510,118	510,118	941,642	1,212,552	1,212,553
TOTAL DEBT SERVICE FUND		4,382,027	3,424,431	3,877,433	4,168,733	4,192,902

GENERAL FUND

Narrative

This all-purpose fund handles the operations of the municipality not accounted for in a separate fund. The functional areas included in this fund are:

Administration
Boards & Commissions
Finance
Community Relations
Building & Grounds
Police
Henry Hyde Resource Center
Consolidated Dispatch Center
Community Development
Electrical & Forestry
Street

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST AMT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1000 - GENERAL FUND REVENUES								
TAXES								
100.1000-3001	PROPERTY TAX-CURRENT	5,133,991.11	5,335,189.45	5,514,100.00	5,408,500.00	5,651,900.00	5,906,200.00	6,172,000.00
100.1000-3002	PROPERTY TAX-PRIOR YEAR	1,615.32	.00	.00	.00	.00	.00	.00
100.1000-3003	ROAD & BRIDGE TAX-CURRENT	449,137.26	458,153.02	463,500.00	470,000.00	470,000.00	470,000.00	470,000.00
100.1000-3007	POL PENSION PROPERTY TAX	3,223,120.05	3,482,416.80	4,143,400.00	4,185,300.00	4,373,600.00	4,570,400.00	4,776,100.00
100.1000-3010	REAL ESTATE TRANSFER TAX	672,503.50	565,687.31	555,000.00	832,400.00	700,000.00	700,000.00	700,000.00
100.1000-3025	TELECOMMUNICATIONS TAX	810,637.81	678,851.39	702,600.00	620,000.00	600,000.00	580,000.00	560,000.00
100.1000-3031	SALES TAX INCREMENT	2,114,863.63	2,172,816.90	2,097,900.00	2,501,800.00	2,576,800.00	2,654,200.00	2,733,800.00
100.1000-3045	AUTO RENTAL TAX	64,182.00	22,697.42	29,100.00	17,600.00	18,100.00	18,600.00	19,200.00
100.1000-3046	VIDEO GAMING TAX-STATE	356,065.10	307,703.32	260,000.00	528,000.00	528,000.00	528,000.00	528,000.00
100.1000-3048	LOCAL ADULT USE CANNABIS TAX	.00	628,675.24	480,000.00	540,000.00	540,000.00	540,000.00	540,000.00
100.1000-3050	ROOM TAX HOTEL/MOTEL	311,371.38	108,638.40	150,000.00	300,000.00	310,000.00	320,000.00	330,000.00
	TAXES Totals	\$13,137,487.16	\$13,760,829.25	\$14,395,600.00	\$15,403,600.00	\$15,768,400.00	\$16,287,400.00	\$16,829,100.00
LICENSES, PERMITS, & FEES								
LICENSES/PERMITS								
100.1000-3101	VEHICLE LICENSES	515,028.00	471,365.50	455,900.00	510,000.00	510,000.00	510,000.00	510,000.00
100.1000-3110	BUSINESS LICENSES	291,495.24	240,277.65	262,300.00	260,000.00	260,000.00	260,000.00	260,000.00
100.1000-3115	LIQUOR LICENSES	132,965.00	38,176.00	25,000.00	100,000.00	200,000.00	200,000.00	200,000.00
100.1000-3117	MULTIPLE DWELLING LICENSE	309,815.00	224,785.55	200,000.00	150,000.00	200,000.00	250,000.00	250,000.00
100.1000-3118	BUILDING PERMITS	657,684.09	348,017.16	350,000.00	350,000.00	350,000.00	350,000.00	350,000.00
	LICENSES/PERMITS Totals	\$1,906,987.33	\$1,322,621.86	\$1,293,200.00	\$1,370,000.00	\$1,520,000.00	\$1,570,000.00	\$1,570,000.00
FEES								
100.1000-3120	BUILDING & ZONING SUB FEE	4,680.00	3,830.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
100.1000-3123	PLAN REVIEW FEES	48,149.88	30,900.00	26,700.00	35,000.00	35,000.00	35,000.00	35,000.00
100.1000-3125	DEVELOPMENT REVIEW FEE	71,947.00	17,099.00	15,200.00	60,000.00	60,000.00	60,000.00	60,000.00
100.1000-3130	FRANCHISE FEE- TELEPHONE	240,398.07	72,293.15	125,000.00	75,000.00	75,000.00	75,000.00	75,000.00
100.1000-3131	FRANCHISE FEE-CATV	201,447.31	307,329.37	325,000.00	325,000.00	325,000.00	325,000.00	325,000.00
100.1000-3132	FRANCHISE FEE FOR ERF - PEG	21,432.13	62,073.45	29,500.00	50,000.00	50,000.00	50,000.00	50,000.00
100.1000-3140	ANNEXATION/TAP ON FEES	95,110.95	28,816.33	20,000.00	40,000.00	40,000.00	40,000.00	40,000.00
100.1000-3150	ALARM PERMIT FEES	13,535.00	13,710.00	13,000.00	26,000.00	26,000.00	26,000.00	26,000.00
100.1000-3170	SOLICITORS FEES	1,180.00	.00	.00	500.00	500.00	500.00	500.00
100.1000-3175	CHARITY GAME FEES-STATE	1,764.20	893.16	900.00	900.00	900.00	900.00	900.00
100.1000-3180	SEX OFFENDERS REG FEE	1,005.00	1,225.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1000-3190	FINGERPRINTING FEE	975.00	1,200.00	700.00	1,500.00	1,500.00	1,500.00	1,500.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST AMT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1000 - GENERAL FUND REVENUES								
LICENSES, PERMITS, & FEES								
FEES								
100.1000-3195	BUS LIC BACKGROUND FEE	10,856.51	8,331.00	7,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1000-3196	FIRE PLAN REVIEW FEES	25,441.00	21,900.00	17,000.00	24,000.00	24,000.00	24,000.00	24,000.00
100.1000-3198	ENGINEERING REVIEW & INSPECTION FEES	244,788.11	168,726.00	200,000.00	180,000.00	180,000.00	180,000.00	180,000.00
100.1000-3206	COURT FEE-TRAFFIC VIOLATN	3,674.02	1,563.09	5,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1000-3214	ADMIN FEE-BAIL BONDS-PD	2,412.00	1,365.00	1,500.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1000-3220	VEHICLE IMPOUND FEE	49,500.00	50,075.00	38,000.00	42,000.00	42,000.00	42,000.00	42,000.00
100.1000-3222	TRUCK OVERWEIGHT PERMIT FEE	21,365.00	25,405.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3223	FTA WARRANT FEE-PD	3,080.00	2,380.00	2,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1000-3225	FALSE ALARM CHARGES-OTHER	28,210.00	22,180.00	25,000.00	20,000.00	20,000.00	20,000.00	20,000.00
FEES Totals		\$1,090,951.18	\$841,294.55	\$876,000.00	\$928,400.00	\$928,400.00	\$928,400.00	\$928,400.00
LICENSES, PERMITS, & FEES Totals		\$2,997,938.51	\$2,163,916.41	\$2,169,200.00	\$2,298,400.00	\$2,448,400.00	\$2,498,400.00	\$2,498,400.00
INTERGOVERNMENTAL								
100.1000-3005	REPLACEMENT TAX	171,048.96	160,970.99	140,000.00	290,000.00	290,000.00	290,000.00	290,000.00
100.1000-3020	INCOME TAX	4,003,933.30	4,234,931.20	4,274,300.00	4,870,200.00	5,166,800.00	5,166,800.00	5,321,800.00
100.1000-3030	SALES TAX	11,175,807.11	11,062,871.95	11,510,400.00	12,032,100.00	12,764,800.00	12,764,800.00	13,148,000.00
100.1000-3034	LOCAL USE TAX	1,320,373.02	1,649,842.94	1,671,500.00	1,520,700.00	1,613,300.00	1,661,700.00	1,661,700.00
100.1000-3047	ADULT USE CANNABIS EXCISE TAX	10,482.48	34,902.29	36,000.00	48,000.00	54,000.00	54,000.00	54,000.00
100.1000-3806	REIMB-TRAINING POLICE	.00	.00	5,000.00	5,000.00	.00	.00	.00
100.1000-3817	REIMB-PD SERV DUMEG/MISC	22,500.00	22,500.00	11,200.00	22,500.00	22,500.00	22,500.00	22,500.00
100.1000-3828	REIMBURSE PD OFFICERS-DEA	115,587.66	127,078.73	100,000.00	.00	.00	.00	.00
100.1000-3829	REIMBURSE PD OFFICERS ICE	109,741.19	119,442.77	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
INTERGOVERNMENTAL Totals		\$16,929,473.72	\$17,412,540.87	\$17,848,400.00	\$18,888,500.00	\$19,447,200.00	\$20,011,400.00	\$20,598,000.00
CHARGES FOR SERVICES								
GARBAGE								
100.1000-3350	ADMIN FEE-GARBAGE COLL	269,246.53	263,903.83	240,000.00	265,000.00	273,000.00	281,200.00	289,600.00
100.1000-3351	BRUSH PICK UP	93,082.03	107,353.69	95,000.00	95,000.00	95,000.00	95,000.00	95,000.00
GARBAGE Totals		\$362,328.56	\$371,257.52	\$335,000.00	\$360,000.00	\$368,000.00	\$376,200.00	\$384,600.00
POLICE								
100.1000-3360	POLICE DISPATCH CENTER	3,612,754.61	4,563,060.25	4,022,300.00	4,043,000.00	4,265,400.00	4,500,000.00	4,747,500.00
100.1000-3361	SCHOOL LIAISON	167,393.84	132,790.24	65,000.00	130,000.00	50,000.00	50,000.00	50,000.00
100.1000-3362	SCHOOL SECURITY	.00	.00	10,000.00	.00	.00	.00	.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST AMT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1000 - GENERAL FUND REVENUES								
CHARGES FOR SERVICES								
POLICE								
	POLICE Totals							
	CHARGES FOR SERVICES Totals							
		\$3,780,148.45	\$4,695,850.49	\$4,097,300.00	\$4,173,000.00	\$4,315,400.00	\$4,550,000.00	\$4,797,500.00
		\$4,142,477.01	\$5,067,108.01	\$4,432,300.00	\$4,533,000.00	\$4,683,400.00	\$4,926,200.00	\$5,182,100.00
	FINES & FORFEITS							
100.1000-3201	POLICE FINES	203,434.75	162,773.43	125,000.00	165,000.00	165,000.00	165,000.00	165,000.00
100.1000-3202	PARKING FINES	275,064.58	215,542.70	125,000.00	300,000.00	300,000.00	300,000.00	300,000.00
100.1000-3207	OVERWEIGHT TRUCK FINES	9,922.33	1,179.07	1,000.00	2,000.00	1,500.00	1,500.00	1,500.00
100.1000-3208.1510	ADMINISTRATIVE ADJUDICATION POLICE	23,746.18	8,470.04	6,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1000-3208.2010	ADMINISTRATIVE ADJUDICATION COMMUNITY DEVELOPMENT	41,600.00	8,650.00	7,800.00	70,000.00	45,000.00	45,000.00	45,000.00
100.1000-3209	RED LIGHT CAM ENFORCEMENT	237,352.44	215,984.72	165,600.00	165,000.00	165,000.00	165,000.00	165,000.00
100.1000-3215	ANIMAL IMPOUNDING FEE	.00	25.00	100.00	.00	.00	.00	.00
	FINES & FORFEITS Totals	\$791,120.28	\$612,624.96	\$430,500.00	\$717,000.00	\$691,500.00	\$691,500.00	\$691,500.00
	GRANTS							
100.1000-3430.10	GRANTS-LOCAL Robert J Woods Foundation	.00	.00	.00	25,000.00	.00	.00	.00
100.1000-3812	GRANT - COVID/CARES	.00	1,886,492.12	.00	.00	.00	.00	.00
	GRANTS Totals	\$0.00	\$1,886,492.12	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00
	CONTRIBUTIONS							
100.1000-3897	SPECIAL EVENTS REVENUES - SPONSORS, ETC	25,900.00	(1,000.00)	30,000.00	7,300.00	7,500.00	7,500.00	7,500.00
	CONTRIBUTIONS Totals	\$25,900.00	(\$1,000.00)	\$30,000.00	\$7,300.00	\$7,500.00	\$7,500.00	\$7,500.00
	MISCELLANEOUS							
100.1000-3808	COM ED ENERGY PROGRAM	.00	6,762.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
100.1000-3822	SALE MAPS & PUBLICATIONS	54.55	91.90	100.00	200.00	200.00	200.00	200.00
100.1000-3824	SALE-POSTAGE STAMPS-UPS	649.00	407.00	500.00	500.00	500.00	500.00	500.00
100.1000-3830	POLICE REPORTS	9,270.95	7,767.00	5,600.00	7,000.00	7,000.00	7,000.00	7,000.00
100.1000-3850	WEED CONTROL	3,535.00	935.00	1,000.00	2,700.00	1,000.00	1,000.00	1,000.00
100.1000-3853	AUCTION/SALE FIXED ASSETS	238.72	1,999.88	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
100.1000-3854	SALE OF EASEMENT/ROW	1.00	.00	.00	.00	.00	.00	.00
100.1000-3860	RENTALS & CONCESSIONS	7,500.00	750.00	1,000.00	400.00	400.00	400.00	400.00
100.1000-3860.CELL RENTAL	RENTALS & CONCESSIONS CELL TOWER RENTAL	399,789.75	417,376.64	330,000.00	380,000.00	380,000.00	380,000.00	380,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST AMT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1000 - GENERAL FUND REVENUES								
MISCELLANEOUS								
100.1000-3860.COURT	RENTALS & CONCESSIONS DP COUNTY COURT RENTAL	54,835.90	.00	.00	.00	.00	.00	.00
100.1000-3861	CONTR/DONATE-PRV SOURCES	10,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3876	CASH SHORT/OVER	(216.60)	(69.30)	.00	100.00	100.00	100.00	100.00
100.1000-3899	MISCELLANEOUS REVENUES	83,479.75	51,497.40	15,000.00	17,000.00	17,000.00	17,000.00	17,000.00
	MISCELLANEOUS Totals	\$569,138.02	\$507,517.52	\$474,400.00	\$529,100.00	\$527,400.00	\$527,400.00	\$527,400.00
REIMBURSEMENT								
GENERAL								
100.1000-3807	REIMB-ENGRG/ARCH/PERMIT	98,202.26	154,108.65	75,000.00	60,000.00	60,000.00	60,000.00	60,000.00
	GENERAL Totals	\$98,202.26	\$154,108.65	\$75,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
INSURANCE								
100.1000-3802	REIMB-INS CLAIM-PROPERTY	31,090.29	55,410.69	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
100.1000-3802.POLES	REIMB-INS CLAIM-PROPERTY STREET LIGHT POLES	82,903.15	70,781.77	44,000.00	75,000.00	75,000.00	75,000.00	75,000.00
100.1000-3802.PROP	REIMB-INS CLAIM-PROPERTY VILLAGE PROPERTY	42,523.19	28,720.81	15,000.00	20,000.00	20,000.00	20,000.00	20,000.00
100.1000-3802.VEH	REIMB-INS CLAIM-PROPERTY VEHICLES	.00	.00	10,000.00	.00	.00	.00	.00
	INSURANCE Totals	\$156,516.63	\$154,913.27	\$99,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00
	REIMBURSEMENT Totals	\$254,718.89	\$309,021.92	\$174,000.00	\$185,000.00	\$185,000.00	\$185,000.00	\$185,000.00
INTEREST INCOME								
100.1000-3510	INVESTMENT INTEREST	158,429.88	23,093.33	25,000.00	10,000.00	10,000.00	10,000.00	10,000.00
	INTEREST INCOME Totals	\$158,429.88	\$23,093.33	\$25,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
TRANSFERS IN								
100.1000-3925	TRANSFER FROM MFT	.00	300,000.00	.00	.00	.00	.00	.00
100.1000-3944	TRANSFER FROM PUBLIC BLDG FUND	.00	400,000.00	.00	.00	.00	.00	.00
	TRANSFERS IN Totals	\$0.00	\$700,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 1000 - GENERAL FUND REVENUES	Totals	\$39,006,683.47	\$42,442,144.39	\$39,979,400.00	\$42,596,900.00	\$43,768,800.00	\$45,144,800.00	\$46,529,000.00
Fund 100 - GENERAL FUND	Totals	\$39,006,683.47	\$42,442,144.39	\$39,979,400.00	\$42,596,900.00	\$43,768,800.00	\$45,144,800.00	\$46,529,000.00
	Net Grand Totals	\$39,006,683.47	\$42,442,144.39	\$39,979,400.00	\$42,596,900.00	\$43,768,800.00	\$45,144,800.00	\$46,529,000.00

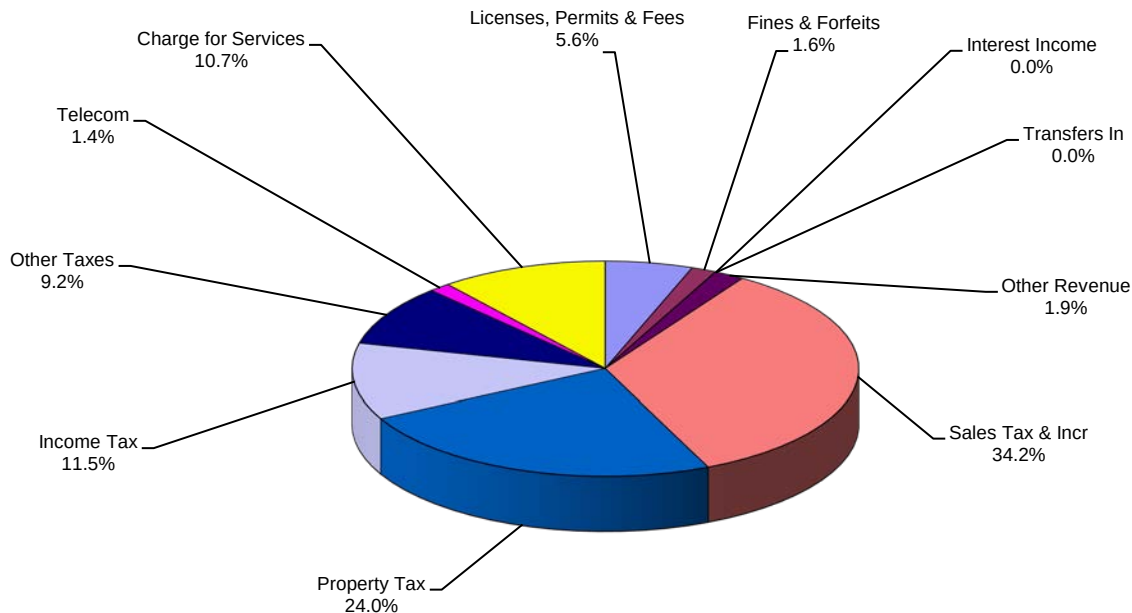


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GENERAL FUND REVENUE

Notes

ANALYSIS OF GENERAL FUND REVENUES



Summary

The Village of Addison has maintained a strong financial position. The Village has untapped revenue sources available and continues to seek and take advantage of economic development and redevelopment opportunities. As a home rule community in the State of Illinois, the Village is not constrained by the property tax caps placed on non-home rule communities. However, in an effort to hold the line on property taxes, the Village has voluntarily worked to maintain relatively low property tax rates. This has been accomplished in part, due to Addison being home to the second largest industrial park acreage in a municipality in the Chicago area.

Over the years, the Village has experienced steady growth in the equalized assessed value (EAV) in its residential and commercial/industrial sectors prior to Fiscal 2011 when the Village experienced its first drop in EAV. After six years of declining EAV, Fiscal 2017 experienced an increase in EAV which has continued and is expected to continue in future years. The Village is in the enviable position of maintaining a sustainable level of development, due to available land and its strategic location which is easily accessible from every direction. Four (4) State highways penetrate and cross the Village's boundaries including Route 20 (Lake Street), Route 53 (Rohlwing Road), Route 64 (North Avenue), and Route 83 (Robert Kingery Highway). Lake Street, the main street through the Village, boasts over 30,000 cars traveling on a daily basis. Interstate 290, the North-South Tollway (355) and the Tri-State Tollway (294) provide easy vehicular access to Addison. The Chicago Loop and Midway Airport are 35 minutes away; O'Hare International Airport is only a 20-minute drive.

GENERAL FUND REVENUE

Notes (Cont'd)

Summary (Cont'd)

In order to hold down property taxes while providing a vast array of services, the Village has had the luxury of utilizing its diverse sales tax base. The Village realizes that sales tax revenues can be fickle, and has purposely maintained a variety of revenue options which can be implemented when sales taxes level off or decline. For instance, the Village's financial policies include the provision to maintain a minimum unrestricted fund balance of 25% of expenditures in all operating funds. Three months of expenditures allow the Village to maintain operations when revenues may be lagging. The Village can also tap into a variety of other revenue sources which it has yet to enact. One of which, a Utility Tax of 5%, could conservatively produce an additional \$1.6 million revenue on an annual basis.

3001 Property Taxes

Property tax receipts represent about 24% of the Village's General Fund income, and the Village's levy represents only about 10% of a property owner's total property tax bill. As noted above, Addison has historically taken a conservative approach to this revenue source, understanding the negative impact high property taxes can have in a sluggish economy where incomes are fixed, or are temporarily lost or decreased. The Village's tax rate per \$100 of equalized assessed valuation (EAV) has decreased over time as the EAV has increased. Conversely, as the EAV decreases, the rates increase. The 2021 tax levy, which will be received in FY 22-23 was based on a projected increase in EAV of 3.79%, and a total dollar increase of .33%. The total dollar increase is due to no increase in the Corporate Levy, a .72% increase in the Police Pension levy, and a .59% increase in the levy for Debt Service. The levy which corresponds to this budget was levied in December, 2021. Property owners will pay this tax in two installments due June 1 and September 1, 2022. A breakdown of the Village's total tax levy is as follows:

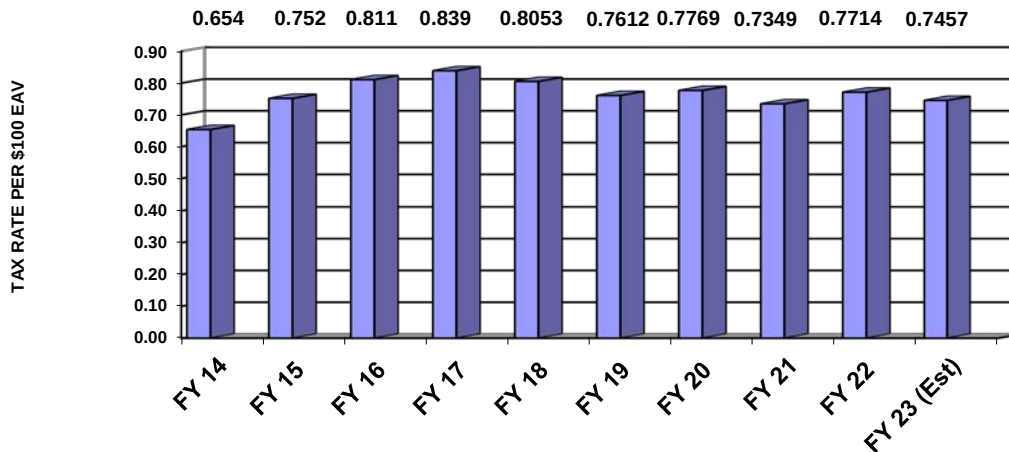
	<u>FINAL 2020 Levy for FY 22</u>	<u>Estimated 2021 Levy for FY 23</u>	<u>% Change</u>
General Fund			
Corporate	\$ 5,408,548	\$ 5,408,548	0.00%
Police Pension	4,185,280	4,215,559	0.72%
Subtotal	9,593,828	9,624,107	0.32%
Debt Service	498,466	501,408	0.59%
Total Levy	\$10,092,294	\$10,125,515	0.33%
Equalized Assessed Val.	\$1,308,308,708	\$1,357,890,089	3.79%
Rate per \$100 EAV	\$ 0.7714	\$ 0.7457	(3.33)%

GENERAL FUND REVENUE

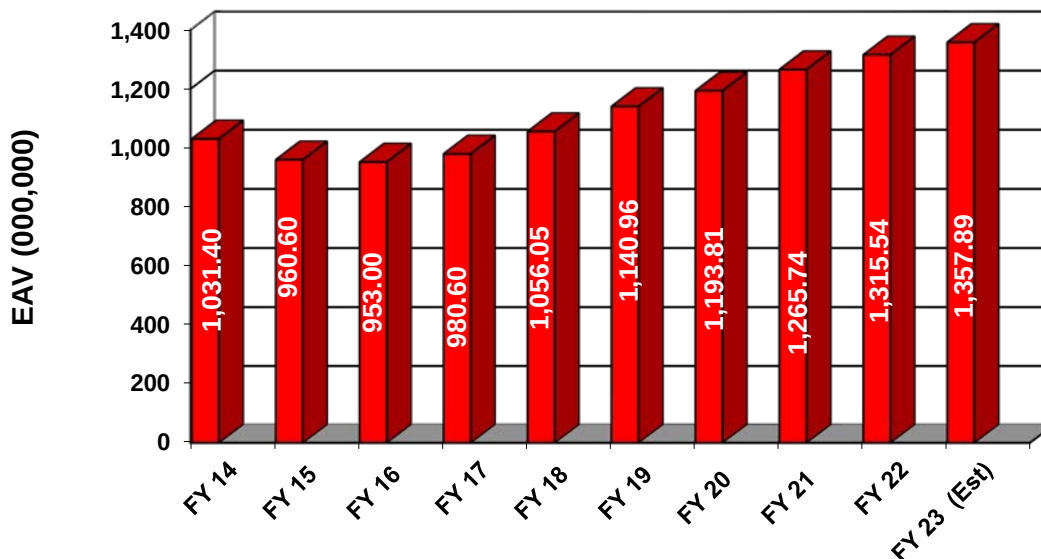
Notes (Cont'd)

3001 Property Taxes (Cont'd)

PROPERTY TAX RATE



EQUALIZED ASSESSED VALUE



The Corporate levy remained flat from last year's levy, the Police Pension levy increased by \$30,279 and Debt Service increased \$2,942 for an increase of \$33,221 or 0.33%. The Police Pension levy is based on an actuarial analysis which takes into account many factors including age of members, age of participants, years of service, contributions by the Village and members, and investment results. An amount equal to the Police Pension Property Tax is transferred from the General Fund (see Police Department budget) to the Police Pension Fund. Prior to FY 2009, the Village had been able to maintain the funding level of the Police Pension Fund's pension obligations at or over 80%. The Village continues to strive to bring the funded balance back up.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

The Debt Service portion of the Village's levy, shown in the table on the prior page, is credited to the Debt Service Fund and can be found in that section of this budget.

Property taxes for 2021 attach as an enforceable lien on January 1, 2021, on property values assessed as of the same date. Tax dollars are levied by December of the subsequent fiscal year (by passage of a Tax Levy Ordinance). Tax bills are prepared by the County and issued on or about May 1, 2022, and are payable in two installments, on or about June 1, 2022 and September 1, 2022. The County collects such taxes and remits them periodically. The allowance for uncollectible taxes has been stated at one (1) percent of the tax levy to reflect actual collection experience. The 2021 tax levy is intended to fund expenditures for the 2022-23 fiscal year.

The DuPage County Assessor's Office is responsible for determining assessed value of real property utilizing market values and established assessment ratios. The State of Illinois Department of Revenue then assigns an equalization factor to each county in an attempt to adjust for different assessment practices. This results in an equalized assessed valuation (EAV) figure. In Illinois, a government's tax rate is determined by dividing its total tax levy into its total EAV. The 2021 EAV shows an estimated 3.79% increase over 2020.

PROPERTY TAX CYCLE

January	Enforceable Lien on Property attaches for all home owners as of January 1.
January – October	Townships perform the assessment process.
October	Notification from some Townships regarding value of new growth that will be included on tax rolls.
October	Publication in local newspaper of proposed assessed values. At this point taxpayers can file an appeal if they disagree with proposed assessed values.
November	Finance Department estimates what the EAV will be for calculating the Tax Levy and the proposed Tax Rate.
December	Public Hearing and passage of the Tax Levy, filed with County Clerk by the last Tuesday in December.
December	Passage of any Property Tax Abatements, filed with the County Clerk by the last Tuesday in December.
March	Receive preliminary adjusted tax levy from the County including the adjustment/increase for uncollectible taxes. However, the EAV is not included, so only the dollars levied is included.

GENERAL FUND REVENUE

Notes (Cont'd)

3001 Property Taxes (Cont'd)

April/May	Receive proposed/preliminary tax levy from the County for approval. It is at this time the EAV is included as reported to the County from the Township. Rate limits and compliance with rate limits are included/calculated, as is the actual tax rate per \$100 assessed value. To be approved by the Finance Department and returned to the County.
May	Final Tax Rates determined and reported back to the taxing body.
May	Tax bills prepared and issued by the County.
June	1 st installment of property taxes are due – 50% of the bill.
September	Balance of property taxes due.

The Village levies a specific total dollar amount in December. At that time the actual EAV is not known, but an estimate is made in order to estimate the rate per \$100 of assessed valuation. The actual rate is not determined until April/May when the County receives the final EAV from the townships and then calculates the final rate.

In times of economic downturn, the easy answer to address lower revenues is to raise property taxes. The Village is very aware of the impact that choice would have on property owners with fixed incomes or those who have lost income. This is why the Village is constantly looking for other revenue sources and tries not to be heavily dependent upon property taxes.

3003 Road and Bridge Taxes

This tax is levied through the Township, and by State Statute. Half of the levy is distributed to municipalities within the Township based on assessed values.

3005 Replacement Tax

The Personal Property Replacement Tax (PPRT) is received directly from the state. It is derived from corporate income and as such is directly related to the economy.

3010 Real Estate Transfer Tax

This tax is imposed on the privilege of transferring title to real estate within the corporate limits of the Village, at the rate of \$2.50 for each \$1,000 of value or fraction thereof. The liability for payment of the tax is borne by the grantee or purchaser of any deed subject to the tax. The FY 22-23 budget projects a slight decrease from FY 22 estimated actual due to the near completion of two new housing developments and related transfer tax that will not occur in FY 23.

GENERAL FUND REVENUE

Notes (Cont'd)

3020 Income Tax

		<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2019	Actual	3,586,661	7.07%
FY 2020	"	4,003,933	11.63%
FY 2021	"	4,234,931	5.77%
FY 2022	(Est. Actual)	4,870,200	15.00%
FY 2023	(Budget)	5,016,300	3.00%

Income tax receipts represent approximately 11.5% of the Village's General Fund income. Local governments in Illinois receive a share of all state income tax receipts, allocated on a per capita basis to all municipalities.

Budget Assumptions - To prepare the FY 23 budget for income tax receipts, three key elements were assumed:

Population - Income tax receipts are distributed based on the Village's population. Addison's most recent population used by the State is 35,702. It is assumed that there will be no change in population.

Municipality's share of income tax receipts – Beginning August 1, 2017, local governments received 6.06% of the net collections of all income tax received from individuals, trusts and estates, and 6.85% of the net collections of all income tax received from corporations. The amount that each municipality or county receives is based on its population in proportion to the total state population. In addition, Public Act 100-0587 reduced distributions by 5% for the State's Fiscal 2019 year. As the State continues to find a solution to their financial situation, the Village will closely monitor the situation should the State continue to reduce funding to the Village.

State-wide change in income tax receipts - FY 22 receipts are estimated to be 14% higher than the original budget. The FY 22 budgeted receipts used a conservative approach due to the uncertainty of the impact of COVID related reductions in income and related taxes. We budgeted a 3% increase in the FY 22 revenues.

3025 Telecommunications Tax

Due to deregulation of the telecommunications industry, the State of Illinois adopted Public Act 90-154, the Municipal Telecommunications Infrastructure Maintenance Fee Act. As a result of litigation, the Illinois General Assembly rewrote the State Statutes. As of January 2003, all telecommunication providers were required to charge a 1% telecommunications fee. The Village has passed an additional 5% fee, bringing the total telecommunications tax in Addison to 6%. This fee is remitted to the state, which remits the funds to the municipalities after subtracting an administrative charge.

GENERAL FUND REVENUE

Notes (Cont'd)

3025 Telecommunications Tax (Cont'd)

The decision to implement a telecommunications tax was made on the premise that although the majority of people have telephone service, the types of service and amount of usage is somewhat in their control. In addition, the telecommunications tax provides additional diversity in the revenue mix. However, with the introduction of cable telephone and internet phone services, residents are switching to lower cost plans which carry lower telecommunications tax.

Budget Assumptions– The FY 23 budget assumes a decrease of 3%, based upon trending.

3030 Sales Tax and 3031 Sales Tax Increment

		<u>SALES TAX</u>		<u>SALES TAX INCREMENT</u>	
		<u>Amount</u>	<u>% Inc (Dec)</u>	<u>Amount</u>	<u>% Inc (Dec)</u>
FY 2019	Actual	10,387,298	5.53%	2,007,200	4.47%
FY 2020	"	11,175,807	7.59%	2,114,864	5.36%
FY 2021	"	11,062,871	(1.01)%	2,172,817	2.74%
FY 2022	(Est. Actual)	12,032,100	8.76%	2,501,800	15.14%
FY 2023	(Budget)	12,393,100	3.00%	2,576,800	3.00%

Sales and Sales Tax Increment (home rule) revenues represent the largest single revenue source or about 34.2% of the Village's General Fund income. Items, except food and drugs, in Addison are subject to an 8.25% sales tax (eff 1/1/22). A .25% increase in the Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund. Sales taxes are imposed upon all retail sales and upon all persons engaged in the business of making sales of services within the Village's corporate limits. These taxes are collected by the State, and divided among the taxing districts as follows:

	<u>6/1/2016</u>	<u>1/1/2022</u>
State	5.00%	5.00%
Village		
Municipal Tax	1.00%	1.00%
Home-Rule Tax	1.00%	1.25%
DuPage County	.50%	.50%
Regional Transportation Authority	.50%	.50%
Total	8.00%	8.25%

*Note: The municipal tax is credited to the General Fund. Home Rule sales taxes are used as follows:

GENERAL FUND REVENUE

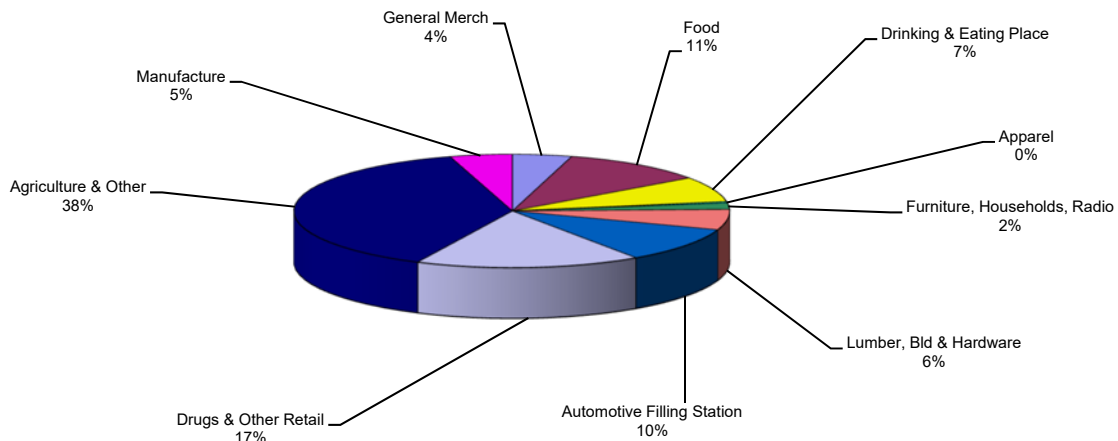
Notes (Cont'd)

3030 Sales Tax and 3031 Sales Tax Increment (Cont'd)

<u>Rate</u>	<u>Fund</u>	<u>Year</u>	<u>Reason</u>
.25	Debt Service Fund	1995	To Fund various Bond Issues
.25	Public Building Fund	1997	To Fund Village Buildings projects
.25	General Fund	2003	Additional Operating Revenue
.25	Motor Fuel Tax	2012	To Fund continuing Road Maintenance
.25	Water/Sewer	2022	To Fund Future Capital Improvements

The Village has had the luxury of utilizing its strong sales tax revenues in lieu of putting pressure on the property tax rate. Due to the Village's excellent geographic location and the current and future economic development plans, the Village expects to be able to maintain its diverse sales tax base, as shown in the pie chart:

Sales Tax and Sales Tax Increment by Source Calendar Year 2021



Budget Assumptions – The Village anticipates a 3.0% increase in Sales tax in the FY 23 budget over the projected FY 22 results.

As part of the Village's economic development incentives, Addison has entered into various sales tax rebate agreements. Under these agreements, the Village generally rebates 50% of sales tax receipts over a specified period of time. The Village uses this development tool sparingly and only in cases where Addison did not expect development to occur. The additional sales tax revenues generated by these new developments are included in the sales tax budget projections. The rebates associated with these agreements are described and shown as expenses in the Administration Department section of the General Fund budget.

GENERAL FUND REVENUE

Notes (Cont'd)

3034 Local Use Tax

The Village receives a share of the total collections of the state use tax that is extended to items purchased outside of Illinois. The State distributes this tax on a per-capita basis and the Village included a 3.0% increase for this revenue source in Fiscal 23.

3046 Video Gaming Tax

The State recently allowed local businesses to add video games in their businesses. This is the one percent tax the Village receives from the video games via the State. As COVID restrictions have relaxed and gaming has been allowed to return, in addition to allowing 6 machines per establishment, from the 5 previously allowed, FY22 estimated returns are showing a recovery. The Village conservatively maintained the same level of taxes as are anticipated in FY 22.

3048 Local Adult Use Cannabis Tax

With the addition of recreational cannabis sales, the Village passed a 3% Local Adult Use Cannabis Tax that became effective with July 2020 sales. The Village has two dispensaries which will be collecting this tax. The State increased the number of dispensaries in the area and the FY 22 estimated results are showing a decrease from FY21. The Village has maintained the same level of taxes for FY 23 as are anticipated in FY 22.

3050 Room Tax (Hotel-Motel)

Receipts for this tax were dramatically reduced due to closure and limited travel caused by the COVID Pandemic. The Village is a member of the DuPage County Visitor and Convention Bureau with a portion of the increase in revenues being used for dues. The Village has budgeted a 3.3% increase in FY 23 over FY 22 results as we anticipate an increase in occupancy rates.

3100 Licenses, Permits, and Fees

These are shown as stable, limited-growth revenue sources, with the following exceptions:

3115 Liquor Licenses

The Village did not charge a renewal fee to businesses that were negatively impacted by COVID in FY 21 and part of FY 22. FY 23 has been budgeted assuming the full fees will resume.

3118 Building Permits

These permits are activity-based and, as such, are subject to economic conditions.

3125 Development Review Fee

This fee is used to cover legal, engineering, zoning, the recording of plats, and other Village incurred costs. These fees fluctuate as the economy does. The Village has taken a conservative approach to budgeting for these revenues.

GENERAL FUND REVENUE

Notes (Cont'd)

3196 Fire Plan Review Fees

The Fire District reviews plans for new buildings or renovations based on the existing fire code and charges a fee for this service. The Village collects this fee and reimburses the District. The reimbursement cost is shown in the Community Development Department's account #4110.

3198 Review and Inspection Fees

This fee is charged at a rate of 2% of commercial and industrial project construction costs to cover the review and inspection of engineering and architectural plans.

3206 Court Fees – SB 1260

SB 1260 provides for an additional \$20 fee from a person who receives court supervision. This fee shall be paid to the law enforcement agency that employed the arresting officer and shall be used for the acquisition or maintenance of police vehicles.

3208 Administrative Adjudication

This fee is charged for any local ordinance violations issued by the Police and/or Community Development departments.

3209 Red Light Camera Enforcement

Fines from a red light camera enforcement program. Two cameras were installed in FY 13 at a major intersection that is adjacent to a school zone, due to traffic accidents. These are the only two cameras installed in the Village. The budget maintains a flat projection for FY 23.

3220 Vehicle Impound Fee

A fee whereby any person arrested on a DUI charge that has to have their vehicle towed will be assessed a Vehicle Impound Fee.

3350 Garbage Billing

The Village contracts with an outside waste hauling company to provide garbage retrieval services to the Village. In addition, the Village acts as a billing/collection agent for the waste hauler and includes the charge for refuse pick-up on the bi-monthly water/sewer bills for residential customers only. The Village then remits the collections to the waste hauler, less a processing fee. This is the processing fee.

3351 Branch Pick-up Fees

The Village has contracts with an outside service for monthly branch pick-up. This is the fee associated with this service. It is included on the bi-monthly water/sewer/garbage billings.

GENERAL FUND REVENUE

Notes (Cont'd)

3360 Consolidated Dispatch Center Fees

The Village transitioned to the Starcom21 radio platform in late FY 12. As part of that move, the police department expanded the current dispatch department and now provides dispatch services to surrounding communities. This is the charge to those communities for the service. Further details can be found in the Consolidated Dispatch Center Department pages.

3833 School Liaison Program

The Village provides Liaison officers at both the junior and high schools. This accounts for the reimbursements from District #4 and District #88 for the liaisons.

3839 Public Safety

This line item accounts for quarterly payments for fair share revenue associated with the Du Meg drug enforcement agency.

3860 Rentals & Concessions

Rent monies are received from a variety of telecommunication companies for the privilege of putting their antennae on Village property.

3861 Contributions and Donations

This accounts for various contributions and donations made to the Village.

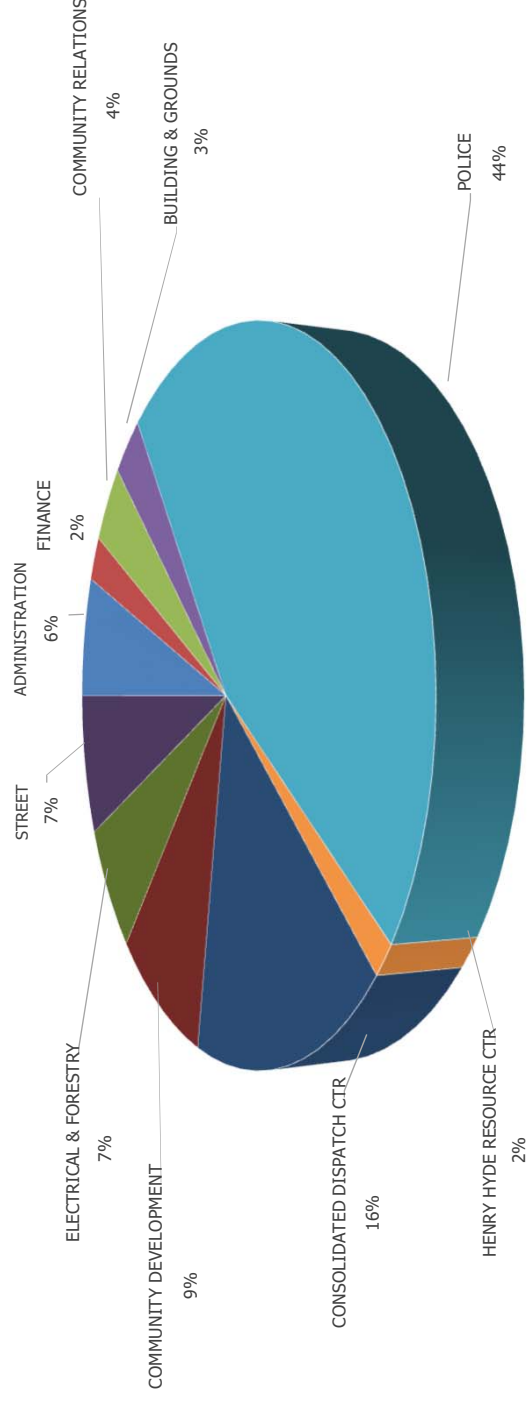
3899 Miscellaneous Revenues

Includes fees charged for stray grocery cart pickup, booth rentals for the Thursday night community events and other miscellaneous charges.

GENERAL FUND EXPENDITURE SUMMARY

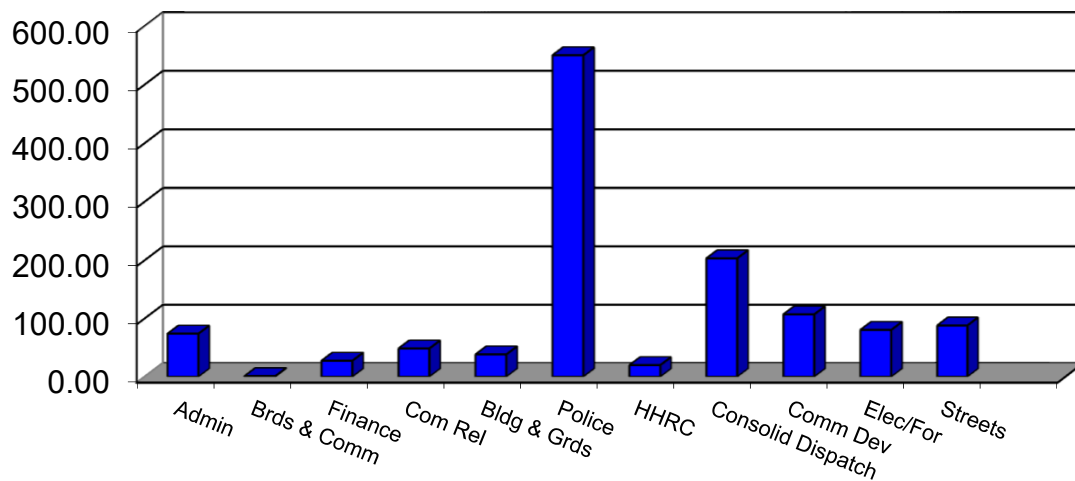
BUDGET YEAR 2023

Fund: 100 GENERAL FUND	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Revenue							
100.1000 - GENERAL FUND,GENERAL FUND REVENUES	39,006,683.47	42,442,144.39	39,979,400.00	42,596,900.00	43,768,800.00	45,144,800.00	46,529,000.00
Revenue Totals	\$39,006,683.47	\$42,442,144.39	\$39,979,400.00	\$42,596,900.00	\$43,768,800.00	\$45,144,800.00	\$46,529,000.00
Expenditures							
100.1012 - GENERAL FUND,ADMINISTRATION	2,516,518.20	2,431,547.99	2,662,300.00	2,580,300.00	2,676,000.00	2,446,600.00	2,504,000.00
100.1040 - GENERAL FUND,FINANCE	811,692.29	795,652.89	930,100.00	906,800.00	981,200.00	1,011,400.00	1,038,100.00
100.1050 - GENERAL FUND,COMMUNITY RELATIONS	1,397,844.08	1,038,018.65	1,824,400.00	1,700,500.00	1,731,400.00	1,748,000.00	1,778,900.00
100.1060 - GENERAL FUND,BUILDING & GROUNDS 100.1510	936,008.83	933,746.36	1,132,700.00	1,203,000.00	1,367,900.00	1,415,100.00	1,469,200.00
- GENERAL FUND,POLICE	17,633,035.80	17,040,419.93	19,187,400.00	19,088,300.00	19,643,700.00	20,330,900.00	21,103,400.00
100.1520 - GENERAL FUND,HENRY HYDE RESOURCE CTR	513,139.80	502,421.64	698,000.00	680,900.00	710,900.00	743,500.00	771,500.00
100.1530 - GENERAL FUND,CONSOLIDATED DISPATCH CTR	5,867,064.48	6,370,472.49	7,151,600.00	7,211,574.00	7,265,900.00	7,276,600.00	7,577,200.00
100.2010 - GENERAL FUND,COMMUNITY DEVELOPMENT	3,286,084.73	3,118,162.10	3,384,100.00	3,395,300.00	3,828,800.00	3,903,900.00	4,057,800.00
100.2510 - GENERAL FUND,ELECTRICAL & FORESTRY	2,423,073.41	2,407,314.45	2,744,400.00	2,620,500.00	2,873,900.00	2,991,300.00	3,089,100.00
100.2520 - GENERAL FUND,STREET	2,982,161.24	3,144,761.64	3,168,700.00	3,171,900.00	3,147,200.00	3,198,300.00	3,246,900.00
Expenditure Totals	\$38,366,622.86	\$37,782,518.14	\$42,883,700.00	\$42,559,074.00	\$44,226,900.00	\$45,065,600.00	\$46,636,100.00
Revenue Grand Totals:	39,006,683.47	42,442,144.39	39,979,400.00	42,596,900.00	43,768,800.00	45,144,800.00	46,529,000.00
Expenditure Grand	38,366,622.86	37,782,518.14	42,883,700.00	42,559,074.00	44,226,900.00	45,065,600.00	46,636,100.00
Totals: Net Surplus/(Deficit):	\$640,060.61	\$4,659,626.25	-\$2,904,300.00	\$37,826.00	-\$458,100.00	\$79,200.00	-\$107,100.00
Beginning Fund Balance	11,893,713.00	12,533,773.61		17,193,399.86	17,231,225.86	16,773,125.86	16,852,325.86
Surplus/(Deficit) Ending	640,060.61	4,659,626.25	-2,904,300.00	37,826.00	-458,100.00	79,200.00	-107,100.00
Balance	\$12,533,773.61	\$17,193,399.86		\$17,231,225.86	\$16,773,125.86	\$16,852,325.86	\$16,745,225.86



GENERAL FUND (100) PER CAPITA COST

	2022-23 BUDGET	COST PER CAPITA (pop 2020 35,702)
ADMINISTRATION	\$ 2,640,300	\$73.95
BOARDS & COMMISSIONS	35,700	\$1.00
FINANCE	981,200	\$27.48
COMMUNITY RELATIONS	1,731,400	\$48.50
BUILDING & GROUNDS	1,367,900	\$38.31
POLICE DEPARTMENT	19,643,700	\$550.21
HENRY HYDE RESOURCE CENTER	710,900	\$19.91
CONSOLIDATED DISPATCH CENTER	7,265,900	\$203.52
COMMUNITY DEVELOPMENT	3,828,800	\$107.24
ELECTRICAL/FORESTRY	2,873,900	\$80.50
STREET	3,147,200	\$88.15
TOTAL	<u>\$ 44,226,900</u>	<u>\$1,238.78</u>

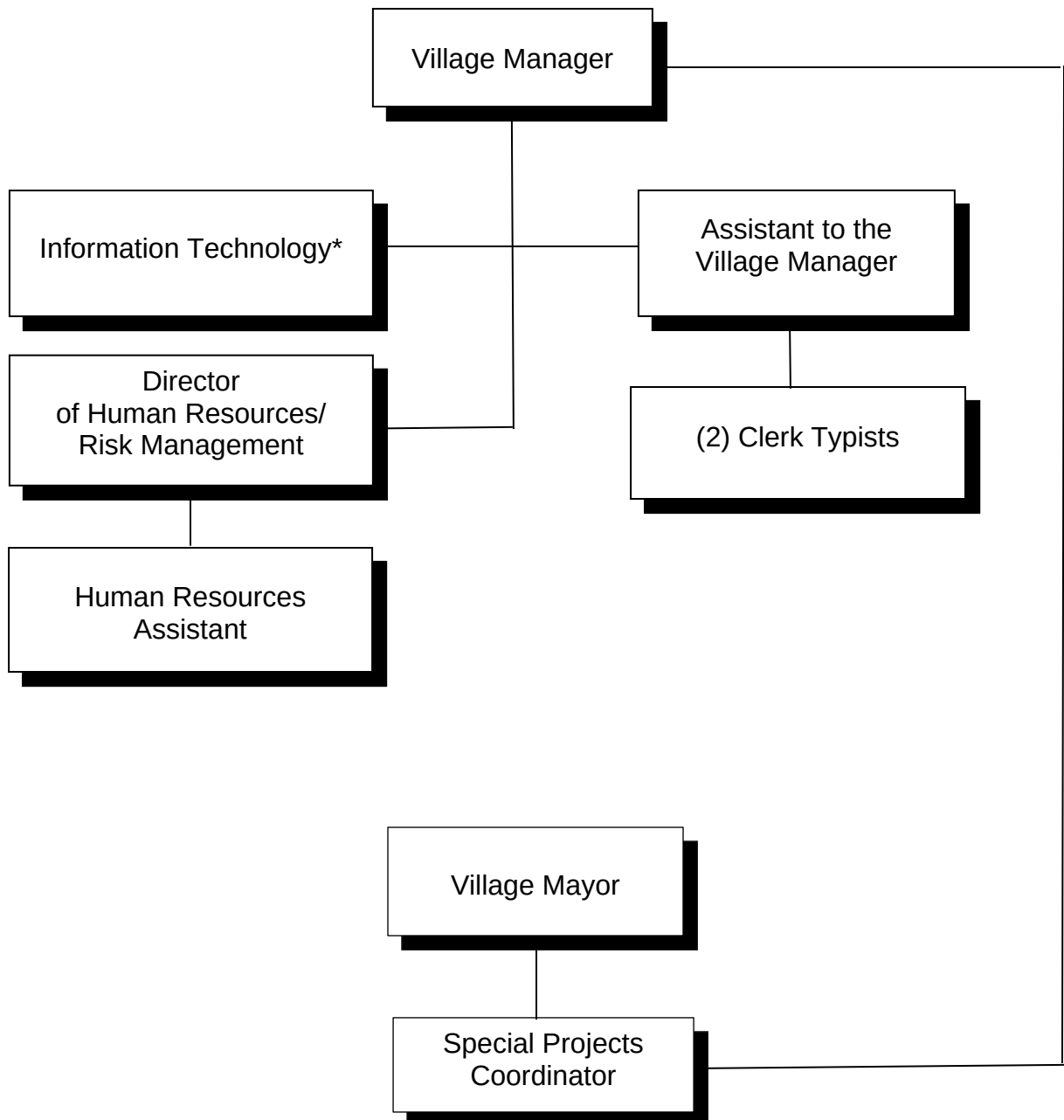




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ADMINISTRATION

Organization Structure



* Not charged to this budget

ADMINISTRATION

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

This budget provides funds for the operation of the offices of the Elected Officials, the Village Manager, the Central Administrative Offices, and the costs associated with the centralization of personnel, and risk management functions in this department. This budget also provides the majority of funding for Village legal expenses and the costs associated in providing for the undertaking and transcription of meeting minutes for the Board and certain advisory boards, committees and commissions. This budget also provides funding for the Village's membership in a number of municipal organizations, including the DuPage Mayors and Managers Conference and the Illinois Municipal League.

The Village is governed by an elected Mayor, who serves as the Chief Executive Officer, and six (6) Village Trustees who serve as the legislative and policy making body. The Village Clerk is elected and responsible for maintaining all legal documents of the Village, issuance of State of Illinois licenses, acting as Deputy Registrar for the county, state and federal level, codification of the Village Code and acts as liaison between Elected Officials and Village Staff. The Clerk is assisted by a Deputy Village Clerk.

The Village Manager is the Village's Chief Administrative Officer, and is appointed by the Mayor with the advice and consent of the Village Board of Trustees. The Village Manager directs the activities of all Village departments in accordance with State of Illinois law and Village Board policy.

Human Resources

The Director of Human Resources/Risk Management serves as the manager of this function with the assistance of the Human Resources Assistant. The Human Resources Division is responsible for oversight of all recruitment, employment, promotion, evaluation, discipline and compensation activities relative to Village employees. This office is responsible for record keeping, employee benefit programs, union and non-union labor relations activities as well as statutory compliance.

Risk Management

As Risk Manager, the Director of Human Resources/Risk Management, with the assistance of the Village's Department Heads, the Human Resources Assistant, Village Safety Committees, and Executive Safety Committee, administers the Village's self-insured property, casualty, general and liability, workers' compensation and employee health benefits plans. The Director of Human Resources/Risk Management oversees the Village's safety program and serves as the Village's delegate on the Board of Directors of the Intergovernmental Risk Management Agency (IRMA).

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

FY 2022-23 Key Objectives

Strategic Priority 1: Civic Engagement

- a. Increased involvement in community events
 - Through annual contributions made to such organizations as: Northeast DuPage Family and Youth Services (NEDFYS), Addison Center for the Arts, and Township/Transit, the Village of Addison is actively engaged in the community of the residents it serves.

Strategic Priority 2: Employee Development

- a. Fully-trained and capable employees
 - Provide training to supervisors and staff utilizing the training resources offered through the Employee Assistance Program (EAP), IRMA, DuPage Mayors and Managers, Illinois Public Employer Labor Relations Association (IPELRA), Village Counsel, etc.
- b. Stable and qualified employees
 - Administer the Employee Assistance Program (EAP). The EAP will assist needy or troubled employees by offering resources to address their personal and/or performance issues. Employee utilization of the resources offered by an EAP, when needed, will increase the chance that employees will be more productive and focused members of the Village of Addison work-team.
 - The EAP will also help retain and stabilize the Village of Addison work-team by helping to address and mitigate those personal and/or performance issues certain employees may be having, issues that may cause them to perform unsatisfactorily. Mitigating performance and/or personal issues via an EAP before they turn into bigger issues requiring discipline, benefits everyone in the organization.
- c. Competitive Compensation Package
 - The Village will continue with its priority of regularly evaluating the salary and benefit package of the Village employees in order to make sure compensation and benefits are competitive with our comparable communities. Such a priority will have the effect of helping to recruit and retain the most qualified Village staff.

ADMINISTRATION

Narrative (Cont'd)

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$2,405,892	\$2,575,800	\$2,640,300
Number of Employees	8	7	7
HUMAN RESOURCES			
Outputs			
Number of Positions Recruited	22	29	35
Number of Applicants for Employment	231	200	192
Effectiveness			
Number of Employment Separations	15	12	14
Number of Employee Grievances	0	0	0
Efficiency			
Percentage Increase in Medical Premium	0	0	8%
Percentage Increase in Dental Premium	0	0	10%
Overall Increase in Health Premiums	0	0	9.5%
RISK MANAGEMENT			
Outputs			
Total Number of Claims	90	88	72
Effectiveness			
Number of Workers Compensations Claims	13	12	10
Number of Property Claims	49	42	40
Number of Auto Property claims	9	9	9
Efficiency			
Experience Modifier (Credit) Deducted from Premium	\$56,000	(\$174,664)	\$0
Interest Income Credit Received on Premium Due	\$556,000	\$409,686	\$150,000

ADMINISTRATION

Personnel Summary

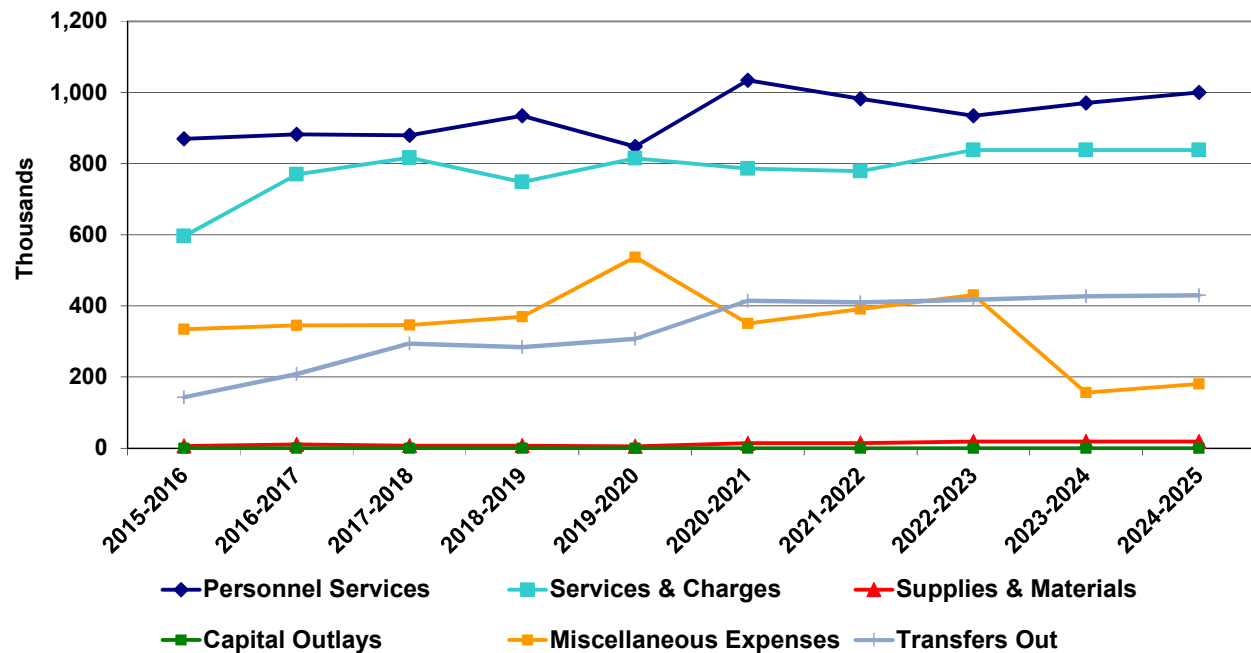
<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.70	0.70	0.70	0.70	0.70
Village Clerk	0.70	0.70	0.70	0.70	0.70
Village Trustees (6)	4.20	4.20	4.20	4.20	4.20
Village Manager	0.70	0.70	0.70	0.70	0.70
Director of Human Res/Risk Mgmt	0.70	0.70	0.70	0.70	0.70
Asst to the Village Manager	0.70	0.70	0.70	0.70	0.70
Human Resources Assistant	0.70	0.70	0.70	0.70	0.70
Special Projects Coordinator	0.70	0.70	0.70	0.70	0.70
Clerk Typist (3)	1.60	1.60	1.60	1.60	1.60
Total Budgeted:	10.70	10.70	10.70	10.70	10.70
Authorized & Unbudgeted:					
None					
Total Authorized:	10.70				

Note: Page 31 summarizes Employee Allocation Between Departments

ADMINISTRATION

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	981,900	934,500	970,600	1,000,000
Services & Charges	778,800	838,500	838,500	838,500
Supplies & Materials	14,000	19,000	19,000	19,000
Capital Outlays	0	0	0	0
Miscellaneous Expenses	391,000	431,000	156,000	181,000
Transfers Out	410,100	417,300	426,800	429,800
Total	2,575,800	2,640,300	2,410,900	2,468,300



Please note that effective with the 2018-2019 Budget, Miscellaneous Expenses (Economic Development Incentives and Tax Abatement), Senior Commission, and Blood Bank Commission were moved from the General Ledger to Administration.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1012-4001	SALARIES & WAGES	464,298.61	603,065.51	632,500.00	597,000.00	586,400.00	609,300.00	626,100.00
100.1012-4004	OVERTIME	725.78	2,804.39	500.00	4,700.00	500.00	500.00	500.00
100.1012-4006	OTHER PAY	3,000.00	3,500.11	5,000.00	3,600.00	7,200.00	7,200.00	7,200.00
100.1012-4007	PART-TIME	11,765.40	5,657.72	.00	.00	.00	.00	.00
100.1012-4017	ELECTED OFFICIALS	56,700.36	63,233.69	63,000.00	60,000.00	63,000.00	63,000.00	63,000.00
100.1012-4020	SICK PAY	8,332.97	14,199.49	12,900.00	15,100.00	13,300.00	13,600.00	13,900.00
	WAGES & SALARIES Totals	\$544,823.12	\$692,460.91	\$713,900.00	\$680,400.00	\$670,400.00	\$693,600.00	\$710,700.00
TAXES & BENEFITS								
100.1012-4009	I.M.R.F.	53,931.94	74,502.52	86,500.00	71,000.00	71,200.00	73,600.00	75,400.00
100.1012-4010	SOCIAL SECURITY	39,859.92	46,286.83	54,600.00	50,000.00	52,100.00	53,900.00	55,200.00
100.1012-4012	HEALTH INSURANCE	165,250.14	161,604.46	139,800.00	155,500.00	123,800.00	132,500.00	141,700.00
100.1012-4016	UNEMPLOYMENT COMPENSATION	44,115.00	3,075.13	17,000.00	25,000.00	17,000.00	17,000.00	17,000.00
	TAXES & BENEFITS Totals	\$303,157.00	\$285,468.94	\$297,900.00	\$301,500.00	\$264,100.00	\$277,000.00	\$289,300.00
PERSONNEL SVCS Totals		\$847,980.12	\$977,929.85	\$1,011,800.00	\$981,900.00	\$934,500.00	\$970,600.00	\$1,000,000.00
SERVICES & CHARGES								
100.1012-4150	IRMA INSURANCE	10,050.00	9,150.00	12,400.00	24,000.00	41,400.00	41,400.00	41,400.00
PROFESSIONAL								
100.1012-4103	PROF SERV LEGAL	609,758.12	545,278.56	450,000.00	500,000.00	500,000.00	500,000.00	500,000.00
100.1012-4107	PROF SERV MEDICAL	270.00	.00	.00	.00	.00	.00	.00
100.1012-4110	TECH & CONSULT SERVICES	11,226.40	8,549.20	30,000.00	15,000.00	30,000.00	30,000.00	30,000.00
	PROFESSIONAL Totals	\$621,254.52	\$553,827.76	\$480,000.00	\$515,000.00	\$530,000.00	\$530,000.00	\$530,000.00
COMMUNICATIONS								
100.1012-4115	COMMUNICATIONS-TELEPHONE	16,999.17	17,136.00	17,000.00	15,000.00	17,000.00	17,000.00	17,000.00
100.1012-4116	COMMUNICATIONS-PORTABLE DV	2,377.20	629.78	3,000.00	1,500.00	3,000.00	3,000.00	3,000.00
100.1012-4117	COMMUNICATIONS-POSTAGE	2,815.30	1,962.94	3,700.00	2,100.00	3,700.00	3,700.00	3,700.00
	COMMUNICATIONS Totals	\$22,191.67	\$19,728.72	\$23,700.00	\$18,600.00	\$23,700.00	\$23,700.00	\$23,700.00
OTHER								
100.1012-4118	COPY REPRODUCTION	5,066.94	4,252.69	4,000.00	5,000.00	4,500.00	4,500.00	4,500.00
100.1012-4120	PUBLIC RELATIONS	52,617.88	97,825.88	85,500.00	85,500.00	85,500.00	85,500.00	85,500.00
	Budget Transactions							
	Level	Transaction	Number of Units		Cost Per Unit		Total Amount	
	BOARD REVIEW	CENTER FOR THE ARTS	1.0000		15,000.00		15,000.00	
	BOARD REVIEW	COMMUNITY OUTREACH	1.0000		5,000.00		5,000.00	

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								

Department 1012 - ADMINISTRATION
SERVICES & CHARGES
OTHER

100.1012-4120.1023	PUBLIC RELATIONS BLOOD BANK COMMISSION	1,048.16	.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1012-4120.1028	PUBLIC RELATIONS SENIOR CITIZEN COMMISSION	15,900.00	15,500.00	17,200.00	17,200.00	17,200.00	17,200.00	17,200.00
Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
BOARD REVIEW	CHRISTMAS			1,000	2,500.00	2,500.00		
BOARD REVIEW	EASTER			1,000	700.00	700.00		
BOARD REVIEW	HALLOWEEN			1,000	900.00	900.00		
BOARD REVIEW	LADIES DAY FASHION			1,000	1,300.00	1,300.00		
BOARD REVIEW	MEN'S NIGHT OUT			1,000	800.00	800.00		
BOARD REVIEW	NEW YEAR'S (IN MAY)			1,000	1,700.00	1,700.00		
BOARD REVIEW	OCTOBERFEST			1,000	500.00	500.00		
BOARD REVIEW	RED WHITE & BLUE PICNIC			1,000	1,300.00	1,300.00		
BOARD REVIEW	ROYALTY DAY			1,000	1,400.00	1,400.00		
BOARD REVIEW	SENIOR ANNIVERSARY PARTY			1,000	1,700.00	1,700.00		
BOARD REVIEW	SNOWBIRDS FAREWELL DAY			1,000	500.00	500.00		
BOARD REVIEW	ST. PATRICK'S DAY			1,000	1,600.00	1,600.00		
BOARD REVIEW	THANKSGIVING			1,000	1,100.00	1,100.00		
BOARD REVIEW	VALENTINE'S DAY			1,000	700.00	700.00		
BOARD REVIEW	VETERAN'S DAY			1,000	500.00	500.00		
BOARD REVIEW Totals						\$17,200.00		
100.1012-4160	PRINTING	1,672.22	2,710.34	2,600.00	2,600.00	2,900.00	2,900.00	2,900.00
100.1012-4161	PUBLICATION OF NOTICES	780.90	84.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1012-4163	CONFERENCES	22,462.75	875.23	25,300.00	25,300.00	25,100.00	25,100.00	25,100.00
Budget Transactions								
Level	Transaction			Number of Units	Cost Per Unit	Total Amount		
BOARD REVIEW	ADDISON CHAMBER OF COMMERCE			1,000	500.00	500.00		
BOARD REVIEW	IL MUNICIPAL LEAGUE			1,000	7,000.00	7,000.00		
BOARD REVIEW	IPELA CONFERENCE			1,000	600.00	600.00		
BOARD REVIEW	LASERFICHE CONFERENCE			1,000	2,000.00	2,000.00		

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET

Fund	100 - GENERAL FUND							
Department	1012 - ADMINISTRATION							
SERVICES & CHARGES								
OTHER								

BOARD REVIEW	MEETINGS (7 ELECTED OFFICIALS)					1.0000	11,000.00	11,000.00
BOARD REVIEW	US CONFERENCE OF MAYORS					1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		\$25,100.00

100.1012-4164	TRAINING	4,971.16	7,003.42	5,500.00	15,000.00	35,500.00	35,500.00	35,500.00

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	SUPERVISOR TRAINING	1.0000	5,500.00	5,500.00
BOARD REVIEW	WELLNESS TRAINING	1.0000	30,000.00	30,000.00
		BOARD REVIEW Totals		\$35,500.00

100.1012-4180	REPAIRS & MAINTENANCE	2,312.00	2,480.00	2,000.00	2,500.00	2,000.00	2,000.00	2,000.00
100.1012-4192	DUES/SUBSCRIPTIONS	46,106.29	31,847.22	53,200.00	53,600.00	53,200.00	53,200.00	53,200.00

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	AM BEST COMPANY MEMBERSHIP	1.0000	200.00	200.00
BOARD REVIEW	CHAMBER MEMBERSHIP	1.0000	300.00	300.00
BOARD REVIEW	CMAP CONTRIBUTION	1.0000	500.00	500.00
BOARD REVIEW	CRAINS SUBSCRIPTION	1.0000	200.00	200.00
BOARD REVIEW	DUPAGE MAYORS AND MANAGERS	1.0000	37,000.00	37,000.00
BOARD REVIEW	EMPLOYEE ASSISTANCE PROGRAM	1.0000	5,900.00	5,900.00
BOARD REVIEW	IL COMP STATE BAR	1.0000	200.00	200.00
BOARD REVIEW	IL MUNICIPAL LEAGUE	1.0000	2,400.00	2,400.00
BOARD REVIEW	IL TAX INCREMENT SUBSCRIPTION	1.0000	450.00	450.00
BOARD REVIEW	ILLINOIS EMPLOYMENT LAW LETTER	1.0000	400.00	400.00
BOARD REVIEW	ILLINOIS TOLLWAY	1.0000	600.00	600.00
BOARD REVIEW	KIWANIS CLUB	1.0000	200.00	200.00
BOARD REVIEW	METRO MAYORS CAUCUS	1.0000	1,800.00	1,800.00
BOARD REVIEW	MUNICIPAL CLERKS	1.0000	500.00	500.00
BOARD REVIEW	MUNICIPAL CLERKS DUPAGE	1.0000	400.00	400.00
BOARD REVIEW	NOTARY FEES	1.0000	250.00	250.00
BOARD REVIEW	PUBLIC SALARY MEMBERSHIP	1.0000	600.00	600.00
BOARD REVIEW	SAMS CLUB	1.0000	400.00	400.00
BOARD REVIEW	SURVEY MONKEY	1.0000	900.00	900.00
		BOARD REVIEW Totals		\$53,200.00

100.1012-4199	OTHER SERVICES & CHARGES	8,618.07	6,980.84	15,000.00	12,000.00	15,000.00	15,000.00	15,000.00
	OTHER Totals	\$161,556.37	\$169,559.62	\$212,600.00	\$221,200.00	\$243,400.00	\$243,400.00	\$243,400.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
	SERVICES & CHARGES Totals							
	SUPPLIES & MATERIALS							
100.1012-4201	OFFICE SUPPLIES	1,528.96	1,648.07	5,000.00	3,000.00	5,000.00	5,000.00	5,000.00
100.1012-4203	CLOTHING SUPPLIES	808.62	2,418.34	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1012-4299	OTHER OPERATING SUPPLIES	3,214.18	5,878.06	9,000.00	6,000.00	9,000.00	9,000.00	9,000.00
	SUPPLIES & MATERIALS Totals	\$5,551.76	\$9,944.47	\$19,000.00	\$14,000.00	\$19,000.00	\$19,000.00	\$19,000.00
	MISCELLANEOUS							
100.1012-4830.01	ECONOMIC DEVELOPMENT INC CENTENNIAL	210,103.50	.00	.00	.00	.00	.00	.00
100.1012-4830.02	ECONOMIC DEVELOPMENT INC CAPUTOS	13,379.89	20,765.66	21,000.00	21,000.00	21,000.00	21,000.00	21,000.00
100.1012-4830.03	ECONOMIC DEVELOPMENT INC WALMART	303,754.00	288,829.00	285,000.00	285,000.00	300,000.00	.00	.00
100.1012-4830.04	ECONOMIC DEVELOPMENT INC FOXDALE	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
100.1012-4830.06	ECONOMIC DEVELOPMENT INC ALTORFER	.00	.00	175,000.00	75,000.00	100,000.00	125,000.00	150,000.00
	MISCELLANEOUS Totals	\$537,237.39	\$319,594.66	\$491,000.00	\$391,000.00	\$431,000.00	\$156,000.00	\$181,000.00
	TRANSFERS OUT							
100.1012-4961	TRANSFER TO FLEET SERVICE	.00	7,649.36	3,000.00	3,000.00	3,000.00	3,100.00	3,200.00
100.1012-4962	TRANSFER TO IT	307,211.82	334,507.18	403,100.00	403,100.00	410,300.00	419,700.00	422,600.00
100.1012-4964	TRANSFER TO EQUIP REPL FD	.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	TRANSFERS OUT Totals	\$307,211.82	\$346,156.54	\$410,100.00	\$410,100.00	\$417,300.00	\$426,800.00	\$429,800.00
Department 1012 - ADMINISTRATION Totals		\$2,513,033.65	\$2,405,891.62	\$2,660,600.00	\$2,575,800.00	\$2,640,300.00	\$2,410,900.00	\$2,468,300.00

BOARDS & COMMISSIONS

Narrative

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES

Cultural Arts Development Commission

This Commission was developed to provide the community with cultural enrichment. The Cultural Arts Development Commission works with other related organizations to bring cultural events to the Village. Due to the lagging economy and the opening of the Addison Center for the Arts, funding for this commission has been suspended and no budget presented. A contribution to the Addison Center for the Arts can be found as a subset in the Public Relations line item in the Administration budget.

Addison Historical Commission

The Historical Commission was created to preserve the history of the Village by collecting and displaying historical artifacts at the Historical Museum located in the Balzer House in the Historical District. The Historical District, located across the street from Village Hall on Army Trail Blvd., began taking shape with the purchase of Century House in Fiscal Year 1992-1993. The subsequent purchase and restoration of the historical Balzer House and accompanying Coach House complete the Historical District. Funding for this commission has been suspended and no budget presented. However, costs associated with operating the Historical District can be found in various line items in the Community Relations Department and the Public Building Fund.

Blood Bank Commission

This Commission operates the Addison Life Source Blood Program, of which all Addison residents are members at no charge. This applies to residents and their families, including grandparents, grandparents-in-law, and dependent children living away from home. The program also applies to any hospital throughout the United States and Canada. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

Senior Citizen Commission

This Commission serves as a liaison between elected officials and senior citizens in the Village of Addison. The members of the Senior Citizen Commission also coordinate various events for the Addison Park District Senior Citizens Club, which currently has over 240 members and meets on a weekly basis. Some of the social outings include a Red-White-Blue celebration, Royalty Day, Men's Night Out and Ladies Day Fashion and many other programs. Funding for this Commission can be found as a subset in the Public Relations line item in the Administration budget.

BOARDS & COMMISSIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL PROGRAMS AND ACTIVITIES (Cont'd)

Police Commission

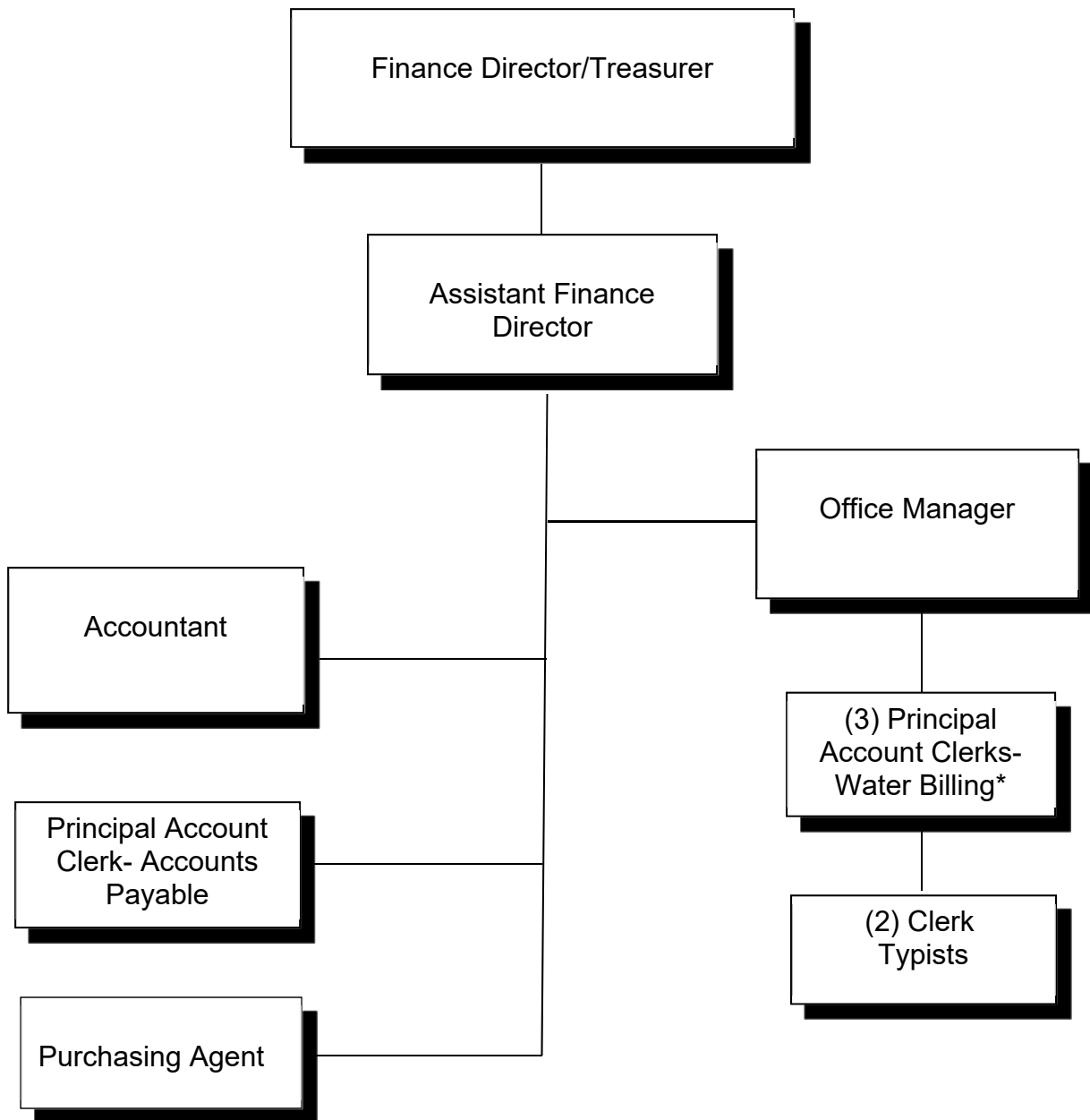
The Police Commission was established in 1950 and is responsible for the examination and hiring of new patrol officers, promotions within the force, and discipline where the penalty exceeds five days. The members are appointed by the Mayor with the approval of the Trustees.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1012 - ADMINISTRATION								
Division 1029 - POLICE COMMISSION								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1012.1029-4004 OVERTIME		.00	(1,605.44)	.00	.00	.00	.00	.00
	WAGES & SALARIES Totals	\$0.00	(\$1,605.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PERSONNEL SVCS Totals	\$0.00	(\$1,605.44)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES								
PROFESSIONAL								
100.1012.1029-4107 PROF SERV MEDICAL		.00	.00	.00	.00	28,500.00	28,500.00	28,500.00
100.1012.1029-4110 TECH & CONSULT SERVICES		2,480.00	26,327.56	100.00	4,500.00	5,100.00	5,100.00	5,100.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	POLICE OFFICER TEST					1,0000	5,000.00	5,000.00
BOARD REVIEW	SERGEANT TEST					1,0000	100.00	100.00
						BOARD REVIEW Totals		
								\$5,100.00
PROFESSIONAL Totals		\$2,480.00	\$26,327.56	\$100.00	\$4,500.00	\$33,600.00	\$33,600.00	\$33,600.00
COMMUNICATIONS								
100.1012.1029-4117 COMMUNICATIONS-POSTAGE		.00	.00	500.00	.00	500.00	500.00	500.00
	COMMUNICATIONS Totals	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	\$500.00	\$500.00
OTHER								
100.1012.1029-4161 PUBLICATION OF NOTICES		.00	934.25	500.00	.00	1,000.00	1,000.00	1,000.00
100.1012.1029-4163 CONFERENCES		595.00	.00	200.00	.00	200.00	200.00	200.00
100.1012.1029-4192 DUES/SUBSCRIPTIONS		375.00	.00	400.00	.00	400.00	400.00	400.00
	OTHER Totals	\$970.00	\$934.25	\$1,100.00	\$0.00	\$1,600.00	\$1,600.00	\$1,600.00
	SERVICES & CHARGES Totals	\$3,450.00	\$27,261.81	\$1,700.00	\$4,500.00	\$35,700.00	\$35,700.00	\$35,700.00
SUPPLIES & MATERIALS								
100.1012.1029-4299 OTHER OPERATING SUPPLIES		34.55	.00	.00	.00	.00	.00	.00
	SUPPLIES & MATERIALS Totals	\$34.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 1029 - POLICE COMMISSION Totals		\$3,484.55	\$25,656.37	\$1,700.00	\$4,500.00	\$35,700.00	\$35,700.00	\$35,700.00



(BLANK)

Organization Structure



* 2 Principal Account Clerks are not charged to this budget

FINANCE

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Finance Department is managed by the Finance Director who directs and coordinates the fiscal operations of the Village with the help of an Assistant Finance Director. The Department has four primary areas of responsibility. The Finance Director advises and makes recommendations to the Village Board and Administration concerning current and future financial policies and needs. The Finance Director is appointed Treasurer by the Village Board. As custodian of Village funds, the Village Treasurer performs cash flow analysis, invests available funds, and administers pension plans as required by policy or State Statute.

Accounting

This primary area includes administration and control of accounting records in compliance with generally accepted accounting principles and compliance with local ordinances, as well as State and Federal Statutes. Monthly financial and investment reports, in addition to cash and banking reconciliations, are also included.

Audit

An Annual Comprehensive Financial Report is prepared in conformity with the Governmental Accounting Standards Board requirements, using the Governmental Accounting Auditing and Financial Reporting model established by the Government Finance Officers Association. Additional State and local reporting is also part of this primary area.

The Village is audited annually by an external independent accounting firm to assure compliance with accounting standards and reporting along with local, state, and federal regulations. Internal controls are reviewed to assure the safeguard of assets and to prevent irregularities. The Finance Department, throughout the year, works to assure that the Village is in compliance with financial and reporting regulations, and ensure that internal controls are maintained.

Operations

This primary area includes direct supervision of water billing, accounts receivable and collections (front counter) in the day-to-day interactions with residents and customers, both internal and external. Also included in this area is the processing of payments received by the Village for water bills, permits, tickets, vehicle stickers and various other payments along with the payroll, accounts payable, and purchasing processes.

Budget

This primary area includes responsibility for the preparation, presentation, and administration of the annual Village budget. Trend analysis of revenues and expenditures are reviewed and projected during the budget process. The budget document is a planning, control, and measurement policy of the Village. The current budget presents current year plus two projected years. Once adopted by the Village Board, the control and measurement process of budget administration begins. The annual audit also reviews and measures Village budget performance.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)**FY 2022-23 Key Objectives****Strategic Priority 2: Community Image**

- c. An educated community on quality of life issues
 - Continue providing Budget and Annual Comprehensive Financial Report online.
 - Continue providing information on how to prevent high water usage.
 - Continue achieving the GFOA Distinguished Budget Presentation Award and the Certificate of Achievement for Excellence in Financial Reporting.
 - Continue maintaining and/or improving current bond rating of AA+ with Fitch Rating Agency and AA with Standard & Poor's Rating Agency.

Strategic Priority 4: Infrastructure

- a. Improved productivity via technology
 - Continue to collaborate with IT Department to utilize LaserFiche with the new financial software.
 - Continue to collaborate with IT Department during installation and implementation of new licensing software.

Strategic Priority 5: Civic Engagement

- b. Improved efficiency of customer service operations
 - Continue selling vehicle stickers at Senior Club meetings.
 - Continue researching and implementing internet payment processes.
 - Implement and maintain online payments for various revenue generating software programs.

Strategic Priority 6: Employee Development

- a. Fully trained and capable employees
 - Continue training and developing staff.
 - Continue cross training between functional areas of the department.

FINANCE

Narrative (Cont'd)

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$795,653	\$906,800	\$981,200
Number of Employees	11	11	11
Outputs			
Annual Comprehensive Financial Report	1	1	1
Budget Document	1	1	1
Utility Accounts Bills	59,130	59,196	59,225
Final-Billed Accounts	750	758	765
Accounts Payable Checks and ACHs Issued	3,470	3,880	4,300
Payroll Checks and ACHs Issued	8,565	8,850	9,100
Number of Purchase Orders	1,561	1,575	1,600
Number of Bids Processed	20	21	25
Effectiveness			
Bond Rating (Desire:AAA)	AA+	AA+	AA+
GFOA Award	100%	100%	100%
% of Estimated Utility Bills	.002%	*17%	*75%
Efficiency			
Purchase Order-to-Order Placement (hours)	48	48	48
Weeks from Bid Distribution to Board Approval	6	6	6

*The automatic meter reader system stopped functioning in January 2022. The new meters along with the new automatic meter reader system will be installed in 2022. Until the new system is installed, the Village will be estimating the water bills.

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Finance Director	0.55	0.55	0.55	0.55	0.55
Assistant Finance Director	0.55	0.55	0.55	0.55	0.55
Office Manager	0.55	0.55	0.55	0.55	0.55
Purchasing Agent	0.70	0.70	0.70	0.70	0.70
Principal Account Clerk (4)~	1.32	1.32	1.32	1.32	1.32
Clerk Typist (2)	0.50	0.50	0.50	0.50	0.50
Total Budgeted:	4.17	4.17	4.17	4.17	4.17
Authorized and Unbudgeted:					
None					
Total Authorized:	4.17				

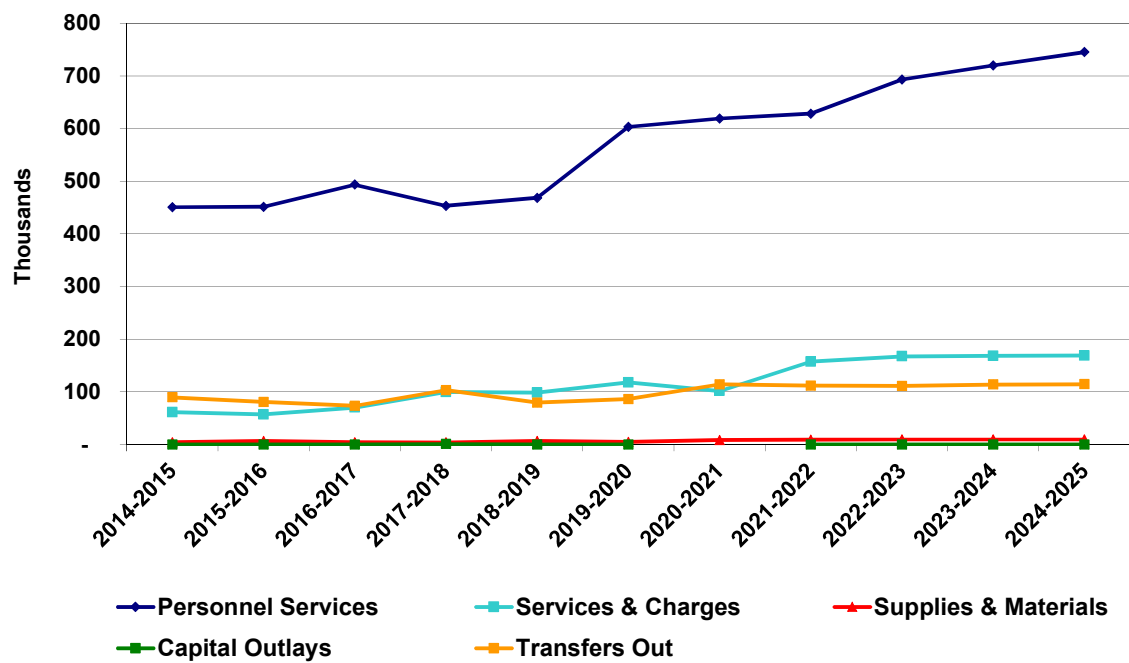
Note: Page 31 summarizes Employee Allocation Between Departments

~2 Principal Account Clerk are not charged to this budget.

FINANCE

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	628,200	693,100	719,800	745,000
Services & Charges	157,500	167,300	168,200	169,000
Supplies & Materials	9,200	9,600	9,600	9,600
Capital Outlays	0	0	0	0
Transfers Out	111,900	111,200	113,800	114,500
Total	906,800	981,200	1,011,400	1,038,100



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1040 - FINANCE								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1040-4001	SALARIES & WAGES	410,566.92	423,409.06	478,100.00	435,400.00	486,900.00	504,900.00	521,200.00
100.1040-4004	OVERTIME	5,377.92	2,855.11	8,000.00	7,800.00	8,000.00	8,000.00	8,000.00
100.1040-4006	OTHER PAY	20,446.85	2,750.02	6,500.00	2,900.00	8,700.00	8,700.00	8,700.00
100.1040-4007	PART-TIME	6,891.64	.00	8,500.00	300.00	8,500.00	8,500.00	8,500.00
100.1040-4020	SICK PAY	9,248.11	10,824.71	7,200.00	9,100.00	10,000.00	10,000.00	10,000.00
	WAGES & SALARIES Totals	\$452,531.44	\$439,838.90	\$508,300.00	\$455,500.00	\$522,100.00	\$540,100.00	\$556,400.00
TAXES & BENEFITS								
100.1040-4009	I.M.R.F.	48,031.09	52,276.14	59,800.00	53,700.00	53,500.00	55,400.00	57,100.00
100.1040-4010	SOCIAL SECURITY	32,219.21	31,155.67	37,800.00	34,700.00	39,100.00	40,500.00	41,800.00
100.1040-4012	HEALTH INSURANCE	70,111.99	71,473.51	77,800.00	84,300.00	78,400.00	83,800.00	89,700.00
	TAXES & BENEFITS Totals	\$150,362.29	\$154,905.32	\$175,400.00	\$172,700.00	\$171,000.00	\$179,700.00	\$188,600.00
PERSONNEL SVCS Totals		\$602,893.73	\$594,744.22	\$683,700.00	\$628,200.00	\$693,100.00	\$719,800.00	\$745,000.00
SERVICES & CHARGES								
100.1040-4150	IRMA INSURANCE	4,315.39	892.61	4,200.00	7,900.00	13,700.00	13,700.00	13,700.00
PROFESSIONAL								
100.1040-4101	PROF SERV ACCT/AUDITING	24,791.32	27,211.84	24,800.00	30,000.00	28,600.00	29,500.00	30,300.00
	Budget Transactions							
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
	BOARD REVIEW	ANNUAL AUDIT	1.0000	27,600.00	27,600.00			
	BOARD REVIEW	GFOA ACFR AWARD APPLICATION	1.0000	500.00	500.00			
	BOARD REVIEW	GFOA BUDGET AWARD APPLICATION	1.0000	500.00	500.00			
		BOARD REVIEW Totals			\$28,600.00			
100.1040-4105	PROF SERV DATA PROCESSING	969.74	64.48	2,400.00	2,400.00	1,400.00	1,400.00	1,400.00
	Budget Transactions							
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
	BOARD REVIEW	NEW WORLD FORMS CREATION & PROGRAMMING	1.0000	1,000.00	1,000.00			
	BOARD REVIEW	RECORD INFORMATION SYSTEMS	1.0000	400.00	400.00			
		BOARD REVIEW Totals			\$1,400.00			
100.1040-4107	PROF SERV MEDICAL	.00	270.00	.00	100.00	.00	.00	.00
100.1040-4110	TECH & CONSULT SERVICES	2,500.00	3,269.60	5,500.00	5,500.00	5,500.00	5,500.00	5,500.00
	Budget Transactions							
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
	BOARD REVIEW	GASB ACTUARIAL	1.0000	2,000.00	2,000.00			

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1040 - FINANCE								
SERVICES & CHARGES								
PROFESSIONAL								
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	3,000.00	3,000.00
						BOARD REVIEW Totals		\$5,500.00
	PROFESSIONAL Totals		\$28,261.06	\$30,815.92	\$32,700.00	\$35,500.00	\$36,400.00	\$37,200.00
	COMMUNICATIONS							
100.1040-4115	COMMUNICATIONS-TELEPHONE		1,344.75	1,396.74	2,200.00	2,200.00	2,200.00	2,200.00
100.1040-4116	COMMUNICATIONS-PORTABLE DV		294.98	553.82	3,000.00	7,000.00	7,000.00	7,000.00
100.1040-4117	COMMUNICATIONS-POSTAGE		3,425.75	3,927.55	3,300.00	3,300.00	3,300.00	3,300.00
	COMMUNICATIONS Totals		\$5,065.48	\$5,878.11	\$13,600.00	\$12,500.00	\$12,500.00	\$12,500.00
	OTHER							
100.1040-4118	COPY REPRODUCTION		5,675.85	4,731.20	5,500.00	5,900.00	5,900.00	5,900.00
100.1040-4123	REAL ESTATE TAXES		5,574.56	1,165.74	1,700.00	1,500.00	1,500.00	1,500.00
100.1040-4160	PRINTING		2,196.64	2,113.33	4,000.00	4,000.00	4,000.00	4,000.00
100.1040-4161	PUBLICATION OF NOTICES		1,608.03	1,436.80	1,500.00	2,000.00	2,000.00	2,000.00
100.1040-4163	CONFERENCES		965.00	595.00	1,000.00	10,000.00	10,000.00	10,000.00
	Budget Transactions					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	5,000.00	5,000.00
	BOARD REVIEW					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$10,000.00
100.1040-4164	TRAINING		8,163.90	(900.96)	1,000.00	1,000.00	1,000.00	1,000.00
	Budget Transactions							
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
						BOARD REVIEW Totals		\$1,000.00
100.1040-4180	REPAIRS & MAINTENANCE		.00	.00	500.00	1,700.00	1,700.00	1,700.00
	Budget Transactions							
	BOARD REVIEW					1.0000	1,200.00	1,200.00
	BOARD REVIEW					1.0000	500.00	500.00
						BOARD REVIEW Totals		\$1,700.00
100.1040-4190	RENTAL-EQUIPMENT		1,032.37	1,144.32	1,400.00	1,400.00	1,400.00	1,400.00

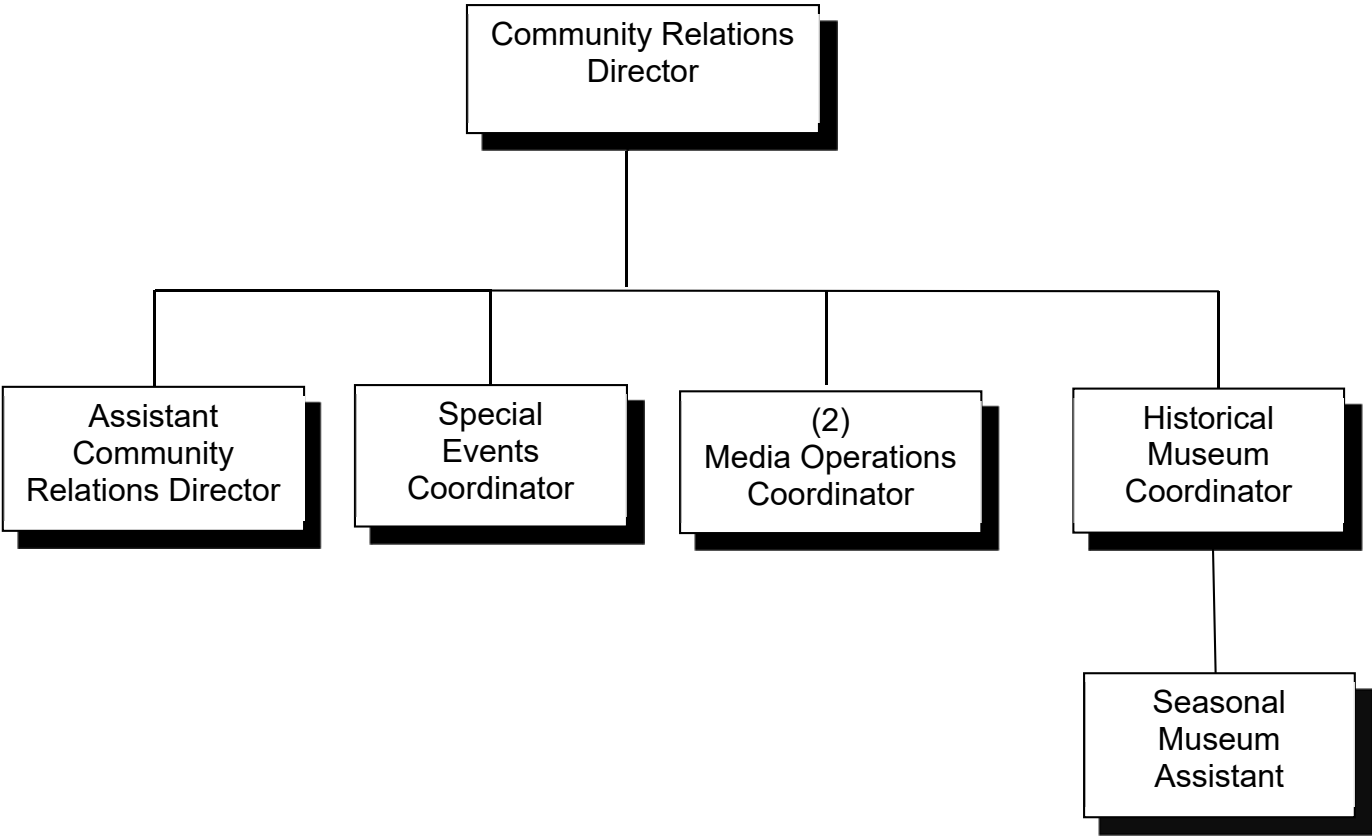
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET																																																																																										
Fund 100 - GENERAL FUND																																																																																																		
Department 1040 - FINANCE																																																																																																		
SERVICES & CHARGES																																																																																																		
OTHER																																																																																																		
100.1040-4192	DUES/SUBSCRIPTIONS	613.00	2,300.00	2,700.00	2,700.00	3,900.00	3,900.00	3,900.00																																																																																										
<table> <tr> <th colspan="2">Budget Transactions</th><th colspan="7"></th></tr> <tr> <th>Level</th><th>Transaction</th><th colspan="2">Number of Units</th><th colspan="2">Cost Per Unit</th><th colspan="3">Total Amount</th></tr> <tr> <td></td><td>AICPA/ILCPA MEMBERSHIP</td><td colspan="2">1.0000</td><td colspan="2">200.00</td><td colspan="3">200.00</td></tr> <tr> <td></td><td>AMAZON PRIME</td><td colspan="2">1.0000</td><td colspan="2">1,300.00</td><td colspan="3">1,300.00</td></tr> <tr> <td></td><td>GOVERNMENT FINANCE OFFICERS ASSOCIATION</td><td colspan="2">1.0000</td><td colspan="2">400.00</td><td colspan="3">400.00</td></tr> <tr> <td></td><td>ILLINOIS GFOA</td><td colspan="2">1.0000</td><td colspan="2">800.00</td><td colspan="3">800.00</td></tr> <tr> <td></td><td>NIGP</td><td colspan="2">1.0000</td><td colspan="2">200.00</td><td colspan="3">200.00</td></tr> <tr> <td></td><td>SAMS CLUB</td><td colspan="2">1.0000</td><td colspan="2">100.00</td><td colspan="3">100.00</td></tr> <tr> <td></td><td>VENDOR REGISTRY</td><td colspan="2">1.0000</td><td colspan="2">900.00</td><td colspan="3">900.00</td></tr> <tr> <td colspan="2"></td><td colspan="2"></td><td colspan="2">BOARD REVIEW Totals</td><td colspan="3">\$3,900.00</td></tr> </table>									Budget Transactions									Level	Transaction	Number of Units		Cost Per Unit		Total Amount				AICPA/ILCPA MEMBERSHIP	1.0000		200.00		200.00				AMAZON PRIME	1.0000		1,300.00		1,300.00				GOVERNMENT FINANCE OFFICERS ASSOCIATION	1.0000		400.00		400.00				ILLINOIS GFOA	1.0000		800.00		800.00				NIGP	1.0000		200.00		200.00				SAMS CLUB	1.0000		100.00		100.00				VENDOR REGISTRY	1.0000		900.00		900.00							BOARD REVIEW Totals		\$3,900.00		
Budget Transactions																																																																																																		
Level	Transaction	Number of Units		Cost Per Unit		Total Amount																																																																																												
	AICPA/ILCPA MEMBERSHIP	1.0000		200.00		200.00																																																																																												
	AMAZON PRIME	1.0000		1,300.00		1,300.00																																																																																												
	GOVERNMENT FINANCE OFFICERS ASSOCIATION	1.0000		400.00		400.00																																																																																												
	ILLINOIS GFOA	1.0000		800.00		800.00																																																																																												
	NIGP	1.0000		200.00		200.00																																																																																												
	SAMS CLUB	1.0000		100.00		100.00																																																																																												
	VENDOR REGISTRY	1.0000		900.00		900.00																																																																																												
				BOARD REVIEW Totals		\$3,900.00																																																																																												
100.1040-4195	BANK CHARGES/VISA FEE	51,624.31	48,414.80	55,000.00	77,300.00	72,000.00	72,000.00	72,000.00																																																																																										
100.1040-4199	OTHER SERVICES & CHARGES	2,782.10	2,874.10	2,000.00	2,000.00	2,200.00	2,200.00	2,200.00																																																																																										
OTHER Totals		\$80,235.76	\$63,874.33	\$79,900.00	\$98,000.00	\$105,600.00	\$105,600.00	\$105,600.00																																																																																										
SERVICES & CHARGES Totals		\$117,877.69	\$101,460.97	\$125,300.00	\$157,500.00	\$167,300.00	\$168,200.00	\$169,000.00																																																																																										
SUPPLIES & MATERIALS																																																																																																		
100.1040-4201	OFFICE SUPPLIES	2,969.68	4,035.13	5,600.00	5,600.00	6,000.00	6,000.00	6,000.00																																																																																										
100.1040-4203	CLOTHING SUPPLIES	919.13	835.58	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00																																																																																										
100.1040-4220	POSTAGE STAMPS-UPS	.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00	1,100.00																																																																																										
100.1040-4299	OTHER OPERATING SUPPLIES	897.90	544.75	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00																																																																																										
SUPPLIES & MATERIALS Totals		\$4,786.71	\$6,515.46	\$9,200.00	\$9,200.00	\$9,600.00	\$9,600.00	\$9,600.00																																																																																										
TRANSFERS OUT																																																																																																		
100.1040-4962	TRANSFER TO IT	86,134.16	92,932.24	111,900.00	111,900.00	111,200.00	113,800.00	114,500.00																																																																																										
TRANSFERS OUT Totals		\$86,134.16	\$92,932.24	\$111,900.00	\$111,900.00	\$111,200.00	\$113,800.00	\$114,500.00																																																																																										
Department 1040 - FINANCE Totals		\$811,692.29	\$795,652.89	\$930,100.00	\$906,800.00	\$981,200.00	\$1,011,400.00	\$1,038,100.00																																																																																										



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COMMUNITY RELATIONS

Organization Structure



COMMUNITY RELATIONS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Relations Department delivers “The Addison Advantage” within the Village organization, and the community of Addison, through a series of multi-faceted objectives. **Subject to COVID-19 safety protocols**, the Department is responsible for engagement of the community, through development of projects such as Addison’s Summer of Special Events including the Memorial Day ceremony and events, and the weekly “Rock ‘N Wheels” concerts and food festivals. Other events and operations organized by Community Relations during the year are Harvest Fest, the Addison-Medinah Shriners Parade and after party, National Night Out, the Mayor’s Community Charity Ball, the Christmas Tree Lighting and weekend events, operation of the Addison Historical Museum, and special public forums including the annual “Shape of Addison” town hall meeting, and the biannual Community Inauguration Ceremony.

Community Relations is responsible for promoting transparency and proactive public information including operations and Village production of programming on Addison Community Television, the **VillageAddison** YouTube channel, the AddisonAdvantage.org and ItHappensInAddison.com websites, e-blasts, a Twitter account and two Facebook pages, “Code Red” emergency notification system, and serving as public information officer to the Village’s Emergency Management Team and Emergency Operations Center.

Community Relations is staffed by the Community Relations Director, Assistant Director, Special Events Coordinator, Historical Museum Coordinator, a Seasonal Museum Assistant, and two (2) Media Operations Coordinators. The Community Relations Director is appointed by, and reports to, the Village Manager. Department staff represent the Village Manager at the Special Events and Historical advisory commissions, the Mayor’s Community Charity Ball, Inc. board of directors and planning committee, DuPage County Public Information Assistance Team and other professional associations.

During Fiscal Year 2021-2022, the Community Relations Department met a number of achievements, including: facilitating the acceptance and public announcement of the Robert Wood Johnson Foundation Culture of Health Prize, application and acceptance of the 2020 Award of Merit for Printed Materials from the Illinois Association of Museums and 2021 Certification of Excellence from the Illinois State Historical Society for the 2019 publication **Addison: The Vision Continues**, coordinating the return of community events including the summer “Rock ‘N Wheels” concert series and food festival, and Christmas Tree Lighting events, engineering design and contract approval for the audio/visual technology upgrade to the Village Board meeting room and Conference Room 2002, achieving the Historical Museum’s Bronze Certification for the Mission, Vision, and Governance, and Management, sections of the Standards and Excellence Program for History Organizations (STEPS) self-assessment program from the American Association for State and Local History, and continued production of online access to the Historical Society’s rich photograph collection database.

Community Relations manages Addison Community Television, the community’s local cable programming service, in operation for 40 years in 2022. In addition to television programming operations, ACTV programming is streamed live online, and on several platforms, and also through the Village’s YouTube channel **VillageAddison** for increased accessibility to the

COMMUNITY RELATIONS

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

community's programming. The Village receives revenue through both cable providers dedicated to fund local cable programming capital and operations.

Community Relations Department staff represents the Village on the following commissions and agencies:

- Addison Historical Commission (staff liaison)
- Addison Historical Society (staff assistant)
- Addison Special Events Commission (staff liaison)
- Addison Resources Connect (institutional member)
- American Alliance of Museums (representative)
- American Association for State and Local History (institutional member)
- Illinois Association of Museums (institutional member)
- Illinois Heritage Association (institutional member)
- Illinois State Historical Society (institutional member)
- Institute of Electrical and Electronics Engineers (member)
- Kane-DuPage Regional Museum Association (Board member/institutional member)
- Mayor's Community Charity Ball (Board officer/staff liaison)
- O'Hare Noise Compatibility Commission (alternate representative)
- Society of Broadcast Engineers (member)

FY 2022-2023 STRATEGIC PLAN INITIATIVES

Strategic Priority #2: Community Image

- a. Fully integrated community – no fragmentation
 - Outreach to schools, seminars, Henry Hyde Resource Center, and faith-based businesses by Fall 2017.
 - Prepare proposed schedule of projects by December 31, 2017.
- b. An educated community on quality of life issues
 - Request program for funding by December 31, 2015.
 - Issue RFP to hire a consultant by Fall 2016.
 - Research & design survey by Fall 2017.
 - Conduct survey by Summer 2017.

COMMUNITY RELATIONS

Narrative (Cont'd)

FY 2022-2023 STRATEGIC PLAN INITIATIVES (Cont'd)

Strategic Priority #5: Civic Engagement

c. Increased involvement in community events

- Determine set of mutually agreed upon events by December 2015.
- Develop Marketing Plan for events and budget for plan by February 2016.
- Present plan to Village Board at budget meeting by April 2016.
- Implement Marketing Plan by May 2016.
- Measure attendance to determine increase by August 2016.

PERFORMANCE MEASURES

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$1,038,019	\$1,700,500	\$1,731,400
Number of Employees	6	6	6
Outputs			
Community Television - Program Name	# of Programs Produced		
Ask Mayor Veenstra	8	10	10
Village Board Meeting	22	22	24
Village Committee Meeting	22	24	24
District #4 School Board Meeting	13	12	12
Addison Park District Board Meeting	3	(ended TV broadcasts)	0
District #88 School Board Meeting	23	22	22
Addison Public Library Board Meeting	9	10	10
Other Village-Produced Programming	41	40	40
ACTV Digest	10	8	10
Special Events - Event Name	Venue Attendance		
"Rock 'N Wheels" (weekly average)	0*	2,000	2,000
Harvest Fest (one-day total)	0*	300	300
Christmas Tree Lighting (one-day total)	0*	500	500
Historical Museum Event Attendance and Visits (annual total)	117 (pre-pandemic)	1,450	2,500

****Due to COVID 19, these events were cancelled.***

COMMUNITY RELATIONS

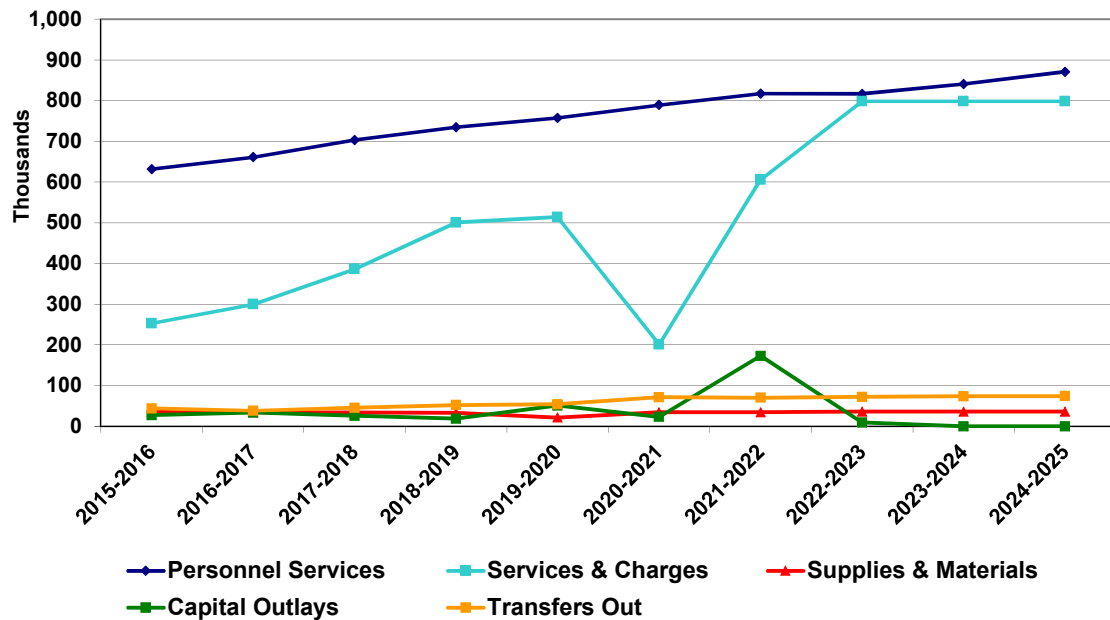
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Director of Community Relations	1.00	1.00	1.00	1.00	1.00
Asst Dir of Community Relations	1.00	1.00	1.00	1.00	1.00
Media Production Coordinator (2)	2.00	2.00	2.00	2.00	2.00
Special Events Coordinator	1.00	1.00	1.00	1.00	1.00
Museum Coordinator(Hist Com)	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	6.00	6.00	6.00	6.00	6.00
Authorized and Unbudgeted:					
None					
Total Authorized:	6.00				

COMMUNITY RELATIONS

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	817,000	816,400	840,500	870,900
Services & Charges	605,700	798,200	798,200	798,200
Supplies & Materials	34,600	35,700	35,700	35,700
Capital Outlays	173,000	9,000	0	0
Transfers Out	70,200	72,100	73,600	74,100
Total	1,700,500	1,731,400	1,748,000	1,778,900



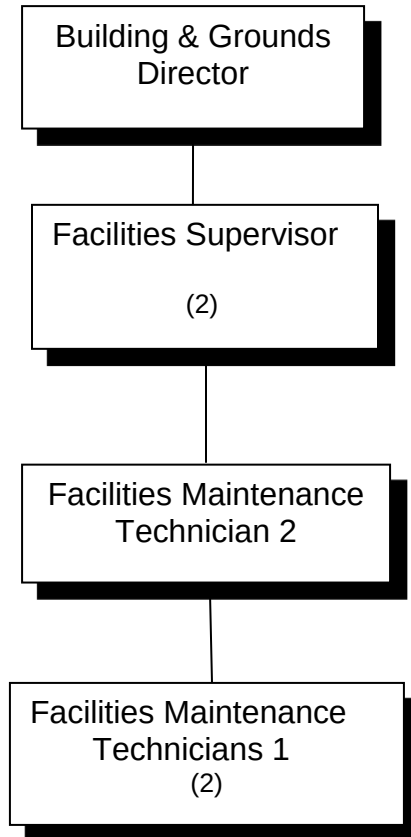
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1050-4001	SALARIES & WAGES	533,092.10	545,986.84	557,600.00	569,000.00	573,200.00	589,300.00	606,000.00
100.1050-4006	OTHER PAY	.00	.00	3,000.00	5,000.00	3,000.00	3,000.00	3,000.00
100.1050-4007	PART-TIME	.00	.00	.00	400.00	8,000.00	.00	.00
100.1050-4020	SICK PAY	16,026.92	14,413.88	14,400.00	13,000.00	14,800.00	14,800.00	14,800.00
	WAGES & SALARIES Totals	\$549,119.02	\$560,400.72	\$575,000.00	\$587,400.00	\$599,000.00	\$607,100.00	\$623,800.00
TAXES & BENEFITS								
100.1050-4009	I.M.R.F.	60,388.22	67,573.99	69,400.00	70,700.00	58,400.00	63,300.00	65,100.00
100.1050-4010	SOCIAL SECURITY	41,705.90	42,884.06	43,800.00	46,900.00	45,700.00	48,900.00	52,300.00
100.1050-4012	HEALTH INSURANCE	106,269.77	112,112.43	109,500.00	112,000.00	113,300.00	121,200.00	129,700.00
	TAXES & BENEFITS Totals	\$208,363.89	\$222,570.48	\$222,700.00	\$229,600.00	\$217,400.00	\$233,400.00	\$247,100.00
	PERSONNEL SVCS Totals	\$757,482.91	\$782,971.20	\$797,700.00	\$817,000.00	\$816,400.00	\$840,500.00	\$870,900.00
SERVICES & CHARGES								
100.1050-4150	IRMA INSURANCE	5,400.00	3,400.00	7,200.00	10,400.00	17,800.00	17,800.00	17,800.00
PROFESSIONAL								
100.1050-4107	PROF SERV MEDICAL	3,766.25	.00	.00	.00	.00	.00	.00
100.1050-4110	TECH & CONSULT SERVICES	35,981.01	30,100.06	30,200.00	30,200.00	31,700.00	31,700.00	31,700.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
	BOARD REVIEW							
	Transaction							
	CODE RED (ONSOLVE)							
	WEB STREAMING (GRANICUS)							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	1.0000							
	1.0000							
	BOARD REVIEW Totals							
	\$31,700.00							
	PROFESSIONAL Totals	\$39,747.26	\$30,100.06	\$30,200.00	\$30,200.00	\$31,700.00	\$31,700.00	\$31,700.00
COMMUNICATIONS								
100.1050-4115	COMMUNICATIONS-TELEPHONE	11,695.24	6,098.71	4,800.00	4,800.00	5,900.00	5,900.00	5,900.00
100.1050-4116	COMMUNICATIONS-PORTABLE DV	125.90	(140.08)	.00	(400.00)	.00	.00	.00
100.1050-4117	COMMUNICATIONS-POSTAGE	157.80	4,807.47	10,000.00	10,000.00	12,000.00	12,000.00	12,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
	BOARD REVIEW							
	Transaction							
	NEWSLETTER							
	POSTAGE							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	1.0000							
	1.0000							
	BOARD REVIEW Totals							
	\$12,000.00							
	COMMUNICATIONS Totals	\$11,978.94	\$10,766.10	\$14,800.00	\$14,400.00	\$17,900.00	\$17,900.00	\$17,900.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
SERVICES & CHARGES								
UTILITIES								
100.1050-4170	PUBLIC UTIL GAS-HEAT	1,678.82	1,494.82	1,500.00	2,700.00	2,000.00	2,000.00	2,000.00
	UTILITIES Totals	\$1,678.82	\$1,494.82	\$1,500.00	\$2,700.00	\$2,000.00	\$2,000.00	\$2,000.00
OTHER								
100.1050-4118	COPY REPRODUCTION	1,528.20	1,295.12	500.00	1,600.00	1,500.00	1,500.00	1,500.00
100.1050-4120	PUBLIC RELATIONS	437,308.63	104,065.24	648,000.00	500,000.00	672,300.00	672,300.00	672,300.00
Budget Transactions								
	Transaction Level			Number of Units		Cost Per Unit		Total Amount
	BOARD REVIEW	DP CONVENTION & VISITORS BUREAU		1.0000		14,000.00		14,000.00
	BOARD REVIEW	GIFT ITEMS		1.0000		7,500.00		7,500.00
	BOARD REVIEW	HARVEST FEST		1.0000		22,600.00		22,600.00
	BOARD REVIEW	HISTORICAL MUSEUM		1.0000		6,000.00		6,000.00
	BOARD REVIEW	MAYORS BALL		1.0000		8,000.00		8,000.00
	BOARD REVIEW	MEMORIAL DAY		1.0000		2,000.00		2,000.00
	BOARD REVIEW	PARADE		1.0000		36,800.00		36,800.00
	BOARD REVIEW	SUMMER EVENTS (RNW AND ABS)		1.0000		540,000.00		540,000.00
	BOARD REVIEW	WEB SITE SERVICE		1.0000		2,300.00		2,300.00
	BOARD REVIEW	WINTER EVENTS (TREE LIGHT AND CHRISTKINDL)		1.0000		33,100.00		33,100.00
				BOARD REVIEW Totals				\$672,300.00
100.1050-4160	PRINTING	1,004.54	4,409.39	17,000.00	17,000.00	23,800.00	23,800.00	23,800.00
Budget Transactions								
	Transaction Level			Number of Units		Cost Per Unit		Total Amount
	BOARD REVIEW	NEWSLETTER		1.0000		22,800.00		22,800.00
	BOARD REVIEW	PRINTING		1.0000		1,000.00		1,000.00
				BOARD REVIEW Totals				\$23,800.00
100.1050-4161	PUBLICATION OF NOTICES	.00	.00	800.00	500.00	800.00	800.00	800.00
100.1050-4163	CONFERENCES	79.13	85.00	900.00	900.00	900.00	900.00	900.00
Budget Transactions								
	Transaction Level			Number of Units		Cost Per Unit		Total Amount
	BOARD REVIEW	IAM/JMM JOINT MUSEUM CONFERENCE		1.0000		200.00		200.00
	BOARD REVIEW	LOCAL MEETINGS		1.0000		700.00		700.00
				BOARD REVIEW Totals				\$900.00
100.1050-4164	TRAINING	7,926.94	6,097.50	4,500.00	4,500.00	3,000.00	3,000.00	3,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1050 - COMMUNITY RELATIONS								
SERVICES & CHARGES								
OTHER								
100.1050-4180	REPAIRS & MAINTENANCE	5,050.93	7,832.62	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					1.0000	10,500.00	10,500.00
	BOARD REVIEW					1.0000	7,500.00	7,500.00
						BOARD REVIEW Totals		\$20,000.00
100.1050-4192	DUES/SUBSCRIPTIONS	1,531.89	1,947.12	2,500.00	2,500.00	5,500.00	5,500.00	5,500.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	2,500.00	2,500.00
	BOARD REVIEW					1.0000	750.00	750.00
	BOARD REVIEW					1.0000	450.00	450.00
	BOARD REVIEW					1.0000	100.00	100.00
	BOARD REVIEW					1.0000	400.00	400.00
						BOARD REVIEW Totals		\$5,500.00
100.1050-4199	OTHER SERVICES & CHARGES	548.01	278.29	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	OTHER Totals	\$454,978.27	\$126,010.28	\$695,200.00	\$548,000.00	\$728,800.00	\$728,800.00	\$728,800.00
	SERVICES & CHARGES Totals	\$513,783.29	\$171,771.26	\$748,900.00	\$605,700.00	\$798,200.00	\$798,200.00	\$798,200.00
	SUPPLIES & MATERIALS							
100.1050-4201	OFFICE SUPPLIES	756.08	649.39	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.1050-4203	CLOTHING SUPPLIES	.00	.00	100.00	100.00	1,200.00	1,200.00	1,200.00
100.1050-4299	OTHER OPERATING SUPPLIES	20,756.61	24,288.88	33,000.00	33,000.00	33,000.00	33,000.00	33,000.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	5,000.00	5,000.00
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	4,000.00	4,000.00
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					1.0000	3,000.00	3,000.00
	BOARD REVIEW					1.0000	4,000.00	4,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund	100 - GENERAL FUND							
Department	1050 - COMMUNITY RELATIONS							
	SUPPLIES & MATERIALS							
	BOARD REVIEW					1.0000	2,500.00	2,500.00
	BOARD REVIEW					1.0000	3,000.00	3,000.00
	BOARD REVIEW					1.0000	4,000.00	4,000.00
	BOARD REVIEW					1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$33,000.00
	SUPPLIES & MATERIALS Totals	\$21,512.69	\$24,938.27	\$34,600.00	\$34,600.00	\$35,700.00	\$35,700.00	\$35,700.00
	CAPITAL OUTLAYS							
	EQUIPMENT							
100.1050-4304	EQUIPMENT-ELECTRONICS	51,180.73	.00	173,000.00	173,000.00	9,000.00	.00	.00
	Budget Transactions							
	Level/							
	Transaction							
	NLE 3 UPGRADE FY23 ONLY					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	9,000.00	9,000.00
						BOARD REVIEW Totals		\$9,000.00
	EQUIPMENT Totals	\$51,180.73	\$0.00	\$173,000.00	\$173,000.00	\$9,000.00	\$0.00	\$0.00
	CAPITAL OUTLAYS Totals	\$51,180.73	\$0.00	\$173,000.00	\$173,000.00	\$9,000.00	\$0.00	\$0.00
	TRANSFERS OUT							
100.1050-4961	TRANSFER TO FLEET SERVICE	2,075.11	2,722.50	3,800.00	3,800.00	3,900.00	3,900.00	4,000.00
100.1050-4962	TRANSFER TO IT	48,809.35	52,615.42	63,400.00	63,400.00	65,200.00	66,700.00	67,100.00
100.1050-4964	TRANSFER TO EQUIP REPL FD	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
	TRANSFERS OUT Totals	\$53,884.46	\$58,337.92	\$70,200.00	\$70,200.00	\$72,100.00	\$73,600.00	\$74,100.00
Department	1050 - COMMUNITY RELATIONS Totals	\$1,397,844.08	\$1,038,018.65	\$1,824,400.00	\$1,700,500.00	\$1,731,400.00	\$1,748,000.00	\$1,778,900.00

Organization Structure



BUILDING & GROUNDS

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Building and Grounds Department is responsible for maintaining the value and appearance of the Village of Addison properties. These include the Village Hall, Police Department, Evidence facility, Historical District buildings and grounds, Henry J. Hyde Neighborhood Resource Center, Public Works Facilities and Addison Consolidated Dispatch Center, through timely and cost effective maintenance and repair of structural, mechanical, plumbing and electrical systems, as well as supplying custodial services. The total area of these facilities will exceed 350,000 square feet. The goal of these efforts is to provide a safe, clean, and productive work environment for Village employees, guests, and the general public who utilize these facilities.

The Building and Grounds Department consists of five (5) full time maintenance staff under the direct supervision of the Director of Building and Grounds. The department also utilizes other department staff, at their respective facilities, to ensure the facilities are properly maintained. Typical tasks include contracted custodial services, performing routine maintenance and building repairs to plumbing, electrical and mechanical systems, painting, interior and exterior improvements, repairs to the building and roof, snow removal from sidewalks and parking lots, various landscape maintenance and improvements and periodic inspections to provide information for planning of long term capital improvements, all while trying to minimize the need for outside contractors. This department is also responsible for the implementation of programs meant to improve the operational functions in and around these facilities. This department also assists in the setup for meetings of Village staff, Boards and Commissions, outside organizations and other functions held on Village property. Finally, this department receives all deliveries to Village of Addison.

FY 2022-2023 Key Objectives

Strategic Priority 4: Infrastructure

b. Improved reliability – hard infrastructure

- Continue working to provide efficient and comprehensive preventive maintenance and repairs for the Village's buildings and all appurtenant equipment and systems; and continue to limit the need for outside repair vendors by performing the job tasks utilizing our current in-house staff.
- Continue to maintain and operate the physical plant of these facilities, in accordance with the needs of the user departments, in part with the assistance of a private cleaning service, and within the parameters of the approved budget.
- Continue to develop a long term, comprehensive replacement program for various building and system components, based on estimates of their useful service lives.
- Work with staff to develop and exercise a financial plan for the purpose of having all facility related costs accounted for, so as to be able to document the maintenance and repair cost associated with each specific facility.

BUILDING & GROUNDS

Narrative (Cont'd)

FY 2022-2023 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

c. Comprehensive facilities plan in place and funded

- Develop a comprehensive preventative maintenance plan for the building systems at all facilities.
- Develop a detailed succession plan for the future.
- Continue to develop a plan to fund all maintenance processes within the department's budget.

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$933,746	\$1,203,000	\$1,367,900
Number of Employees	3	6	6
Outputs			
Number of Work Requests	4,350	5,000	6,000
Total Square Feet Maintained	150,000	375,000	375,000
# of Preventative Maintenance Work Orders	2,500	3,000	3,000
Effectiveness			
% of Work Requests Completed w/in 24 Hours	100%	95%	100%
Number of Outsourced Dollars	475,000	550,000	500,000
% of Preventive Work Orders	28%	35%	30%
Number of Consecutive Days without a Lost Time Accident	365	365	365
Efficiency			
Janitorial Costs per Square Foot	1.32	1.32	1.50
Average Staff Hours per Work Request	1.5	2	2
Square Footage Maintained per FTE	85,000	125,000	125,000
FTE Cost per Square Foot Maintained	3.00	3.50	3.50

BUILDING & GROUNDS

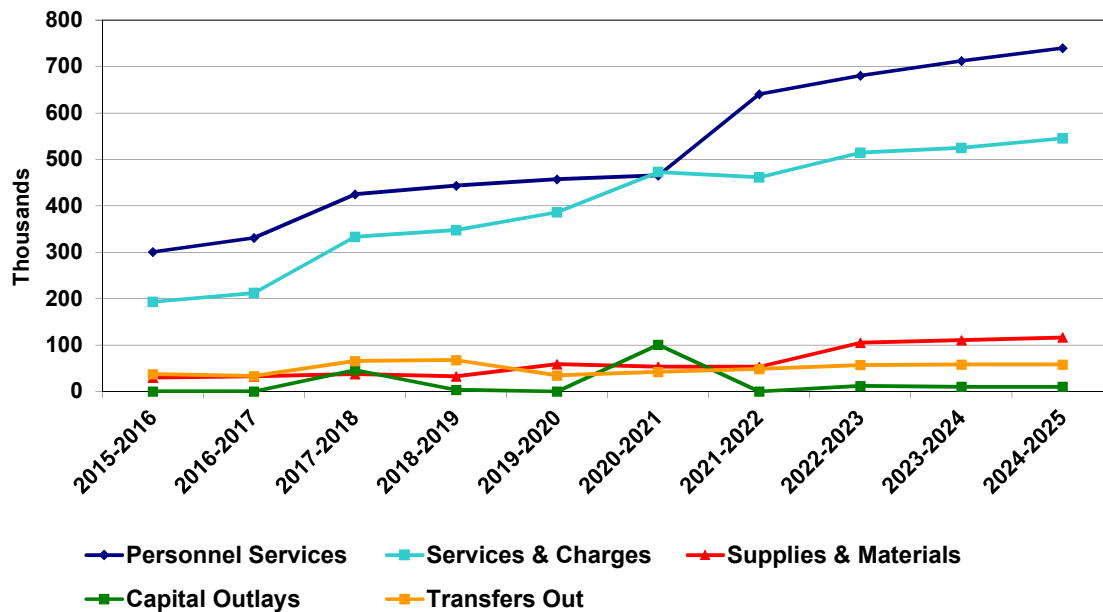
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Director of Building & Grounds	1.00	1.00	1.00	1.00	1.00
Facilities Supervisor	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Tech II	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Tech I	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	6.00	6.00	6.00	6.00	6.00
Authorized & Unbudgeted:					
None					
Total Authorized:	6.00				

BUILDING & GROUNDS

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	640,300	680,700	712,300	739,800
Services & Charges	461,300	514,100	524,900	545,200
Supplies & Materials	53,100	104,800	110,200	116,200
Capital Outlays	0	11,500	10,000	10,000
Transfers Out	48,300	56,800	57,700	58,000
Total	1,203,000	1,367,900	1,415,100	1,469,200



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1060 - BUILDING & GROUNDS								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1060-4001	SALARIES & WAGES	302,725.45	306,542.64	389,100.00	423,800.00	476,400.00	498,300.00	516,700.00
100.1060-4004	OVERTIME	11,383.73	11,300.50	18,000.00	22,700.00	18,000.00	18,000.00	18,000.00
100.1060-4006	OTHER PAY	.00	(1,686.85)	5,000.00	5,000.00	7,200.00	7,200.00	7,200.00
100.1060-4020	SICK PAY	8,312.81	8,520.63	9,400.00	8,900.00	9,700.00	9,900.00	10,200.00
	WAGES & SALARIES Totals	\$322,421.99	\$324,676.92	\$421,500.00	\$460,400.00	\$511,300.00	\$533,400.00	\$552,100.00
TAXES & BENEFITS								
100.1060-4009	I.M.R.F.	35,128.50	38,493.73	50,600.00	53,800.00	52,800.00	55,100.00	56,900.00
100.1060-4010	SOCIAL SECURITY	23,669.56	23,826.28	32,000.00	35,600.00	38,600.00	40,300.00	41,700.00
100.1060-4012	HEALTH INSURANCE	75,909.80	77,948.25	90,900.00	90,500.00	78,000.00	83,500.00	89,100.00
	TAXES & BENEFITS Totals	\$134,707.86	\$140,268.26	\$173,500.00	\$179,900.00	\$169,400.00	\$178,900.00	\$187,700.00
	PERSONNEL SVCS Totals	\$457,129.85	\$464,945.18	\$595,000.00	\$640,300.00	\$680,700.00	\$712,300.00	\$739,800.00
SERVICES & CHARGES								
100.1060-4150	IRMA INSURANCE	2,900.00	2,100.00	3,900.00	9,300.00	16,100.00	16,100.00	16,100.00
COMMUNICATIONS								
100.1060-4115	COMMUNICATIONS-TELEPHONE	2,463.42	2,375.64	2,800.00	2,800.00	4,500.00	4,500.00	4,500.00
Budget Transactions	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	900.00	900.00
	BOARD REVIEW					6.0000	600.00	3,600.00
						BOARD REVIEW Totals \$4,500.00		
100.1060-4116	COMMUNICATIONS-PORABLE DV	(370.05)	29.92	.00	(100.00)	.00	.00	.00
	COMMUNICATIONS Totals	\$2,093.37	\$2,405.56	\$2,800.00	\$2,700.00	\$4,500.00	\$4,500.00	\$4,500.00
UTILITIES								
100.1060-4170	PUBLIC UTIL GAS-HEAT	14,320.08	10,891.99	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
	UTILITIES Totals	\$14,320.08	\$10,891.99	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
OTHER								
100.1060-4161	PUBLICATION OF NOTICES	.00	483.00	.00	.00	.00	.00	.00
100.1060-4163	CONFERENCES	.00	.00	2,000.00	2,000.00	3,000.00	3,000.00	3,000.00
Budget Transactions	Transaction Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
						BOARD REVIEW Totals \$3,000.00		

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1060 - BUILDING & GROUNDS								
SERVICES & CHARGES								
OTHER								
100.1060-4164	TRAINING	.00	.00	2,000.00	2,000.00	4,000.00	4,000.00	4,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	TRAINING EXPENSES					1.0000	2,000.00	2,000.00
BOARD REVIEW	TRAINING EXPENSES FOR ADDITIONAL STAFF					1.0000	2,000.00	2,000.00
						BOARD REVIEW Totals		\$4,000.00
100.1060-4178	FACILITIES MAINTENANCE	.00	.00	3,300.00	65,000.00	94,000.00	94,000.00	94,000.00
100.1060-4180	REPAIRS & MAINTENANCE	366,083.43	305,104.47	392,000.00	350,000.00	359,900.00	370,700.00	391,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ACDC A/V SERVICE AGREEMENT					1.0000	10,000.00	10,000.00
BOARD REVIEW	ACDC CLEAN AGENT FIRE SUPPRESSION INSPECTIONS					1.0000	5,000.00	5,000.00
BOARD REVIEW	ACDC EMERGENCY GENERATOR PM					1.0000	3,000.00	3,000.00
BOARD REVIEW	ACDC HVAC MAINTENANCE					1.0000	21,000.00	21,000.00
BOARD REVIEW	BACKFLOW DEVICES RE-CERTIFICATION					1.0000	2,400.00	2,400.00
BOARD REVIEW	CONTRACT CLEANING SERVICES					1.0000	131,000.00	131,000.00
BOARD REVIEW	ELEVATOR MAINTENANCE AND SERVICE					1.0000	5,000.00	5,000.00
BOARD REVIEW	FACILITIES REPAIRS NOT DETAILED					1.0000	35,000.00	35,000.00
BOARD REVIEW	FIRE ALARM SYSTEMS INSPECTIONS AND MAINTENANCE					1.0000	7,000.00	7,000.00
BOARD REVIEW	FIRE EXTINGUISHER SERVICES					1.0000	3,600.00	3,600.00
BOARD REVIEW	FIRE PUMP CERTIFICATION					2.0000	900.00	1,800.00
BOARD REVIEW	FOUNTAIN MAINTENANCE AND SUPPLIES					1.0000	1,000.00	1,000.00
BOARD REVIEW	GENERATOR LOAD BANK TESTING					4.0000	1,500.00	6,000.00
BOARD REVIEW	HISTORICAL DISTRICT LANDSCAPE LIGHTING FY23 ONLY					1.0000	8,500.00	8,500.00
BOARD REVIEW	HYDRONIC SYSTEMS WATER TREATMENT CHEMICALS					2.0000	2,500.00	5,000.00
BOARD REVIEW	HYDROTESTING OF FIRE HOSES					1.0000	1,800.00	1,800.00
BOARD REVIEW	IRRIGATION SYSTEMS MAINTENANCE AND SERVICE					1.0000	3,800.00	3,800.00
BOARD REVIEW	MARQUEE REPAIRS					1.0000	1,000.00	1,000.00
BOARD REVIEW	MECHANICAL SYSTEMS REPAIRS					1.0000	50,000.00	50,000.00
BOARD REVIEW	OVERHEAD AND SECURITY DOOR MAINTENANCE AND REPAIRS					1.0000	5,000.00	5,000.00
BOARD REVIEW	PAINTING SERVICES					1.0000	20,000.00	20,000.00
BOARD REVIEW	SECURITY SYSTEMS MAINTENANCE AND REPAIRS					1.0000	15,000.00	15,000.00
BOARD REVIEW	TERRAZZO FLOOR MAINTENANCE					1.0000	5,000.00	5,000.00
BOARD REVIEW	WINDOW BLIND CLEANING					1.0000	4,500.00	4,500.00

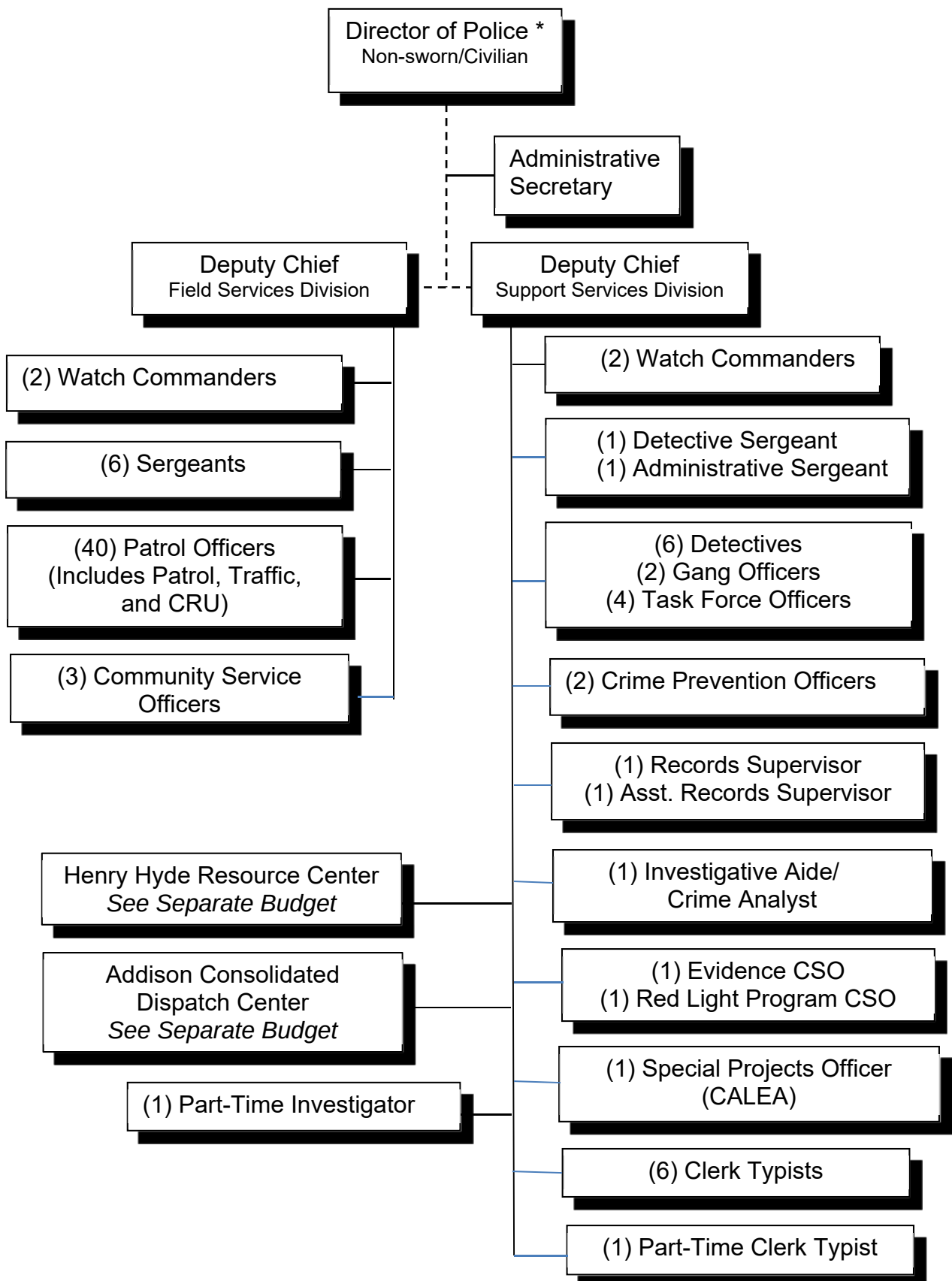
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1060 - BUILDING & GROUNDS								
SERVICES & CHARGES								
OTHER								
	WINDOW WASHING SERVICES					1.0000	8,500.00	8,500.00
							BOARD REVIEW Totals	\$359,900.00
100.1060-4192	DUES/SUBSCRIPTIONS	.00	40.00	500.00	500.00	500.00	500.00	500.00
100.1060-4199	OTHER SERVICES & CHARGES	765.98	1,435.63	4,800.00	4,800.00	7,100.00	7,100.00	7,100.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	1,800.00	1,800.00
	CLEANING SERVICE FOR WALK OFF RUNNERS					1.0000	2,300.00	2,300.00
	BOARD REVIEW					1.0000	3,000.00	3,000.00
	NORCOMM ANNUAL MONITORING SERVICES						BOARD REVIEW Totals	\$7,100.00
	OTHER Totals	\$366,849.41	\$307,063.10	\$404,600.00	\$424,300.00	\$468,500.00	\$479,300.00	\$499,600.00
	SERVICES & CHARGES Totals	\$386,162.86	\$322,460.65	\$436,300.00	\$461,300.00	\$514,100.00	\$524,900.00	\$545,200.00
	SUPPLIES & MATERIALS							
100.1060-4201	OFFICE SUPPLIES	105.72	245.38	500.00	500.00	1,000.00	1,000.00	1,000.00
100.1060-4202	CLEANING SUPPLIES	1,384.44	1,276.64	1,500.00	1,500.00	14,600.00	15,000.00	16,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	1,500.00	1,500.00
	GENERAL CLEANING SUPPLIES					1.0000	3,100.00	3,100.00
	BOARD REVIEW					1.0000	10,000.00	10,000.00
	PAPER PRODUCTS AND SUPPLIES FOR JANITORIAL SERVICES						BOARD REVIEW Totals	\$14,600.00
100.1060-4203	CLOTHING SUPPLIES	2,267.10	1,849.52	2,600.00	2,600.00	5,200.00	5,200.00	5,200.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	3,400.00	3,400.00
	ALLOWANCE FOR BOOTS, WINTER WEAR, T-SHIRTS, SAFETY WEAR, ETC...					6.0000	300.00	1,800.00
	UNIFORM RENTAL						BOARD REVIEW Totals	\$5,200.00
100.1060-4207	PUBLIC GRND/MAT SUPPLIES	5,490.99	1,296.48	6,000.00	6,000.00	9,000.00	9,000.00	9,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	6,000.00	6,000.00
	PLANTINGS, SEED, SOD, IRRIGATION SUPPLIES, ICE MELT						BOARD REVIEW Totals	\$6,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund	100 - GENERAL FUND							
Department	1060 - BUILDING & GROUNDS							
	SUPPLIES & MATERIALS							
	BOARD REVIEW	SAME FOR ADDED FACILITIES				1.0000	3,000.00	3,000.00
						BOARD REVIEW Totals		\$9,000.00
100.1060-4208	BUILDING MAT SUPPLIES	30,375.00	25,248.89	35,000.00	35,000.00	40,000.00	45,000.00	50,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	MAINTENANCE AND REPAIR SUPPLIES FOR THE FACILITIES				1.0000	35,000.00	35,000.00
	BOARD REVIEW	TOOLS AND SUPPLIES FY23 PERM				1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		\$40,000.00
100.1060-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	.00	.00	25,000.00	25,000.00	25,000.00
100.1060-4299	OTHER OPERATING SUPPLIES	18,889.17	5,935.26	7,500.00	7,500.00	10,000.00	10,000.00	10,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	OTHER OPERATING SUPPLIES FOR ADDED FACILITIES				1.0000	2,500.00	2,500.00
	BOARD REVIEW	OTHER OPERATING SUPPLIES NOT DESCRIBED				1.0000	7,500.00	7,500.00
						BOARD REVIEW Totals		\$10,000.00
	CAPITAL OUTLAYS							
	EQUIPMENT							
100.1060-4301	OFFICE EQUIP/FURNITURE	.00	.00	.00	.00	11,500.00	10,000.00	10,000.00
100.1060-4304	EQUIPMENT-ELECTRONICS	.00	60,536.94	.00	.00	.00	.00	.00
		\$0.00	\$60,536.94	\$0.00	\$0.00	\$11,500.00	\$10,000.00	\$10,000.00
	EQUIPMENT Totals							
		\$0.00	\$60,536.94	\$0.00	\$0.00	\$11,500.00	\$10,000.00	\$10,000.00
	CAPITAL OUTLAYS Totals							
		\$58,512.42	\$35,852.17	\$53,100.00	\$53,100.00	\$104,800.00	\$110,200.00	\$116,200.00
	TRANSFERS OUT							
	EQUIPMENT							
100.1060-4961	TRANSFER TO FLEET SERVICE	8,105.73	18,886.24	6,200.00	6,200.00	6,300.00	6,400.00	6,500.00
100.1060-4962	TRANSFER TO IT	20,097.97	21,665.18	26,100.00	26,100.00	34,500.00	35,300.00	35,500.00
100.1060-4964	TRANSFER TO EQUIP REPL FD	6,000.00	9,400.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
		\$34,203.70	\$49,951.42	\$48,300.00	\$48,300.00	\$56,800.00	\$57,700.00	\$58,000.00
	TRANSFERS OUT Totals							
		\$936,008.83	\$933,746.36	\$1,132,700.00	\$1,203,000.00	\$1,367,900.00	\$1,415,100.00	\$1,469,200.00
Department	1060 - BUILDING & GROUNDS							



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Organization Structure



* The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

POLICE

Narrative

DEPARTMENTAL DESCRIPTION OF ACTIVITIES

The Addison Police Department, a nationally accredited law enforcement agency accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA), and under the leadership and direction of the Director of Police, is divided into three divisions. Those divisions are the Field Services Division, the Support Services Division, and the Addison Consolidated Dispatch Center (ACDC). The Field Service Division and Support Services Division are each headed by a Deputy Chief of Police, who directs, oversees, and coordinates their respective division activities. The Addison Consolidated Dispatch Center is overseen by a Police Commander. The department utilizes a Community Policing philosophy, which includes aggressive police patrols, Problem Oriented Policing (directed patrol, special watches, projects & problem solving), a specialized Investigations Unit, a Crime Prevention Unit, and a Community Response Unit. With this approach, the department diligently pursues the safety of its citizenry as its primary goal. The Addison Police Department was reaccredited in 2021 and was awarded "*Accreditation With Excellence*" for the fourth time, as well as the Meritorious Award, which recognizes accredited agencies for having been accredited for fifteen or more continuous years.

Field Services Division

The Field Services Division consists of two (2) Commanders, four (4) teams of Patrol Sergeants and Patrol Officers, a Community Response Unit, and Community Service Officers; all of which are overseen by the Deputy Chief. Field Service personnel provide uniformed patrols, emergency services, traffic enforcement, and other services as needed by the community over a twenty-four (24) hour period. Weather and manpower permitting, officers work foot patrol in high activity areas with a one-on-one approach with citizens. Officers with specialized accident reconstruction training are responsible for the investigation and reconstruction of major accidents. They perform selective enforcement at high-accident intersections and also concentrate on overweight truck enforcement, DUI enforcement, and seat belt enforcement. The Field Services Division also encompasses the Community Response Unit (CRU), where officers work with the landlords in town to ensure the Crime Free Multi-Housing Agreements are being followed. This has been a very successful program for all residents within the Village of Addison.

Support Services Division

The Support Services Division consists of specialized units and administrative task assignments that provide technical support to the efforts of the Field Services Division and the overall law enforcement objectives of the department on behalf of the community. The division is also responsible for overseeing the Village's Emergency Operations Plan. The division consists of the Criminal Investigative Section/Gang Tactical Unit, Property and Evidence Control Section, Records Management Section, Special Projects Unit (which also manages the department's accreditation program: CALEA), Crime Prevention Unit, Citizen Volunteers, and the Henry Hyde Neighborhood Resource Center. The Crime Prevention Section provides a vast array of programming for adults and children and helps promote educational programs throughout the community. In addition, the division provides a uniformed presence and coordinates services at the Henry Hyde Center and other outreach programs throughout the Village of Addison. The division's personnel consist of sworn officers, civilian staff, and many citizen volunteers, overseen by the Deputy Chief, two Commanders, a Detective Sergeant, and an Administrative Sergeant.

Narrative (Cont'd)**Addison Consolidated Dispatch Center**

The Addison Consolidated Dispatch Center (ACDC) is responsible for the prompt answering and processing of E911 emergency calls; efficient dispatching of the proper police, fire, and EMS units or agencies to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC is under the leadership and direction of the Director of Police, the Deputy Chief of Support Services, and the Police Commander assigned to ACDC. ACDC is supervised by the civilian Director of Communications and one Deputy Director of Communications who direct, oversee, and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order. ACDC currently provides police services for the Village of Addison, the Village of Bensenville, the Village of Bloomingdale, the DuPage County Forest Preserve Police, the DuPage County Sheriff's Department, the City of Wood Dale, the Village of Itasca, the Village of Glendale Heights, and the Village of Westmont. The center also provides officer safety services to the DuPage County Juvenile Probation and Canadian Pacific Railroad Police. The Center provides fire dispatching to Tri-State Fire Protection District, Pleasantview Fire Protection District, Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, and the Westmont Fire Department. The Center is capable of expanding services to other communities.

FY 2022-23 Key Objectives**Strategic Priority 2: Community Image**

- The department will provide staff and resources to support the following programs and initiatives related to schools and life-long learning: DARE, School Liaisons, School Crisis Committee, Intergovernmental Agreements, developing school operational plans for graduations, evacuations, and other special events, teen/adult CERT programs, Citizen Police Academies and First Responder Academies, SALT, Police Explorers, and Continuing Education for Police Officers.
- The department will continue to support programs that embrace, expand and create interaction/participation between the various ethnic groups. Some of the programs that are offered at the Henry Hyde Resource Center are tailored toward a specific ethnic group, i.e. English as a Second Language (ESL) classes, but a vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
- The police will continue to work with all faith-based communities for outreach programs.
- The police will continue to be active participants in the "Los Padres" committee working within our community.
- The department will offer CERT and other programs, in Spanish, at the Henry Hyde Resource Center.

POLICE

Narrative (Cont'd)

FY 2022-23 Key Objectives (Cont'd)

Strategic Priority 2: Community Image (Cont'd)

- The department will hold educational events for all members of the community to be apprised of current criminal trends. An example of this will be the training of “Who is knocking on my door” for financial scams or thefts within the elderly community.
- The department will provide personnel and resources at the neighborhood resource center to staff and develop programs related to assimilation. The department will provide personnel and resources that support current school-based community outreach programs, i.e. District #4 Outreach Meetings. In addition, the department will pursue grant opportunities and in-kind support of school-based community outreach programs.
- The department will address crime trends or patterns with the Community Response Unit and by use of Directed Patrol. Also, on an annual basis, all specialty units will be reviewed to decide if they should be discontinued, re-deployed, expanded, or left as is.

Strategic Priority 3: Housing

- The department has Community Response personnel that are trained to provide the Crime Free Multi-Housing program to landlords within the community. The Community Response Unit Section will work with the Finance and Community Development Departments to require that all rental property-owners attend the Crime Free Multi-Housing program. The Community Response Unit will follow up nuisance complaints and enforce the Nuisance Abatement Ordinance and will work with the Community Development Department to mitigate nuisance complaints.

Strategic Priority 4: Infrastructure

- The department will continue to incorporate new technology to work towards better service provided to the citizens. On an annual basis, the department will review the use of new technology, i.e. e-mail, cellular telephones, the Village website, and other emerging technology.
- In keeping with the continued use of technology, we will utilize telephone reporting systems as an added service to the community.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The Command Staff of the department will work with their staff members regarding working conditions. Command Staff members will continue to hold labor management meetings to discuss working condition issues to foster higher morale and professional working relationships.
- The Command Staff will develop a recommendation on manpower needs based upon a study of service needs.

POLICE

Narrative (Cont'd)

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs	\$17,040,420	\$19,088,300	\$19,643,700
Direct Expenditures			
Number of Employees	83	82	83
Outputs			
Calls Responded To	23,066	25,372	27,909
Index Crimes	448	470	493
Non-Index Crimes	1,246	1,308	1,373
Service Calls:			
Lost/Found Property	239	262	289
Motorist Assist	502	520	540
Animal Complaints	569	586	603
Domestics	930	957	986
Suspicious Incidents	1,412	1,482	1,555
Citizen Assists	1,573	1,650	1,750
Traffic Accidents	1,242	1,366	1,502
Assist Other Agencies	3,871	3,987	4,100
Disturbance Calls	2,410	2,482	2,550
Alarms	1,556	1,602	1,650
Total Traffic Tickets	2,313	2,428	2,549
Total DUI Arrests	78	86	94
Total Parking Tickets	6,953	7,648	8,413
Effectiveness			
Neighborhood Groups	5	8	5-10
DARE Program Student Attendance	5,200	5,000	5,500
First Responder Academy	0	0	30
Citizen Volunteers/CERT	9	10	15
Employee Grievances	0	0	0
Efficiency			
Total cases investigated by Detective Division*	569	552	570
Percentage of cases cleared by Detective Division	74%	84%	84%
Percentage of cases cleared by arrest (Detective Division)	68%	70%	70%

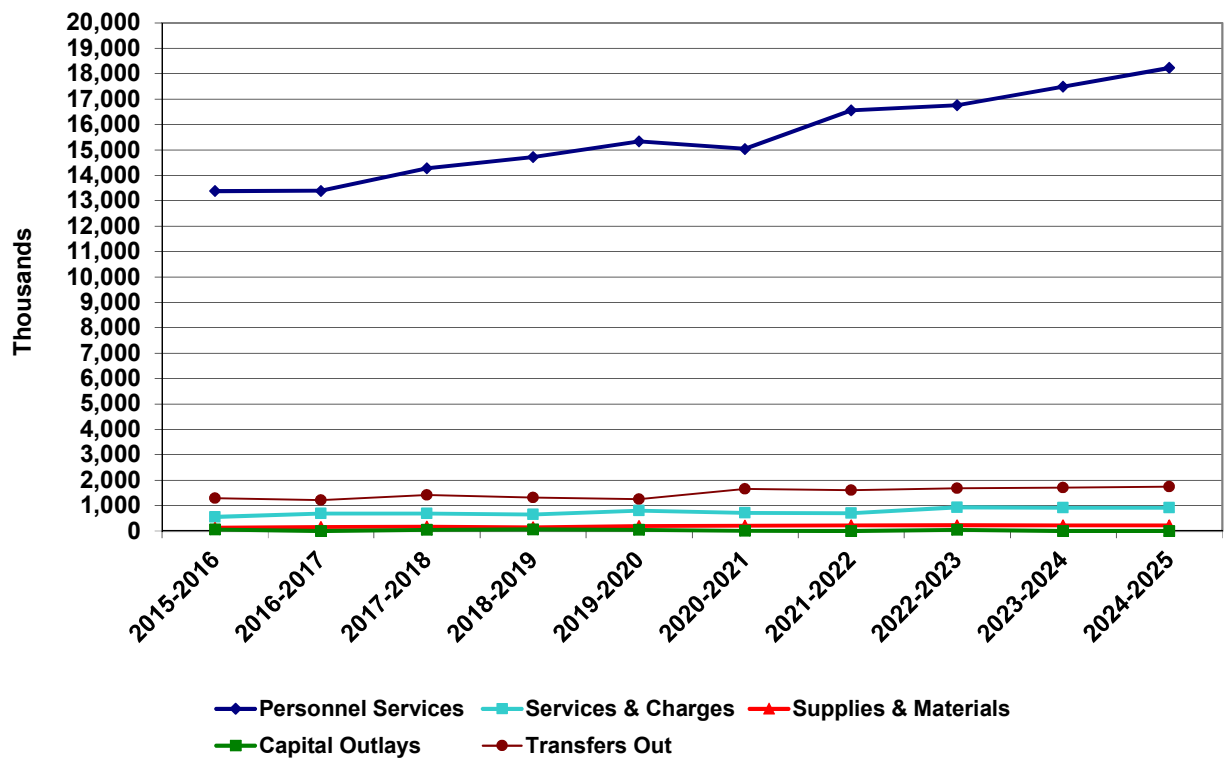
POLICE

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Director of Police	1.00	1.00	1.00	1.00	1.00
Deputy Chief of Police (2)	2.00	2.00	2.00	2.00	2.00
Watch Commanders	2.00	4.00	4.00	4.00	4.00
Sergeants	9.00	8.00	8.00	8.00	8.00
Patrol Officer (52)	52.00	52.00	52.00	52.00	52.00
Community Service Officer (5)	5.00	5.00	5.00	5.00	5.00
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Investigative Aide/Crime Analyst	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Records Supervisor	1.00	1.00	1.00	1.00	1.00
Clerk Typist (6)	6.00	6.00	6.00	6.00	6.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Part-Time Investigation Aide	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	83.00	84.00	84.00	84.00	84.00
Authorized & Unbudgeted:					
None					
Total Authorized:	83.00				

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	16,558,500	16,759,100	17,486,000	18,229,100
Services & Charges	704,800	930,300	913,300	913,300
Supplies & Materials	219,800	225,500	219,800	219,800
Capital Outlays	0	50,000	0	0
Transfers Out	1,605,200	1,678,800	1,711,800	1,741,200
Total	19,088,300	19,643,700	20,330,900	21,103,400



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1510-4001	SALARIES & WAGES	8,472,563.67	7,999,276.74	8,670,300.00	8,500,000.00	8,761,200.00	9,127,300.00	9,487,100.00
100.1510-4004	OVERTIME	555,960.37	697,379.01	500,000.00	735,000.00	500,000.00	500,000.00	500,000.00
100.1510-4005	HOLIDAY PAY	130,177.10	122,556.45	145,000.00	125,000.00	145,000.00	145,000.00	145,000.00
100.1510-4006	OTHER PAY	39,175.74	47,854.00	50,000.00	22,000.00	52,200.00	52,200.00	52,200.00
100.1510-4007	PART-TIME	93,004.92	96,891.37	111,700.00	103,200.00	117,900.00	124,400.00	131,200.00
100.1510-4020	SICK PAY	185,498.95	164,424.00	148,800.00	163,000.00	152,600.00	156,400.00	164,000.00
	WAGES & SALARIES Totals	\$9,476,380.75	\$9,128,381.57	\$9,625,800.00	\$9,648,200.00	\$9,728,900.00	\$10,105,300.00	\$10,479,500.00
TAXES & BENEFITS								
100.1510-4009	I.M.R.F.	157,631.94	166,660.14	169,400.00	187,000.00	167,500.00	169,900.00	173,500.00
100.1510-4010	SOCIAL SECURITY	717,836.65	675,294.50	732,600.00	786,000.00	740,300.00	769,100.00	797,700.00
100.1510-4012	HEALTH INSURANCE	1,758,679.96	1,712,617.57	1,740,100.00	1,752,000.00	1,748,800.00	1,871,300.00	2,002,300.00
100.1510-4029	PENSION BENEFITS	3,223,729.21	3,482,416.80	4,143,400.00	4,185,300.00	4,373,600.00	4,570,400.00	4,776,100.00
	TAXES & BENEFITS Totals	\$5,857,877.76	\$6,036,989.01	\$6,785,500.00	\$6,910,300.00	\$7,030,200.00	\$7,380,700.00	\$7,749,600.00
	PERSONNEL SVCS Totals	\$15,334,258.51	\$15,165,370.58	\$16,411,300.00	\$16,558,500.00	\$16,759,100.00	\$17,486,000.00	\$18,229,100.00
SERVICES & CHARGES								
100.1510-4150	IRMA INSURANCE	289,497.51	198,496.01	360,200.00	180,000.00	293,000.00	293,000.00	293,000.00
PROFESSIONAL								
100.1510-4103	PROF SERV LEGAL	67,711.00	75,741.00	68,100.00	70,000.00	68,100.00	68,100.00	68,100.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ADMIN ADJUDICATOR					1.0000	10,000.00	10,000.00
BOARD REVIEW	DUI PROSECUTOR					1.0000	50,000.00	50,000.00
BOARD REVIEW	TOWING ADMIN ADJUDICATOR					1.0000	8,100.00	8,100.00
						BOARD REVIEW Totals		\$68,100.00
100.1510-4105	PROF SERV DATA PROCESSING	37,492.32	49,183.84	53,000.00	53,000.00	53,300.00	53,300.00	53,300.00
	Budget Transactions							
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BEAST SUPPORT					1.0000	1,500.00	1,500.00
BOARD REVIEW	CALLYO					1.0000	3,000.00	3,000.00
BOARD REVIEW	CERTIFION - INTERSECT					1.0000	1,100.00	1,100.00
BOARD REVIEW	COPTFO					1.0000	2,900.00	2,900.00
BOARD REVIEW	COUNTY DATA PROCESSING					1.0000	4,300.00	4,300.00
BOARD REVIEW	COVERTTTRACK					1.0000	1,800.00	1,800.00
BOARD REVIEW	CRASH DATA RETRIEVAL SOFTWARE					1.0000	1,000.00	1,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
SERVICES & CHARGES								
COMMUNICATIONS								
100.1510-4117	COMMUNICATIONS-POSTAGE	8,414.71	9,813.13	10,000.00	12,300.00	10,000.00	10,000.00	10,000.00
	COMMUNICATIONS Totals	\$61,945.81	\$55,941.39	\$70,000.00	\$51,800.00	\$72,400.00	\$72,400.00	\$72,400.00
UTILITIES								
100.1510-4170	PUBLIC UTIL GAS-HEAT	264.15	495.64	700.00	700.00	700.00	700.00	700.00
100.1510-4175	PUBLIC UTIL ELEC-EQUIPMNT	978.08	772.16	900.00	900.00	900.00	900.00	900.00
	UTILITIES Totals	\$1,242.23	\$1,267.80	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00	\$1,600.00
OTHER								
100.1510-4118	COPY REPRODUCTION	11,451.73	7,211.01	10,000.00	7,500.00	10,000.00	10,000.00	10,000.00
100.1510-4120	PUBLIC RELATIONS	7,947.44	.00	7,500.00	11,000.00	10,000.00	10,000.00	10,000.00
100.1510-4121	INVESTIGATIVE	15,117.74	9,591.09	19,000.00	10,000.00	19,000.00	19,000.00	19,000.00
100.1510-4160	PRINTING	7,445.27	5,848.71	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00
100.1510-4161	PUBLICATION OF NOTICES	150.00	.00	500.00	500.00	500.00	500.00	500.00
100.1510-4163	CONFERENCES	30,164.63	(200.75)	29,600.00	29,600.00	58,500.00	46,000.00	46,000.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit		Total Amount	
BOARD REVIEW	ASSOC CONFERENCE YEARLY	1.0000			4,400.00		4,400.00	
BOARD REVIEW	ASSOCIATION MEETINGS	1.0000			3,500.00		3,500.00	
BOARD REVIEW	CALEA CONFERENCE	1.0000			12,900.00		12,900.00	
BOARD REVIEW	COURT MILEAGE	1.0000			3,000.00		3,000.00	
BOARD REVIEW	DCEM MEETINGS	1.0000			900.00		900.00	
BOARD REVIEW	DUPAGE CHIEFS OF POLICE	1.0000			700.00		700.00	
BOARD REVIEW	FBI/ILLINOIS CHIEFS	1.0000			2,000.00		2,000.00	
BOARD REVIEW	FBINAA CONFERENCE YEARLY	1.0000			6,000.00		6,000.00	
BOARD REVIEW	IACP CONFERENCE YEARLY	1.0000			6,000.00		6,000.00	
BOARD REVIEW	IEMA CONFERENCE	1.0000			1,500.00		1,500.00	
BOARD REVIEW	ILEAS CONFERENCE	1.0000			1,500.00		1,500.00	
BOARD REVIEW	PERF CONFERENCE FY23 ONLY	1.0000			12,500.00		12,500.00	
BOARD REVIEW	RECORDS MANAGERS CONFERENCE	1.0000			3,600.00		3,600.00	
	BOARD REVIEW Totals	\$58,500.00						
100.1510-4164	TRAINING	71,342.61	32,770.71	75,100.00	75,100.00	87,400.00	82,900.00	82,900.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit		Total Amount	
BOARD REVIEW	COMMUNITY RESPONSE UNIT TRAINING	1.0000			1,500.00		1,500.00	

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
SERVICES & CHARGES								
OTHER								

BOARD REVIEW	CRASH DATA RETRIEVAL SOFTWARE TRAINING					1.0000	1,000.00	1,000.00
BOARD REVIEW	CRASH/MAJOR CRIMES SOFTWARE TRAINING					1.0000	8,000.00	8,000.00
BOARD REVIEW	FBI NATL ACADEMY FY23 ONLY					1.0000	4,500.00	4,500.00
BOARD REVIEW	GROWTH THROUGH OPPORTUNITY					1.0000	4,000.00	4,000.00
BOARD REVIEW	HOMELAND SECURITY					1.0000	12,100.00	12,100.00
BOARD REVIEW	HOMICIDE TRAINING					1.0000	2,500.00	2,500.00
BOARD REVIEW	ILEETA TRAINING					1.0000	1,600.00	1,600.00
BOARD REVIEW	LAW REVIEW CLASSES					1.0000	1,500.00	1,500.00
BOARD REVIEW	MAJOR CRIMES EVIDENCE TECHNICIAN					1.0000	7,900.00	7,900.00
BOARD REVIEW	MEDICOLEGAL DEATH SEMINAR					1.0000	1,500.00	1,500.00
BOARD REVIEW	MENTAL HEALTH AWARENESS					1.0000	4,000.00	4,000.00
BOARD REVIEW	NEMRT (69 SWORN 30 CIVILIAN)					1.0000	9,500.00	9,500.00
BOARD REVIEW	NORTHWESTERN POLICE STAFF & COMMAND					1.0000	10,000.00	10,000.00
BOARD REVIEW	SLEA BASIC TRAINING					1.0000	10,000.00	10,000.00
BOARD REVIEW	TASER RECERTIFICATION					1.0000	500.00	500.00
BOARD REVIEW	USE OF FORCE TRAINING					1.0000	5,000.00	5,000.00
BOARD REVIEW	VIRTRA TRAINING SYSTEM					1.0000	2,300.00	2,300.00
BOARD REVIEW Totals								\$87,400.00

100.1510-4180	REPAIRS & MAINTENANCE	60,031.33	90,681.63	121,800.00	100,000.00	121,800.00	121,800.00	121,800.00

Budget Transactions		Transaction	Number of Units	Cost Per Unit	Total Amount
Level	BOARD REVIEW	EQUIPMENT REPAIRS	1.0000	1,000.00	1,000.00
	BOARD REVIEW	FIRE EXTINGUISHERS, RADAR, CAMERAS	1.0000	3,100.00	3,100.00
	BOARD REVIEW	FITNESS EQUIPMENT	1.0000	1,000.00	1,000.00
	BOARD REVIEW	LIVESCAN MAINTENANCE	1.0000	5,600.00	5,600.00
	BOARD REVIEW	RADAR CALIBRATION	1.0000	4,400.00	4,400.00
	BOARD REVIEW	RANGE MAINTENANCE	1.0000	9,000.00	9,000.00
	BOARD REVIEW	RMS MAINTENANCE	1.0000	95,000.00	95,000.00
	BOARD REVIEW	SURVEILLANCE UPGRADE MAINTENANCE	1.0000	500.00	500.00
	BOARD REVIEW	TASER EXTENDED WARRANTY	1.0000	1,200.00	1,200.00
	BOARD REVIEW	UNITROLS, SHOTGUNS, HANDGUNS	1.0000	1,000.00	1,000.00
BOARD REVIEW Totals					\$121,800.00

100.1510-4190	RENTAL-EQUIPMENT	69.54	69.35	500.00	500.00	500.00	500.00	500.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
SERVICES & CHARGES								
OTHER								
100.1510-4192	DUES/SUBSCRIPTIONS	26,988.64	21,372.30	27,000.00	27,000.00	27,000.00	27,000.00	27,000.00
Budget Transactions								
Level	Transaction	Number of Units		Cost Per Unit		Total Amount		
BOARD REVIEW	CREDIT MEMBERSHIP (DETECTIVES)	1.0000		200.00		200.00		
BOARD REVIEW	CRIME ANALYST OF ILLINOIS	1.0000		100.00		100.00		
BOARD REVIEW	DARE ASSOCIATION	1.0000		100.00		100.00		
BOARD REVIEW	DUPAGE COUNTY CHIEFS OF POLICE ASSOCIATION	1.0000		400.00		400.00		
BOARD REVIEW	FBI ASSOCIATION	1.0000		500.00		500.00		
BOARD REVIEW	HAINES DIRECTORY	1.0000		200.00		200.00		
BOARD REVIEW	IAPE	1.0000		100.00		100.00		
BOARD REVIEW	IATIA	1.0000		300.00		300.00		
BOARD REVIEW	ILEAS - ANNUAL AGENCY MEMBERSHIP DUES	1.0000		300.00		300.00		
BOARD REVIEW	ILEETA	1.0000		200.00		200.00		
BOARD REVIEW	ILLINOIS ANIMAL CONTROL ASSOCIATION	1.0000		100.00		100.00		
BOARD REVIEW	ILLINOIS ASSOCIATION OF CHIEFS OF POLICE	1.0000		600.00		600.00		
BOARD REVIEW	ILLINOIS COMPILED STATUTES	1.0000		200.00		200.00		
BOARD REVIEW	ILLINOIS CRIME PREVENTION ASSOCIATION	1.0000		100.00		100.00		
BOARD REVIEW	ILLINOIS CRIMINAL LAW BOOKS	1.0000		400.00		400.00		
BOARD REVIEW	INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE	1.0000		300.00		300.00		
BOARD REVIEW	IPAC - IL POLICE ACCREDITATION COALITION	1.0000		100.00		100.00		
BOARD REVIEW	IVC - (IL VEHICLE CODE BOOKS)	1.0000		3,000.00		3,000.00		
BOARD REVIEW	JUVENILE OFFICERS ASSOCIATION	1.0000		600.00		600.00		
BOARD REVIEW	LERMI RECORDS MANAGERS ASSOCIATION	1.0000		100.00		100.00		
BOARD REVIEW	LEVA (DETECTIVES)	1.0000		200.00		200.00		
BOARD REVIEW	MERIT	1.0000		4,000.00		4,000.00		
BOARD REVIEW	MIDWEST GANG INVESTIGATORS ASSOCIATION	1.0000		100.00		100.00		
BOARD REVIEW	MISC	1.0000		2,100.00		2,100.00		
BOARD REVIEW	MOCIC MEMBERSHIP	1.0000		300.00		300.00		
BOARD REVIEW	NATIONAL BUNCO ASSOCIATION	1.0000		100.00		100.00		
BOARD REVIEW	NIPAS (FIELD FORCE)	1.0000		6,600.00		6,600.00		
BOARD REVIEW	PERF (POLICE EXECUTIVE RESEARCH FORUM)	1.0000		500.00		500.00		
BOARD REVIEW	STATE'S ATTORNEY CHILD ABUSE PROGRAM	1.0000		5,000.00		5,000.00		
BOARD REVIEW	WEST SUBURBAN DETECTIVES	1.0000		200.00		200.00		
BOARD REVIEW Totals						\$27,000.00		

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
SERVICES & CHARGES								
OTHER								
100.1510-4199	OTHER SERVICES & CHARGES	14,440.34	7,676.15	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ANIMAL SERVICES					1.0000	3,000.00	3,000.00
BOARD REVIEW	PRISONER MEALS					1.0000	500.00	500.00
BOARD REVIEW	SHIPPING/FREIGHT					1.0000	1,000.00	1,000.00
BOARD REVIEW	SHREDDING SERVICES					1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		
OTHER Totals		\$245,149.27	\$175,020.20	\$309,000.00	\$279,200.00	\$352,700.00	\$335,700.00	\$335,700.00
SERVICES & CHARGES Totals		\$799,351.56	\$592,074.90	\$951,100.00	\$704,800.00	\$930,300.00	\$913,300.00	\$913,300.00
SUPPLIES & MATERIALS								
100.1510-4201	OFFICE SUPPLIES	8,152.46	3,862.97	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
100.1510-4203	CLOTHING SUPPLIES	70,718.96	63,075.36	80,000.00	80,000.00	80,000.00	80,000.00	80,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ALTERATIONS AND REPAIRS					1.0000	500.00	500.00
BOARD REVIEW	BULLETPROOF VESTS					1.0000	12,000.00	12,000.00
BOARD REVIEW	CLEANING & MAINTENANCE					1.0000	15,000.00	15,000.00
BOARD REVIEW	CLERKS (10)					1.0000	1,000.00	1,000.00
BOARD REVIEW	COMMUNITY SERVICE OFFICERS					1.0000	600.00	600.00
BOARD REVIEW	DETECTIVES (11) - DEPUTY CHIEFS (2) - CMDRS (4) DIRECTOR (1)					1.0000	11,000.00	11,000.00
BOARD REVIEW	MISC					1.0000	2,100.00	2,100.00
BOARD REVIEW	REPLACEMENT UNIFORMS					1.0000	30,000.00	30,000.00
BOARD REVIEW	SHOES					1.0000	7,000.00	7,000.00
BOARD REVIEW	TASK FORCE (3)					1.0000	800.00	800.00
						BOARD REVIEW Totals		
OTHER OPERATING SUPPLIES		112,202.34	65,890.87	124,800.00	124,800.00	130,500.00	124,800.00	124,800.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	AED EQUIPMENT/SUPPLIES					1.0000	3,000.00	3,000.00
BOARD REVIEW	AIR PURIFIER					1.0000	1,500.00	1,500.00
BOARD REVIEW	AMMO - COMPULSORY TRAINING					1.0000	22,500.00	22,500.00
BOARD REVIEW	AMMO - SAGE					1.0000	2,500.00	2,500.00
BOARD REVIEW	BADGES					1.0000	2,000.00	2,000.00
BOARD REVIEW	BATTERIES, VIDEO TAPES, CASSETTES, DISKS					1.0000	600.00	600.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
SUPPLIES & MATERIALS								
BOARD REVIEW	BODY SOLID LEG PRESS HACK SQUAT FY23 ONLY					1.0000	1,900.00	1,900.00
BOARD REVIEW	BREATHALYZER SUPPLIES					1.0000	1,200.00	1,200.00
BOARD REVIEW	CAMERA, VIDEO & AUDIO SUPPLIES					1.0000	5,000.00	5,000.00
BOARD REVIEW	CARTONS/BOXES FOR EVIDENCE					1.0000	1,500.00	1,500.00
BOARD REVIEW	COFFEE					1.0000	600.00	600.00
BOARD REVIEW	COMPUTER SUPPLIES					1.0000	1,200.00	1,200.00
BOARD REVIEW	CRASH DATA RETRIEVAL ANNUAL UPDATE					1.0000	2,000.00	2,000.00
BOARD REVIEW	CRIME FREE MULTI-HOUSING					1.0000	1,500.00	1,500.00
BOARD REVIEW	DISPOSABLE BLANKETS					1.0000	500.00	500.00
BOARD REVIEW	DOG FOOD/ANIMAL SUPPLIES					1.0000	1,000.00	1,000.00
BOARD REVIEW	DRUG DISPOSAL BURNER					1.0000	3,700.00	3,700.00
BOARD REVIEW	EVIDENCE SUPPLIES					1.0000	6,000.00	6,000.00
BOARD REVIEW	FIRST AID SUPPLIES					1.0000	2,000.00	2,000.00
BOARD REVIEW	FLARES					1.0000	3,600.00	3,600.00
BOARD REVIEW	GARAGE SHELVING FY23 ONLY					1.0000	3,800.00	3,800.00
BOARD REVIEW	GUN CLEANING SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	GUN PARTS					1.0000	2,000.00	2,000.00
BOARD REVIEW	GUNS - PATROL OFFICERS - 2 NEW					1.0000	1,000.00	1,000.00
BOARD REVIEW	HARDWARE SUPPLIES					1.0000	100.00	100.00
BOARD REVIEW	LOCK UP SUPPLIES					1.0000	500.00	500.00
BOARD REVIEW	MAJOR CALLS & SPECIAL EVENT SUPPLIES					1.0000	1,500.00	1,500.00
BOARD REVIEW	MEETING SUPPLIES					1.0000	2,000.00	2,000.00
BOARD REVIEW	MISCELLANEOUS OFFICER SUPPLIES					1.0000	28,800.00	28,800.00
BOARD REVIEW	NARCAN					1.0000	1,200.00	1,200.00
BOARD REVIEW	NARCOTICS KITS					1.0000	600.00	600.00
BOARD REVIEW	NIGHT VISION SCOPE					1.0000	4,200.00	4,200.00
BOARD REVIEW	NON-LETHAL CHEMICAL SPRAY					1.0000	1,200.00	1,200.00
BOARD REVIEW	PATROL TOURNIQUETS					1.0000	1,900.00	1,900.00
BOARD REVIEW	RECHARGEABLE BATTERIES					1.0000	5,000.00	5,000.00
BOARD REVIEW	SHOOTING TARGETS					1.0000	1,200.00	1,200.00
BOARD REVIEW	STARCOMM EARPieces					1.0000	2,700.00	2,700.00
BOARD REVIEW	STERICYCLE WASTE REMOVAL					1.0000	2,000.00	2,000.00
BOARD REVIEW	TASER SIMULATION TRAINING SUIT					1.0000	3,200.00	3,200.00
BOARD REVIEW	TASER SUPPLIES					1.0000	3,000.00	3,000.00
BOARD REVIEW	TRAFFIC WANDS/FLASHLIGHTS					1.0000	300.00	300.00
							BOARD REVIEW Totals	\$130,500.00
	SUPPLIES & MATERIALS Totals	\$191,073.76	\$132,829.20	\$219,800.00	\$219,800.00	\$225,500.00	\$219,800.00	\$219,800.00

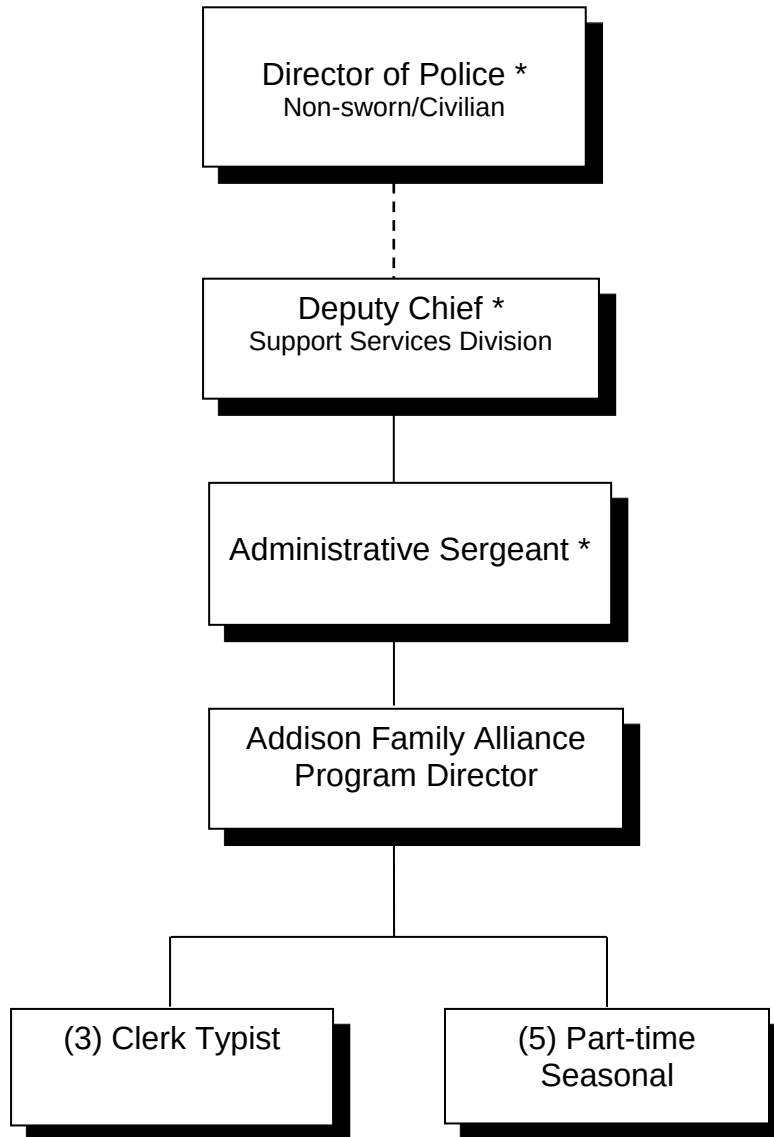
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1510 - POLICE								
CAPITAL OUTLAYS								
EQUIPMENT								
100.1510-4304	EQUIPMENT-ELECTRONICS	50,719.17	2,312.95	.00	.00	50,000.00	.00	.00
Budget Transactions								
Level	Transaction	PORTABLE RADIO EQUIP FY23 ONLY		Number of Units		Cost Per Unit		Total Amount
BOARD REVIEW								
				1.0000		50,000.00		50,000.00
				BOARD REVIEW Totals				\$50,000.00
EQUIPMENT Totals		\$50,719.17	\$2,312.95	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		\$50,719.17	\$2,312.95	\$0.00	\$0.00	\$50,000.00	\$0.00	\$0.00
TRANSFERS OUT								
100.1510-4961	TRANSFER TO FLEET SERVICE	519,096.04	372,626.72	741,300.00	741,300.00	751,500.00	765,400.00	779,600.00
100.1510-4962	TRANSFER TO IT	522,436.76	572,905.58	690,300.00	690,300.00	709,400.00	725,700.00	730,800.00
100.1510-4964	TRANSFER TO EQUIP REPL FD	216,100.00	202,300.00	173,600.00	173,600.00	217,900.00	220,700.00	230,800.00
TRANSFERS OUT Totals		\$1,257,632.80	\$1,147,832.30	\$1,605,200.00	\$1,605,200.00	\$1,678,800.00	\$1,711,800.00	\$1,741,200.00
Department 1510 - POLICE	Totals	\$17,633,035.80	\$17,040,419.93	\$19,187,400.00	\$19,088,300.00	\$19,643,700.00	\$20,330,900.00	\$21,103,400.00



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HENRY HYDE RESOURCE CENTER

Organization Structure



* Not charged to this budget.

The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

HENRY HYDE RESOURCE CENTER

Narrative

Center's Description of Activities

The Henry Hyde Resource Center (HHRC) operates under the leadership and direction of the Addison Director of Police. The Addison Family Alliance Director is also the Director of the HHRC. The Center is divided into two main areas of service. These two areas are After School Programming/Children's Services and Adult Education Services, which includes Community Programming. The Henry Hyde Resource Center's goal is to enrich and improve the lives of individuals who seek services at the Center. The Center diligently strives to obtain feedback from the community and ensure the services being provided meet the needs of the community. Through partnerships with various organizations/service providers such as People's Resource Center, College of DuPage, U of I Extension, Northern Illinois Food Bank, Elmhurst College, Addison School District #4, School District #88, NEDSRA, Addison Park District, Teen Parenting Connection, DuPage County Health Department, Benedictine University, NEDFYS, et cetera, the Center is able to provide a wide range of services.

After School Programming/Children's Services

The After School Programming/Children's Services consists of an After School Program that runs Monday through Friday from 3:00 p.m. to 5:30 p.m. throughout the school year. During the summer, the Center runs a camp for the children. During both the After School Program and the camp, the Center is able to feed each child due to the partnership with the Northern Illinois Food Bank. The Center also provides special events for the children, such as Family Fun Nights, as well as other educational presentations for the children and their families. The Center is dedicated to providing a safe and educational environment for the children while providing activities that are fun and entertaining. The life skills that the children learn at the HHRC help them develop into responsible and respectable members of the Addison Community.

Adult Education Services

Adult Education Services consist of Computer Literacy classes, English as a Second Language (ESL) classes, GED classes, Adult Literacy classes and Teen Parenting classes. HHRC's community partners have delivered seminars/workshops that range from health fairs to mobile food pantries to citizenship workshops. The Center holds an annual "End of Summer Picnic" for the community and partners with the Addison Park District, the Addison Fire Department, and the Addison Police Department to serve over 300 people. The seminars/workshops are scheduled in the evenings and weekends for everyone's convenience.

HENRY HYDE RESOURCE CENTER

Narrative (Cont'd)

FY 2022-23 Key Objectives

Strategic Priority 2: Community Image

- a. Fully integrated community – no fragmentation.
 - The Henry Hyde Resource Center will provide staff and resources to support an After School Program where children may seek homework assistance and reading/literacy improvement. The Police Department will continue to provide Crime Prevention officers to continue safety education for both children and parents. The Center will continue to expand Adult Education Programs through expanding relationships with service providers and organizations.
 - The Center will continue to support programs that embrace, expand, and create interaction/participation between the various ethnic groups.
 - The Center offers a variety of programs that are tailored toward specific ethnic groups, i.e. ESL classes. A vast majority of the programs are offered to everyone in the community, and an effort is made to encourage participation by every ethnic group in the numerous crime prevention programs offered.
 - The Center will attempt to obtain funding through grant opportunities to expand the assimilation process and the Village budget to hire additional staff.

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$502,422	\$680,900	\$710,900
Number of Employees	9	9	9
Volunteers	0	15	90
Outputs			
Total Hours of Service for After School Program	400	425	450
Total Hours of Service for Summer Camp	72	100	110
Total Number of Children Registered for Summer Camp	40	55	80
Total Number of Children Registered for After School Program	60	55	100
Daily Attendance in the After School Program	30	48	45
Number of Meals Served to the Children	6,000	8,000	8,500
Computer Literacy Class	0	24	30
English as a Second Language (added Level 8; now Levels 1, 2 & 8) ELA	0	18	115
Teen Parenting Class	0	0	25
Adult Literacy Classes Level 1 (FY 18-19 Level 2 & 3)	0	8	12

HENRY HYDE RESOURCE CENTER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2024-2026</u>
Family Alliance Program Director	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Part-Time/Seasonal (5)	5.00	5.00	5.00	5.00	5.00
Total Budgeted:	9.00	9.00	9.00	9.00	9.00

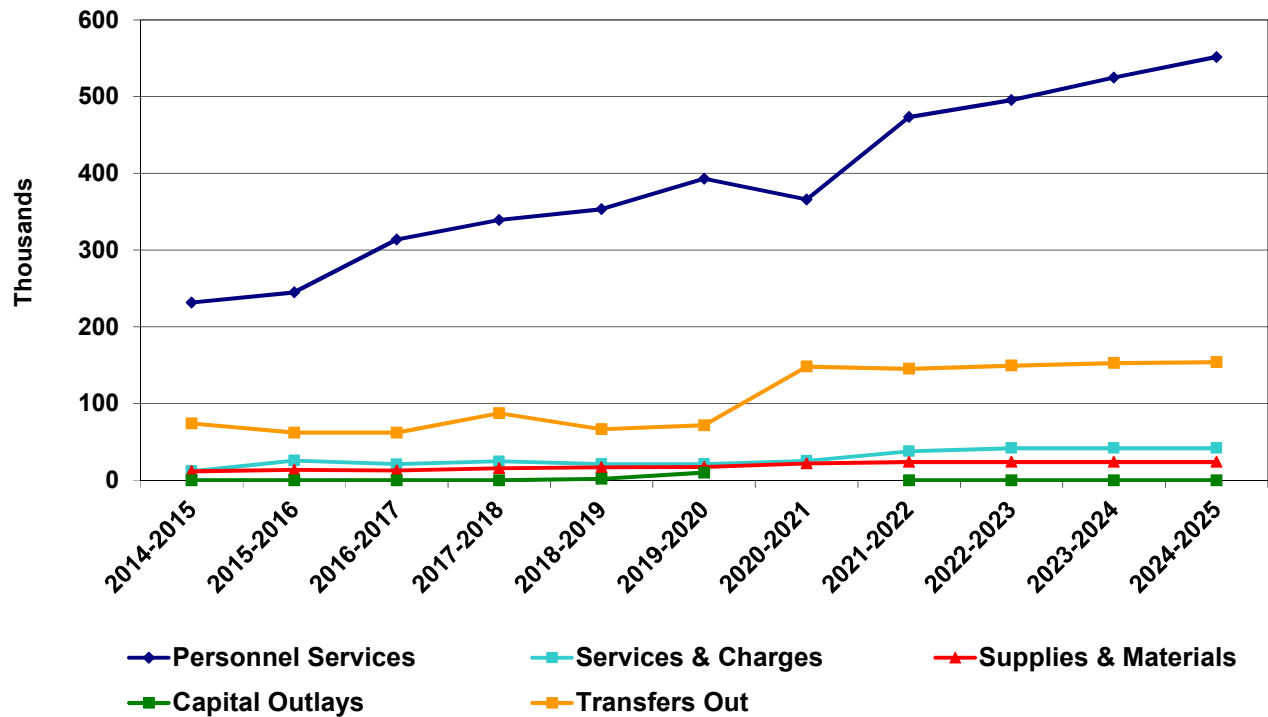
Authorized & Unbudgeted:
None

Total Authorized: 9.00

HENRY HYDE RESOURCE CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	473,700	495,600	524,900	551,700
Services & Charges	37,700	41,800	41,800	41,800
Supplies & Materials	24,000	24,000	24,000	24,000
Capital Outlays	0	0	0	0
Transfers Out	145,500	149,500	152,800	154,000
Total	680,900	710,900	743,500	771,500



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1520 - HENRY HYDE RESOURCE CTR								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1520-4001	SALARIES & WAGES	198,624.83	184,156.85	281,600.00	300,000.00	326,000.00	344,200.00	359,900.00
100.1520-4006	OTHER PAY	(5,287.50)	(14,981.39)	.00	.00	.00	.00	.00
100.1520-4007	PART-TIME	93,858.99	85,892.95	5,600.00	6,900.00	.00	.00	.00
100.1520-4020	SICK PAY	2,318.71	3,571.65	.00	3,500.00	.00	.00	.00
	WAGES & SALARIES Totals	\$289,515.03	\$258,640.06	\$287,200.00	\$310,400.00	\$326,000.00	\$344,200.00	\$359,900.00
TAXES & BENEFITS								
100.1520-4009	I.M.R.F.	30,168.09	32,596.06	35,000.00	37,100.00	34,100.00	36,100.00	37,700.00
100.1520-4010	SOCIAL SECURITY	21,821.21	19,711.54	22,600.00	24,600.00	25,000.00	26,400.00	27,600.00
100.1520-4012	HEALTH INSURANCE	51,503.07	54,362.37	146,800.00	101,600.00	110,500.00	118,200.00	126,500.00
	TAXES & BENEFITS Totals	\$103,492.37	\$106,669.97	\$204,400.00	\$163,300.00	\$169,600.00	\$180,700.00	\$191,800.00
PERSONNEL SVCS Totals		\$393,007.40	\$365,310.03	\$491,600.00	\$473,700.00	\$495,600.00	\$524,900.00	\$551,700.00
SERVICES & CHARGES								
100.1520-4150	IRMA INSURANCE	5,700.00	3,600.00	7,700.00	5,000.00	8,600.00	8,600.00	8,600.00
PROFESSIONAL								
100.1520-4105	PROF SERV DATA PROCESSING	.00	.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.1520-4107	PROF SERV MEDICAL	305.00	.00	.00	.00	.00	.00	.00
	PROFESSIONAL Totals	\$305.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
COMMUNICATIONS								
100.1520-4115	COMMUNICATIONS-TELEPHONE	7,087.31	6,799.93	4,000.00	5,900.00	7,000.00	7,000.00	7,000.00
100.1520-4116	COMMUNICATIONS-PORTABLE DV	(160.08)	19.92	.00	600.00	.00	.00	.00
	COMMUNICATIONS Totals	\$6,927.23	\$6,819.85	\$4,000.00	\$6,500.00	\$7,000.00	\$7,000.00	\$7,000.00
OTHER								
100.1520-4118	COPY REPRODUCTION	1,385.25	1,566.73	1,000.00	1,900.00	2,000.00	2,000.00	2,000.00
100.1520-4160	PRINTING	.00	.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1520-4161	PUBLICATION OF NOTICES	.00	.00	200.00	200.00	200.00	200.00	200.00
100.1520-4164	TRAINING	.00	.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
100.1520-4192	DUES/SUBSCRIPTIONS	.00	135.00	.00	100.00	.00	.00	.00
100.1520-4199	OTHER SERVICES & CHARGES	6,722.00	.00	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
	OTHER Totals	\$8,107.25	\$1,701.73	\$24,200.00	\$25,200.00	\$25,200.00	\$25,200.00	\$25,200.00
	SERVICES & CHARGES Totals	\$21,039.48	\$12,121.58	\$36,900.00	\$37,700.00	\$41,800.00	\$41,800.00	\$41,800.00
SUPPLIES & MATERIALS								
100.1520-4201	OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
100.1520-4203	CLOTHING SUPPLIES	901.80	.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00

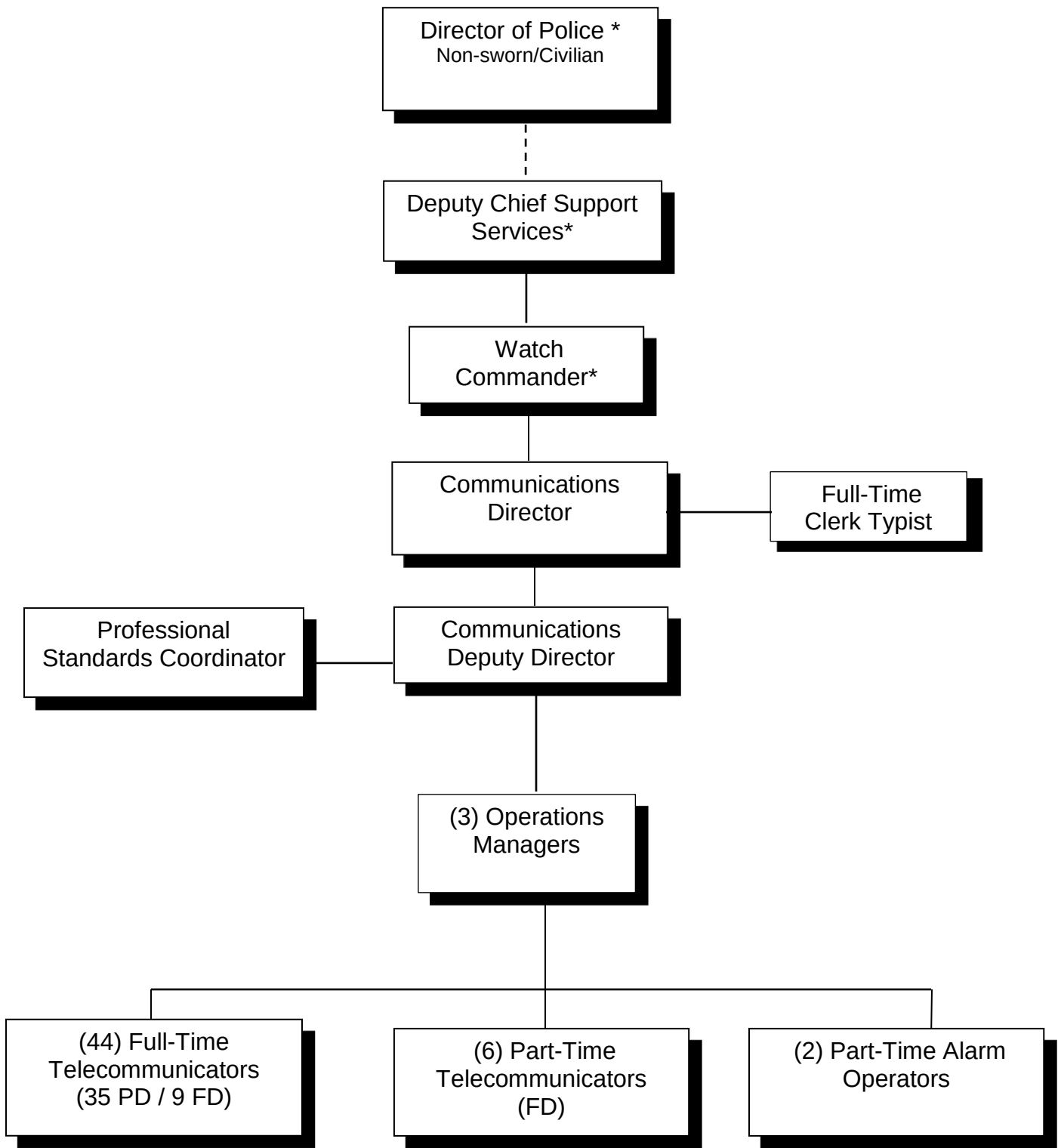
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1520 - HENRY HYDE RESOURCE CTR								
SUPPLIES & MATERIALS								
100.1520-4299	OTHER OPERATING SUPPLIES	16,415.50	4,202.58	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	SUPPLIES & MATERIALS Totals	\$17,317.30	\$4,202.58	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00	\$24,000.00
	CAPITAL OUTLAYS							
EQUIPMENT								
100.1520-4304	EQUIPMENT-ELECTRONICS	9,997.15	.00	.00	.00	.00	.00	.00
	EQUIPMENT Totals	\$9,997.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	CAPITAL OUTLAYS Totals	\$9,997.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
100.1520-4962	TRANSFER TO IT	71,778.47	120,787.45	145,500.00	145,500.00	149,500.00	152,800.00	154,000.00
	TRANSFERS OUT Totals	\$71,778.47	\$120,787.45	\$145,500.00	\$145,500.00	\$149,500.00	\$152,800.00	\$154,000.00
Department 1520 - HENRY HYDE RESOURCE CTR	TOTALS	\$513,139.80	\$502,421.64	\$698,000.00	\$680,900.00	\$710,900.00	\$743,500.00	\$771,500.00



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CONSOLIDATED DISPATCH CENTER

Organization Structure



* Not charged to this budget

The Director of Police is a non-sworn/civilian position in a non-binding advisory capacity.

CONSOLIDATED DISPATCH CENTER

Narrative

DESCRIPTION OF ACTIVITIES

The Addison Consolidated Dispatch Center (ACDC) is a part of the Addison Police Department and is under the leadership and direction of the Director of Police, the Deputy Chief of Support Services, and the Commander assigned to ACDC. ACDC is supervised by the civilian Director of Communications and one Deputy Director of Communications who direct, oversee, and coordinate the activities of the section personnel and insure that the radio, communications, and related equipment are maintained in working order.

ACDC is responsible for the prompt answering and processing of E911 emergency calls; efficient dispatching of the proper police, fire, and EMS units or agency(ies) to the resulting calls for service; and coordinating the agency's units responding to incidents. ACDC personnel provide emergency medical dispatch (EMD) protocols as mandated by the State of Illinois. These protocols provide medical assistance to callers while paramedics are responding. They also answer and process all non-emergency phone calls for all member agencies. Telecommunicators (TCs) are responsible for creating and updating the Computer Aided Dispatch System (CAD) to track events, calls for service, locations of equipment and first responders and for maintaining radio communication with responders. They prioritize CAD events and calls for service, coordinate emergency and non-emergency responses, and relay information to and from responders and citizens. They make notifications and coordinate resources such as tow trucks, public works, utility companies, social services, etc. TCs make notifications and after-hour call outs for public works departments, utilities, the Coroner's office, DuPage County Animal Control, search warrants and emergency orders of protection for every police department within DuPage County. TCs are responsible for entering, modifying, and canceling entries made in the LEADS system for wanted and missing persons and for stolen articles and vehicles, as well as making inquiries in LEADS for requests from various sources. TCs are responsible for creating and updating the County's VINE program (Victim Information Notification Everyday). TCs also maintain databases of active warrants, towed and repossessed vehicles, arrests and other files. TCs process requests from citizens who come into the lobbies of its member agencies. TCs monitor live video feeds from its member agencies including booking areas and cells.

ACDC currently provides police services for the Villages of Addison, Bensenville, Bloomingdale, Glendale Heights, Itasca, and Westmont, the DuPage County Forest Preserve Police, DuPage County Sheriff's Office, and the City of Wood Dale. ACDC also provides officer safety and communications services to DuPage County Juvenile Probation and Canadian Pacific Railroad Police. The Center provides fire and EMS dispatching to Addison Fire Protection District, Wood Dale Fire Protection District, Itasca Fire Protection District, Bensenville Fire Protection District, Westmont Fire Department, Tri-State Fire Protection District, Pleasantview Fire Protection District. The Center is capable of expanding services to other communities or entities.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

DESCRIPTION OF ACTIVITIES (Cont'd)

As part of the public safety team, the philosophy of ACDC includes the efficient, safe, and professional processing of calls for services and questions from the community, as well as professional communication via the radio system from police and fire personnel. Quality control is checked by random customer service compliance checks of the employee's handling and processing of both E911 emergency and non-emergency calls, as well as radio traffic. With this approach, ACDC diligently pursues the safety of the citizenry and employees of the member agencies as its primary goal.

Personnel

ACDC has an authorized strength of forty-five (45) civilian full time dispatchers, three (3) Operations Managers, one (1) Deputy Director, one (1) Professional Standards Coordinator, five (5) part-time fire dispatchers, three (3) part-time alarm operators, one (1) full-time clerk typist, and one (1) Director of Communications under the Commander of ACDC. As the Center increases the communities it serves, personnel additions may be appropriate to maintain proper service levels.

FY 2022-2023 Key Objectives

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Addison Police Department is a proponent of consolidating other independent Public Safety Answering Points (PSAPs) into its communications center.
- The Village of Bensenville has been a member since August 16, 2011, when ACDC began answering their 911 calls and dispatching their units.
- The Village of Bloomingdale has been a member since November 27, 2012, when ACDC began providing E911 and dispatch services for their police department.
- The DuPage County Forest Preserve Police became a member on May 4, 2015.
- The City of Wood Dale became a member on October 20, 2015.
- The Village of Itasca became a member on January 5, 2016.
- The Village of Glendale Heights became a member on May 3, 2016.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2022-2023 Key Objectives (Cont'd)

Vision 2: Our social and economic assets elevate community life.

Goal 4 - Ensure safety across the community.

- The Pleasantview Fire Protection District became a member on October 5, 2016.
- The Tri-State Fire Protection District became a member on October 5, 2016.
- The Village of Westmont (police and fire) became a member in February 2017.
- The Addison Fire Protection District became a member in April 2017.
- The Itasca Fire Protection District became a member in April 2017.
- The Wood Dale Fire Protection District became a member in April 2017.
- The Bensenville Fire Protection District became a member in October 2018.
- The DuPage County Sheriff's Office became a member in November 2020.
- The DuPage County Juvenile Probation Department became a member in November 2020. We do not provide dispatching services however we maintain radio contact with their officers, track their locations in CAD, provide LEADS information, and coordinate emergency assistance when necessary.
- The Canadian Pacific Railroad Police became a member in November 2020. We do not provide dispatching services however we provide LEADS information and coordinate emergency assistance when necessary by maintaining radio contact with their division that operates mainly in the North East portion of DuPage County.
- To provide additional services to new member agencies, additional full-time telecommunicators, or part-time call takers, may have to be hired, equipped, and trained to handle the added workload.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2022-2023 Key Objectives (Cont'd)

Narrative (Cont'd)

Vision 6: We take pride in quality municipal service delivery.

Goal 1 - Assess customer needs.

- ACDC will continue to incorporate new technology to work toward better service provided to the citizens.
- The DuPage ETSB has entered into a contract with Hexagon to provide a new state-of-the-art CAD system for the three PSAPs in the County. The CAD was deployed in June of 2019.
- Annually, ACDC will review the use of new technology (i.e. e-mail, cellular telephones, the Village website, and other emerging technology).
- The DuPage ETSB has entered into a contract with Purvis to provide a new automated fire station alerting software which integrates with CAD. The system was deployed at ACDC in October 2019.
- Training resources will be reviewed annually to decide the best use of technology and funds.
- The DuPage ETSB provided financial support for the training and certification for all DuPage County TCs to become EMO certified. ACDC staff are certified and EMO was implemented in 2017.
- Staff will develop a recommendation on manpower needs based upon a study of service needs and workloads.
- ACDC achieved CALEA accreditation in July 2017 and is committed to maintaining accreditation.

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

- In order to provide dispatching services to ACDC members and to provide a "backup" solution for the residents of DuPage County, the Village of Addison entered into a contract with FGM Architects to construct a state-of-the-art NFPA 1221 communications center located on Village-owned property on Jeffrey Drive in Addison. The facility opened and it began 911 operations on April 4, 2018.

CONSOLIDATED DISPATCH CENTER

Narrative (Cont'd)

FY 2022-2023 Key Objectives (Cont'd)

Vision 6: We take pride in quality municipal service delivery. (Cont'd)

Goal 2 - Provide resources to engage and cultivate Village officials and employees.

- ACDC continues to use the EDIRS radio system, utilizing talk groups, as needed, based on incident and call volumes.
- In order to provide a backup radio system for its police member agencies, ACDC began the build-out of an 800 MHz radio system. The system deployed in 2019.
- To ensure fluid operations during normal operations and emergency events, radio drills for TCs and officers are done on a bi-monthly basis.

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct expenditures	\$6,370,472	\$7,211,574	\$7,265,900
Number of employees	45	45	45
Outputs			
E911 calls processed	89,515	93,990	98,689
Other phone calls processed	274,067	287,770	302,158
Outbound calls made by TCs	77,956	81,853	85,945
Total phone calls handled by TCs	441,538	463,613	486,793
Calls for service generated in CAD	227,551	270,342	283,859
Effectiveness			
% of 911 calls answered within 10 secs	96%	94%	96%
% of 911 calls answered within 11-15 secs	3%	4%	3%
% of 911 calls answered in over 15 secs	1%	2%	1%
Efficiency	98%	98%	99%
Average ring time (seconds}	00:03	00:03	00:03

CONSOLIDATED DISPATCH CENTER

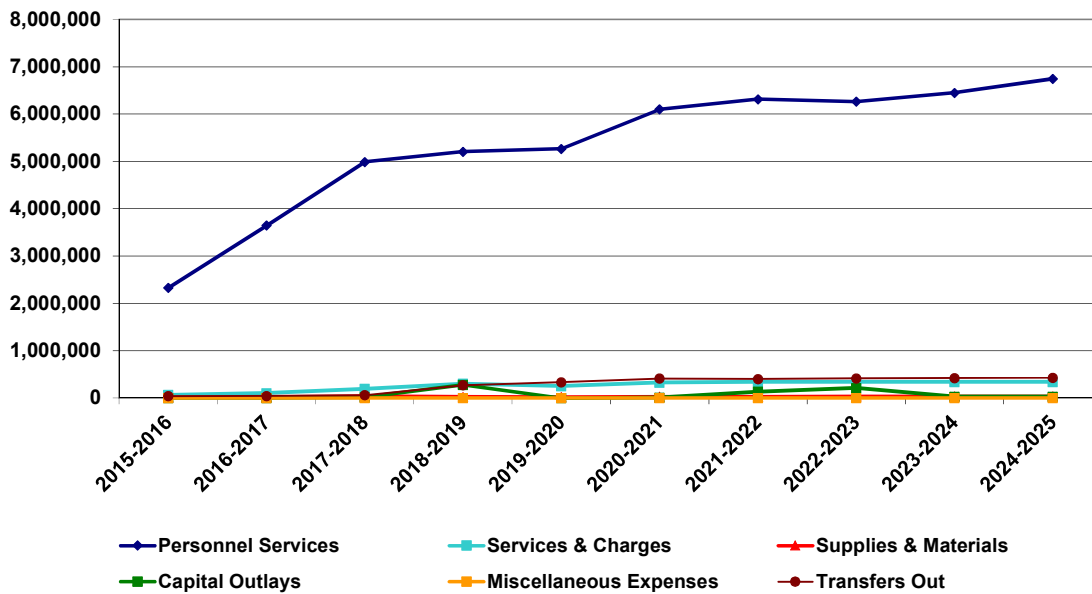
Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Communications Director	1.00	1.00	1.00	1.00	1.00
Deputy Director of Communications	1.00	1.00	1.00	1.00	1.00
Communications Operations Manager (3)	3.00	3.00	3.00	3.00	3.00
Professional Standards Coordinator	1.00	1.00	1.00	1.00	1.00
Dispatchers/Telecommunicators (44)	44.00	44.00	44.00	44.00	44.00
Part-Time Alarm Dispatchers (2)	2.00	2.00	2.00	2.00	2.00
Part-Time Telecommunicators (6)	6.00	6.00	6.00	6.00	6.00
Part-Time Clerk Typist	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	59.00	59.00	59.00	59.00	59.00
Authorized & Unbudgeted:					
None					
Total Authorized:	59.00				

CONSOLIDATED DISPATCH CENTER

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	6,312,174	6,262,100	6,448,300	6,746,000
Services & Charges	341,000	342,200	342,200	342,200
Supplies & Materials	22,000	34,000	34,000	34,000
Capital Outlays	133,400	213,500	28,500	28,500
Miscellaneous Expenses	0	0	0	0
Transfers Out	403,000	414,100	423,600	426,500
Total	7,211,574	7,265,900	7,276,600	7,577,200



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1530 - CONSOLIDATED DISPATCH CTR								
PERSONNEL SVCS								
WAGES & SALARIES								
100.1530-4001	SALARIES & WAGES	3,081,199.25	3,344,072.78	3,841,200.00	3,603,300.00	3,798,800.00	3,889,200.00	4,069,500.00
100.1530-4004	OVERTIME	403,717.99	508,160.93	400,000.00	682,000.00	400,000.00	400,000.00	400,000.00
100.1530-4005	HOLIDAY PAY	85,865.76	95,674.29	68,300.00	58,400.00	68,300.00	68,300.00	68,300.00
100.1530-4006	OTHER PAY	10,740.71	18,841.02	25,000.00	15,000.00	25,000.00	25,000.00	25,000.00
100.1530-4007	PART-TIME	200,196.69	232,498.57	203,300.00	238,800.00	214,500.00	226,300.00	238,800.00
100.1530-4020	SICK PAY	13,802.54	17,353.60	10,100.00	17,900.00	10,400.00	10,700.00	10,900.00
	WAGES & SALARIES Totals	\$3,795,522.94	\$4,216,601.19	\$4,547,900.00	\$4,615,400.00	\$4,517,000.00	\$4,619,500.00	\$4,812,500.00
TAXES & BENEFITS								
100.1530-4009	I.M.R.F.	409,241.65	496,233.31	548,200.00	548,400.00	469,900.00	480,600.00	500,800.00
100.1530-4010	SOCIAL SECURITY	289,709.54	318,689.73	346,100.00	366,674.00	343,700.00	351,500.00	366,300.00
100.1530-4012	HEALTH INSURANCE	768,235.92	763,822.46	801,200.00	781,700.00	931,500.00	996,700.00	1,066,400.00
	TAXES & BENEFITS Totals	\$1,467,187.11	\$1,578,745.50	\$1,695,500.00	\$1,696,774.00	\$1,745,100.00	\$1,828,800.00	\$1,933,500.00
PERSONNEL SVCS Totals		\$5,262,710.05	\$5,795,346.69	\$6,243,400.00	\$6,312,174.00	\$6,262,100.00	\$6,448,300.00	\$6,746,000.00
SERVICES & CHARGES								
100.1530-4150	IRMA INSURANCE	32,972.40	22,200.00	47,200.00	70,000.00	109,500.00	109,500.00	109,500.00
PROFESSIONAL								
100.1530-4105	PROF SERV DATA PROCESSING	3,915.05	54,714.32	61,000.00	61,000.00	3,100.00	3,100.00	3,100.00
	Budget Transactions							
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
	BOARD REVIEW	EDISPATCH	1.0000	600.00	600.00			
	BOARD REVIEW	LEXIS NEXIS	1.0000	400.00	400.00			
	BOARD REVIEW	COPPTO SOFTWARE	1.0000	2,100.00	2,100.00			
		BOARD REVIEW Totals			\$3,100.00			
100.1530-4107	PROF SERV MEDICAL	5,750.00	2,920.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
100.1530-4110	TECH & CONSULT SERVICES	14,925.00	18,556.25	77,400.00	77,400.00	77,400.00	77,400.00	77,400.00
	Budget Transactions							
	Level	Transaction	Number of Units	Cost Per Unit	Total Amount			
	BOARD REVIEW	CALEA ACCREDITATION	1.0000	4,700.00	4,700.00			
	BOARD REVIEW	ENHANCED INFORMER INTERFACE	1.0000	30,000.00	30,000.00			
	BOARD REVIEW	PUBLIC SAFETY SYSTEMS CONSULTING (FIREWALLS)	1.0000	40,000.00	40,000.00			
	BOARD REVIEW	TESTING - NEW HIRES	1.0000	2,700.00	2,700.00			
		BOARD REVIEW Totals			\$77,400.00			
	PROFESSIONAL Totals		\$76,190.57	\$143,400.00	\$143,400.00	\$85,500.00	\$85,500.00	\$85,500.00

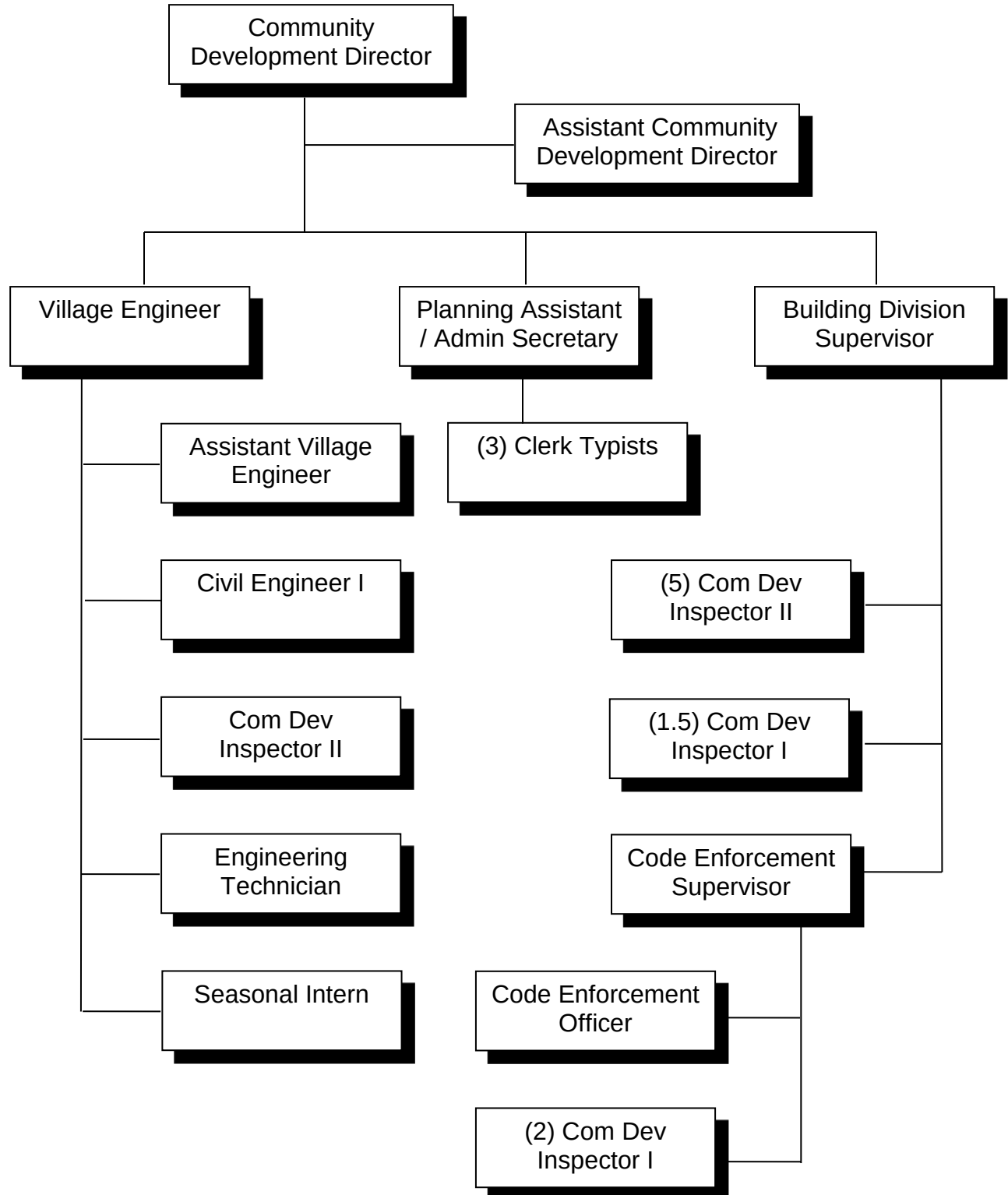
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1530 - CONSOLIDATED DISPATCH CTR SERVICES & CHARGES								
COMMUNICATIONS								
100.1530-4115	COMMUNICATIONS-TELEPHONE	123,875.95	12,485.49	26,200.00	10,400.00	26,200.00	26,200.00	26,200.00
	Budget Transactions							
	Level Transaction							Total Amount
	BOARD REVIEW COOP CELL PHONES					1.0000	500.00	500.00
	BOARD REVIEW CELL/PHONE SERVICES					1.0000	25,700.00	25,700.00
						BOARD REVIEW Totals		\$26,200.00
100.1530-4116	COMMUNICATIONS-PORABLE DV	1,994.64	(475.26)	4,000.00	(1,700.00)	4,000.00	4,000.00	4,000.00
	COMMUNICATIONS Totals	\$125,870.59	\$12,010.23	\$30,200.00	\$8,700.00	\$30,200.00	\$30,200.00	\$30,200.00
OTHER								
100.1530-4118	COPY REPRODUCTION	3,620.45	3,970.78	2,500.00	3,000.00	2,500.00	2,500.00	2,500.00
100.1530-4120	PUBLIC RELATIONS	2,486.49	2,561.17	5,100.00	5,100.00	5,100.00	5,100.00	5,100.00
100.1530-4160	PRINTING	184.10	.00	500.00	500.00	500.00	500.00	500.00
100.1530-4161	PUBLICATION OF NOTICES	709.00	.00	400.00	400.00	400.00	400.00	400.00
	Budget Transactions							
	Level Transaction							Total Amount
	BOARD REVIEW BLUE LINE					1.0000	200.00	200.00
	BOARD REVIEW LA RAZA					1.0000	200.00	200.00
						BOARD REVIEW Totals		\$400.00
100.1530-4163	CONFERENCES	5,343.63	(894.14)	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00
	Budget Transactions							
	Level Transaction							Total Amount
	BOARD REVIEW CALEA CONFERENCE					1.0000	4,800.00	4,800.00
	BOARD REVIEW IPS TELECOMMUNICATIONS CONFERENCE					1.0000	1,400.00	1,400.00
	BOARD REVIEW MABAS					1.0000	300.00	300.00
						BOARD REVIEW Totals		\$6,500.00
100.1530-4164	TRAINING	13,615.50	13,254.70	15,100.00	15,100.00	15,100.00	15,100.00	15,100.00
	Budget Transactions							
	Level Transaction							Total Amount
	BOARD REVIEW MANAGEMENT TRAINING					1.0000	6,300.00	6,300.00
	BOARD REVIEW T/C TRAINING					1.0000	8,800.00	8,800.00
						BOARD REVIEW Totals		\$15,100.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1530 - CONSOLIDATED DISPATCH CTR								
SERVICES & CHARGES								
OTHER								
100.1530-4180	REPAIRS & MAINTENANCE	32,590.65	89,756.89	79,400.00	79,400.00	79,400.00	79,400.00	79,400.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit		Total Amount	
BOARD REVIEW	ACDC PORTAL MAINTENANCE	1.0000			10,000.00		10,000.00	
BOARD REVIEW	FIRE EXTINGUISHERS MAINTENANCE	1.0000			2,900.00		2,900.00	
BOARD REVIEW	FURNITURE MAINTENANCE	1.0000			2,000.00		2,000.00	
BOARD REVIEW	MAINTENANCE - MICROWAVES	1.0000			40,000.00		40,000.00	
BOARD REVIEW	MAINTENANCE - RADIOS	1.0000			20,000.00		20,000.00	
BOARD REVIEW	UPS MAINTENANCE	1.0000			4,500.00		4,500.00	
		BOARD REVIEW Totals						
100.1530-4192	DUES/SUBSCRIPTIONS	8,131.75	4,726.85	5,900.00	5,900.00	5,900.00	5,900.00	5,900.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit		Total Amount	
BOARD REVIEW	APCO MEMBERSHIP	1.0000			2,700.00		2,700.00	
BOARD REVIEW	NEVA (GROUP MEMBERSHIP)	1.0000			3,200.00		3,200.00	
		BOARD REVIEW Totals						
100.1530-4199	OTHER SERVICES & CHARGES	1,016.25	1,991.47	1,600.00	3,000.00	1,600.00	1,600.00	1,600.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit		Total Amount	
BOARD REVIEW	NOTARY RENEWALS	1.0000			1,000.00		1,000.00	
BOARD REVIEW	SHREDDING	1.0000			600.00		600.00	
		BOARD REVIEW Totals						
		\$1,600.00						
OTHER Totals								
		\$67,697.82	\$115,367.72	\$117,000.00	\$118,900.00	\$117,000.00	\$117,000.00	\$117,000.00
SERVICES & CHARGES Totals								
		\$251,130.86	\$225,768.52	\$337,800.00	\$341,000.00	\$342,200.00	\$342,200.00	\$342,200.00
SUPPLIES & MATERIALS								
100.1530-4201	OFFICE SUPPLIES	2,458.70	3,033.36	10,000.00	5,000.00	10,000.00	10,000.00	10,000.00
100.1530-4203	CLOTHING SUPPLIES	3,015.65	2,061.73	14,300.00	8,000.00	14,300.00	14,300.00	14,300.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit		Total Amount	
BOARD REVIEW	NEW T/C UNIFORMS	1.0000			3,500.00		3,500.00	
BOARD REVIEW	UNIFORM REPLACEMENT	1.0000			10,800.00		10,800.00	
		BOARD REVIEW Totals						
		\$14,300.00						

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 1530 - CONSOLIDATED DISPATCH CTR								
SUPPLIES & MATERIALS								
100.1530-4299	OTHER OPERATING SUPPLIES	14,615.32	3,943.54	9,700.00	9,000.00	9,700.00	9,700.00	9,700.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	HEADSET/EARPIECES/BATTERIES					1.0000	4,200.00	4,200.00
BOARD REVIEW	CUSTOMER SERVICE PROGRAM					1.0000	5,000.00	5,000.00
BOARD REVIEW	FIRST AID SUPPLIES					1.0000	500.00	500.00
						BOARD REVIEW Totals		\$9,700.00
SUPPLIES & MATERIALS Totals		\$20,089.67	\$9,038.63	\$34,000.00	\$22,000.00	\$34,000.00	\$34,000.00	\$34,000.00
CAPITAL OUTLAYS								
EQUIPMENT								
100.1530-4304	EQUIPMENT-ELECTRONICS	81.83	5,811.48	133,400.00	133,400.00	213,500.00	28,500.00	28,500.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	EDGE FIREWALLS					1.0000	2,000.00	2,000.00
BOARD REVIEW	FITNESS ROOM EQUIPMENT					1.0000	1,500.00	1,500.00
BOARD REVIEW	DISPATCHER PC REPLACEMENTS					1.0000	20,000.00	20,000.00
BOARD REVIEW	LS7000 COMPUTER REPLACEMENT FY23 ONLY					1.0000	10,000.00	10,000.00
BOARD REVIEW	SOUTH AGENCY MICROWAVE RING DEV FY23 ONLY					1.0000	180,000.00	180,000.00
						BOARD REVIEW Totals		\$213,500.00
EQUIPMENT Totals		\$81.83	\$5,811.48	\$133,400.00	\$133,400.00	\$213,500.00	\$28,500.00	\$28,500.00
CAPITAL OUTLAYS Totals		\$81.83	\$5,811.48	\$133,400.00	\$133,400.00	\$213,500.00	\$28,500.00	\$28,500.00
TRANSFERS OUT								
100.1530-4962	TRANSFER TO IT	333,052.07	334,507.17	403,000.00	403,000.00	414,100.00	423,600.00	426,500.00
TRANSFERS OUT Totals		\$333,052.07	\$334,507.17	\$403,000.00	\$403,000.00	\$414,100.00	\$423,600.00	\$426,500.00
Totals		\$5,867,064.48	\$6,370,472.49	\$7,151,600.00	\$7,211,574.00	\$7,265,900.00	\$7,276,600.00	\$7,577,200.00
Department 1530 - CONSOLIDATED DISPATCH CTR								
Totals		\$5,867,064.48	\$6,370,472.49	\$7,151,600.00	\$7,211,574.00	\$7,265,900.00	\$7,276,600.00	\$7,577,200.00
Fund 100 - GENERAL FUND Totals		\$5,867,064.48	\$6,370,472.49	\$7,151,600.00	\$7,211,574.00	\$7,265,900.00	\$7,276,600.00	\$7,577,200.00
Net Grand Totals		\$5,867,064.48	\$6,370,472.49	\$7,151,600.00	\$7,211,574.00	\$7,265,900.00	\$7,276,600.00	\$7,577,200.00

COMMUNITY DEVELOPMENT

Organization Structure



COMMUNITY DEVELOPMENT

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Community Development Department is managed by the Director of Community Development, who oversees and coordinates operations related to building permits, code enforcement, engineering, capital improvements, planning/zoning, and economic development for the Village. The department has twenty-two (22) full time employees.

Building Permits

Building permits for any construction work, required by Village Code, are processed by our team of professionals, including clerical, plan review and supervisory staff. Inter-departmental plan review comments are also coordinated into the permit process. The Instant Permit Program allows homeowners to receive a permit in one short appointment for smaller home improvement projects, such as decks, patios, driveways, sheds, fences, utility connections, etc. Insurance Service Organization (ISO), sign variations, appearance reviews, outdoor activity permits and staffing the Commercial and Industrial Commission are also processed by this staff.

Code Enforcement

Enforcement of all building and property maintenance codes is performed by our team of professionally trained inspectors. Areas of inspection include new construction, redevelopment, new business licenses, rental housing, annual commercial/industrial, commercial/industrial pre-sale, curbside inspections, transfer stamp approvals and property maintenance complaints. This division also completes the sump pump inspections for transfer of property. Beginning in 2007, vacant foreclosures began adding to our workload in this area.

Engineering

The design and construction of all land development improvements is reviewed and inspected by our team of professional engineers. Plan reviews are performed for all exterior utility, grading, drainage, parking and other site improvements related to new construction and/or redevelopment. Plan reviews are conducted for public improvements related to subdivision and planned unit development. To insure code compliance, inspections are performed by the engineering staff during various phases of construction. The Community Rating System (CRS) is also performed by Engineering. Beginning in 2010, property sump pump inspections were transferred from Public Works to Engineering, and in 2014 this function was absorbed by all CD Inspector II positions.

Capital Improvements

A majority of the Village's capital improvement projects are coordinated by the Community Development Department. These include roadway, drainage, traffic signals, Community Development Block Grant (CDBG), Rebuild Illinois projects, noise walls, bike paths, sewer and water improvement projects. Miscellaneous projects, such as land acquisition and building construction, are also coordinated by the Community Development Department.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

Planning and Zoning

Land use development cases are legally processed by our professional planning staff. Our planning staff processes annexations, subdivisions, planned unit developments and zoning variations. The process involves legal notice, public hearings, agenda preparation and plan review for case consideration by the Planning & Zoning Commission, Building, Zoning and Development Committee and Village Board. Working with the Village attorney, the planning staff prepares all the legal documents for land use development cases, and records these documents. The planning staff also conducts zoning reviews for building permits and business licenses. Appearance standards are also reviewed for all new and rehabbed buildings. The Façade Grant Program is also administered by staff from this area. During FY 2011/12 the Comprehensive Plan was updated by our planning staff.

Economic Development

Economic development activities are performed by the professional planning staff in the Community Development Department, with the goal of maintaining and growing an active and balanced business community in the Village. Activities include TIF District projects, sales tax rebate incentives, facade renovation incentives, marketing data compilation, Town Center projects, new business recruitment and existing business retention.

FY 2022-23 KEY OBJECTIVES

Strategic Priority 1: Economic Development

a. Successful Commercial Development

- Retain, expand and attract quality commercial businesses.
- Promote economic development and business growth as well as the redevelopment along key commercial areas through the use of TIF funds, façade grants and sales tax rebate incentives.
- Increase municipal revenue sources by generating more non-residential property taxes.

b. Business Relationship Development

- Emphasize and enhance relationships and develop new partnerships within the business community and local organizations for business recruitment. Use networking and other contacts developed through the International Council of Shopping Centers (ICSC), Choose DuPage, College of DuPage, The Addison Chamber of Commerce, the Addison Commercial and the Industrial Commission and other business organizations.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

FY 2022-23 KEY OBJECTIVES (Cont'd)

Strategic Priority 2: Housing

- a. Continue to expand supported living housing options for seniors
 - Continue working with developers to provide senior housing.
- b. High percentage of Addison residents remain here
 - Work with property owners and developers to maintain quality housing stock.
- c. Current unincorporated areas are successfully incorporated
 - Continue annexing unincorporated parcels.

Strategic Priority 3: Commercial / Industrial Code Enforcement

- a. Proactively reinstitute exterior code enforcement in our commercial and industrial areas
 - Educate and train staff in order to implement a proactive program.
- b. Addison is home to the fourth largest industrial park in the State of Illinois
 - Work with commercial and industrial property owners / businesses in order to effectively achieve code compliance helping to increase property values and minimize crime.

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$3,118,162	\$3,395,300	\$3,828,800
Number of Employees	21	21	24
Building Permits			
Outputs			
Total Number of Permits Issued	1,521	1,533	1,550
# of New Residential Permits	42	54	40
# of Residential Additions & Alterations	641	645	649
# of New Commercial/Industrial	1	2	1
# of Commercial/Industrial Add & Alt	152	157	160
# of Misc. (fences, sheds, utilities, decks, etc.)	661	674	681
# of Instant Permits	361	361	361
# of Over the Counter Permits (OTC)	239	248	252
# of Plan Reviews Performed (Initial)	1,563	1,586	1,590
# of Plan Reviews Performed (Second)	723	748	751
# of Building Inspections Performed	3,379	3,744	3,750
Efficiencies			
Average Number of Days to Process a Permit	16	15	14
Effectiveness			
# of Instant Permits as a % of all Permits	24	24	24
# of Instant Permits as a % of all Misc. Permits	54	54	54
% of Plans Reviewed in 10 Business Days or Less (Initial)	64	70	75
% of Plans Reviewed in 10 Business Days or Less (Second)	75	80	85
Code Enforcement			
Outputs			
# of Citations Issued – Circuit Court	0	1	1
# of Citations Issued – Administrative Adj.	275	280	280

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Code Enforcement (Cont'd)			
Outputs (Cont'd)			
# of Code Enforcement Cases Initiated	632	634	636
# of Code Enforcement Cases Resolved	395	404	412
# of Business Licenses Reviewed			
# of Business Licenses Denied	1	1	1
# of Business License Inspections Conducted	139	141	143
# of Annual Residential Rental Inspections Conducted	697	697	697
# of Annual Commercial/Industrial Inspections Conducted	389	0	0
# of Annual Commercial/Industrial Inspections Approved	199	0	0
# of Presale Inspections	4	5	6
# of Transfer Stamps Processed for Code Compliance	931	936	941
Number of Sump Pump Inspections	931	936	941
Number of FOIA Requests Processed	278	278	278
Efficiencies			
Average Days to Resolve an Enforcement Case	37	36	35
Effectiveness			
% of Code Enforcement Cases Resolved	63	65	67
1			
Planning & Zoning			
Outputs			
Total # of Zoning Cases Processed	22	21	21
# of Annexations	4	4	4
# of Re-Zoning	2	5	3
# of Subdivisions	3	4	4
# of Variations	8	14	10
# of Misc. Cases	5	1	4
# of Sign Variations Approved	6	6	6
Efficiencies			
Average Days to Complete	60	60	60

COMMUNITY DEVELOPMENT

Narrative (Cont'd)

PERFORMANCE MEASURES (Cont'd)

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Engineering			
Outputs			
# of Floodplain Inquiries	47	50	50
# of GIS Service Requests Processed	70	35	25
# of Sq. ft. of Sidewalks Inspected-New	10,130	17,715	19,695
# of Sq. ft. of Sidewalks Replaced	45,100	42,610	56,110
# of Linear ft. of Curb and Gutters Inspected-New	3,810	6,393	6,568
# of Linear ft. of Curb and Gutters Replaced	17,355	22,535	24,525
# of Square Yards of Pavement Inspected-New	10,400	11,380	9,155
# of Square Yards of Pavement Replaced	77,951	118,000	115,000
# of Sanitary Structures Inspected New	25	20	21
# of Sanitary Structures Replaced	7	8	13
# of LF Sanitary Sewers Inspected New	1,410	1,673	1,671
# of LF Sanitary Sewers Replaced	277	80	305
# of Storm Structures Inspected-New	70	71	76
# of Storm Structures Replaced	16	16	18
# of Linear ft. Storm Sewers Inspected-New	2,964	3,444	3,597
# of Linear ft. Storm Sewers Replaced	120	175	220
# of Linear ft. Water Mains Inspected-New	1,700	1,735	1,697
# of Linear ft. Water Mains Replaced	20	20	20
# of Driveway Aprons Inspected-New	69	77	99
# of Aprons & Driveways Replaced	129	138	168
# of Light Pole Foundations Inspection – New	25	42	44

COMMUNITY DEVELOPMENT

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Director of Community Development	0.70	0.70	0.70	0.70	0.70
Asst Director of Community Dev - Zoning	1.00	1.00	1.00	1.00	1.00
Building Division Supervisor	1.00	1.00	1.00	1.00	1.00
Village Engineer	0.70	0.70	0.70	0.70	0.70
Assistant Village Engineer	0.80	0.80	0.80	0.80	0.80
Civil Engineer I	0.70	0.70	0.70	0.70	0.70
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Community Development Inspector I	2.00	3.50	3.50	3.50	3.50
Community Development Inspector II	6.00	6.00	6.00	6.00	6.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Planning Assistant	1.00	1.00	1.00	1.00	1.00
Clerk Typist (3)	3.00	3.00	3.00	3.00	3.00
Seasonal Intern	1.00	1.00	1.00	1.00	1.00
Total Budgeted:	20.90	22.40	22.40	22.40	22.40

Authorized & Unbudgeted:

None

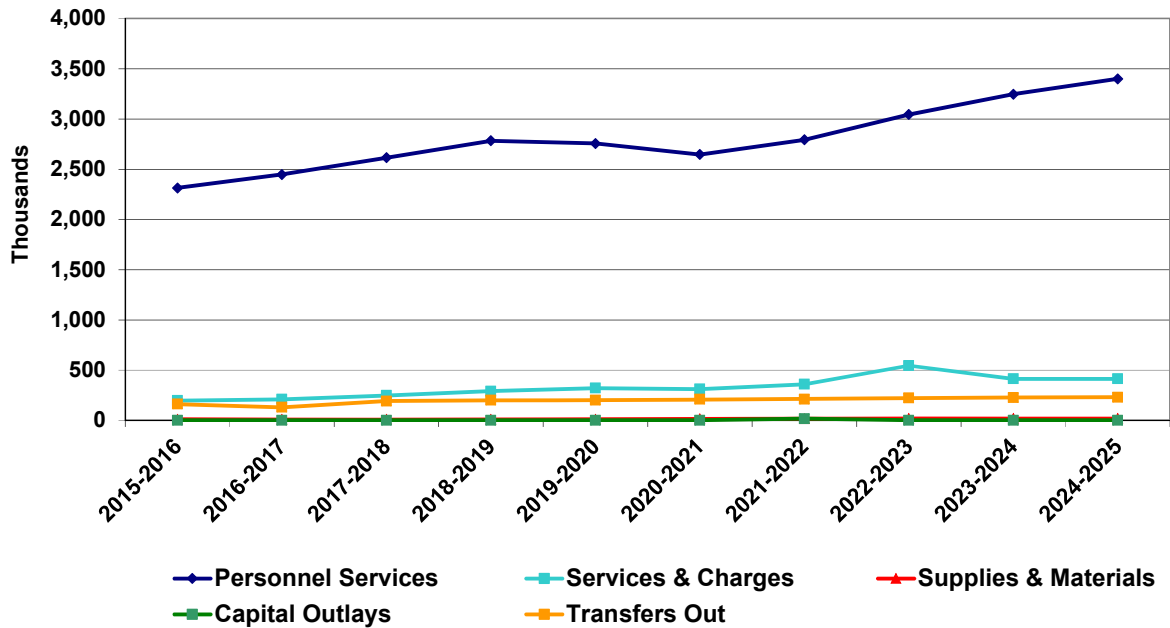
Total Authorized: 20.90

Note: Page 31 summarizes Employee Allocation Between Departments

COMMUNITY DEVELOPMENT

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	2,791,800	3,044,300	3,246,600	3,398,500
Services & Charges	359,700	544,300	412,800	412,800
Supplies & Materials	17,000	17,300	17,300	17,300
Capital Outlays	16,000	0	0	0
Transfers Out	210,800	222,900	227,200	229,200
Total	3,395,300	3,828,800	3,903,900	4,057,800



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2010 - COMMUNITY DEVELOPMENT								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2010-4001	SALARIES & WAGES	1,892,298.10	1,815,922.52	1,886,400.00	1,876,200.00	2,047,400.00	2,189,500.00	2,287,000.00
100.2010-4004	OVERTIME	66,371.77	30,723.85	52,000.00	54,700.00	65,000.00	65,000.00	65,000.00
100.2010-4006	OTHER PAY	3,306.10	2,597.94	7,000.00	6,100.00	9,200.00	9,200.00	9,200.00
100.2010-4007	PART-TIME	.00	.00	7,400.00	7,400.00	59,200.00	62,500.00	65,900.00
100.2010-4020	SICK PAY	40,938.33	38,841.91	49,200.00	37,000.00	50,500.00	51,800.00	53,100.00
	WAGES & SALARIES Totals	\$2,002,914.30	\$1,888,086.22	\$2,002,000.00	\$1,981,400.00	\$2,231,300.00	\$2,378,000.00	\$2,480,200.00
TAXES & BENEFITS								
100.2010-4009	I.M.R.F.	217,414.39	224,587.69	240,900.00	235,000.00	230,400.00	245,700.00	256,300.00
100.2010-4010	SOCIAL SECURITY	146,791.74	142,633.76	152,100.00	155,700.00	169,100.00	180,300.00	188,300.00
100.2010-4012	HEALTH INSURANCE	388,178.13	400,763.18	397,800.00	419,700.00	413,500.00	442,600.00	473,700.00
	TAXES & BENEFITS Totals	\$752,384.26	\$767,984.63	\$790,800.00	\$810,400.00	\$813,000.00	\$868,600.00	\$918,300.00
	PERSONNEL SVCS Totals	\$2,755,298.56	\$2,656,070.85	\$2,792,800.00	\$2,791,800.00	\$3,044,300.00	\$3,246,600.00	\$3,398,500.00
SERVICES & CHARGES								
100.2010-4150	IRMA INSURANCE	16,900.00	9,100.00	19,300.00	31,100.00	53,600.00	53,600.00	53,600.00
PROFESSIONAL								
100.2010-4102	PROF SERV ARCHITECTURAL	125,935.96	98,829.83	75,000.00	75,000.00	79,000.00	79,000.00	79,000.00
Budget Transactions		Transaction		Number of Units		Cost Per Unit		Total Amount
Level								
BOARD REVIEW	ENGINEERING/TRAFFIC RELATED SERVICES			1.0000		5,000.00		5,000.00
BOARD REVIEW	SOIL CONSULTANTS			1.0000		5,000.00		5,000.00
BOARD REVIEW	STORMWATER REVIEW			1.0000		69,000.00		69,000.00
				BOARD REVIEW Totals				\$79,000.00
100.2010-4103	PROF SERV LEGAL	2,310.00	770.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
100.2010-4107	PROF SERV MEDICAL	170.00	265.00	.00	300.00	.00	.00	.00
100.2010-4110	TECH & CONSULT SERVICES	96,406.50	107,844.62	85,000.00	85,000.00	172,600.00	102,600.00	102,600.00
Budget Transactions		Transaction		Number of Units		Cost Per Unit		Total Amount
Level								
BOARD REVIEW	BUILDING CONSULTANT			1.0000		30,000.00		30,000.00
BOARD REVIEW	CONSULT STORM WATER ORD REV FY23 ONLY			1.0000		15,000.00		15,000.00
BOARD REVIEW	CRS OUTREACH INSERT			1.0000		4,000.00		4,000.00
BOARD REVIEW	CRS SUB DAMAGE & IMP TRACKING FY23 ONLY			1.0000		15,000.00		15,000.00
BOARD REVIEW	ELEVATOR INSPECTION			1.0000		10,600.00		10,600.00
BOARD REVIEW	ENGINEERING CONSULTANT			1.0000		30,000.00		30,000.00
BOARD REVIEW	FIRE PLAN REVIEW			1.0000		24,000.00		24,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2010 - COMMUNITY DEVELOPMENT								
SERVICES & CHARGES								
PROFESSIONAL								
	BOARD REVIEW	FLOW PATH MAPPING UPGRADES 1/19/21				1.0000	10,000.00	10,000.00
	BOARD REVIEW	ORDINANCE REV SUBDIVISION FY23 ONLY				1.0000	30,000.00	30,000.00
	BOARD REVIEW	SPECIAL INSPECTIONS				1.0000	1,500.00	1,500.00
	BOARD REVIEW	TRAFFIC STUDY				1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$172,600.00
		PROFESSIONAL Totals	\$224,822.46	\$207,709.45	\$163,000.00	\$254,600.00	\$184,600.00	\$184,600.00
COMMUNICATIONS								
100.2010-4115	COMMUNICATIONS-TELEPHONE		17,439.97	18,932.77	18,000.00	18,000.00	18,000.00	18,000.00
100.2010-4116	COMMUNICATIONS-PORTABLE DV	(645.24)		959.64	100.00	.00	.00	.00
100.2010-4117	COMMUNICATIONS-POSTAGE	4,309.82		3,974.97	5,000.00	5,000.00	5,000.00	5,000.00
		COMMUNICATIONS Totals	\$21,104.55	\$23,867.38	\$23,100.00	\$23,000.00	\$23,000.00	\$23,000.00
OTHER								
100.2010-4118	COPY REPRODUCTION	4,514.47		2,986.16	4,000.00	5,000.00	5,000.00	5,000.00
100.2010-4160	PRINTING	4,657.05		7,692.69	8,000.00	8,000.00	8,000.00	8,000.00
	Budget Transactions	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ADJUDICATION/CITATION FORMS				1.0000	600.00	600.00
	BOARD REVIEW	LARGE FORMT SUPPLIES AND PRINTING				1.0000	2,400.00	2,400.00
	BOARD REVIEW	PERMIT FORMS-BLDG/OCCUPANCY/WARNING/ENVELOPES/STORMWATER MGMT				1.0000	2,500.00	2,500.00
	BOARD REVIEW	PERMITS-OTHER PRINTING BUSINESS CARDS				1.0000	2,500.00	2,500.00
						BOARD REVIEW Totals		\$8,000.00
100.2010-4161	PUBLICATION OF NOTICES	4,287.05		2,490.35	4,000.00	4,000.00	4,000.00	4,000.00
100.2010-4163	CONFERENCES	2,734.31		2,531.38	3,500.00	8,500.00	8,500.00	8,500.00
	Budget Transactions	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	APWA/SBOC PLANNING MEETINGS ONCE A MONTH				1.0000	1,000.00	1,000.00
	BOARD REVIEW	CONFERENCE FOR ENGINEERING/PLANNING & DEVELOPMENT				1.0000	1,500.00	1,500.00
	BOARD REVIEW	CONFERENCES - GENERAL				1.0000	5,000.00	5,000.00
	BOARD REVIEW	INSPECTION SEMINARS STORMWATER FEMA				1.0000	1,000.00	1,000.00
						BOARD REVIEW Totals		\$8,500.00
100.2010-4164	TRAINING	5,545.08		5,735.28	10,100.00	12,500.00	12,500.00	12,500.00
	Budget Transactions	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	ENGINEERING DOCUMENTATION/TRANSPORTATION/GIS				1.0000	1,000.00	1,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2010 - COMMUNITY DEVELOPMENT								
SERVICES & CHARGES								
OTHER								
100.2010-4180	REPAIRS & MAINTENANCE	683.49	.00	1,400.00	1,400.00	1,400.00	1,400.00	1,400.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	GENERAL REPAIRS				1.0000	700.00	700.00
	BOARD REVIEW	SURVEYING INSTRUMENT/TRAFFIC COUNTERS				1.0000	700.00	700.00
						BOARD REVIEW Totals		\$1,400.00
100.2010-4192	DUES/SUBSCRIPTIONS	7,944.03	1,493.17	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	AICP/APA MEMBERSHIP				1.0000	800.00	800.00
	BOARD REVIEW	ANSI/ASME/PLUMBING CODE & ACCESS MANUALS				1.0000	500.00	500.00
	BOARD REVIEW	ASCE/ENGINEERING MEMBERSHIP				1.0000	800.00	800.00
	BOARD REVIEW	ENGINEERING & BUILDING REFERENCE BOOKS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	ICC MEMBERSHIP				1.0000	200.00	200.00
	BOARD REVIEW	PLANNING REFERENCE MANUALS				1.0000	400.00	400.00
	BOARD REVIEW	SBOC/NWBOCA MEMBERSHIP				1.0000	1,500.00	1,500.00
						BOARD REVIEW Totals		\$5,200.00
100.2010-4199	OTHER SERVICES & CHARGES	26,993.57	27,354.35	106,000.00	106,000.00	168,500.00	107,000.00	107,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	COUNTY RECORDING FEES				1.0000	1,000.00	1,000.00
	BOARD REVIEW	DOCUMENT SCANNING				1.0000	40,000.00	40,000.00
	BOARD REVIEW	FACADE GRANTS-TOTAL 91.5 FY23 ONLY				1.0000	91,500.00	91,500.00
	BOARD REVIEW	MISCELLANEOUS				1.0000	1,000.00	1,000.00
	BOARD REVIEW	OVERHEAD SEWER PROGRAM				1.0000	20,000.00	20,000.00
	BOARD REVIEW	PEST CONTROL				1.0000	10,000.00	10,000.00
	BOARD REVIEW	TITLE SEARCH				1.0000	1,000.00	1,000.00
	BOARD REVIEW	UNOCCUPIED PROPERTY MAINTENANCE				1.0000	4,000.00	4,000.00
						BOARD REVIEW Totals		\$168,500.00

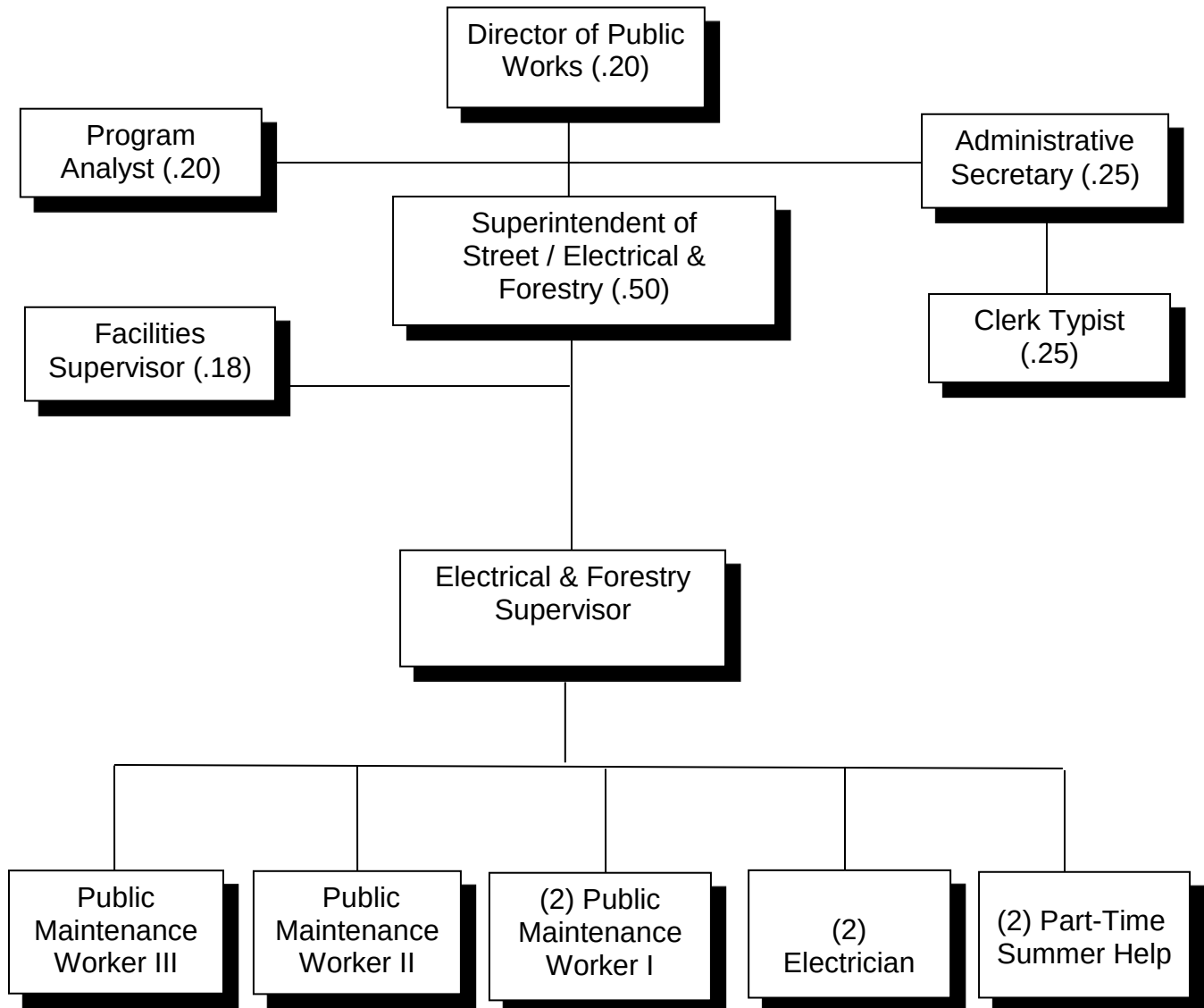
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2010 - COMMUNITY DEVELOPMENT								
SERVICES & CHARGES								
	OTHER Totals	\$57,359.05	\$50,283.38	\$142,200.00	\$142,200.00	\$213,100.00	\$151,600.00	\$151,600.00
	SERVICES & CHARGES Totals	\$320,186.06	\$290,960.21	\$347,500.00	\$359,700.00	\$544,300.00	\$412,800.00	\$412,800.00
	SUPPLIES & MATERIALS							
100.2010-4201	OFFICE SUPPLIES	3,456.36	2,775.50	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
100.2010-4203	CLOTHING SUPPLIES	4,102.70	2,284.60	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	1,700.00	1,700.00
	BOARD REVIEW					1.0000	5,300.00	5,300.00
						BOARD REVIEW Totals		
								\$7,000.00
100.2010-4299	OTHER OPERATING SUPPLIES	2,360.10	1,843.09	6,000.00	6,000.00	6,300.00	6,300.00	6,300.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	500.00	500.00
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		
								\$6,300.00
	CAPITAL OUTLAYS							
	EQUIPMENT							
100.2010-4304	EQUIPMENT-ELECTRONICS							
		.00	.00	16,000.00	16,000.00	.00	.00	.00
		\$0.00	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00
		\$0.00	\$0.00	\$16,000.00	\$16,000.00	\$0.00	\$0.00	\$0.00
	TRANSFERS OUT							
100.2010-4961	TRANSFER TO FLEET SERVICE	57,616.98	30,525.47	49,900.00	49,900.00	50,600.00	51,500.00	52,500.00
100.2010-4962	TRANSFER TO IT	111,863.97	111,502.38	134,300.00	134,300.00	145,700.00	149,100.00	150,100.00
100.2010-4964	TRANSFER TO EQUIP REPL FD	31,200.00	22,200.00	26,600.00	26,600.00	26,600.00	26,600.00	26,600.00
	TRANSFERS OUT Totals	\$200,680.95	\$164,227.85	\$210,800.00	\$210,800.00	\$222,900.00	\$227,200.00	\$229,200.00
Department 2010 - COMMUNITY DEVELOPMENT		\$3,286,084.73	\$3,118,162.10	\$3,384,100.00	\$3,395,300.00	\$3,828,800.00	\$3,903,900.00	\$4,057,800.00



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ELECTRICAL & FORESTRY

Organization Structure



ELECTRICAL & FORESTRY

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Electrical & Forestry (E&F) Division of the Public Works Department operates under the direction of the Director of Public Works and Superintendent of Street/Electrical & Forestry. The division is overseen by the Electrical and Forestry Supervisor and is comprised of one (1) Public Maintenance Worker III, one (1) Public Maintenance Worker II, two (2) Public Maintenance Worker I and two (2) Electrician. This division also provides partial funding for clerical and administrative staff.

Forestry

The Electrical & Forestry budget provides for the maintenance of Village trees on parkways, street medians, subdivision entrances, detention basins and all other Village properties. Work includes planting, pruning, dead/hazardous/diseased/infested tree removal, tree inspection and assessment, stump grinding, site restoration (soil, sod & seed), fertilization, watering, herbicide/pesticide application, staking and mulching. This budget also provides for horticultural maintenance of the Village's landscaped areas (such as urban plazas, subdivision entrances, flowerbeds and Veteran's Circle) as well as a portion of the contract mowing and maintenance of Village properties, contract tree removal, cyclical contract tree pruning, aquatic weed control, mosquito abatement, elementary school Arbor Day activities, and subdivision and/or construction landscape plan reviews for proposed additions or upgrades within the Village of Addison.

Electrical

The Electrical & Forestry budget also provides for maintenance and repair to the street light and traffic signal systems. Such work includes the locating, repair, replacement and installation of underground cable, replacement of light bulbs/refractors/luminaries, removal and replacement of streetlight poles, bases and arms (corresponding to vehicle accidents, water main breaks, etc.), maintenance and repair of the lighting control panels, plan reviews, and contractual traffic signal maintenance. This budget covers the contract maintenance of the Village's warning siren system and the maintenance, installation and removal of five of the Villages pond aerators servicing ponds in various subdivisions.

Miscellaneous

The Electrical & Forestry budget provides for portions of salaries of Public Works clerical and administrative staff, along with Public Works janitorial services. Snow plowing and salting during regular hours of operation as well as Holiday decoration display and removal are additional items of work performed by this division.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

FY 2022-23 Key Objectives

Strategic Priority 2: Community Image

1. Continue work to maintain and improve the aesthetics of the Village's properties and thoroughfares as follows:
 - a. Provide festive and inspiring holiday décor to municipal grounds for the public to enjoy.
 - b. Provide special maintenance, such as planting of flowers at the Village's entrance signs, Veteran's Circle, Lake Street medians, Village Hall grounds and Urban Plazas.
 - c. Continue to provide additional public services such as the Village's extensive branch pickup program, free mulch delivery to residents, Christmas tree pickup program, and the Arbor Day elementary school program and tree give-away.

Strategic Priority 4: Infrastructure

1. Manage and maintain the Village's municipal tree population:
 - a. Village's GIS Tree Inventory program provides inventory and mapping of the Village's street and property tree species, locations, size, condition for asset inventory, GIS integration with Village systems, canopy coverage and species tracking and diversity.
 - b. Provide maintenance of the parkway trees throughout the Village through pruning activities, risk assessment and the removal of dead, diseased and hazardous trees.
 - c. Plant new trees and replace dead/hazardous/diseased/infested trees with greater species diversity, planning and spacing for long term community benefits.
2. Manage and maintain the Village's street lighting system:
 - a. Responsibly integrate the use of LED technology into streetlight program.
 - b. Continue to update streetlight system with GIS re-inventory, inspection, maintenance and upgrades.
 - Control panel replacement and upgrades
 - Remote disconnect installations
 - Street lighting addition and relocation plans
 - Panel and light pole painting and maintenance
3. Thoroughfare maintenance:
 - a. Brick paver resetting, cleaning, sealing along Addison's thoroughfares, urban plazas and municipal grounds.
 - b. Mowing and maintenance of Village properties, including detention basins, grounds at public buildings and vacant property.

Strategic Priority 6: Employee Development

1. Continue to provide training and certification for Division employees in both electrical and forestry programs, methods and technology, promoting acknowledged professionalism to the Village's staffing.

ELECTRICAL & FORESTRY

Narrative (Cont'd)

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$2,407,314	\$2,620,500	\$2,873,900
Number of Employees	10	10	11
Outputs			
Trees Pruned/In-House	549	600	800
Trees Pruned/Contracted	1,211	1,378	1,300
Trees Removed/In-House	248	145	200
Trees Removed/Contracted	0	5	35
Trees Planted	107	80	80
Wood Chips Generated From Branch Pick-up (Cubic Yards)	1,860	1,500	1,500
Wood Chips Delivered To Residents Upon Request (Cubic Yards)	366	550	550
Street Light Work Orders	165	160	160
Bulbs Replaced	760	400	300
Service Requests / Work Orders (Total)	1,326	1,550	1,600
Service Requests / Work Orders Generated In- house	691	800	835
Effectiveness			
In-house service request/Total service requests = % Department Proactivity	52%	52%	52%
Efficiency			
Landscape Maintenance – Cost Per Acre	\$117.44 based on 7 months	\$164.24 based on 7 months	\$200 based on 7 months
Cyclical Tree Pruning Contract – Cost per Tree	\$54.65	\$74.13	\$84.00

ELECTRICAL & FORESTRY

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Streets/E&F	0.50	0.50	0.50	0.50	0.50
Electrical & Forestry Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Program Analyst	0.20	0.20	0.20	0.20	0.20
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Public Maint Worker I (2)	2.00	2.00	2.00	2.00	2.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	2.00	2.00	2.00	2.00
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	9.58	10.58	10.58	10.58	10.58

Authorized & Unbudgeted:

None

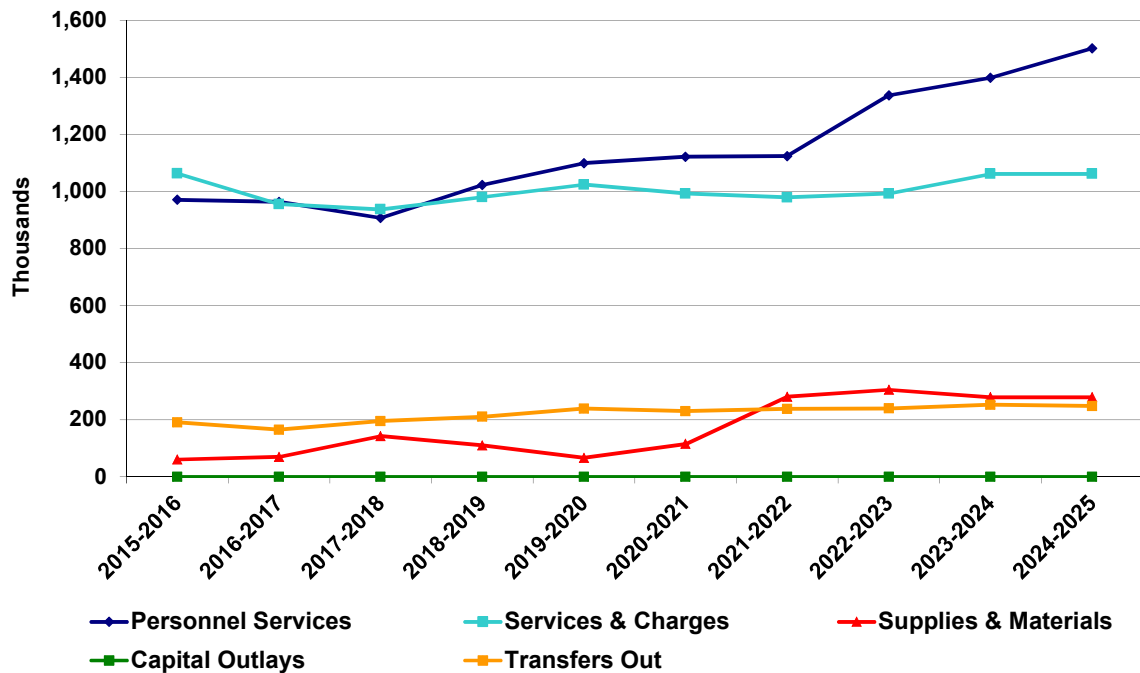
Total Authorized: 9.58

Note: Page 31 summarizes Employee Allocation Between Departments

ELECTRICAL & FORESTRY

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	1,123,700	1,336,800	1,398,700	1,501,200
Services & Charges	979,100	992,500	1,061,500	1,061,500
Supplies & Materials	280,300	305,100	278,700	278,700
Capital Outlays	0	0	0	0
Transfers Out	237,400	239,500	252,400	247,700
Total	2,620,500	2,873,900	2,991,300	3,089,100

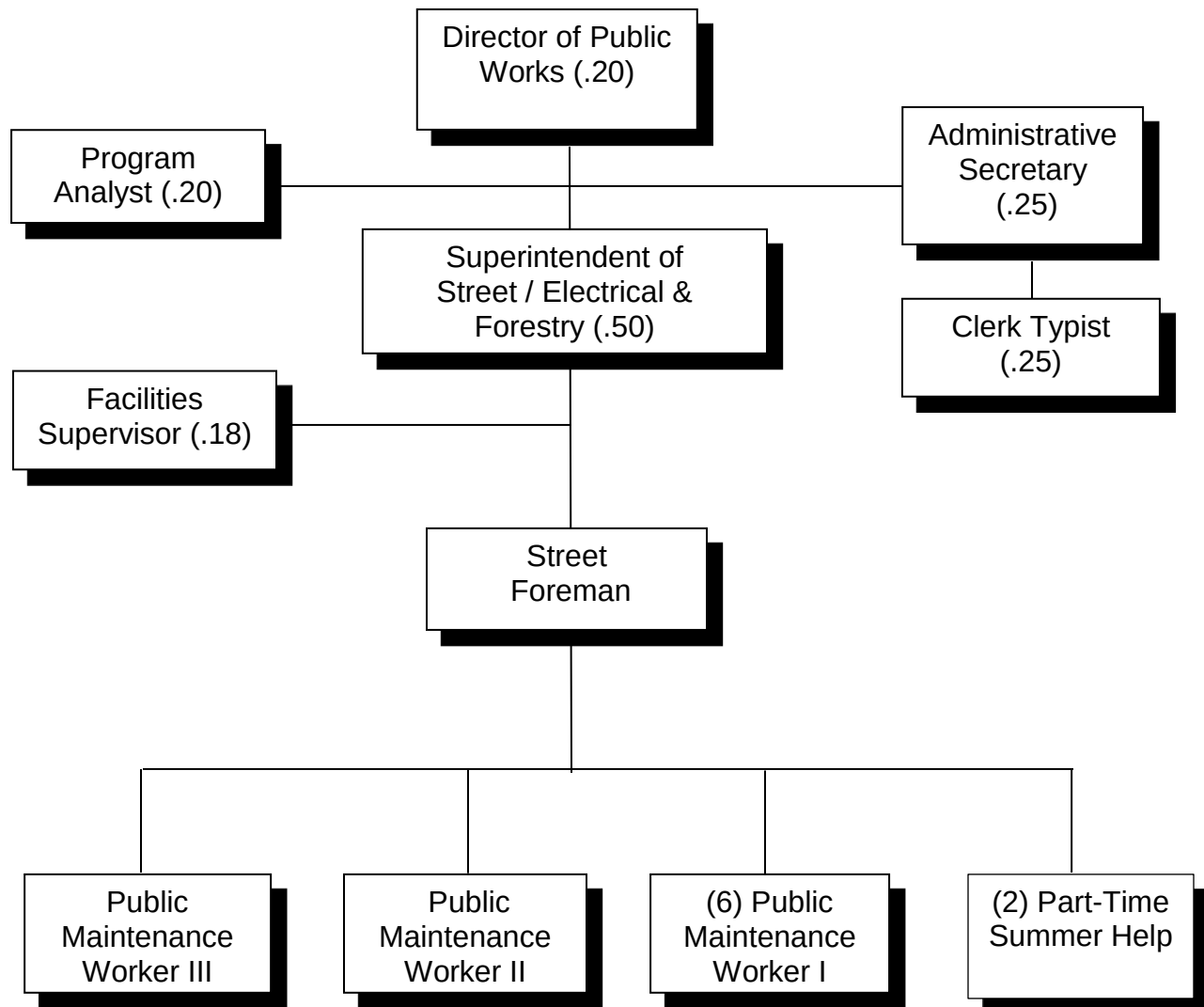


G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
PERSONNEL SVCS								
WAGES & SALARIES								
100.2510-4001	SALARIES & WAGES	726,778.78	765,574.62	742,300.00	730,000.00	870,700.00	908,500.00	945,700.00
100.2510-4004	OVERTIME	15,936.22	14,679.28	16,000.00	15,000.00	16,000.00	16,000.00	16,000.00
100.2510-4006	OTHER PAY	3,599.96	4,235.60	7,000.00	2,300.00	7,000.00	7,000.00	7,000.00
100.2510-4007	PART-TIME	14,015.94	.00	40,200.00	34,600.00	41,500.00	42,700.00	44,000.00
100.2510-4020	SICK PAY	10,076.64	6,685.86	7,100.00	8,200.00	7,300.00	7,500.00	7,700.00
	WAGES & SALARIES Totals	\$770,407.54	\$791,175.36	\$812,600.00	\$790,100.00	\$942,500.00	\$981,700.00	\$1,020,400.00
TAXES & BENEFITS								
100.2510-4009	I.M.R.F.	84,241.78	93,929.78	97,800.00	92,200.00	98,000.00	102,000.00	106,200.00
100.2510-4010	SOCIAL SECURITY	58,391.54	58,614.16	61,800.00	62,200.00	71,600.00	74,700.00	77,600.00
100.2510-4012	HEALTH INSURANCE	185,922.61	185,968.17	190,700.00	179,200.00	224,700.00	240,300.00	297,000.00
	TAXES & BENEFITS Totals	\$328,555.93	\$338,512.11	\$350,300.00	\$333,600.00	\$394,300.00	\$417,000.00	\$480,800.00
	PERSONNEL SVCS Totals	\$1,098,963.47	\$1,129,687.47	\$1,162,900.00	\$1,123,700.00	\$1,336,800.00	\$1,398,700.00	\$1,501,200.00
SERVICES & CHARGES								
100.2510-4150	IRMA INSURANCE	92,698.76	82,513.96	96,600.00	40,000.00	41,400.00	41,400.00	41,400.00
PROFESSIONAL								
100.2510-4107	PROF SERV MEDICAL	1,700.17	735.00	.00	.00	1,000.00	1,000.00	1,000.00
100.2510-4110	TECH & CONSULT SERVICES	92,610.00	99,740.80	105,000.00	105,000.00	110,000.00	130,000.00	130,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BRUSH PICK-UP					1.0000	105,000.00	105,000.00
BOARD REVIEW	PW ARCHITECT ASSESSMENT FY23 ONLY					1.0000	5,000.00	5,000.00
						BOARD REVIEW Totals		
								\$110,000.00
	PROFESSIONAL Totals	\$94,310.17	\$100,475.80	\$105,000.00	\$105,000.00	\$111,000.00	\$131,000.00	\$131,000.00
COMMUNICATIONS								
100.2510-4115	COMMUNICATIONS-TELEPHONE	6,863.53	7,970.14	8,300.00	7,700.00	8,300.00	8,300.00	8,300.00
100.2510-4116	COMMUNICATIONS-PORTABLE DV	844.92	(115.10)	1,700.00	500.00	1,700.00	1,700.00	1,700.00
100.2510-4117	COMMUNICATIONS-POSTAGE	19.89	79.56	500.00	500.00	500.00	500.00	500.00
	COMMUNICATIONS Totals	\$7,728.34	\$7,934.60	\$10,500.00	\$8,700.00	\$10,500.00	\$10,500.00	\$10,500.00
UTILITIES								
100.2510-4170	PUBLIC UTIL GAS-HEAT	11,476.28	7,358.01	12,000.00	12,700.00	12,000.00	12,000.00	12,000.00
100.2510-4173	PUBLIC UTIL ELEC-LIGHT	196,682.43	185,103.60	180,000.00	150,000.00	180,000.00	180,000.00	180,000.00
	UTILITIES Totals	\$208,158.71	\$192,461.61	\$192,000.00	\$162,700.00	\$192,000.00	\$192,000.00	\$192,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
SERVICES & CHARGES								
OTHER								
100.2510-4118	COPY REPRODUCTION	1,465.80	1,562.19	500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.2510-4122	MOSQUITO CONTROL	95,561.00	93,287.25	99,900.00	99,900.00	99,900.00	99,900.00	99,900.00
Budget Transactions								
Level	Transaction	Number of Units		Cost Per Unit		Total Amount		
BOARD REVIEW	AQUATIC WEED CONTROL	1.0000		11,800.00		11,800.00		
BOARD REVIEW	BLOOMINGDALE TOWNSHIP - VOA SHARE	1.0000		9,700.00		9,700.00		
BOARD REVIEW	MOSQUITO CONTROL	1.0000		78,400.00		78,400.00		
		BOARD REVIEW Totals				\$99,900.00		
100.2510-4160	PRINTING		42.00	600.00	600.00	600.00	600.00	600.00
100.2510-4161	PUBLICATION OF NOTICES		202.36	600.00	600.00	600.00	600.00	600.00
100.2510-4163	CONFERENCES		600.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
100.2510-4164	TRAINING		2,180.00	4,000.00	4,000.00	6,000.00	6,000.00	6,000.00
Budget Transactions								
Level	Transaction	Number of Units		Cost Per Unit		Total Amount		
BOARD REVIEW	BASIC FORESTRY & ARBORIST CERTIFICATION	1.0000		4,000.00		4,000.00		
BOARD REVIEW	GIS COLLECTION TRAINING	1.0000		2,000.00		2,000.00		
		BOARD REVIEW Totals				\$6,000.00		
100.2510-4178	FACILITIES MAINTENANCE		.00	43,200.00	43,200.00	29,200.00	29,200.00	29,200.00
100.2510-4180	REPAIRS & MAINTENANCE		503,245.86	514,447.73	506,200.00	544,100.00	544,100.00	544,100.00
Budget Transactions								
Level	Transaction	Number of Units		Cost Per Unit		Total Amount		
BOARD REVIEW	BRICK PAVER CLEAN & SEAL	1.0000		30,000.00		30,000.00		
BOARD REVIEW	CONCRETE POLE REPLACEMENT	1.0000		16,500.00		16,500.00		
BOARD REVIEW	CONTRACT TREE TRIMMING	1.0000		127,500.00		127,500.00		
BOARD REVIEW	EQUIPMENT REPLACEMENT PARTS	1.0000		3,300.00		3,300.00		
BOARD REVIEW	HELIX BASE INVENTORY	1.0000		3,500.00		3,500.00		
BOARD REVIEW	LAKE ST ORNAMENTAL STREETLIGHT POLE PAINTING FY23 ONLY	1.0000		40,000.00		40,000.00		
BOARD REVIEW	MOWING AND NUISSANCE WEED CUTTING	1.0000		108,400.00		108,400.00		
BOARD REVIEW	PARKWAY RESTORATION	1.0000		2,000.00		2,000.00		
BOARD REVIEW	POND AERATOR MAINTENANCE	1.0000		14,900.00		14,900.00		
BOARD REVIEW	RADIO REPAIRS REPLACEMENT	1.0000		400.00		400.00		
BOARD REVIEW	STREETLIGHT ADMINISTRATION	1.0000		10,000.00		10,000.00		
BOARD REVIEW	STREETLIGHT CONTROLLER REPLACEMENT PROGRAM FY23	1.0000		49,000.00		49,000.00		
BOARD REVIEW	STREETLIGHT POLES FOR KNOCKDOWNS	1.0000		20,600.00		20,600.00		

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
SERVICES & CHARGES								
OTHER								
100.2510-4190	RENTAL-EQUIPMENT	.00	.00	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
	Budget Transactions							
	Level Transaction							
	BOARD REVIEW					1.0000	3,800.00	3,800.00
	BOARD REVIEW					1.0000	45,000.00	45,000.00
	BOARD REVIEW					1.0000	20,200.00	20,200.00
						BOARD REVIEW Totals		\$495,100.00
100.2510-4192	DUES/SUBSCRIPTIONS	1,530.00	1,420.00	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00
	Budget Transactions							
	Level Transaction							
	BOARD REVIEW					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$1,200.00
100.2510-4199	OTHER SERVICES & CHARGES	463.99	1,744.05	.00	2,000.00	.00	.00	.00
	OTHER Totals	\$615,886.10	\$615,485.58	\$659,700.00	\$662,700.00	\$637,600.00	\$686,600.00	\$686,600.00
	SERVICES & CHARGES Totals	\$1,018,782.08	\$998,871.55	\$1,063,800.00	\$979,100.00	\$992,500.00	\$1,061,500.00	\$1,061,500.00
	SUPPLIES & MATERIALS							
100.2510-4201	OFFICE SUPPLIES	1,396.71	1,024.83	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
100.2510-4203	CLOTHING SUPPLIES	6,603.04	6,993.77	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00
	Budget Transactions							
	Level Transaction							
	BOARD REVIEW					1.0000	300.00	300.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	350.00	350.00
	BOARD REVIEW					1.0000	2,100.00	2,100.00
	BOARD REVIEW					1.0000	650.00	650.00
	BOARD REVIEW					1.0000	4,000.00	4,000.00
	BOARD REVIEW					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$9,600.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2510 - ELECTRICAL & FORESTRY								
SUPPLIES & MATERIALS								
100.2510-4206	STREET	15,488.70	15,421.06	222,000.00	222,000.00	222,000.00	222,000.00	222,000.00
Budget Transactions								
Level	Transaction							Total Amount
BOARD REVIEW	HIGH PRESSURE SODIUM GROUP BULBS					1,0000	22,000.00	22,000.00
BOARD REVIEW	LED ROADWAY LIGHTING CONVERSION					1,0000	200,000.00	200,000.00
						BOARD REVIEW Totals		\$222,000.00
100.2510-4207	PUBLIC GRND/MAT SUPPLIES	30,880.20	28,141.03	33,900.00	33,900.00	56,000.00	33,300.00	33,300.00
Budget Transactions								
Level	Transaction							Total Amount
BOARD REVIEW	3 LED TREE DECOR FY23 ONLY					1,0000	15,700.00	15,700.00
BOARD REVIEW	CHRISTMAS LIGHTS					1,0000	20,000.00	20,000.00
BOARD REVIEW	FERTILIZERS & HERBICIDES					1,0000	2,900.00	2,900.00
BOARD REVIEW	FLOWERS FOR VILLAGE OWNED PROPERTY					1,0000	4,300.00	4,300.00
BOARD REVIEW	GRASS, SOD & SEED					1,0000	2,100.00	2,100.00
BOARD REVIEW	REPLACEMENT BUSHES & TREES					1,0000	4,000.00	4,000.00
BOARD REVIEW	TUNNEL LIGHTS FY23 ONLY					1,0000	7,000.00	7,000.00
						BOARD REVIEW Totals		\$56,000.00
100.2510-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	1,600.00	1,600.00	1,600.00	1,600.00	1,600.00
100.2510-4299	OTHER OPERATING SUPPLIES	11,661.24	18,044.83	12,200.00	12,200.00	14,900.00	11,200.00	11,200.00
Budget Transactions								
Level	Transaction							Total Amount
BOARD REVIEW	3 PHASE POWER COND MONITOR FY23 ONLY					1,0000	3,700.00	3,700.00
BOARD REVIEW	ELECTRIC TAPE, CRIMPS, MISC HARDWARE					1,0000	8,400.00	8,400.00
BOARD REVIEW	REMOTE DISCONNECT SWITCHES					1,0000	2,800.00	2,800.00
						BOARD REVIEW Totals		\$14,900.00
SUPPLIES & MATERIALS Totals		\$66,029.89	\$69,625.52	\$280,300.00	\$280,300.00	\$305,100.00	\$278,700.00	\$278,700.00
TRANSFERS OUT								
100.2510-4961	TRANSFER TO FLEET SERVICE	151,813.42	113,649.83	130,600.00	130,600.00	132,400.00	134,900.00	137,300.00
100.2510-4962	TRANSFER TO IT	11,484.55	12,380.08	14,900.00	14,900.00	15,300.00	15,700.00	15,800.00
100.2510-4964	TRANSFER TO EQUIP REPL FD	76,000.00	83,100.00	91,900.00	91,900.00	91,800.00	101,800.00	94,600.00
TRANSFERS OUT Totals		\$239,297.97	\$209,129.91	\$237,400.00	\$237,400.00	\$239,500.00	\$252,400.00	\$247,700.00
Department 2510 - ELECTRICAL & FORESTRY Totals		\$2,423,073.41	\$2,407,314.45	\$2,744,400.00	\$2,620,500.00	\$2,873,900.00	\$2,991,300.00	\$3,089,100.00

Organization Structure

STREET

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Street Division is a part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Streets/Electrical & Forestry and the Street Division Foreman. Additional staff includes one (1) Maintenance Worker III, one (1) Maintenance Worker II, and six (6) Maintenance Worker I. This budget also provides partial funding for clerical and administrative staff.

Street Maintenance

This budget provides for the maintenance of snow and ice operations, asphalt pavement repair and maintenance, emergency traffic control and barricading, repair of pot holes, street repairs and resurfacing, repair of sidewalks and curbs, replacement of sidewalks, striping of roadway lane lines, school crosswalks and stop bars, repair of damage due to snow plowing operations, installation and maintenance of street signs, and street sweeping.

Flood Control

This budget provides for the maintenance of creeks by pulling logs and debris from the creek system, inlet cleaning, pumping out basements, barricading flooded streets or streets undergoing maintenance activities, sandbagging and evacuating people from flooded homes.

Miscellaneous

This budget provides for the maintenance of the waterways in and out of each holding pond, graffiti removal from sidewalks, streets, buildings, and sight/sound wall along I-290, maintenance of sound wall along I-290 from Route 83 to I-355 (funding in Capital Projects Fund), and help in planning traffic control, crowd control and safety barriers for various community events as directed.

FY 2022-23 Key Objectives

Strategic Priority 4: Infrastructure

1. Pavement

- a. Continue to secure funding to address areas throughout the Village where pavement has failed. This includes:
 - Areas where pavement has settled below curb line, pooling water that will eventually weaken the base and cause pavement failure.
 - Preserve existing pavement by crack sealing joints and cracks. Continue to crack seal new pavement 2-4 years after completion. This includes MFT work.
- b. Stripe pavement as needed to ensure the safety of the motoring public, pedestrians and school children.
- c. Continue to sweep streets on a predetermined schedule to help keep contaminants out of the streams as well as presenting a good image of our Village.

Narrative (Cont'd)

FY 2022-23 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

1. Pavement (Cont'd)

- d. Continue to refine and adjust snow operations to ensure the safety of the motoring public. Strive to determine salt and chemical usage prior to each storm, using enough to be effective, while at the same time being mindful of the environment.

2. Concrete Sidewalks, ADA Non-Compliant Sidewalk, Aprons and Curbs

- a. Continue to secure funding to address areas throughout the Village where sidewalks have failed. This includes:
 - Trip hazards caused by tree roots pushing sidewalk up or slab movement caused by frost or settlement.
 - Spalling caused by aging concrete or elements.
 - Severe cracking commonly found in apartment complexes where garbage trucks cross driveways to access containers in rear of parking lots.
- b. Continue the five-year sidewalk survey, completing 20% of the Village each year.
 - Potential trip hazards, movement and spalling are documented to be addressed when scheduling allows.
- c. Continue to respond to residents' notification of trip hazards within a reasonable period of time, grinding trip hazards down to a safe transition.
- d. Continue to secure funding to address replacing ADA Non-compliant sidewalks.
- e. Replace curb where drainage issues pose a threat of pooling water in street to prevent premature pavement failure, mosquito breeding or icing in the winter.
- f. Replace driveway aprons where repairs are needed due to structure movement, street or curb repairs or similar circumstances.

3. Street Signs

- a. Continue to secure funding to address street sign requests and replacement. This includes:
 - Directives for additional signage.
 - Replacement of damaged signs or fading/cracking due to age, or required replacement of signs due to legislative action.
- b. Maintain and update sign inventory. Continue with sign inspection.

4. Other Maintenance

- a. Continue to perform other maintenance activities in the furtherance of Village goals, as follows:
 - Cleaning of various creeks and ditches to insure proper water flow.
 - Operation of several storm water detention basins.
 - Removal of graffiti on public and private property.
 - Set up detours for community events.

STREET

Narrative (Cont'd)

FY 2022-23 Key Objectives (Cont'd)

Strategic Priority 6: Employee Development Initiative

1. To utilize off-site education and onsite training to have employees fully trained and capable of operating each piece of equipment in the absence of other employees.
2. Attend update seminars to keep informed on changing requirements for street sign placement and MUTCD manual.

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$3,144,762	\$3,171,900	\$3,147,200
Number of Employees	9	9	9
Outputs			
Hours expended for graffiti removal	131	100	100
Total lineal feet of curb and stripe painting	195,982	170,000	170,000
Total squares of sidewalk replaced	1,245	1,190	1,000
Total curb miles of street swept	5,875	5,000	5,000
Total tons of asphalt used	2,954	4,550	5,000
Total hours of snow plowing	4,372	5,000	5,000
Total tons of salt used	3,141	3,000	3,000
Effectiveness			
% Graffiti complaints completed on schedule	100%	100%	100%
% Sidewalk repairs made within 30 days	100%	100%	100%
% Asphalt repairs (potholes) within 24 hours	90%	90%	90%
% Street sweeping completed on schedule	95%	95%	95%
Efficiency			
Average cost to remove graffiti, per job	\$140.00	\$140.00	\$140.00
Average cost to repair asphalt failures, per repair	\$323.00	\$323.00	\$323.00

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Streets/E&F	0.50	0.50	0.50	0.50	0.50
Program Analyst	0.20	0.20	0.20	0.20	0.20
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Clerk Typist	0.25	0.25	0.25	0.25	0.25
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maint Worker III	1.00	1.00	1.00	1.00	1.00
Public Maint Worker II	1.00	1.00	1.00	1.00	1.00
Public Maint Worker I (6)	6.00	6.00	6.00	6.00	6.00
Seasonal/Part-Time (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	<u>12.58</u>	<u>12.58</u>	<u>12.58</u>	<u>12.58</u>	<u>12.58</u>

Authorized & Unbudgeted:

None

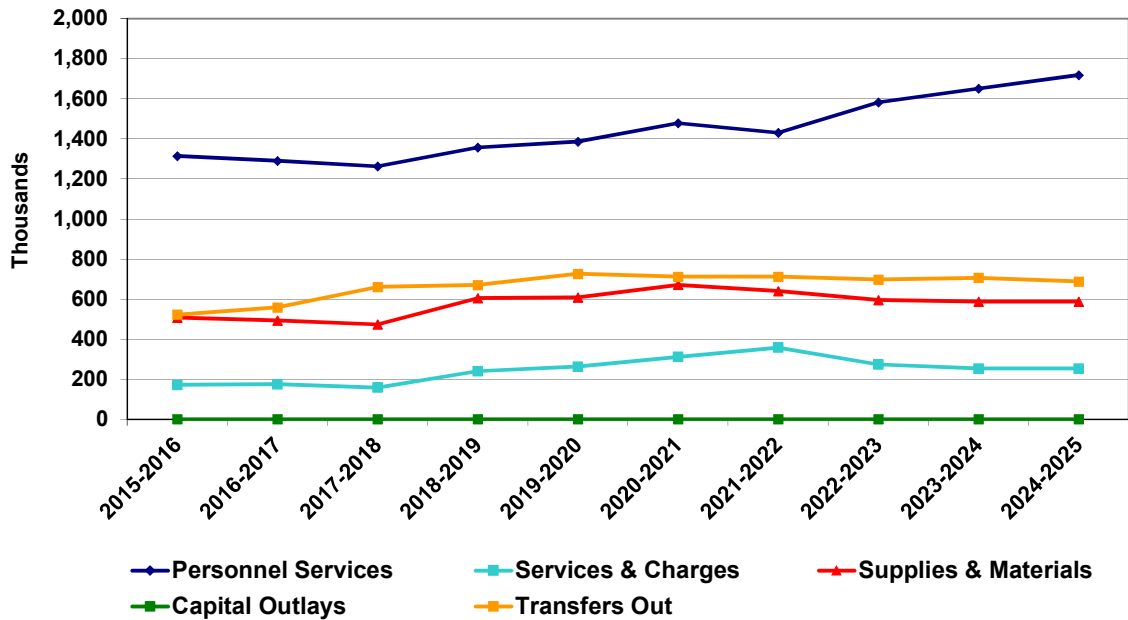
Total Authorized: 12.58

Note: Page 31 summarizes Employee Allocation Between Departments

STREET

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	1,478,500	1,582,000	1,651,600	1,718,300
Services & Charges	311,100	273,500	253,500	253,500
Supplies & Materials	670,900	594,400	587,400	587,400
Capital Outlays	0	0	0	0
Transfers Out	711,400	697,300	705,800	687,700
Total	3,171,900	3,147,200	3,198,300	3,246,900



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G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2520 - STREET SERVICES & CHARGES								
COMMUNICATIONS								
	BOARD REVIEW					1.0000	4,800.00	4,800.00
	REGULAR PHONES						BOARD REVIEW Totals	\$7,300.00
100.2520-4116	COMMUNICATIONS-PORTABLE DV	(1,665.06)		1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.2520-4117	COMMUNICATIONS-POSTAGE	633.82	6,406.27	4,500.00	6,600.00	7,000.00	7,000.00	7,000.00
	COMMUNICATIONS Totals	\$4,308.26	\$11,097.76	\$13,300.00	\$15,400.00	\$15,800.00	\$15,800.00	\$15,800.00
OTHER								
100.2520-4118	COPY REPRODUCTION	235.84	110.31	500.00	500.00	500.00	500.00	500.00
100.2520-4160	PRINTING	4,454.96	4,441.94	4,800.00	4,800.00	4,800.00	4,800.00	4,800.00
100.2520-4161	PUBLICATION OF NOTICES	102.54	207.80	500.00	500.00	500.00	500.00	500.00
100.2520-4163	CONFERENCES	380.00	.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
100.2520-4164	TRAINING	2,688.00	990.37	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00
100.2520-4176	SOLID WASTE DISPOSAL	.00	.00	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00
100.2520-4178	FACILITIES MAINTENANCE	.00	.00	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00
100.2520-4180	REPAIRS & MAINTENANCE	160,668.35	86,945.00	210,000.00	210,000.00	134,200.00	134,200.00	134,200.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	50,000.00	50,000.00
	BOARD REVIEW					1.0000	18,000.00	18,000.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
	BOARD REVIEW					1.0000	1,000.00	1,000.00
	BOARD REVIEW					1.0000	3,200.00	3,200.00
	BOARD REVIEW					1.0000	40,000.00	40,000.00
	BOARD REVIEW					1.0000	2,000.00	2,000.00
	BOARD REVIEW					BOARD REVIEW Totals		\$134,200.00
100.2520-4190	RENTAL-EQUIPMENT	450.00	.00	4,300.00	4,300.00	24,300.00	4,300.00	4,300.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	4,300.00	4,300.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
	BOARD REVIEW					BOARD REVIEW Totals		\$24,300.00
100.2520-4192	DUES/SUBSCRIPTIONS	170.00	255.00	300.00	300.00	300.00	300.00	300.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2520 - STREET SERVICES & CHARGES								
OTHER								
100.2520-4199	OTHER SERVICES & CHARGES	4,264.91	3,432.66	1,800.00	3,600.00	1,800.00	1,800.00	1,800.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BOARD-UPS					1.0000	500.00	500.00
BOARD REVIEW	COMMERCIAL DRIVERS LICENSE					1.0000	300.00	300.00
BOARD REVIEW	ROAD KILL CONTRACT					1.0000	1,000.00	1,000.00
						BOARD REVIEW Totals		\$1,800.00
OTHER Totals		\$173,414.60	\$96,383.08	\$245,400.00	\$247,200.00	\$189,600.00	\$169,600.00	\$169,600.00
SERVICES & CHARGES Totals		\$262,621.27	\$167,854.58	\$355,300.00	\$311,100.00	\$273,500.00	\$253,500.00	\$253,500.00
SUPPLIES & MATERIALS								
100.2520-4201	OFFICE SUPPLIES	743.27	.00	800.00	800.00	800.00	800.00	800.00
100.2520-4203	CLOTHING SUPPLIES	6,602.58	6,605.61	7,300.00	7,300.00	7,300.00	7,300.00	7,300.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BOOTS					1.0000	1,125.00	1,125.00
BOARD REVIEW	COVERALL REPLACEMENTS @100 EACH					1.0000	200.00	200.00
BOARD REVIEW	GLOVES & SAFETY EQUIPMENT					1.0000	250.00	250.00
BOARD REVIEW	KNIT HATS & HELMET LINERS					1.0000	200.00	200.00
BOARD REVIEW	RAIN GEAR - RUBBER BOOTS					1.0000	175.00	175.00
BOARD REVIEW	SHIRTS FOR CLERICAL STAFF					1.0000	600.00	600.00
BOARD REVIEW	T-SHIRTS					1.0000	700.00	700.00
BOARD REVIEW	UNIFORMS					1.0000	2,700.00	2,700.00
BOARD REVIEW	WINTER OUTER WEAR					1.0000	1,350.00	1,350.00
						BOARD REVIEW Totals		\$7,300.00
100.2520-4205	CHEMICALS	22,333.62	29,763.74	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CHEMICALS					1.0000	20,000.00	20,000.00
BOARD REVIEW	PRE-WET SALT TREATMENT					1.0000	10,000.00	10,000.00
						BOARD REVIEW Totals		\$30,000.00
100.2520-4206	STREET	554,918.91	534,069.41	609,600.00	609,600.00	526,100.00	526,100.00	526,100.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	ASPHALT PRIME (TACK)					1.0000	10,000.00	10,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 100 - GENERAL FUND								
Department 2520 - STREET								
SUPPLIES & MATERIALS								
	BOARD REVIEW					1.0000	4,000.00	4,000.00
	BOARD REVIEW					1.0000	2,600.00	2,600.00
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	275,000.00	275,000.00
	BOARD REVIEW					1.0000	8,700.00	8,700.00
	BOARD REVIEW					1.0000	185,000.00	185,000.00
	BOARD REVIEW					1.0000	40,000.00	40,000.00
						BOARD REVIEW Totals		\$526,100.00
100.2520-4207	PUBLIC GRND/MAT SUPPLIES	.00	.00	.00	.00	7,000.00	.00	.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	7,000.00	7,000.00
						BOARD REVIEW Totals		\$7,000.00
100.2520-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	2,400.00	2,400.00	2,400.00	2,400.00	2,400.00
100.2520-4299	OTHER OPERATING SUPPLIES	22,971.49	11,073.35	20,800.00	20,800.00	20,800.00	20,800.00	20,800.00
	Budget Transactions							
	Level					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	800.00	800.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
						BOARD REVIEW Totals		\$20,800.00
	SUPPLIES & MATERIALS Totals	\$607,569.87	\$581,512.11	\$670,900.00	\$670,900.00	\$594,400.00	\$587,400.00	\$587,400.00
TRANSFERS OUT								
100.2520-4961	TRANSFER TO FLEET SERVICE	316,627.45	425,377.31	308,000.00	308,000.00	312,200.00	318,000.00	323,900.00
100.2520-4962	TRANSFER TO IT	74,649.60	80,552.14	97,000.00	97,000.00	99,700.00	102,000.00	102,700.00
100.2520-4964	TRANSFER TO EQUIP REPL FD	335,200.00	319,200.00	306,400.00	306,400.00	285,400.00	285,800.00	261,100.00
	TRANSFERS OUT Totals	\$726,477.05	\$825,129.45	\$711,400.00	\$711,400.00	\$697,300.00	\$705,800.00	\$687,700.00
Department	2520 - STREET Totals	\$2,982,161.24	\$3,144,761.64	\$3,168,700.00	\$3,171,900.00	\$3,147,200.00	\$3,198,300.00	\$3,246,900.00

WATER AND SEWER FUND

Narrative

This fund accounts for all operations and capital expenses of the water and sewer utility services provided by the Village. The fund is comprised of three general areas: Water, Sewer, and Wastewater.

The Water Department provides all customers with adequate, cost-effective, potable water. The Village, along with a consortium of other local governments, formed the DuPage Water Commission to construct and maintain a water pumping system to bring Lake Michigan water to the area.

The Sewer and Wastewater Departments are responsible for the cleaning, repairing and monitoring of both the sanitary and storm sewer systems in accordance with the Environmental Protection Agency (EPA), Illinois Environmental Protection Agency (IEPA) and all other governing bodies.

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G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST AMT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5000 - WATER & SEWER FUND REVENUE								
TAXES								
500.5000-3031	SALES TAX INCREMENT	.00	.00	699,300.00	723,700.00	2,501,800.00	2,576,800.00	2,654,200.00
	TAXES Totals	\$0.00	\$0.00	\$699,300.00	\$723,700.00	\$2,501,800.00	\$2,576,800.00	\$2,654,200.00
LICENSES, PERMITS, & FEES								
FEES								
500.5000-3121	STORM WATER EXEMPTION FEE	10,090.85	26,263.60	15,000.00	10,000.00	15,000.00	15,000.00	15,000.00
500.5000-3122	RECAPTURE FEES	.00	11,250.00	.00	10,000.00	.00	.00	.00
500.5000-3126	BMP FEE IN LIEU PROGRAM	7,796.50	3,078.50	5,000.00	3,000.00	3,000.00	3,000.00	3,000.00
500.5000-3140	ANNEXATION/TAP ON FEES	239,099.25	145,538.92	15,000.00	157,200.00	150,000.00	150,000.00	150,000.00
	FEES Totals	\$256,986.60	\$186,131.02	\$35,000.00	\$180,200.00	\$168,000.00	\$168,000.00	\$168,000.00
	LICENSES, PERMITS, & FEES Totals	\$256,986.60	\$186,131.02	\$35,000.00	\$180,200.00	\$168,000.00	\$168,000.00	\$168,000.00
CHARGES FOR SERVICES								
WATER								
500.5000-3301	USER REVENUE-WATER	9,245,601.99	8,993,080.98	9,291,200.00	9,639,700.00	9,939,900.00	10,239,300.00	10,546,500.00
500.5000-3305	PENALTY REVENUE-WATER	102,894.99	(382.45)	46,000.00	100,300.00	103,400.00	106,500.00	109,700.00
500.5000-3310	WATER FROM CONSTRUCTION	1,550.00	1,590.86	1,500.00	1,800.00	1,500.00	1,500.00	1,500.00
500.5000-3312	WATER METER REVENUE	32,244.50	28,629.56	15,000.00	31,300.00	20,000.00	20,000.00	20,000.00
500.5000-3315	TURN ON FEES	8,925.00	147.79	4,000.00	500.00	3,000.00	3,000.00	3,000.00
	WATER Totals	\$9,391,216.48	\$9,023,066.74	\$9,357,700.00	\$9,773,600.00	\$10,067,800.00	\$10,370,300.00	\$10,680,700.00
SEWER								
500.5000-3303	USER REVENUE-SEWER	6,719,311.47	6,548,713.94	6,790,500.00	7,044,000.00	7,264,100.00	7,486,300.00	7,710,900.00
500.5000-3306	PENALTY REVENUE-SEWER	76,627.53	(263.31)	33,900.00	76,300.00	78,700.00	81,100.00	83,500.00
500.5000-3320	POLLUTION FINES	.00	.00	.00	2,000.00	.00	.00	.00
500.5000-3325	LAB FEES	2,884.24	1,408.55	6,000.00	3,000.00	3,000.00	3,000.00	3,000.00
500.5000-3327	SEWER POLLUTION SURCHARGE	240,409.32	172,645.27	175,000.00	410,000.00	200,000.00	200,000.00	200,000.00
	SEWER Totals	\$7,039,232.56	\$6,722,504.45	\$7,005,400.00	\$7,535,300.00	\$7,545,800.00	\$7,770,400.00	\$7,997,400.00
OTHER								
500.5000-3399	OTHER CHARGES	24,297.09	30,384.18	25,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	OTHER Totals	\$24,297.09	\$30,384.18	\$25,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
CAPITAL								
500.5000-3304	USER FEE	(88.50)	.00	.00	.00	.00	.00	.00
	CAPITAL Totals	(\$88.50)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	CHARGES FOR SERVICES Totals	\$16,454,657.63	\$15,775,955.37	\$16,388,100.00	\$17,328,900.00	\$17,633,600.00	\$18,160,700.00	\$18,698,100.00
FINES & FORFEITS								
500.5000-3208.5000	ADMINISTRATIVE ADJUDICATION WATER SEWER	750.00	.00	1,000.00	11,500.00	1,000.00	1,000.00	1,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST AMT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5000 - WATER & SEWER FUND REVENUE								
FINES & FORFEITS								
GRANTS								
500.5000-3440	GRANTS-CDBG	.00	.00	.00	168,700.00	.00	270,000.00	300,000.00
500.5000-3812	GRANT - COVID/CARES	7,110.10	8,010.56	.00	.00	.00	.00	.00
	GRANTS Totals	\$7,110.10	\$8,010.56	\$0.00	\$168,700.00	\$0.00	\$270,000.00	\$300,000.00
MISCELLANEOUS								
500.5000-3898	LATE FEE - MISCELLANEOUS BILLING	.00	25.00	100.00	.00	.00	.00	.00
500.5000-3899	MISCELLANEOUS REVENUES	3,022.07	35,739.77	500.00	700.00	500.00	500.00	500.00
	MISCELLANEOUS Totals	\$3,022.07	\$35,764.77	\$600.00	\$700.00	\$500.00	\$500.00	\$500.00
DEBT								
500.5000-3720	IEPA LOAN PROCEEDS	.00	.00	1,000,000.00	3,837,200.00	.00	.00	.00
500.5000-3720.METER	IEPA LOAN PROCEEDS NEW METER AND READ SYSTEM	.00	.00	4,522,000.00	.00	4,478,000.00	.00	.00
	DEBT Totals	\$0.00	\$0.00	\$5,522,000.00	\$3,837,200.00	\$4,478,000.00	\$0.00	\$0.00
REIMBURSEMENT								
GENERAL								
500.5000-3550	N RT 53 WATERMAIN/BP ANNEX	.00	.00	1,250,000.00	.00	373,800.00	1,006,300.00	.00
	GENERAL Totals	\$0.00	\$0.00	\$1,250,000.00	\$0.00	\$373,800.00	\$1,006,300.00	\$0.00
INSURANCE								
500.5000-3867	IRMA COMP FOR LOSS	.00	.00	.00	3,900.00	.00	.00	.00
	INSURANCE Totals	\$0.00	\$0.00	\$0.00	\$3,900.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
500.5000-3510	INVESTMENT INTEREST	81,860.56	8,211.42	10,000.00	1,500.00	1,500.00	1,500.00	1,500.00
	INTEREST INCOME Totals	\$81,860.56	\$8,211.42	\$10,000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
TRANSFERS IN								
500.5000-3953	TRANSFER FROM WATER SEWER DEBT SERVICE	1,127,027.30	918,107.30	.00	.00	.00	.00	.00
	TRANSFERS IN Totals	\$1,127,027.30	\$918,107.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 5000 - WATER & SEWER FUND REVENUE		\$17,931,414.26	\$16,932,180.44	\$23,906,000.00	\$22,256,300.00	\$25,158,200.00	\$22,184,800.00	\$21,823,300.00
	Totals							
Fund 500 - WATER & SEWER FUND Totals		\$17,931,414.26	\$16,932,180.44	\$23,906,000.00	\$22,256,300.00	\$25,158,200.00	\$22,184,800.00	\$21,823,300.00
	Net Grand Totals							

WATER AND SEWER FUND REVENUES

Notes

3031 Sales Tax Increment

A .25% increase in Sales Tax Increment rate, effective 1/1/22, will be used primarily for future capital improvements in the Water and Sewer Fund.

3140 Annexation/Tap on Fees

This fee revenue is received from property owners or builders who are annexing to the Village or constructing new residential or commercial properties. The fee covers the cost of connecting these properties to the Village's water and sewer systems. Since receipt of these fees is unpredictable, the Village budgets \$15,000 annually.

3301 User Revenue- Water

3303 User Revenue- Sewer

		Water Revenue	Sewer Revenue	Total User Fees	% Inc (Dec)
FY 2019	(Actual)	9,010,221	6,570,074	15,580,295	4.45%
FY 2020	"	9,245,602	6,719,311	15,964,913	2.47%
FY 2021	"	8,993,081	6,548,714	15,541,795	-2.65%
FY 2022	(Est. Act)	9,639,700	7,044,000	16,683,700	7.35%
FY 2023	(Budget)	9,939,881	7,264,100	17,203,981	3.12%

Water and sewer user fees represent approximately 70% of the Water and Sewer Fund's income for the FY 23 Budget. Total user fees vary from year to year due to rate increases as outlined in the table shown on the next page, changes in consumption due to vacancies, water conservation and weather-related water usage differences. In 1992, the Village, along with a consortium of other local governments, formed the DuPage Water Commission (DPWC) to construct and maintain a water pumping system that replaced the individual well systems, by bringing Lake Michigan water to the area. The Village accounts for two separate user charges, which are based on the amount of water consumed by Addison residents and businesses:

Water revenues - charged to cover all activities associated with the water system, including the cost of water from DPWC and water main replacement and maintenance.

Sewer revenues - charged to cover all activities associated with the Sewer and Wastewater systems, including sewer and storm sewer replacement and maintenance.

The Village recognizes the impact a rate increase has on their customers and has raised rates only when necessary. Although the Village passes a multi-year rate plan, any unforeseen changes in rates from the DuPage Water Commission (DPWC) have to be passed on. These changes have not only included rate increases, but in FY 2006-2008, FY 2016, and FY 2017, rate decreases. The DuPage Water Commission receives water from the City of Chicago. Any rate increases are passed on to the Commission members. In addition, equipment and

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

infrastructure repairs/replacements come with a high price tag. In order to maintain the proper fund balance and keep the equipment and infrastructure up to date, a three-year plan was adopted with the FY 22 budget.

The rates include a nominal 3% annual increase to cover increases in operations and capital expenditures. The three year plan also includes an increase in the bi-monthly user fee. The current budget includes both the rate increase in water rates and user fees to our customers. The user fee is recorded in the Water and Sewer Debt Service fund to help cover the cost of debt service payments associated with capital improvements.

Timeline of rate progression:

FY1994–FY1998 - We were able to maintain an unchanged rate. We also received annual rebates from the DuPage Water Commission (DPWC) which helped maintain the rate.

FY 1999 – A 5-year rate plan was approved and implemented.

FY 2004 – The Board approved a 5-year Rate Plan that went thru FY 2009.

FY 2006, 2007, and 2008 - The Board passed a \$.20 per thousand gallon rate reduction each year for a total reduction of \$.60. (Pass thru from DPWC)

FY 2009 – The Board approved a 5-year Rate Plan that went thru FY 2013.

FY 2012 – The Board passed a \$.20 per thousand gallon rate increase. (DPWC Pass thru)

FY 2012 and 2013 - The Board passed an additional \$.43 and \$.59 per thousand gallon rate increase, respectively, due to the increase from the City of Chicago. (DPWC Pass thru)

FY 2013 – The Board passed a 4-year Rate Plan which includes future increases by the City of Chicago and for Village Water/Sewer Operations.

FY 2015 – The Board passed a 4-year Rate Plan which includes the decrease in DPWC rates and increases for the Village.

FY 2016 – The Board passed a \$.10 per thousand gallon rate decrease. (DPWC Pass thru)

FY 2017 – The Board passed a \$.05 per thousand gallon rate decrease. (DPWC Pass thru)

FY 2018 – The Board passed a 3-year Rate Plan which includes a \$.50 annual increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs.

FY 2022 – The Board passed a 3-year Rate Plan along with a \$1.50 increase in the basic user charge (bi-monthly per unit) to help cover infrastructure costs and related debt service.

Water & Sewer Rate Increases

Three Year Plan

(Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 22	5/1/2021	1.50	4.00	.29	9.99	.21	7.30
FY 23	5/1/2022	0.00	4.00	.30	10.29	.22	7.52
FY 24	5/1/2023	0.00	4.00	.37	10.66	.23	7.75

WATER AND SEWER FUND REVENUES

Notes (Cont'd)

3301 User Revenue- Water

3303 User Revenue- Sewer (Cont'd)

The Village's Water and Sewer Fund capital expenses include storm water capital improvement projects, which are normally funded by municipalities using local property taxes. Water and Sanitary sewers handle the inflow and outflow of water and wastewater, whereas storm sewers handle rain water runoff. The Village has historically included storm sewer expenses in the Water and Sewer Fund.

3305 Penalty – Water

3306 Penalty – Sewer

This is a penalty assessed on unpaid accounts after the due date, which is 21 days after the bill is issued.

3312 Water Meter Revenue

Charges for new water meters and related radio read transmitters for new construction.

3315 Turn on Fees

Fees assessed to have service restored after shutoff for non-payment.

3325 Lab Fees

Charges for sampling and analysis of waste streams produced by various commercial and industrial users.

3327 Sewer Pollution Surcharge

An additional charge paid by various commercial and industrial users for high strength organic sewage discharge.

3550 N Rt 53 Watermain/BP Annexation

Reimbursements for the water main and annexation of property at the corner of Route 53 and Lake Street.

3720 IEPA Loan Proceeds

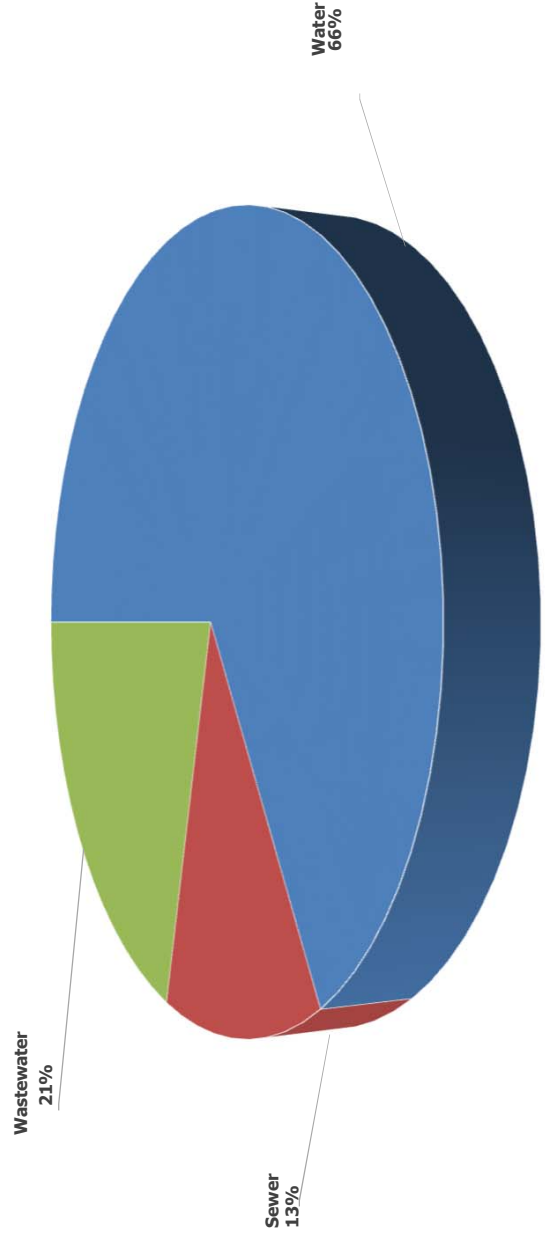
Proceeds from an IEPA loan for the reconstruction of the Digester System facilities and a new Meter Read System including the replacement of a majority of all meters within the Village.

3867 IRMA Reimbursement

Reimbursement from the Intergovernmental Risk Management Association for insurance claims filed by the Village.

WATER & SEWER FUND EXPENDITURE SUMMARY BUDGET YEAR 2023

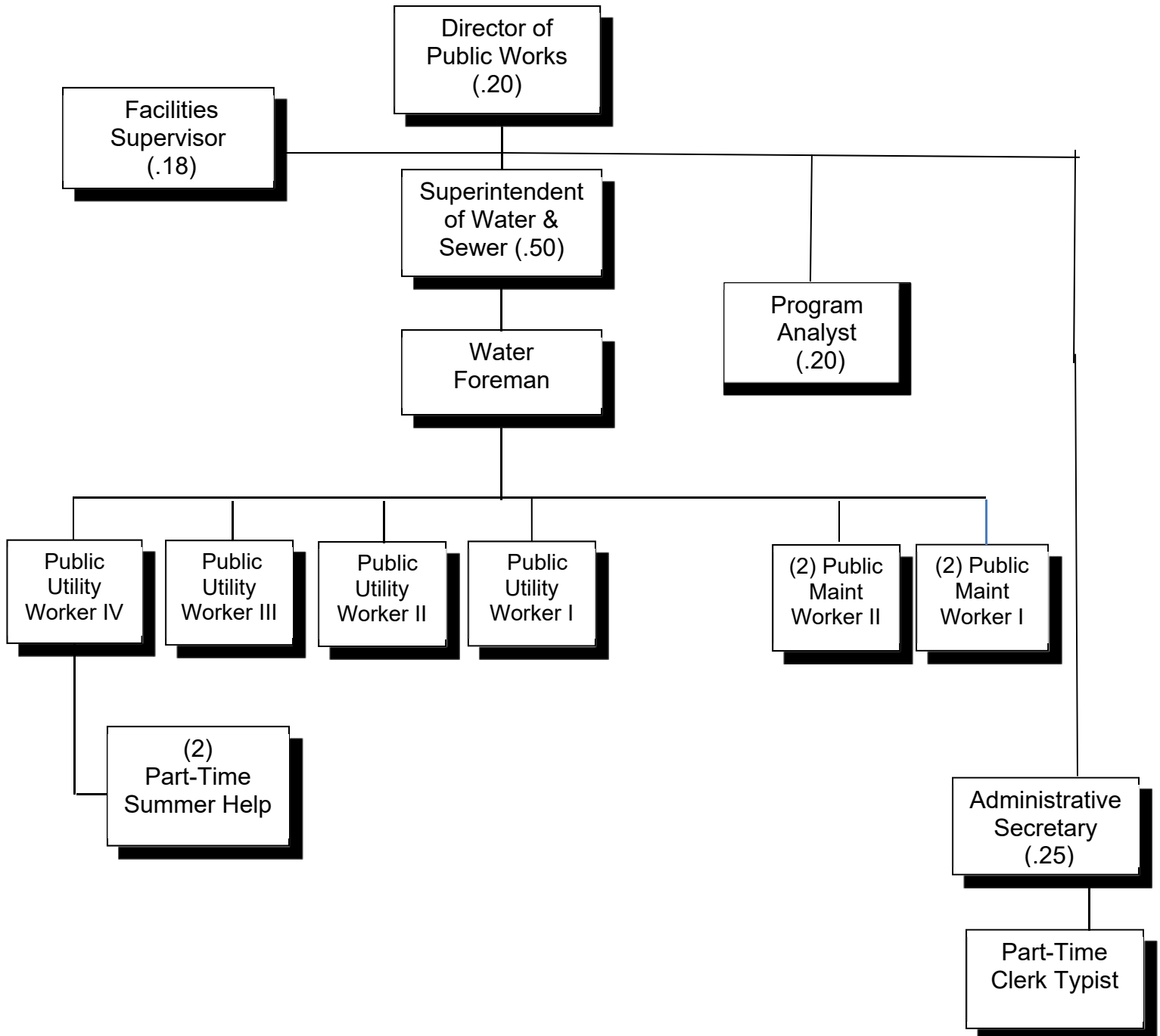
	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund: 500 WATER & SEWER FUND							
Revenue							
500.5000 - WATER & SEWER FUND REVENUE	17,931,414.26	16,932,180.44	23,906,000.00	22,256,300.00	25,158,200.00	22,184,800.00	21,823,300.00
Revenue Totals	\$17,931,414.26	\$16,932,180.44	\$23,906,000.00	\$22,256,300.00	\$25,158,200.00	\$22,184,800.00	\$21,823,300.00
Expenditures							
500.5010 - WATER & SEWER FUND, WATER	9,561,108.40	9,414,806.94	16,442,600.00	10,877,900.00	17,478,200.00	14,503,500.00	13,902,600.00
500.5031 - WATER & SEWER FUND, SEWER	3,340,879.65	2,395,082.35	3,023,300.00	3,029,700.00	3,353,200.00	2,668,000.00	2,811,800.00
500.5032 - WATER & SEWER FUND, WASTEWATER	4,943,535.92	4,649,087.13	6,028,500.00	6,998,809.00	5,563,700.00	5,561,200.00	5,669,700.00
Expenditure Totals	\$17,845,523.97	\$16,458,976.42	\$25,494,400.00	\$20,906,409.00	\$26,395,100.00	\$22,732,700.00	\$22,384,100.00
Revenue Grand Totals:	17,931,414.26	16,932,180.44	23,906,000.00	22,256,300.00	25,158,200.00	22,184,800.00	21,823,300.00
Expenditure Grand Totals:	17,845,523.97	16,458,976.42	25,494,400.00	20,906,409.00	26,395,100.00	22,732,700.00	22,384,100.00
Net Grand Totals:	\$85,890.29	\$473,204.02	-\$1,588,400.00	\$1,349,891.00	-\$1,236,900.00	-\$547,900.00	-\$560,800.00
Beginning Fund Balance	6,924,154.00	7,010,044.29		7,483,248.31	8,833,139.31	7,596,239.31	7,048,339.31
Surplus/(Deficit)	85,890.29	473,204.02	-1,588,400.00	1,349,891.00	-1,236,900.00	-547,900.00	-560,800.00
Ending Balance	\$7,010,044.29	\$7,483,248.31		\$8,833,139.31	\$7,596,239.31	\$7,048,339.31	\$6,487,539.31





(BLANK)

Organization Structure



WATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Water Division is part of the Public Works Department. This department is under the direction of the Director of Public Works, Superintendent of Water and Sewer and the Water Division Foreman. Additional staff includes one (1) Utility Worker IV, one (1) Utility Worker III, one (1) Utility Worker II, one (1) Utility Worker I, two (2) Maintenance Worker II and two (2) Maintenance Worker I. This budget provides funds for water billing staff under the Finance Department. This budget also provides partial funding for clerical and administrative staff.

Water Supply

Responsibilities include operations and maintenance of the potable water supply from six standby wells, five water storage tanks and five pressure adjusting stations for receiving Lake Michigan water and two booster pumping stations. Regulate all chemical feeding as required by the IEPA, assure monthly microbiology sampling, quarterly Trihalomethane samples, volatile organic samples and monthly lead and copper samples. Handle customer complaint calls and perform tests on customer water at the tap. Perform maintenance on pumps, motors, chemical feeding equipment, and water facilities, buildings, and grounds. Maintain 171 miles of water main, 2,350 hydrants, over 1,000 valves and 11,000 water services. Repair water main breaks and other underground water leaks. Maintain the backflow and cross connection program to decrease the number of water customers that need to come into compliance and annually test those that are in compliance.

Annual Water Quality Report

A Water Quality Report is prepared every April and put on the Village of Addison website. A card is mailed out to all customers in the Village giving the web address to view the report online. This is done to keep the community current on the quality of our drinking water. Addison receives all its water through the DuPage Water Commission (DWC) who receives it directly from the City of Chicago Jardine water filtration plant located near Navy Pier.

The Village of Addison Water Division samples and monitors the water from the entire water distribution system every month as mandated by the Safe Drinking Water Act (SDWA).

Water Metering

Responsibilities include installing, testing, and rebuilding water meters. Trouble-shoot meters on high bill complaints and leaky meters in homes. Organize large meter testing, which is performed by an outside firm and one Village staff. Perform water service turn offs for non-payment of bills and for plumbing repair work. Install the new Automatic Meter Reading (AMR) system devices.

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Utility Locating

The Water Division is responsible to locate all Village utilities when requested thru J.U.L.I.E.; this means responding to as many as 2,500 locate requests per year.

FY 2022-23 Key Objectives

Strategic Priority 4: Infrastructure

1. Continue the annual water main replacement program, which was implemented in 1989.
 - Replace the water main on Park Street from Lincoln Avenue to Diversey Avenue and Winthrop Avenue from Vista Avenue to Old well #4.
2. Continue to maintain the Village standby wells to meet the DWC and IEPA requirements.
3. Loop water main on Oak Meadows Drive from Wood Dale Road to Central Avenue.
4. Continue annual Megs, amps and infrared inspection of the booster stations and wells.
5. Continue the load bank testing of all the standby power.
6. Install a new automated water meter reading system and installation of new water meters for the residents of Addison.

Strategic Priority 6: Employee Development Initiative

1. Utilize training and seminars for continuing education hours which are required by the IEPA to keep the Public Water Supply Operators' licenses current.
2. Continue to utilize seminars and training for current supervisors and for possible future supervisors.

WATER

Narrative (Cont'd)

Performance Measures

	FY 20-21 ACTUAL		FY 21-22 ESTIMATE		FY 22-23 PROJECTION	
Inputs						
Direct Expenditures	\$9,414,807		\$10,877,900		\$17,478,200	
Number of Employees	10		9		9	
Outputs						
Water Flow (Sept 1-Aug 31):						
Total Pumpage (in Billions)/Unaccounted for Flow	1.095	3%	1.200	3%	1.200	3%
Average Day Demand (mgd)	2.951		3.100		3.200	
Outputs						
Main Breaks	90		90		90	
Valves Repaired/Exercised	11	618	20	700	20	700
Hydrants Repaired/Exercised	57	575	70	650	70	650
Water Service Repairs	8		20		20	
Fire Pump Tests	25		40		40	
Water Sampling	560		575		580	
Effectiveness						
% of Main Break service leaks fixed in a timely manner	100%		100%		100%	
% of hydrants flushed and repaired per year prior to fail, if needed	100%		100%		100%	
% of valves exercised and repaired per year prior to fail, if needed	100%		100%		100%	
Water samples taken per IEPA requirement	100%		100%		100%	
Efficiency	100%		100%		100%	
Water sampling completed to ensure quality of water provided to customers	100%		100%		100%	

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Clerk Typist (6)	1.28	1.28	1.28	1.28	1.28
Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Finance Office Manager	0.15	0.15	0.15	0.15	0.15
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Water/Sewer	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Program Analyst	0.20	0.20	0.20	0.20	0.20
Foreman	1.00	1.00	1.00	1.00	1.00
Public Utility Worker IV	1.00	1.00	1.00	1.00	1.00
Public Utility Worker III	1.00	1.00	1.00	1.00	1.00
Public Utility Worker II	1.00	1.00	1.00	1.00	1.00
Public Utility Worker I	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker II (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker I (2)	2.00	2.00	2.00	2.00	2.00
Part-Time/Seasonal	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	16.77	16.77	16.77	16.77	16.77

Authorized & Unbudgeted:

None

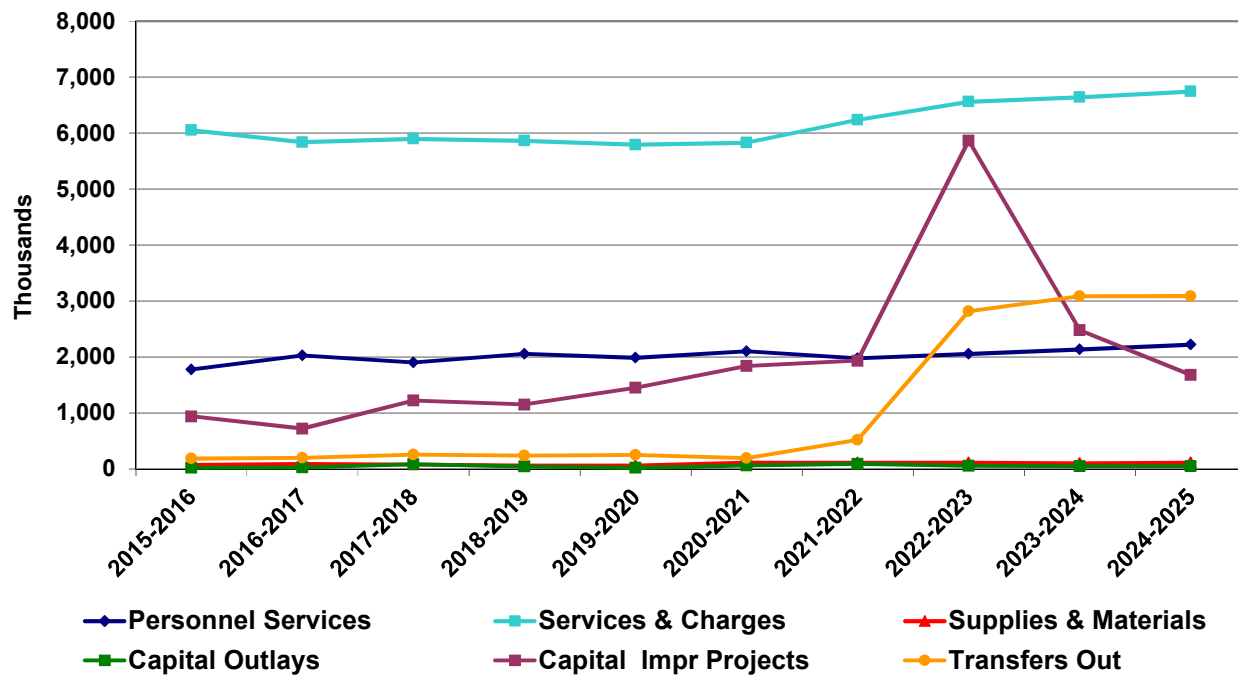
Total Authorized: 16.77

Note: Page 31 summarizes Employee Allocation Between Departments

WATER

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	1,978,700	2,060,200	2,138,800	2,223,300
Services & Charges	6,234,700	6,563,900	6,641,700	6,745,400
Supplies & Materials	112,700	112,700	103,200	112,700
Capital Outlays	94,100	57,600	51,600	51,600
Capital Improvement Projects	1,935,000	5,866,800	2,481,300	1,680,000
Transfers Out	522,700	2,817,000	3,086,900	3,089,600
Total	10,877,900	17,478,200	14,503,500	13,902,600



The increase in Capital Improvement Projects is due to the purchase of the new automatic meter read system including new meters.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5010-4001	SALARIES & WAGES	1,306,315.40	1,330,491.39	1,263,100.00	1,240,000.00	1,336,200.00	1,385,500.00	1,438,700.00
500.5010-4004	OVERTIME	68,188.72	111,479.42	90,000.00	106,400.00	90,000.00	90,000.00	90,000.00
500.5010-4005	HOLIDAY PAY	.00	.00	500.00	.00	500.00	500.00	500.00
500.5010-4006	OTHER PAY	2,336.77	4,391.65	5,000.00	3,000.00	5,000.00	5,000.00	5,000.00
500.5010-4007	PART-TIME	26,864.71	3,423.37	61,900.00	35,000.00	63,800.00	65,700.00	67,700.00
500.5010-4017	ELECTED OFFICIALS	8,100.22	9,033.55	8,100.00	8,300.00	8,100.00	8,100.00	8,100.00
500.5010-4020	SICK PAY	26,366.80	28,226.88	32,800.00	38,500.00	33,700.00	34,500.00	35,400.00
	WAGES & SALARIES Totals	\$1,438,172.62	\$1,487,046.26	\$1,461,400.00	\$1,431,200.00	\$1,537,300.00	\$1,589,300.00	\$1,645,400.00
TAXES & BENEFITS								
500.5010-4009	I.M.R.F.	151,425.09	175,222.69	176,100.00	163,700.00	160,300.00	165,800.00	171,600.00
500.5010-4010	SOCIAL SECURITY	105,598.41	109,507.80	111,200.00	109,300.00	117,300.00	121,200.00	125,500.00
500.5010-4012	HEALTH INSURANCE	291,487.64	312,134.96	256,900.00	274,500.00	245,300.00	262,500.00	280,800.00
500.5010-4030	OPEB EXPENSE	(43,496.00)	(946.00)	.00	.00	.00	.00	.00
500.5010-4035	IMRF PENSION EXPENSE	45,625.00	(237,637.00)	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$550,640.14	\$358,282.45	\$544,200.00	\$547,500.00	\$522,900.00	\$549,500.00	\$577,900.00
SERVICES & CHARGES								
500.5010-4150	IRMA INSURANCE	\$1,988,812.76	\$1,845,328.71	\$2,005,600.00	\$1,978,700.00	\$2,060,200.00	\$2,138,800.00	\$2,223,300.00
PROFESSIONAL								
500.5010-4101	PROF SERV ACCT/AUDITTING	6,654.56	7,455.22	7,800.00	7,800.00	8,000.00	8,300.00	8,500.00
500.5010-4105	PROF SERV DATA PROCESSING	27,255.89	20,358.51	37,500.00	37,500.00	37,500.00	37,500.00	37,500.00
	Budget Transactions							
	Level/Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	17,600.00	17,600.00
	CCU MAINTENANCE AGREEMENT					1.0000	5,000.00	5,000.00
	BOARD REVIEW					1.0000	5,500.00	5,500.00
	ITRON HOSTING FEE					1.0000	9,000.00	9,000.00
	SCADA AND WATER MODELING MAINTENANCE					1.0000	400.00	400.00
	BOARD REVIEW					1.0000	400.00	400.00
	BOARD REVIEW					2,000.00	2,000.00	2,000.00
500.5010-4107	PROF SERV MEDICAL	666.28	1,589.07	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
	Budget Transactions							
	Level/Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	800.00	800.00
	OSHA COMPLIANCE TESTING					1.0000	800.00	800.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER SERVICES & CHARGES								
PROFESSIONAL								
	BOARD REVIEW					1.0000	1,200.00	1,200.00
						BOARD REVIEW Totals		\$2,000.00
500.5010-4110	TECH & CONSULT SERVICES	108,331.15	47,389.06	90,200.00	90,200.00	90,200.00	90,200.00	90,200.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	9,000.00	9,000.00
	BOARD REVIEW					1.0000	26,500.00	26,500.00
	BOARD REVIEW					1.0000	7,500.00	7,500.00
						BOARD REVIEW Totals		\$43,000.00
	PROFESSIONAL Totals	\$142,907.88	\$76,791.86	\$137,500.00	\$137,500.00	\$137,700.00	\$138,000.00	\$138,200.00
	COMMUNICATIONS							
500.5010-4115	COMMUNICATIONS-TELEPHONE	19,756.59	19,356.66	18,900.00	15,000.00	18,900.00	18,900.00	18,900.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	17,800.00	17,800.00
	BOARD REVIEW					1.0000	1,100.00	1,100.00
						BOARD REVIEW Totals		\$18,900.00
	COMMUNICATIONS-PORTABLE DV	(1,654.25)	613.74	.00	200.00	.00	.00	.00
	COMMUNICATIONS-POSTAGE	38,420.85	28,381.33	27,800.00	27,800.00	27,800.00	27,800.00	27,800.00
	COMMUNICATIONS Totals	\$56,523.19	\$48,351.73	\$46,700.00	\$43,000.00	\$46,700.00	\$46,700.00	\$46,700.00
	UTILITIES							
500.5010-4170	PUBLIC UTIL GAS-HEAT	2,446.27	5,522.61	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00
500.5010-4175	PUBLIC UTIL ELEC-EQUIPMNT	64,787.58	65,687.44	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
	UTILITIES Totals	\$67,233.85	\$71,210.05	\$67,000.00	\$67,000.00	\$67,000.00	\$67,000.00	\$67,000.00
	OTHER							
500.5010-4118	COPY REPRODUCTION	78.89	36.90	900.00	200.00	900.00	900.00	900.00
500.5010-4160	PRINTING	1,566.52	1,473.00	9,800.00	2,000.00	9,800.00	9,800.00	9,800.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	3,500.00	3,500.00
	BOARD REVIEW					1.0000	6,300.00	6,300.00
						BOARD REVIEW Totals		\$9,800.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER								
SERVICES & CHARGES								
OTHER								
500.5010-4161	PUBLICATION OF NOTICES	763.95	349.21	1,300.00	2,000.00	1,300.00	1,300.00	1,300.00
500.5010-4163	CONFERENCES	872.52	200.00	4,100.00	4,100.00	4,100.00	4,100.00	4,100.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	LOCAL MCWWA MONTHLY MEETINGS - 4 MEMBERS					1.0000	600.00	600.00
BOARD REVIEW	STATE IAWWA FOR 4 STAFF					1.0000	1,500.00	1,500.00
BOARD REVIEW	VILLAGE CLERK - IIMC					1.0000	1,500.00	1,500.00
BOARD REVIEW	VILLAGE CLERK - MCI					1.0000	500.00	500.00
						BOARD REVIEW Totals		
						\$4,100.00		
500.5010-4164	TRAINING	1,817.15	(241.72)	6,800.00	6,800.00	6,800.00	6,800.00	6,800.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	GPS TRAINING					1.0000	4,000.00	4,000.00
BOARD REVIEW	OPERATOR, TRNG, IEPA, APWA TRAINING, MECHANICAL & ELECTRICAL					1.0000	2,800.00	2,800.00
						BOARD REVIEW Totals		
						\$6,800.00		
500.5010-4176	SOLID WASTE DISPOSAL	9,899.97	14,020.00	18,500.00	18,500.00	18,500.00	18,500.00	18,500.00
500.5010-4177	WATER SERVICES	5,248,349.82	5,390,188.65	5,328,900.00	5,715,400.00	5,945,400.00	6,060,400.00	6,163,900.00
500.5010-4178	FACILITIES MAINTENANCE	.00	.00	85,300.00	10,000.00	30,300.00	30,300.00	30,300.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	BOOSTER & WELLS					1.0000	2,800.00	2,800.00
BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS					1.0000	10,000.00	10,000.00
BOARD REVIEW	GENERATOR LOAD BANK TEST					1.0000	3,500.00	3,500.00
BOARD REVIEW	GROUNDS MAINT CONTRACT					1.0000	11,000.00	11,000.00
BOARD REVIEW	SERVICE CONTRACT FOR SECURITY SYSTEM					1.0000	3,000.00	3,000.00
						BOARD REVIEW Totals		
						\$30,300.00		
500.5010-4180	REPAIRS & MAINTENANCE	67,679.83	49,513.17	77,400.00	77,400.00	96,900.00	59,400.00	59,400.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	12" INSERTION VALVE INSTALL FY23 ONLY					1.0000	9,500.00	9,500.00
BOARD REVIEW	ANNUAL WELL INSPECTION					1.0000	2,800.00	2,800.00
BOARD REVIEW	CATHODIC PROTECTION					1.0000	2,500.00	2,500.00
BOARD REVIEW	CHESTNUT TANK HMI UPGRADE FY23 ONLY					1.0000	18,000.00	18,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund	500 - WATER & SEWER FUND							
Department	5010 - WATER							
	SERVICES & CHARGES							
	OTHER							

BOARD REVIEW	INFRARED INSPTN - BOOSTER & WELLS					1.0000	2,800.00	2,800.00
BOARD REVIEW	OPERATION EQUIPMENT, LOCATORS					1.0000	5,000.00	5,000.00
BOARD REVIEW	OTHER REPAIRS, PRKWAYS, MTR TESTS & RADIOS					1.0000	15,000.00	15,000.00
BOARD REVIEW	PARKWAY RESTORATION					1.0000	22,500.00	22,500.00
BOARD REVIEW	PAS MAINTENANCE					1.0000	2,000.00	2,000.00
BOARD REVIEW	PUMP MAINTENANCE AT BOOSTER					1.0000	2,000.00	2,000.00
BOARD REVIEW	RPRS TO CHEM FEED PUMPS & CHLORINATORS					1.0000	2,500.00	2,500.00
BOARD REVIEW	RUN MEGS & AMPS AT WELLS & BOOSTER					1.0000	2,300.00	2,300.00
BOARD REVIEW	WATER TOWERS POWER WASH/CLEAN/INSPECT FY23 ONLY					1.0000	10,000.00	10,000.00
BOARD REVIEW Totals								\$96,900.00

500.5010-4190	RENTAL-EQUIPMENT	.00	.00	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4192	DUES/SUBSCRIPTIONS	2,379.00	2,604.82	2,300.00	2,500.00	2,300.00	2,300.00	2,300.00
500.5010-4195	BANK CHARGES/VISA FEE	15,337.28	34,253.99	32,000.00	32,000.00	32,000.00	32,000.00	32,000.00
500.5010-4199	OTHER SERVICES & CHARGES	1,857.44	4,539.17	1,000.00	5,000.00	1,000.00	1,000.00	1,000.00
OTHER Totals		\$5,350,602.37	\$5,496,937.19	\$5,877,200.00	\$5,877,200.00	\$6,228,100.00	\$6,331,600.00	
SERVICES & CHARGES Totals		\$5,785,713.79	\$5,803,147.48	\$6,234,700.00	\$6,234,700.00	\$6,641,700.00	\$6,745,400.00	

SUPPLIES & MATERIALS

500.5010-4201	OFFICE SUPPLIES	1,323.22	1,239.82	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5010-4203	CLOTHING SUPPLIES	8,142.57	9,301.39	9,500.00	9,500.00	.00	.00	9,500.00

Budget Transactions	Transaction Level	Transaction	Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	FIREMEN HIP BOOTS	1.0000	500.00	500.00
	BOARD REVIEW	GLOVES & HATS	1.0000	300.00	300.00
	BOARD REVIEW	RAIN GEAR	1.0000	425.00	425.00
	BOARD REVIEW	T-SHIRTS	1.0000	800.00	800.00
	BOARD REVIEW	UNIFORMS	1.0000	4,400.00	4,400.00
	BOARD REVIEW	WINTER OUTERWEAR	1.0000	1,700.00	1,700.00
	BOARD REVIEW	WORK BOOTS (11 @ 125)	1.0000	1,375.00	1,375.00
BOARD REVIEW Totals					\$9,500.00

500.5010-4204	MOTOR FUEL & LUBRICANTS	.00	1,278.00	500.00	500.00	500.00	500.00	500.00
500.5010-4205	CHEMICALS	3,772.45	4,041.31	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER								
SUPPLIES & MATERIALS								
500.5010-4207	PUBLIC GRND/MAT SUPPLIES	22,735.27	30,496.48	37,100.00	37,100.00	37,100.00	37,100.00	37,100.00
Budget Transactions								
Level	Transaction							
BOARD REVIEW	CONCRETE, GRAVEL, SOD, SEED, TOPSOIL					1.0000	37,100.00	37,100.00
						BOARD REVIEW Totals		\$37,100.00
500.5010-4211	WATER METERS-HYDRANTS	265.00	3,935.93	8,500.00	8,500.00	8,500.00	8,500.00	8,500.00
500.5010-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	800.00	800.00	800.00	800.00	800.00
500.5010-4299	OTHER OPERATING SUPPLIES	29,099.65	29,828.44	50,500.00	50,500.00	50,500.00	50,500.00	50,500.00
Budget Transactions								
Level	Transaction							
BOARD REVIEW	BELL JOINT COUPLINGS					1.0000	1,000.00	1,000.00
BOARD REVIEW	HARDWARE ACCT, REAGENTS, T-BOLTS, SHOVELS,ETC					1.0000	8,500.00	8,500.00
BOARD REVIEW	HYDRANT PAINT					1.0000	500.00	500.00
BOARD REVIEW	PRESSURE ADJUSTING STATION MAINT PARTS					1.0000	3,000.00	3,000.00
BOARD REVIEW	REPLACEMENT VALVES					1.0000	18,000.00	18,000.00
BOARD REVIEW	STOCK SUPPLIES FOR BOOSTER STATION, ETC					1.0000	1,500.00	1,500.00
BOARD REVIEW	VALVE & B-BOXES, COPPER, BRASS					1.0000	6,500.00	6,500.00
BOARD REVIEW	WATER MAIN COUPLINGS					1.0000	3,500.00	3,500.00
BOARD REVIEW	WATER MAIN REPAIR SLEEVES					1.0000	8,000.00	8,000.00
						BOARD REVIEW Totals		\$50,500.00
SUPPLIES & MATERIALS Totals		\$65,338.16	\$80,121.37	\$112,700.00	\$112,700.00	\$112,700.00	\$103,200.00	\$112,700.00
MISCELLANEOUS								
500.5010-4801	DEPRECIATION EXPENSE	1,231,279.00	1,251,211.00	.00	.00	.00	.00	.00
500.5010-4802	AMORTIZATION EXPENSE	3,302.29	3,302.30	.00	.00	.00	.00	.00
MISCELLANEOUS Totals		\$1,234,581.29	\$1,254,513.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
500.5010-4304	EQUIPMENT-ELECTRONICS	1,223.84	18,413.32	52,400.00	52,400.00	15,900.00	9,900.00	9,900.00
Budget Transactions								
Level	Transaction							
BOARD REVIEW	3" TRASH PUMP REPLACEMENT					1.0000	2,200.00	2,200.00
BOARD REVIEW	CHLORINE ANALYZER REPLACEMENT					1.0000	3,400.00	3,400.00
BOARD REVIEW	COMMERCIAL DEHUMIDIFIER					1.0000	1,800.00	1,800.00
BOARD REVIEW	MISCELLANEOUS EQUIPMENT					1.0000	2,500.00	2,500.00

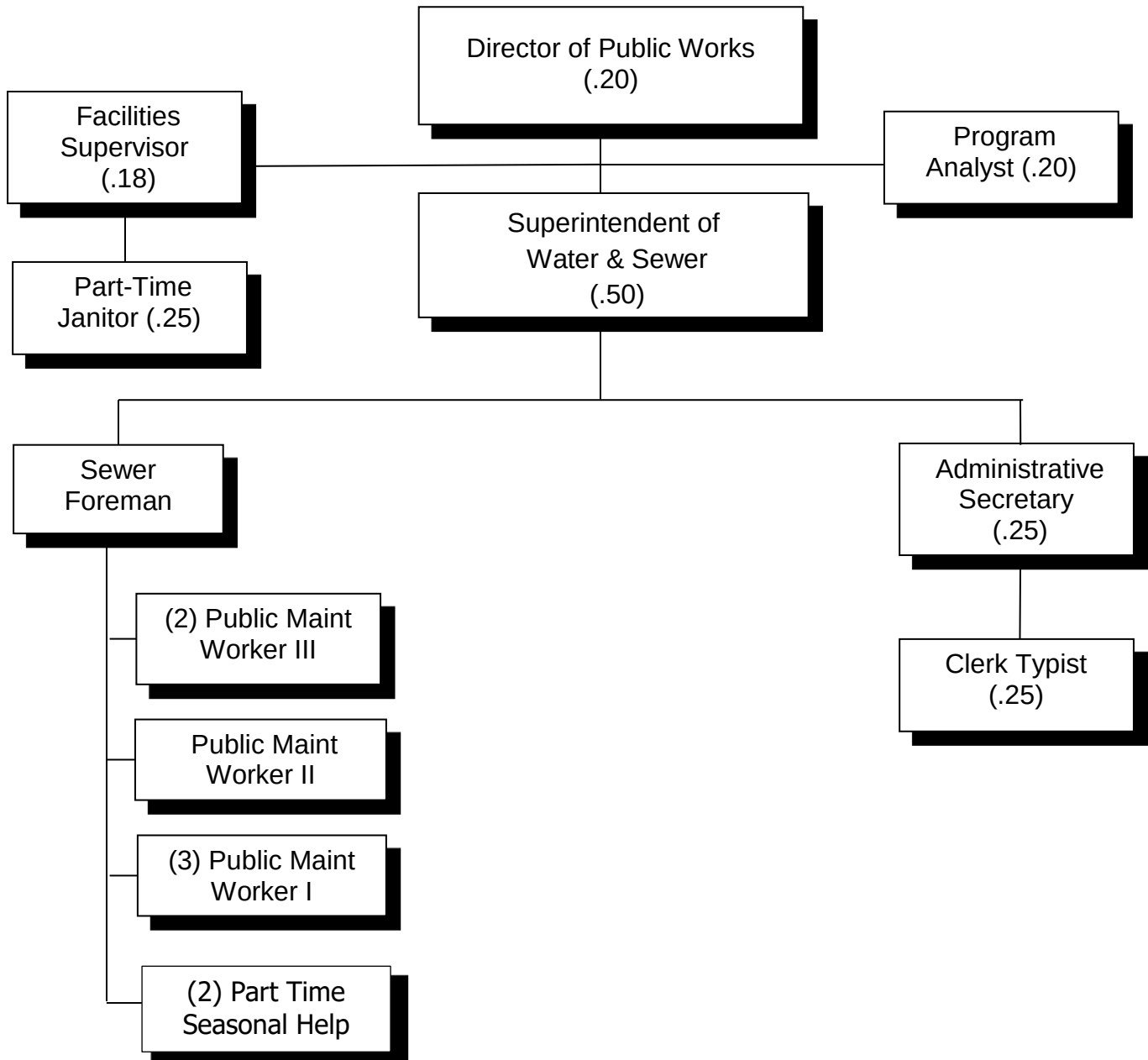
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER								
CAPITAL OUTLAYS								
EQUIPMENT								
500.5010-4305	PORTABLE AUTO FLUSHING HYDRANTS FY 23 ONLY	19,419.65	34,752.37	41,700.00	41,700.00	1.0000	6,000.00	6,000.00
	BOARD REVIEW					BOARD REVIEW Totals		\$15,900.00
	WATER METERS					41,700.00	41,700.00	41,700.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	11,700.00	11,700.00
	BOARD REVIEW					1.0000	30,000.00	30,000.00
						BOARD REVIEW Totals		\$41,700.00
500.5010-4398	TRANSFER CAPITALIZED ASSETS	(1,502,301.00)	(97,428.00)	.00	.00	.00	.00	.00
	EQUIPMENT Totals	(\$1,481,657.51)	(\$44,262.31)	\$94,100.00	\$94,100.00	\$57,600.00	\$51,600.00	\$51,600.00
	CAPITAL OUTLAYS Totals	(\$1,481,657.51)	(\$44,262.31)	\$94,100.00	\$94,100.00	\$57,600.00	\$51,600.00	\$51,600.00
CAPITAL PROJECTS								
500.5010-4503	WATER MAIN	1,502,301.10	80,578.71	1,935,000.00	1,935,000.00	1,015,000.00	1,475,000.00	1,675,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	925,000.00	925,000.00
	BOARD REVIEW					1.0000	15,000.00	15,000.00
	BOARD REVIEW					1.0000	75,000.00	75,000.00
						BOARD REVIEW Totals		\$1,015,000.00
500.5010-4519	AUTOMATIC METER READ	.00	.00	4,478,000.00	.00	4,478,000.00	.00	.00
500.5010-4550	NORTH RTE 53 WATERMAIN/BP	.00	.00	1,250,000.00	.00	373,800.00	1,006,300.00	5,000.00
	CAPITAL PROJECTS Totals	\$1,502,301.10	\$80,578.71	\$7,663,000.00	\$1,935,000.00	\$5,866,800.00	\$2,481,300.00	\$1,680,000.00
DEBT SERVICE								
INTEREST								
500.5010-4702.2012	BOND INTEREST 2012 REF 2004	700.58	.00	.00	.00	.00	.00	.00
500.5010-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	78,936.26	69,165.00	.00	.00	.00	.00	.00
500.5010-4702.IEPA1	BOND INTEREST IEPA LOAN 1	102,174.93	96,552.00	.00	.00	.00	.00	.00
500.5010-4702.IEPA2	BOND INTEREST IEPA LOAN 2	34,981.00	33,090.30	.00	.00	.00	.00	.00
	INTEREST Totals	\$216,792.77	\$198,807.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	DEBT SERVICE Totals	\$216,792.77	\$198,807.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5010 - WATER								
TRANSFERS OUT								
500.5010-4951	TRANSFER TO WATER SEWER DEBT SERVICE	.00	.00	328,000.00		620,000.00	890,500.00	890,500.00
500.5010-4952	TRANSFER TO WATER SEWER INFRASTRUCTURE REPL FUND	.00	.00	.00		2,000,000.00	2,000,000.00	2,000,000.00
500.5010-4961	TRANSFER TO FLEET SERVICE	106,501.24	90,332.07	78,600.00		79,700.00	81,200.00	82,700.00
500.5010-4962	TRANSFER TO IT	37,324.80	37,140.31	44,800.00		46,000.00	47,100.00	47,400.00
500.5010-4964	TRANSFER TO EQUIP REPL FD	105,400.00	69,100.00	71,300.00		71,300.00	68,100.00	69,000.00
	TRANSFERS OUT Totals	\$249,226.04	\$196,572.38	\$522,700.00		\$2,817,000.00	\$3,086,900.00	\$3,089,600.00
	Department 5010 - WATER Totals	\$9,561,108.40	\$9,414,806.94	\$16,442,600.00		\$17,478,200.00	\$14,503,500.00	\$13,902,600.00



(BLANK)

Organization Structure



SEWER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

The Sewer Division of Public Works functions under the direction of the Director of Public Works, Superintendent of Water and Sewer, and Sewer Division Foreman. This division employs two (2) Public Maintenance Worker III, one (1) Public Maintenance Worker II, and three (3) Public Maintenance Worker I. The division is responsible for the operation and maintenance of all sanitary and storm sewer collection and conveyance systems and related pumping facilities within the corporate limits. The division also assists the Engineering Division with mitigation of Inflow & Infiltration (I&I) and rear yard drainage. The sewer budget also provides partial funding for clerical and administrative staff.

Sanitary Sewer System

Within its boundaries the Village has over 120 miles of sanitary sewers of various sizes to include 2,500 manhole structures. The design of the system also mandates that eleven lift stations be employed to elevate the wastes due to topography differences.

Storm Sewer System

Within its boundaries, the Village also has 73 miles of storm sewers of various sizes. On this system there are 1,400 manholes and over 2,200 inlets of numerous types and sizes. As all storm conveyance systems discharge to an open waterway of some type, the division also maintains three storm water pumping stations and one dam and pump station.

FY 2022-2023 Key Objectives

Strategic Priority 4: Infrastructure

- Continue the ongoing replacement of new Diesel Engines at Diversey Avenue Pumping Station.
- Review infrastructure needs and develop priority projects after an assessment of the collection system related to our permit condition Capacity, Management, Operations and Maintenance (CMOM). Evaluate Storm Water Systems in various subdivisions.
- Improve infrastructure by replacing and relining sanitary and storm sewer lines and repairing catch basins.
- Continue with the improvement of storm water drainage concerns and budget programs to help solve the issues.

Narrative (Cont'd)

FY 2022-2023 Key Objectives (Cont'd)**Strategic Priority 6: Employee Development Initiative**

- To utilize onsite training and offsite education to have employees fully trained and capable to receive a Certificate of Competency as a Collection System Operator through the IEPA.

Performance Measures

Inputs	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Direct Expenditures	\$2,395,082	\$3,029,700	\$3,353,200
Number of Employees	7	7	7
Outputs			
Lateral Excavations	29	25	30
Lateral Roddings/Televisings	1,001	1,000	1,200
Lineal ft. of Storm Sewer Cleaned	52,079	55,000	60,000
Lineal ft. of Combined Sewer Cleaned	40,100	40,100	40,100
Lineal ft. of Sanitary Sewer Cleaned	496,815	500,000	550,000
Storm Inlets Cleaned	327	550	600
Combined Storm Inlets Cleaned	160	160	160
Curb Inlets Repaired	44	30	35
Lineal feet of new storm sewers installed in-house	1,045	500	500
Number of new storm structures installed in-house	10	10	5
Mainline televising footage (in-house)	52,548	60,000	60,000
Efficiency			
Service Requests			
Number of Requests	323	250	250

SEWER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Clerk Typist (5)	0.95	0.95	0.95	0.95	0.95
Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Finance Office Manager	0.15	0.15	0.15	0.15	0.15
Principal Account Clerk (4)	1.03	1.03	1.03	1.03	1.03
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Superintendent - Water/Sewer	0.50	0.50	0.50	0.50	0.50
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Administrative Secretary	0.25	0.25	0.25	0.25	0.25
Program Analyst	0.20	0.20	0.20	0.20	0.20
WWTP Operator Class IV	0.50	0.50	0.50	0.50	0.50
Foreman	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Public Maintenance Worker II	1.00	3.00	3.00	3.00	3.00
Public Maintenance Worker I (3)	3.00	1.00	1.00	1.00	1.00
Part-Time/Seasonal (2)	2.00	2.00	2.00	2.00	2.00
Total Budgeted:	14.96	14.96	14.96	14.96	14.96

Authorized & Unbudgeted:

None

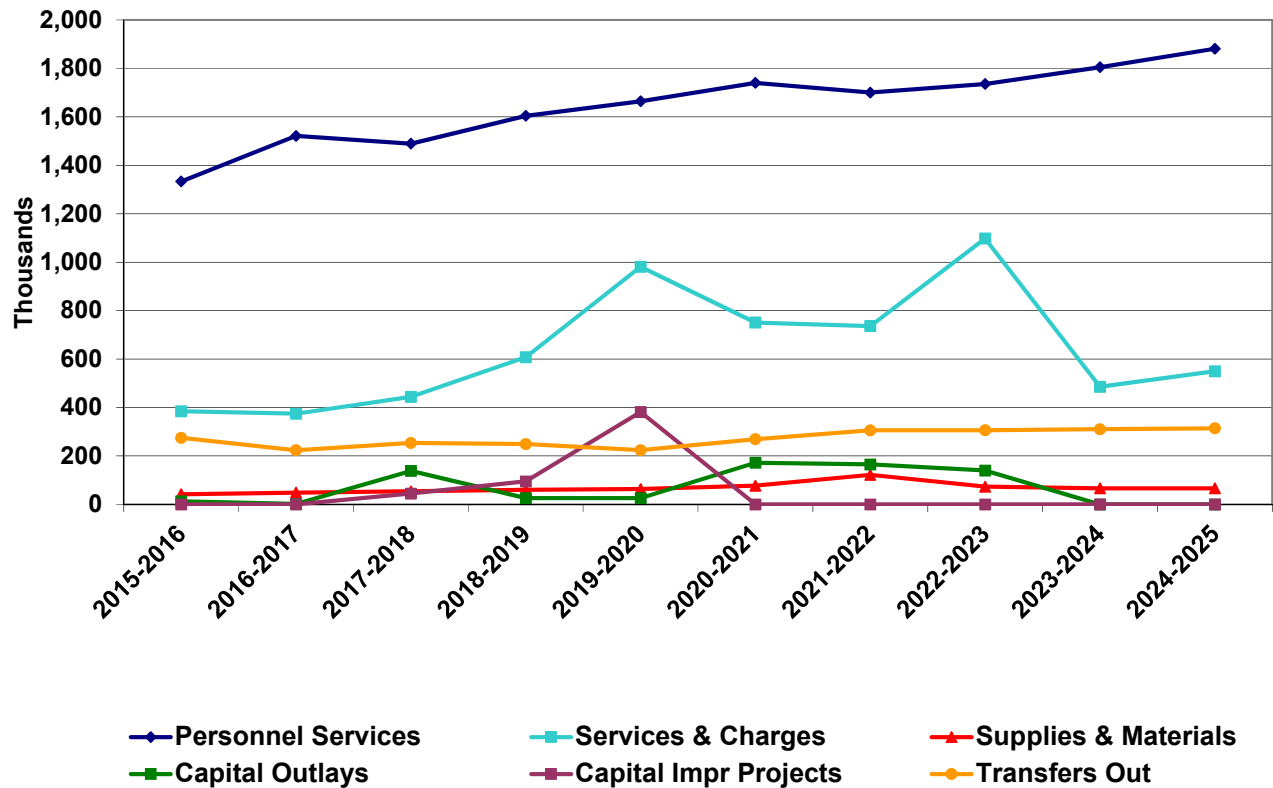
Total Authorized: 14.96

Note: Page 31 summarizes Employee Allocation Between Departments

SEWER

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	1,700,400	1,735,800	1,805,200	1,881,300
Services & Charges	736,400	1,097,600	485,600	549,700
Supplies & Materials	122,100	73,500	66,500	66,500
Capital Outlays	165,000	140,000	0	0
Capital Improvement Projects	0	0	0	0
Transfers Out	305,800	306,300	310,700	314,300
Total	3,029,700	3,353,200	2,668,000	2,811,800



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5031 - SEWER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5031-4001	SALARIES & WAGES	1,111,999.26	1,145,244.66	1,087,900.00	1,116,500.00	1,161,200.00	1,203,600.00	1,249,800.00
500.5031-4004	OVERTIME	37,125.52	27,806.33	35,000.00	28,300.00	35,000.00	35,000.00	35,000.00
500.5031-4006	OTHER PAY	2,336.77	3,218.53	5,000.00	3,000.00	5,000.00	5,000.00	5,000.00
500.5031-4007	PART-TIME	23,746.43	3,423.37	32,700.00	15,500.00	33,700.00	35,000.00	37,000.00
500.5031-4017	ELECTED OFFICIALS	8,100.22	9,033.55	8,100.00	8,300.00	8,100.00	8,100.00	8,100.00
500.5031-4020	SICK PAY	13,522.11	12,220.61	16,500.00	16,000.00	17,000.00	17,500.00	17,800.00
	WAGES & SALARIES Totals	\$1,196,830.31	\$1,200,947.05	\$1,185,200.00	\$1,187,600.00	\$1,260,000.00	\$1,304,200.00	\$1,352,700.00
	TAXES & BENEFITS							
500.5031-4009	I.M.R.F.	124,874.94	140,155.68	143,000.00	139,800.00	131,300.00	135,900.00	140,900.00
500.5031-4010	SOCIAL SECURITY	86,685.44	86,893.58	90,300.00	92,600.00	96,000.00	99,200.00	103,100.00
500.5031-4012	HEALTH INSURANCE	256,511.03	267,202.24	240,100.00	280,400.00	248,500.00	265,900.00	284,600.00
500.5031-4030	OPEB EXPENSE	(34,338.00)	(747.00)	.00	.00	.00	.00	.00
500.5031-4035	IMRF PENSION EXPENSE	34,059.00	(177,396.00)	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$467,792.41	\$316,108.50	\$473,400.00	\$512,800.00	\$475,800.00	\$501,000.00	\$528,600.00
	PERSONNEL SVCS Totals	\$1,664,622.72	\$1,517,055.55	\$1,658,600.00	\$1,700,400.00	\$1,735,800.00	\$1,805,200.00	\$1,881,300.00
	SERVICES & CHARGES							
500.5031-4150	IRMA INSURANCE	47,134.65	33,390.00	61,200.00	25,000.00	41,200.00	41,200.00	41,200.00
	PROFESSIONAL							
500.5031-4101	PROF SERV ACCT/AUDITING	1,751.20	1,961.90	1,700.00	1,700.00	1,800.00	1,800.00	1,900.00
500.5031-4105	PROF SERV DATA PROCESSING	.00	.00	.00	.00	6,000.00	6,000.00	6,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
						1.0000	6,000.00	6,000.00
						BOARD REVIEW Totals		
								\$6,000.00
500.5031-4107	PROF SERV MEDICAL	688.14	745.07	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5031-4110	TECH & CONSULT SERVICES	85,552.57	16,693.81	133,800.00	133,800.00	430,000.00	60,000.00	60,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
						1.0000	60,000.00	60,000.00
						1.0000	60,000.00	60,000.00
						1.0000	60,000.00	60,000.00

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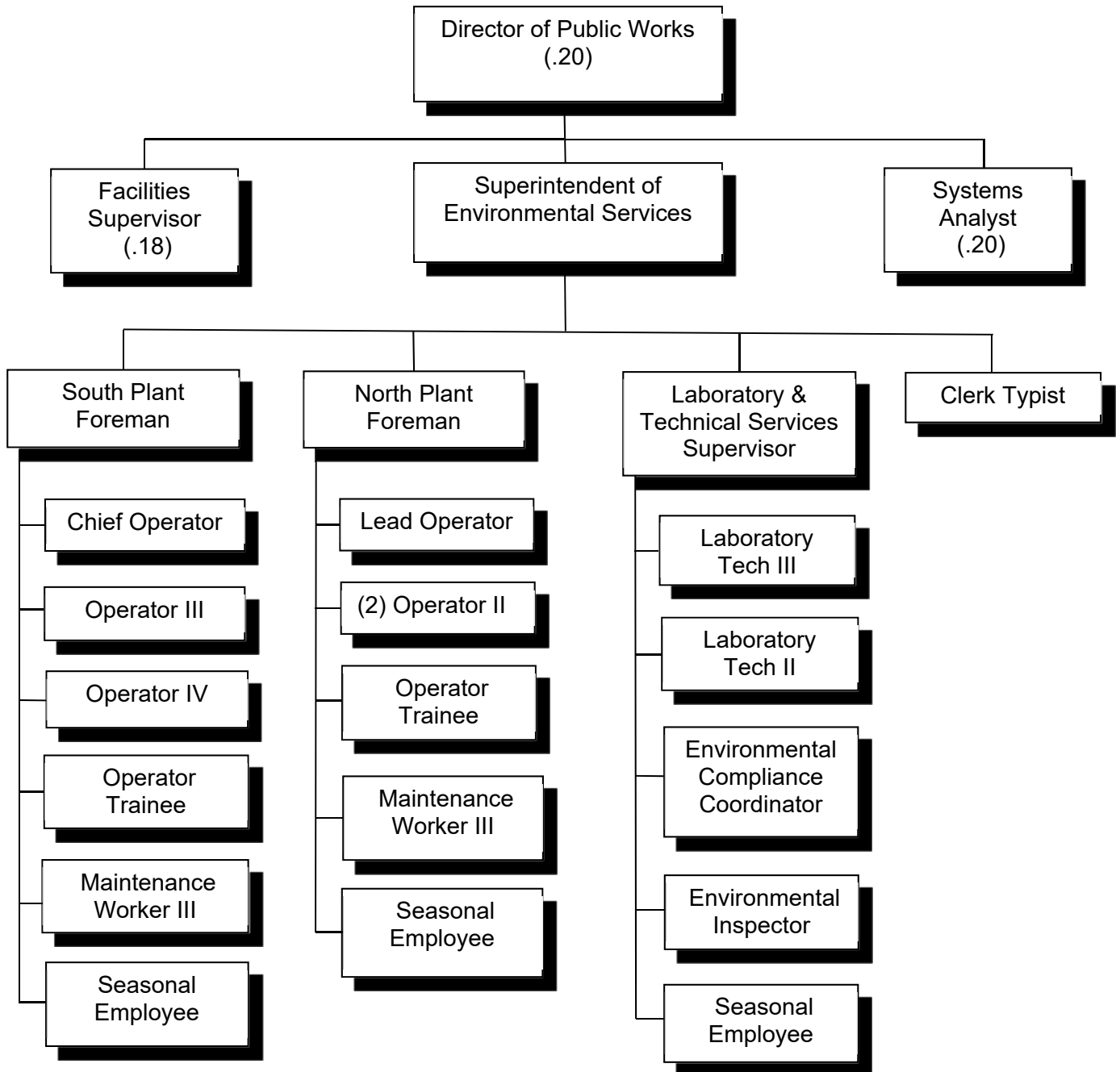
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5031 - SEWER								
SERVICES & CHARGES								
OTHER								
500.5031-4178	FACILITIES MAINTENANCE	.00	.00	5,000.00	7,000.00	10,000.00	10,000.00	10,000.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit			Total Amount
BOARD REVIEW	BUILDING & GROUNDS	1.0000			5,000.00			5,000.00
BOARD REVIEW	REPAIR & MAINT	1.0000			5,000.00			5,000.00
						BOARD REVIEW Totals		\$10,000.00
500.5031-4180	REPAIRS & MAINTENANCE	736,326.36	388,710.66	452,500.00	452,500.00	254,500.00	254,500.00	318,500.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit			Total Amount
BOARD REVIEW	ANNUAL LARGE DIAM SWR TELEVISIONING	1.0000			15,000.00			15,000.00
BOARD REVIEW	DAPS PUMP REBUILD	1.0000			20,000.00			20,000.00
BOARD REVIEW	DAPS WETWELL CLEANING	1.0000			15,000.00			15,000.00
BOARD REVIEW	DISCHARGE PIPING REPLACEMENT FY23 ONLY	1.0000			25,000.00			25,000.00
BOARD REVIEW	ENGINE GENERATOR/INSPECTIONS	1.0000			10,000.00			10,000.00
BOARD REVIEW	GROUND MAINTENANCE CONTRACT	1.0000			77,000.00			77,000.00
BOARD REVIEW	HARVARD AVE SANITARY FY23 ONLY	1.0000			70,000.00			70,000.00
BOARD REVIEW	LARGE DIAMETER SEWERS CLEANING FY23	1.0000			30,000.00			30,000.00
BOARD REVIEW	PREVENTATIVE MAINT-PUMPING EQUIPMENT	1.0000			11,200.00			11,200.00
BOARD REVIEW	REAR EASEMENT STORMWATER - STEWART POND	1.0000			50,000.00			50,000.00
BOARD REVIEW	REAR YARD DRAINAGE PROGRAM FY23	1.0000			35,000.00			35,000.00
BOARD REVIEW	REBUILD DEISEL PUMPS AT DAPS FY23	1.0000			55,000.00			55,000.00
BOARD REVIEW	REPAIR ELECTRICAL MOTORS	1.0000			4,000.00			4,000.00
BOARD REVIEW	REPAIR TO WELDERS, SAWS, PUMPS, GENERATORS OR COMPOSITORS	1.0000			5,300.00			5,300.00
BOARD REVIEW	SEWER LINE REHAB CIPP FY23 ONLY	1.0000			50,000.00			50,000.00
BOARD REVIEW	WESTWOOD PUMP & DAM REBUILD	1.0000			24,000.00			24,000.00
						BOARD REVIEW Totals		\$496,500.00
500.5031-4190	RENTAL-EQUIPMENT	4,135.00	.00	6,600.00	6,600.00	6,600.00	6,600.00	6,600.00
Budget Transactions								
Level	Transaction	Number of Units			Cost Per Unit			Total Amount
BOARD REVIEW	HYDRO-CRANE FOR PUMP REMOVAL	1.0000			6,600.00			6,600.00
						BOARD REVIEW Totals		\$6,600.00
500.5031-4199	OTHER SERVICES & CHARGES	5,962.50	287.50	500.00	500.00	.00	.00	.00
		OTHER Totals						
		\$755,762.81			\$493,600.00			\$359,100.00
		\$981,192.05			\$771,800.00			\$549,700.00
		SERVICES & CHARGES Totals						
		\$1,097,600.00			\$485,600.00			

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5031 - SEWER								
SUPPLIES & MATERIALS								
500.5031-4201	OFFICE SUPPLIES	1,285.06	1,066.65	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00
500.5031-4202	CLEANING SUPPLIES	818.28	972.91	.00	700.00	.00	.00	.00
500.5031-4203	CLOTHING SUPPLIES	4,994.05	4,824.45	6,300.00	6,300.00	6,900.00	6,900.00	6,900.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	SAFETY SHOES - 7 PR					1.0000	900.00	900.00
BOARD REVIEW	SUMMER TEE SHIRTS/GLOVES					1.0000	800.00	800.00
BOARD REVIEW	UNIFORM RENTAL - 7					1.0000	4,100.00	4,100.00
BOARD REVIEW	WINTER OUTERWEAR					1.0000	1,100.00	1,100.00
						BOARD REVIEW Totals		
						\$6,900.00		
500.5031-4204	MOTOR FUEL & LUBRICANTS	.00	.00	4,400.00	4,400.00	.00	.00	.00
500.5031-4205	CHEMICALS	.00	.00	500.00	500.00	500.00	500.00	500.00
500.5031-4208	BUILDING MAT SUPPLIES	.00	.00	600.00	600.00	600.00	600.00	600.00
500.5031-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
500.5031-4299	OTHER OPERATING SUPPLIES	56,465.36	35,336.79	100,000.00	99,300.00	55,200.00	48,200.00	48,200.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CEMENT & MORTAR MIX					1.0000	2,500.00	2,500.00
BOARD REVIEW	GRANULAR TRENCH BACKFILL					1.0000	6,000.00	6,000.00
BOARD REVIEW	LATERAL SEWER REPAIR					1.0000	4,600.00	4,600.00
BOARD REVIEW	MANHOLE FRAMES, LIDS, RINGS, ETC					1.0000	7,000.00	7,000.00
BOARD REVIEW	MISC HARDWARE					1.0000	2,900.00	2,900.00
BOARD REVIEW	OTHER OPERATING SUPPLIES AS REQUIRED					1.0000	8,500.00	8,500.00
BOARD REVIEW	REPLACE SHORING TIMBERS AS REQUIRED					1.0000	1,100.00	1,100.00
BOARD REVIEW	REPLACEMENT PARTS FOR LIFT STATIONS					1.0000	3,500.00	3,500.00
BOARD REVIEW	RT 53 SUBMERSIBLE PUMP					1.0000	7,000.00	7,000.00
BOARD REVIEW	SEWER PIPE, COUPLINGS, BUSHINGS					1.0000	7,000.00	7,000.00
BOARD REVIEW	TOOLS, RAKES, BROOMS, SHOVELS					1.0000	1,700.00	1,700.00
BOARD REVIEW	VACTOR HOSE/COUPLINGS/RAILS					1.0000	3,400.00	3,400.00
						BOARD REVIEW Totals		
						\$55,200.00		
SUPPLIES & MATERIALS Totals		\$63,562.75	\$42,200.80	\$122,100.00	\$122,100.00	\$73,500.00	\$66,500.00	\$66,500.00
MISCELLANEOUS								
500.5031-4801	DEPRECIATION EXPENSE	450,926.00	488,046.48	.00	.00	.00	.00	.00
MISCELLANEOUS Totals		\$450,926.00	\$488,046.48	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5031 - SEWER								
CAPITAL OUTLAYS								
EQUIPMENT								
500.5031-4304	EQUIPMENT-ELECTRONICS	26,038.75	149,130.65	165,000.00	165,000.00	140,000.00	.00	.00
Budget Transactions								
Level	Transaction					Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	DIESEL ENGINE REPLCMNT (DAPS) FY23 ONLY					1.0000	140,000.00	140,000.00
						BOARD REVIEW Totals		\$140,000.00
500.5031-4398	TRANSFER CAPITALIZED ASSETS	(191,971.00)	(563,826.00)	.00	.00	.00	.00	.00
	EQUIPMENT Totals	(\$165,932.25)	(\$414,695.35)	\$165,000.00	\$165,000.00	\$140,000.00	\$0.00	\$0.00
	CAPITAL OUTLAYS Totals	(\$165,932.25)	(\$414,695.35)	\$165,000.00	\$165,000.00	\$140,000.00	\$0.00	\$0.00
CAPITAL PROJECTS								
500.5031-4551	PUMPING STATIONS	122,500.00	49,995.00	.00	.00	.00	.00	.00
	CAPITAL PROJECTS Totals	\$122,500.00	\$49,995.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
500.5031-4961	TRANSFER TO FLEET SERVICE	103,054.71	103,960.23	173,800.00	173,800.00	176,200.00	179,500.00	182,800.00
500.5031-4962	TRANSFER TO IT	34,453.67	37,140.31	44,800.00	44,800.00	46,000.00	47,100.00	47,400.00
500.5031-4964	TRANSFER TO EQUIP REPL FD	86,500.00	45,500.00	87,200.00	87,200.00	84,100.00	84,100.00	84,100.00
	TRANSFERS OUT Totals	\$224,008.38	\$186,600.54	\$305,800.00	\$305,800.00	\$306,300.00	\$310,700.00	\$314,300.00
	Department 5031 - SEWER Totals	\$3,340,879.65	\$2,395,082.35	\$3,023,300.00	\$3,029,700.00	\$3,353,200.00	\$2,668,000.00	\$2,811,800.00

WASTEWATER

Organization Structure



WASTEWATER

Narrative

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Environmental Services Division

This department is under the direction of the Director of Public Works, Superintendent of Environmental Services and the various Division Foremen. Environmental Services is a multi-faceted division of Public Works consisting of the Water Pollution Control Division and Laboratory and Technical Services Division. These divisions are specifically designed to deal with the responsibilities of compliance of federal, state, and local laws for Industrial Pre-Treatment, advanced wastewater treatment, bio-solids treatment and disposal, solid waste collection and disposal, sampling analysis of both treatment plants and all permitted industries, and Addison's recycling program. In addition, Environmental Services investigates and mitigates air, noise and land pollution issues, along with the many other miscellaneous environmental services and issues that occur. This budget also provides partial funding for clerical and administrative staff.

Water Pollution Control Division

The Water Pollution Control Division is responsible for the treatment of over 2 billion gallons of municipal wastewater annually, exceeding the levels set forth in the Federal NPDES Permits. There are two wastewater treatment facilities which function under the direction as described above.

The North Facility is a 5.3 MGD Secondary, Activated Sludge Plant with nitrification process and storm water pumping/treatment capabilities located on Addison Road at the I-290 overpass. The facility is staffed by five IEPA licensed wastewater operators and one public maintenance worker III.

The A.J. LaRocca Facility is a 3.2 MGD Secondary, Activated Sludge Plant with nitrification process and combined sewer overflow pumping/treatment capabilities located on Villa Avenue just north of Fullerton Avenue. This plant is staffed by five IEPA licensed wastewater operators and one public maintenance worker III.

The two facilities, utilizing various screening, settling, biological, and filtering techniques separate the organic and inorganic solids found in the raw wastewater. The solids are removed and retained for processing of the organics before proper disposal and the removal and disposal of inorganics. The clear liquid portion of the wastewater (effluent) is chlorinated and then de-chlorinated prior to discharge into Salt Creek.

Laboratory & Technical Services Division

The Laboratory and Technical Services Division is responsible for the testing of all Addison wastewater, storm water, and bio-solids. The laboratory facility is located at the North Facility and consists of one laboratory supervisor, two laboratory technicians, one environmental compliance coordinator, and one environmental inspector. This division is also assigned the

Narrative (Cont.)

task of tracking, sampling, reporting, monitoring, and environmental enforcement within the industrial community. The division is responsible for all National Pollutant Discharge Elimination System (NPDES) permit testing.

In addition, field staff investigates all instances of air, noise, and land pollution, and perform code enforcement activities for all environmental laws. This division also shares, along with the Engineering Division, the duties and responsibilities of the Municipal Separate Storm Sewer System (MS4) permit from the Illinois EPA. The Federal Pre-Treatment Program mandates that all industrial dischargers be monitored for quantity and quality of generated wastes and pollutants.

FY 2022-23 Key Objectives

Strategic Priority 4: Infrastructure

1. Secure funding and contracts necessary with qualified engineering/consultant firms to establish guidelines and objectives in several environmental areas as required in the most recent NPDES permit incorporated in the facility plan.
2. Continue with Raw Pump replacements at both treatment facilities to ensure the most efficient conveyance of wastewater and reduce the risk of collection system backups.
3. Continue annual SCADA system upgrades at both treatment facilities to improve productivity via technology to monitor and operate the facilities with high efficiency.
4. Continue our involvement with the Salt Creek/DuPage River Watershed Group in an effort to acquire additional monitoring analysis from numerous sampling points along the watershed prior to "Total Maximum Daily Loading" implementation.
5. Develop a strategic plan for future wastewater treatment plant consolidation and combined sewer separation.

Strategic Priority 6: Employee Development Initiative

6. To utilize both on-site and off-site training to improve the skills of both laboratory and wastewater personnel.
7. To utilize education and training for supervisors to improve skills and knowledge within management and human resources.
8. Continue cross-training for employees to learn multiple skills within the umbrella of Public Works.
9. To develop a succession plan for the future of Environmental Services.

WASTEWATER

Narrative (Cont.)

Performance Measures

	FY 20-21 ACTUAL		FY 21-22 ESTIMATE		FY 22-23 PROJECTION	
Inputs						
Direct Expenditures	\$4,649,087		\$6,998,809		\$5,563,700	
Number of Full Time Employees	19		19		19	
Billion Gallons Treated – AJL Facility	0.672		0.746		0.791	
Billion Gallons Treated – North Facility	1.077		1.065		1.272	
Total Gallons Treated – Billions	1.749		1.811		2.063	
Gallons Bio-solids Land Applied	0		0		0	
Cubic Yards of Bio-Solids Land Applied	5,435		6,000		5,500	
Cubic Yards of Bio-Solids to Landfill	0		0		0	
Total Laboratory Analysis Performed	35,482		35,750		35,900	
	AJL	NTP	AJL	NTP	AJL	NTP
NPDES Discharge Violations	0	0	0	0	0	0
Days lost to Occupational Injury	0	0	0	0	0	0
Effectiveness						
Effluent BOD, mg/l, Limit =20	2.98		2.94		2.90	
Pounds of BOD Removed	2,736,548		2,685,214		2,854,762	
Effluent Suspended Solids mg/l Limit =25	5.9		6.1		5.8	
Pounds of Suspended Solids Removed	1,796,208		1,756,132		1,914,852	
Dissolved Oxygen mg/l Limit=> 6.0	8.68		8.54		8.41	
Avg. Ammonia Nitrogen as N mg/l Limit = 1.5 April thru Oct.	0.099		0.100		0.100	
Avg. Ammonia Nitrogen as N mg/l Limit = 4.0 Nov thru Feb	0.174		0.165		0.162	
Pounds of Ammonia as N Removed	544,386		540,241		542,254	
Natural Gas Consumption – Total Therms	71,791		72,150		70,354	
Electrical Consumption – Total KWH	4,938,035		5,132,642		4,929,154	
Efficiency						
Effluent BOD,% Removal	98		98		98	
Effluent Suspended Solids,% Removal	96		96		96	
Avg. Ammonia Nitrogen as N % Removal	99		99		99	
Cost per Million Gallons Treated	\$2,658		\$3,865		\$2,650	

WASTEWATER

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Authorized & Budgeted:					
Mayor/Liquor Commissioner	0.10	0.10	0.10	0.10	0.10
Village Clerk	0.10	0.10	0.10	0.10	0.10
Village Trustees (6)	0.60	0.60	0.60	0.60	0.60
Village Manager	0.10	0.10	0.10	0.10	0.10
Director Human Resources/Risk Mgmt	0.10	0.10	0.10	0.10	0.10
Assistant to the Village Manager	0.10	0.10	0.10	0.10	0.10
Human Resources Assistant	0.10	0.10	0.10	0.10	0.10
Special Projects Coordinator	0.10	0.10	0.10	0.10	0.10
Clerk Typist (4)	0.70	0.70	0.70	0.70	0.70
Finance Director	0.15	0.15	0.15	0.15	0.15
Assistant Finance Director	0.15	0.15	0.15	0.15	0.15
Finance Office Manager	0.15	0.15	0.15	0.15	0.15
Principal Account Clerk (4)	1.01	1.01	1.01	1.01	1.01
Purchasing Agent	0.10	0.10	0.10	0.10	0.10
Director of Community Development	0.10	0.10	0.10	0.10	0.10
Village Engineer	0.10	0.10	0.10	0.10	0.10
Civil Engineer I	0.10	0.10	0.10	0.10	0.10
Director of Public Works	0.20	0.20	0.20	0.20	0.20
Facilities Supervisor	0.18	0.18	0.18	0.18	0.18
Program Analyst	0.20	0.20	0.20	0.20	0.20
WWTP Operator Class IV	0.50	0.50	0.50	0.50	0.50
Superintendent - Environmental Services	1.00	1.00	1.00	1.00	1.00
Foreman (2)	2.00	2.00	2.00	2.00	2.00
Laboratory & Technical Services Supervisor	1.00	1.00	1.00	1.00	1.00
Laboratory Technician III	1.00	1.00	1.00	1.00	1.00
Laboratory Technician II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I Seasonal	0.00	1.00	1.00	1.00	1.00
WWTP Chief/Lead Operator (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class II (2)	2.00	2.00	2.00	2.00	2.00
WWTP Operator Class III	1.00	1.00	1.00	1.00	1.00
WWTP Operator Class IV	1.00	1.00	1.00	1.00	1.00
WWTP Operator Trainee	1.00	1.00	1.00	1.00	1.00
Public Maintenance Worker III (2)	2.00	2.00	2.00	2.00	2.00
Environmental Compliance Coordinator	1.00	1.00	1.00	1.00	1.00
Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Part-Time/Seasonal (4)	4.00	4.00	4.00	4.00	4.00
Total Budgeted:	25.94	26.94	26.94	26.94	26.94

Authorized & Unbudgeted:

None

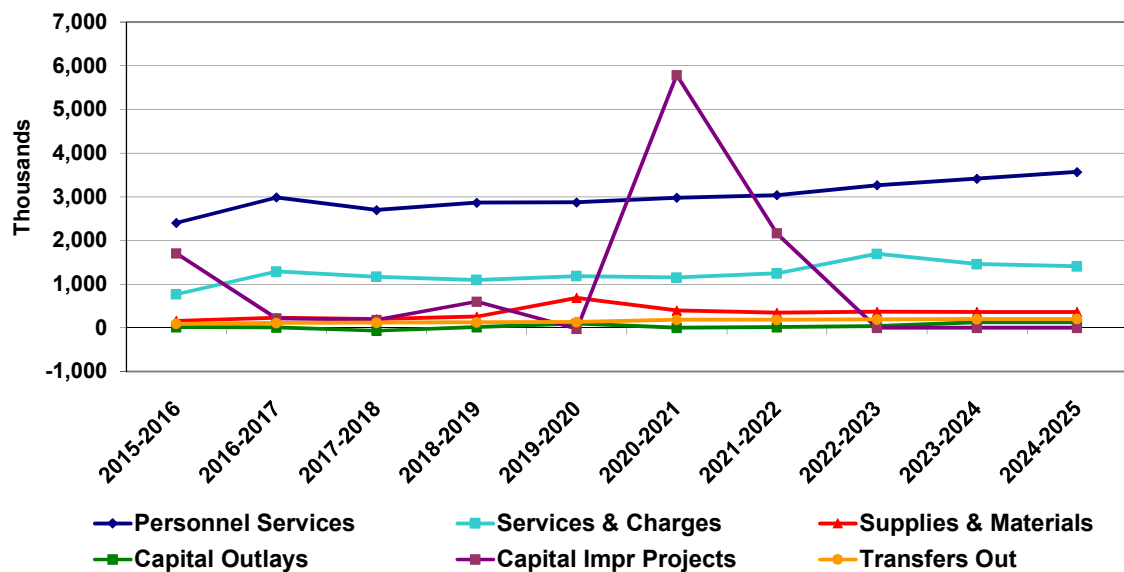
Total Authorized: 25.94

Note: Page 31 summarizes Employee Allocation Between Departments

WASTEWATER

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	3,037,200	3,264,500	3,412,600	3,569,600
Services & Charges	1,246,600	1,695,400	1,456,600	1,406,600
Supplies & Materials	345,700	369,900	363,900	363,900
Capital Outlays	18,300	40,000	127,400	127,400
Capital Improvement Projects	2,165,609	0	0	0
Transfers Out	185,400	193,900	200,700	202,200
Total	6,998,809	5,563,700	5,561,200	5,669,700



The increase in Capital Improvement Projects in FY 21 and 22 is due to digester complex improvements relative to a low interest IEPA loan.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
PERSONNEL SVCS								
WAGES & SALARIES								
500.5032-4001	SALARIES & WAGES	1,946,480.73	1,938,527.62	2,076,900.00	2,066,500.00	2,157,600.00	2,250,400.00	2,348,400.00
500.5032-4004	OVERTIME	29,084.25	20,914.41	32,000.00	19,700.00	32,000.00	32,000.00	32,000.00
500.5032-4006	OTHER PAY	2,336.68	3,218.53	3,400.00	3,300.00	3,400.00	3,400.00	3,400.00
500.5032-4007	PART-TIME	42,287.80	21,583.74	121,400.00	19,500.00	125,100.00	128,900.00	132,800.00
500.5032-4017	ELECTED OFFICIALS	8,099.50	9,032.84	8,100.00	8,300.00	8,100.00	8,100.00	8,100.00
500.5032-4020	SICK PAY	33,962.05	30,949.21	42,100.00	30,600.00	43,200.00	44,300.00	45,400.00
	WAGES & SALARIES Totals	\$2,062,251.01	\$2,024,226.35	\$2,283,900.00	\$2,147,900.00	\$2,369,400.00	\$2,467,100.00	\$2,570,100.00
TAXES & BENEFITS								
500.5032-4009	I.M.R.F.	214,813.36	242,278.00	276,300.00	254,800.00	245,900.00	256,000.00	266,800.00
500.5032-4010	SOCIAL SECURITY	151,043.40	153,416.30	174,500.00	169,200.00	181,100.00	188,600.00	196,500.00
500.5032-4012	HEALTH INSURANCE	415,637.45	445,839.38	449,300.00	465,300.00	468,100.00	500,900.00	536,200.00
500.5032-4030	OPEB EXPENSE	(36,627.00)	(796.00)	.00	.00	.00	.00	.00
500.5032-4035	IMRF PENSION EXPENSE	62,307.00	(324,522.00)	.00	.00	.00	.00	.00
	TAXES & BENEFITS Totals	\$807,174.21	\$516,215.68	\$900,100.00	\$889,300.00	\$895,100.00	\$945,500.00	\$999,500.00
	PERSONNEL SVCS Totals	\$2,869,425.22	\$2,540,442.03	\$3,184,000.00	\$3,037,200.00	\$3,264,500.00	\$3,412,600.00	\$3,569,600.00
SERVICES & CHARGES								
500.5032-4150	IRMA INSURANCE	75,049.89	48,366.76	100,100.00	50,000.00	79,900.00	79,900.00	79,900.00
PROFESSIONAL								
500.5032-4101	PROF SERV ACCT/AUDITING	2,801.92	3,139.04	5,400.00	5,400.00	5,500.00	5,700.00	5,700.00
500.5032-4105	PROF SERV DATA PROCESSING	9,276.82	8,975.00	8,100.00	8,100.00	24,100.00	24,100.00	24,100.00
Budget Transactions		Transaction		Number of Units		Cost Per Unit		Total Amount
	BOARD REVIEW		DATA PROCESSING		1.0000		8,100.00	8,100.00
	BOARD REVIEW		WIN 911 MAINT CONTRACT FY23 PERM		1.0000		4,000.00	4,000.00
	BOARD REVIEW		WONDERWARE MAINT CONTRACT		1.0000		12,000.00	12,000.00
			BOARD REVIEW Totals					\$24,100.00
500.5032-4107	PROF SERV MEDICAL	545.30	664.16	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
500.5032-4110	TECH & CONSULT SERVICES	238,632.84	243,141.13	195,500.00	195,500.00	401,500.00	349,500.00	349,500.00
Budget Transactions		Transaction		Number of Units		Cost Per Unit		Total Amount
	BOARD REVIEW		BIOMONITORING ANALYSIS		1.0000		7,000.00	7,000.00
	BOARD REVIEW		DRSCW SPECIAL ASSESSMENT		1.0000		178,000.00	178,000.00
	BOARD REVIEW		ENGINEERING PLANT CONSOL/SEWER SEP STUDY FY23 ONLY		1.0000		200,000.00	200,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SERVICES & CHARGES								
PROFESSIONAL								
	LAB/PRETREATMENT REGULATIONS					1.0000	16,500.00	16,500.00
							BOARD REVIEW Totals	\$401,500.00
						\$432,300.00	\$380,500.00	\$380,500.00
	PROFESSIONAL Totals	\$251,256.88	\$255,919.33	\$210,200.00	\$210,200.00	\$432,300.00	\$380,500.00	\$380,500.00
	COMMUNICATIONS							
500.5032-4115	COMMUNICATIONS-TELEPHONE	24,866.61	26,586.00	24,200.00	24,200.00	24,200.00	24,200.00	24,200.00
500.5032-4116	COMMUNICATIONS-PORTABLE DV	261.96	421.14	.00	1,000.00	.00	.00	.00
500.5032-4117	COMMUNICATIONS-POSTAGE	435.10	390.86	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
	COMMUNICATIONS Totals	\$25,563.67	\$27,398.00	\$25,200.00	\$26,200.00	\$25,200.00	\$25,200.00	\$25,200.00
	UTILITIES							
500.5032-4170	PUBLIC UTIL GAS-HEAT	45,839.82	47,028.04	45,000.00	45,000.00	45,000.00	45,000.00	45,000.00
500.5032-4175	PUBLIC UTIL ELEC-EQUIPMNT	426,998.66	397,573.55	375,000.00	375,000.00	375,000.00	375,000.00	375,000.00
	UTILITIES Totals	\$472,838.48	\$444,601.59	\$420,000.00	\$420,000.00	\$420,000.00	\$420,000.00	\$420,000.00
	OTHER							
500.5032-4118	COPY REPRODUCTION	866.24	885.70	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
500.5032-4160	PRINTING	225.00	476.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5032-4161	PUBLICATION OF NOTICES	3,848.06	554.92	.00	200.00	.00	.00	.00
500.5032-4163	CONFERENCES	2,310.00	(175.00)	17,500.00	17,500.00	17,500.00	17,500.00	17,500.00
500.5032-4164	TRAINING	6,128.34	23.29	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
500.5032-4176	SOLID WASTE DISPOSAL	184,567.49	171,049.59	195,000.00	195,000.00	195,000.00	195,000.00	195,000.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	160,000.00	160,000.00
	BOARD REVIEW					1.0000	35,000.00	35,000.00
							BOARD REVIEW Totals	\$195,000.00
500.5032-4178	FACILITIES MAINTENANCE	.00	.00	2,500.00	2,500.00	10,000.00	10,000.00	10,000.00
500.5032-4180	REPAIRS & MAINTENANCE	92,071.24	117,035.50	223,600.00	223,600.00	399,100.00	212,100.00	162,100.00
	Budget Transactions							
	Level Transaction					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	105,000.00	105,000.00
	BOARD REVIEW					1.0000	27,000.00	27,000.00
	BOARD REVIEW					1.0000	35,000.00	35,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SERVICES & CHARGES								
OTHER								

BOARD REVIEW	BI-ANNUAL CALIB AND SYS - ALL METER DEV					1.0000	1,800.00	1,800.00
BOARD REVIEW	COMBUSTIBLE GAS DETECTOR - PRELIM ROOM FY23 ONLY					1.0000	20,000.00	20,000.00
BOARD REVIEW	FIRST FLUSH PAINTING FY23 ONLY					1.0000	50,000.00	50,000.00
BOARD REVIEW	GROUND MAINTENANCE CONTRACT					1.0000	38,700.00	38,700.00
BOARD REVIEW	MAINTENANCE/CALIBRATION LAQ EQUIP					1.0000	1,800.00	1,800.00
BOARD REVIEW	OTHER REPAIRS & MAINTENANCE					1.0000	10,400.00	10,400.00
BOARD REVIEW	PUMP & GENERATOR REBUILDS					1.0000	50,000.00	50,000.00
BOARD REVIEW	PUMPS & GENERATOR					1.0000	11,500.00	11,500.00
BOARD REVIEW	RAW PUMP REBUILD					1.0000	25,000.00	25,000.00
BOARD REVIEW	REPAIR OF TRI-GAS METERS					1.0000	2,900.00	2,900.00
BOARD REVIEW	VALVE REPLACEMENT/REPAIR					1.0000	20,000.00	20,000.00
						BOARD REVIEW Totals		
							\$399,100.00	

500.5032-4190	RENTAL-EQUIPMENT	1,179.80	3,964.70	9,000.00	9,000.00	24,000.00	24,000.00	24,000.00

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	CRANE RENTAL FOR LARGE EQUIPMENT REMOVAL	1.0000	2,000.00	2,000.00
BOARD REVIEW	DEIONIZED WATER SYSTEM (ANNUAL)	1.0000	2,000.00	2,000.00
BOARD REVIEW	GENERATOR RENTAL - NTP	1.0000	5,000.00	5,000.00
BOARD REVIEW	VARIOUS EQUIPMENT RENTALS	1.0000	15,000.00	15,000.00
				BOARD REVIEW Totals
				\$24,000.00

500.5032-4192	DUES/SUBSCRIPTIONS	340.00	2,483.00	4,200.00	4,200.00	4,200.00	4,200.00	4,200.00

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW	IAWA ASSOCIATION DUES	1.0000	3,200.00	3,200.00
BOARD REVIEW	NPELRA MEMBERSHIP	1.0000	1,000.00	1,000.00
				BOARD REVIEW Totals
				\$4,200.00

500.5032-4194	PERMIT FEE PAYMENTS	67,500.00	67,500.00	68,500.00	68,500.00	68,500.00	68,500.00	68,500.00
500.5032-4199	OTHER SERVICES & CHARGES	103.99	227.75	200.00	200.00	200.00	200.00	200.00
		OTHER Totals	\$359,140.16	\$364,025.45	\$540,200.00	\$738,000.00	\$551,000.00	\$501,000.00
		SERVICES & CHARGES Totals	\$1,183,849.08	\$1,140,311.13	\$1,246,600.00	\$1,695,400.00	\$1,456,600.00	\$1,406,600.00

500.5032-4201	SUPPLIES & MATERIALS							
	OFFICE SUPPLIES	1,407.04	1,165.43	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER SUPPLIES & MATERIALS								
500.5032-4202	CLEANING SUPPLIES	3,521.54	2,701.03	2,100.00	2,100.00	2,100.00	2,100.00	2,100.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	MOPS, BUCKETS AND BUFFING PADS				1.0000	500.00	500.00
	BOARD REVIEW	WATERLESS HAND CLEANER, HAND SOAP				1.0000	500.00	500.00
	BOARD REVIEW	WINDOW CLEANER, FLOOR SOAP & WAX				1.0000	400.00	400.00
	BOARD REVIEW	WIPES, CLOTH AND PAPER				1.0000	700.00	700.00
						BOARD REVIEW Totals		\$2,100.00
500.5032-4203	CLOTHING SUPPLIES	13,050.60	11,536.21	16,300.00	16,300.00	16,300.00	16,300.00	16,300.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	INSULATED GLOVES				1.0000	300.00	300.00
	BOARD REVIEW	REPLACE RAIN GEAR & HIP BOOTS				1.0000	900.00	900.00
	BOARD REVIEW	SAFETY BOOTS - 18				1.0000	2,300.00	2,300.00
	BOARD REVIEW	SHIRTS FOR CLERICAL STAFF				1.0000	300.00	300.00
	BOARD REVIEW	SUMMER TEE SHIRTS				1.0000	600.00	600.00
	BOARD REVIEW	UNIFORMS INCLUDING FLASH CLOTHING - 18				1.0000	9,200.00	9,200.00
	BOARD REVIEW	WINTER OUTERWEAR				1.0000	2,700.00	2,700.00
						BOARD REVIEW Totals		\$16,300.00
500.5032-4204	MOTOR FUEL & LUBRICANTS	4,462.37	2,854.48	5,200.00	5,200.00	5,200.00	5,200.00	5,200.00
500.5032-4205	CHEMICALS	74,110.24	58,685.69	91,000.00	91,000.00	103,000.00	103,000.00	103,000.00
	Budget Transactions							
	Level	Transaction				Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW	CHLORINE FOR EFFLUENT DISINFECTION				1.0000	15,300.00	15,300.00
	BOARD REVIEW	POLYMERS FOR SLUDGE DEWATERING				1.0000	57,400.00	57,400.00
	BOARD REVIEW	REAGENTS USED IN LABORATORY				1.0000	13,700.00	13,700.00
	BOARD REVIEW	SULFUR DIOXIDE FOR DECHLORINATION				1.0000	4,600.00	4,600.00
	BOARD REVIEW	VARIOUS OTHER CHEMICALS				1.0000	12,000.00	12,000.00
						BOARD REVIEW Totals		\$103,000.00
500.5032-4207	PUBLIC GRND/MAT SUPPLIES	.00	.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
500.5032-4208	BUILDING MAT SUPPLIES	5,000.00	.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
500.5032-4298	OPERATING SUPPLIES - FACILITIES	.00	.00	8,400.00	8,400.00	8,400.00	8,400.00	8,400.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 500 - WATER & SEWER FUND								
Department 5032 - WASTEWATER								
SUPPLIES & MATERIALS								
500.5032-4299	OTHER OPERATING SUPPLIES	584,061.00	210,358.88	211,100.00	211,100.00	223,400.00	217,400.00	217,400.00

Budget Transactions	Transaction	Number of Units	Cost Per Unit	Total Amount
Level				
BOARD REVIEW	ASSORTED NUTS, BOLTS & HARDWARE	1.0000	8,400.00	8,400.00
BOARD REVIEW	BATTERIES FOR STANDBY GENERATORS	1.0000	2,200.00	2,200.00
BOARD REVIEW	BELT PRESS MAINTENANCE/REPAIR	1.0000	15,000.00	15,000.00
BOARD REVIEW	BELT PRESS UPGRADES FY23	1.0000	40,000.00	40,000.00
BOARD REVIEW	COFFEE FOR ENVIRONMENTAL SERVICES	1.0000	800.00	800.00
BOARD REVIEW	COMPOSITE SAMPLES	1.0000	1,300.00	1,300.00
BOARD REVIEW	CONTACT SETS FOR LARGE HP MOTORS	1.0000	5,000.00	5,000.00
BOARD REVIEW	DIGESTER COUPLINGS FY23 ONLY	1.0000	6,000.00	6,000.00
BOARD REVIEW	ELECTRICAL	1.0000	4,600.00	4,600.00
BOARD REVIEW	GASKET MATERIALS	1.0000	2,200.00	2,200.00
BOARD REVIEW	LAB GLASSWARE & EXPENDABLES	1.0000	5,000.00	5,000.00
BOARD REVIEW	OTHER LAB EQUIP REPAIR/REPLACE	1.0000	15,000.00	15,000.00
BOARD REVIEW	PENETRANTS, SOLVENTS, DEGREASER, ETC.	1.0000	1,800.00	1,800.00
BOARD REVIEW	RAW PUMP AIL/NORTH FY23	1.0000	75,000.00	75,000.00
BOARD REVIEW	REPLACE & REPAIR PARTS FOR MAJOR EQUIP.	1.0000	16,700.00	16,700.00
BOARD REVIEW	REPLACE ELEMENTS FOR BLOWER INTAKES	1.0000	6,500.00	6,500.00
BOARD REVIEW	REPLACE PARTS FOR VALVES	1.0000	2,900.00	2,900.00
BOARD REVIEW	SAMPLING CONTAINERS	1.0000	3,000.00	3,000.00
BOARD REVIEW	SAND FOR SLUDGE DRYING BEDS	1.0000	2,900.00	2,900.00
BOARD REVIEW	SELECTIVE ION PROBES/LAMPS	1.0000	2,800.00	2,800.00
BOARD REVIEW	TEST GASES/ELEMENTS FOR TRI-GAS METER	1.0000	2,900.00	2,900.00
BOARD REVIEW	TOOLS, HOSES, BROOMS, SHOVELS	1.0000	1,300.00	1,300.00
BOARD REVIEW	WELDING & FLAME CUTTING SUPPLIES	1.0000	2,100.00	2,100.00
BOARD REVIEW Totals				\$223,400.00

SUPPLIES & MATERIALS Totals		\$685,612.79	\$287,301.72	\$345,600.00	\$345,600.00	\$369,900.00	\$363,900.00	\$363,900.00
MISCELLANEOUS								
500.5032-4801	DEPRECIATION EXPENSE	536,208.00	556,452.71	.00	.00	.00	.00	.00
500.5032-4850	BAD DEBT WRITE OFF EXPENSE	.00	.00	.00	100.00	.00	.00	.00
MISCELLANEOUS Totals		\$536,208.00	\$556,452.71	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
500.5032-4304	EQUIPMENT-ELECTRONICS	94,604.00	.00	18,000.00	18,300.00	40,000.00	40,000.00	40,000.00
500.5032-4398	TRANSFER CAPITALIZED ASSETS	(839,348.00)	(3,778,424.00)	.00	.00	.00	87,400.00	87,400.00

WASTEWATER

WATER AND SEWER DEBT SERVICE FUND

Narrative

This fund was established during Fiscal 2019 and will account for the debt service payments attributed to the Water and Sewer Operations.

In prior years, all debt was budgeted in the Debt Service Fund. At year end an audit entry was made to transfer the portion of the debt attributable to Water and Sewer Operations.

This fund will receive a transfer of funds from the Debt Service Fund in addition to the User Fee which previously was included in the Water and Sewer Fund.

This fund will be consolidated with the Water and Sewer Fund and the Water and Sewer Infrastructure Replacement Fund for presentation in the Consolidated Annual Financial Report.

Illinois EPA Loan 1 – \$6,457,340 issued in 2015. Semi-annual installments at 1.93% simple interest. This loan was used to replace/rebuild six Sewer Lift Stations that ranged in age from 30-40 years old in addition to work at both the Addison North and Addison South AJ La Rocca Wastewater Treatment Plant. This was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 2 – \$1,641,892 issued in 2015. Semi-annual installments at 2.21% simple interest. This loan was used to continue work at various water treatment facilities. This was transferred from Debt Service Fund in FY 2019.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred from Debt Service Fund in FY 2019. This bond was paid off in FY 2020.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred from Debt Service Fund in FY 2019.

Illinois EPA Loan 3 – \$7,220,810 issued in 2020. Semi-annual installments at 1.80% simple interest. This loan is being used to upgrade the three digester facilities used in the wastewater treatment process. The upgrade began during FY 2021 and will continue into FY 2022. Projected payments have been included in this budget. The actual payments will be adjusted/available once the project is complete.

Illinois EPA Loan 4 – \$5,000,000 is anticipated to be issued in 2021. Semi-annual installments are presented with a projected 1.36% simple interest. This loan will be used to upgrade the water meters throughout the Village in addition to the installation of an automated meter reading system that will streamline the meter reading process along with providing residents the ability to track their own water usage. The upgrade will be started and completed during FY 2022. Projected payments have been included in this budget. The actual payments will be adjusted/available once the project is complete.

Total debt service schedules can be found in the Debt Service section.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 510 - WATER SEWER DEBT SERVICE FUND								
REVENUE								
Department 9951 - WATER SEWER DEBT SERVICE								
CHARGES FOR SERVICES								
	CAPITAL							
510.9951-3304	USER FEE	182,658.21	236,208.46	326,080.00	322,100.00	322,100.00	322,100.00	322,100.00
	CAPITAL Totals	182,658.21	236,208.46	326,080.00	322,100.00	322,100.00	322,100.00	322,100.00
	CHARGES FOR SERVICES Totals	\$182,658.21	\$236,208.46	\$326,080.00	\$322,100.00	\$322,100.00	\$322,100.00	\$322,100.00
	INTEREST INCOME							
510.9951-3510	INVESTMENT INTEREST	1,455.46	-26.56	0.00	0.00	0.00	0.00	0.00
	INTEREST INCOME Totals	\$1,455.46	-\$26.56	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TRANSFERS IN							
510.9951-3950	TRANSFER FROM WATER	0.00	0.00	328,000.00	328,000.00	620,000.00	890,500.00	890,500.00
510.9951-3992	TRANSFER FROM DEBT SVC	927,009.00	718,100.00	235,347.00	235,347.00	230,461.00	225,575.00	219,874.00
	TRANSFERS IN Totals	\$927,009.00	\$718,100.00	\$563,347.00	\$563,347.00	\$850,461.00	\$1,116,075.00	\$1,110,374.00
	REVENUE TOTALS	\$1,111,122.67	\$954,281.90	\$889,427.00	\$885,447.00	\$1,172,561.00	\$1,438,175.00	\$1,432,474.00
EXPENSE								
DEBT SERVICE								
	INTEREST							
510.9951-4702.2012	BOND INTEREST 2012 REF 2004	3,936.00	0.00	0.00	0.00	0.00	0.00	0.00
510.9951-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER	92,022.00	82,249.00	72,477.00	72,477.00	67,591.00	62,705.00	57,004.00
510.9951-4702.IEPA1	BOND INTEREST IEPA LOAN 1	104,801.93	99,254.00	93,587.00	93,597.00	87,831.00	81,954.00	75,963.00
510.9951-4702.IEPA2	BOND INTEREST IEPA LOAN 2	35,802.00	33,948.30	32,054.00	32,054.00	30,117.00	28,137.00	26,113.00
510.9951-4702.IEPA3	BOND INTEREST IEPA LOAN 3 -DIGESTE	0.00	0.00	0.00	0.00	128,618.00	123,141.00	117,565.00
510.9951-4702.IEPA4	BOND INTEREST IEPA LOAN 4 - METER AND AMR	0.00	0.00	34,000.00	0.00	0.00	53,198.00	50,775.00
510.9951-4702.TRINT	BOND INTEREST TRANSFER INTEREST TO WS 5010	-236,561.93	-215,451.30	0.00	0.00	0.00	0.00	0.00
	INTEREST Totals	\$0.00	\$0.00	\$232,118.00	\$198,128.00	\$314,157.00	\$349,135.00	\$327,420.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
	PRINCIPAL							
510.9951-4701.2012	BOND PRINCIPAL 2012 REF 2004	195,211.00	0.00	0.00	0.00	0.00	0.00	0.00
510.9951-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	325,740.00	325,740.00	162,870.00	162,870.00	162,870.00	162,870.00	162,870.00
510.9951-4701.1EPA1	BOND PRINCIPAL IEPA LOAN 1	286,105.79	291,654.00	297,310.00	297,310.00	308,954.00	314,945.00	314,945.00
510.9951-4701.1EPA2	BOND PRINCIPAL IEPA LOAN 2	83,408.58	85,262.00	87,157.00	87,157.00	91,073.00	93,097.00	93,097.00
510.9951-4701.1EPA3	BOND PRINCIPAL IEPA LOAN 3 -DIGESTER	0.00	0.00	0.00	0.00	308,383.00	313,959.00	313,959.00
510.9951-4701.1EPA4	BOND PRINCIPAL IEPA LOAN 4 - METER AND AMR	0.00	0.00	109,191.00	0.00	217,712.00	220,136.00	220,136.00
510.9951-4701.TRPRN	BOND PRINCIPAL TRANSFER PRINCIPAL TO WS LIAB	-890,465.37	-702,656.00	0.00	0.00	0.00	0.00	0.00
	PRINCIPAL Totals	\$0.00	\$0.00	\$656,528.00	\$547,337.00	\$857,946.00	\$1,088,992.00	\$1,105,007.00
	DEBT SERVICE Totals	\$0.00	\$0.00	\$888,646.00	\$745,465.00	\$1,172,103.00	\$1,438,127.00	\$1,432,427.00
	TRANSFERS OUT							
510.9951-4950	TRANSFER TO WATER & SEWER	1,127,027.30	918,107.30	0.00	0.00	0.00	0.00	0.00
	TRANSFERS OUT Totals	\$1,127,027.30	\$918,107.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$1,127,027.30	\$918,107.30	\$888,646.00	\$745,465.00	\$1,172,103.00	\$1,438,127.00	\$1,432,427.00
	Fund 510 - WATER SEWER DEBT SERVICE FUND Totals							
	Revenue Grand Totals:	1,111,122.67	954,281.90	889,427.00	885,447.00	1,172,561.00	1,438,175.00	1,432,474.00
	Expenditure Grand Totals:	1,127,027.30	918,107.30	888,646.00	745,465.00	1,172,103.00	1,438,127.00	1,432,427.00
	Net Surplus/(Deficit):	-\$15,904.63	\$36,174.60	\$781.00	\$139,982.00	\$458.00	\$48.00	\$47.00
	Beginning Fund Balance	112,727.00	96,822.37		132,996.97	272,978.97	273,436.97	273,484.97
	Surplus/(Deficit)	-15,904.63	36,174.60	781.00	139,982.00	458.00	48.00	47.00
	Ending Balance	\$96,822.37	\$132,996.97		\$272,978.97	\$273,436.97	\$273,484.97	\$273,531.97

WATER AND SEWER DEBT SERVICE FUND REVENUES

Notes

3304 User Fee

This fee is a bi-monthly fee assessed on each unit that receives water service. The fee rates were established as part of the Water & Sewer Rate Increase Three Year Plan. These fees were previously included in the Water & Sewer Fund revenues. Beginning in FY 19 they have been moved to the Water and Sewer Debt Service Fund to provide additional funding for infrastructure debt.

Water & Sewer Rate Increases Three Year Plan (Rates per 1,000 gallons)

FISCAL YEAR	Effective Date	Basic User Charge Incr 5/1	Basic User Charge	Village Operations Incr 5/1	Water Rate	Village Operations Incr 5/1	Sewer Rate
FY 22	5/1/2021	1.50	4.00	.29	9.99	.21	7.30
FY 23	5/1/2022	0.00	4.00	.30	10.29	.22	7.52
FY 24	5/1/2023	0.00	4.00	.37	10.66	.23	7.75

3950 Transfer from Water

This account records transfers from the Water/Sewer fund to cover the Water and Sewer related Debt Service.

3992 Transfer from Debt Service

This account records transfers from the Debt Service fund to cover the Water and Sewer related Debt Service.

WATER AND SEWER INFRASTRUCTURE REPLACEMENT FUND

Narrative

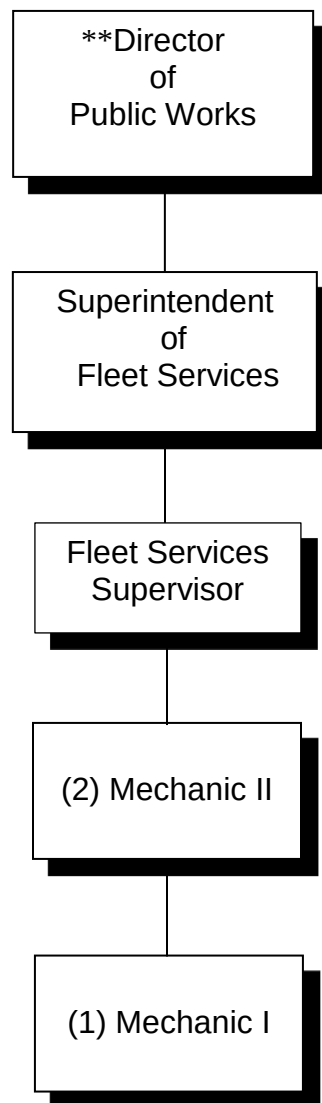
This fund was established during the Fiscal 2022 budget process to account for the accumulation of funds for future Water & Sewer Infrastructure replacements.

The EPA regulations on Phosphorous treatment will be implemented in the next several years. This new process will be a costly addition to our infrastructure. This fund will start to accumulate funding for this and other infrastructure improvements and additions. Monies for this fund will be transferred from the Water and Sewer Fund.

This fund will be consolidated with the Water and Sewer Fund and the Water and Sewer Debt Service Fund for presentation in the Annual Consolidated Financial Report.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 520 - WATER SEWER INFRASTRUCTURE REPL								
REVENUE								
Department 9952 - WATER SEWER INFRASTRUCTURE REPL								
TRANSFERS IN								
520.9952-3950	TRANSFER FROM WATER	0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	2,000,000.00
TRANSFERS IN Totals		0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	2,000,000.00
	REVENUE Totals:	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
Net Grand Totals								
Revenue Grand Totals:		0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	2,000,000.00
Expenditure Grand Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Surplus/(Deficit):		\$0.00	\$0.00	\$0.00	\$0.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
Beginning Fund Balance		0.00	0.00		0.00	0.00	2,000,000.00	4,000,000.00
Surplus/(Deficit)		0.00	0.00	0.00	0.00	2,000,000.00	2,000,000.00	2,000,000.00
Ending Balance		\$0.00	\$0.00		\$0.00	\$2,000,000.00	\$4,000,000.00	\$6,000,000.00

Organization Structure



**Not charged to this department.

FLEET SERVICES

Narrative

Fleet Services is an Internal Service Fund and an operating unit of the Public Works Department. The department operates under the direction of the Director of Public Works, Superintendent of Fleet Services and the Fleet Services Supervisor. The Fleet Services team includes two (2) Mechanic II and one (1) Mechanic I personnel. The customers of Fleet Services are the vehicle and equipment users employed by all departments of the Village of Addison and the Addison Fire Protection District.

Funded by charging for all services and goods provided to its customers. All rates are based on break-even (zero-profit) funding. Support services are provided for approximately two hundred (200) vehicles and other equipment, twenty-two (22) Lift Stations, Well Houses, Pumping Stations, and Standby Generators owned by the Village of Addison and twenty (20) vehicles and equipment owned by the Addison Fire Protection District. Additional vehicles and equipment owned by other taxing bodies within the Village of Addison receive fueling services.

DESCRIPTION OF DEPARTMENTAL ACTIVITIES

Core Services

- Fleet asset management
- Procurement of vehicles and equipment
- Storage and dispensing of fleet fuels, repair and maintenance services
- Vehicle replacement fund management

Functions

- Manages the procurement of all Village vehicles to ensure cost effectiveness.
- Maintains a fleet replacement schedule to minimize ownership costs.
- Provides specifications for vehicle procurement in a manner which maximizes vehicle utilization.
- Provides a quality preventative maintenance program and schedule to ensure reduced operating costs.
- Provides a quality vehicle and equipment repair service.
- Provides efficient equipment utilization through reduction of equipment downtime.
- Participates in Automotive Service Excellence (ASE) certification programs.
- Manages Village fuel purchase and usage.
- Manages automated fuel dispensing for Village equipment and other designated entities, 24 hours a day, 7 days a week.
- Manages tire and parts inventory.
- Manages vehicle replacement fund and internal service fund recommendations.
- Manages and maintains titles and license plates for all fleet vehicles.
- Manages vehicle and fleet equipment disposal.
- Assists the Risk Manager on insurance claims.

FLEET SERVICES

Narrative (Cont'd)

DESCRIPTION OF DEPARTMENTAL ACTIVITIES (Cont'd)

Functions (Cont'd)

- Fleet coordinates the following external services:
 1. Paint and body repair
 2. Transmission repair/rebuild
 3. Heavy duty suspension service
 4. Glass replacement
 5. Warranty repairs
- Furnish pool vehicles to meet customers' needs while their vehicle is being serviced.
- Provide roadside assistance or arrange towing 24 hours a day, 7 days a week for Village vehicles or equipment.

FY 2022-23 Key Objectives

Strategic Priority 4: Infrastructure

- Continue to maintain and operate all underground fuel storage tanks, pumps and associated piping and electrical, so as to minimize down time to our customers. Our customers include the Fire and Police departments, School Districts, Park District and Public Works.
- Continue with the annual Equipment Replacement Fund. Working with all the individual divisions to make sure we are purchasing vehicles that are properly equipped to handle all the different job tasks associated within a division.
- Continue using CFA and Petrovend systems to track and schedule preventative maintenance to minimize unscheduled downtime for all above mentioned departments.
- Continue to update and upgrade the equipment used in Fleet Services to meet the needs of the existing vehicles as well as the changing requirements placed on the newer vehicles due to technological advancements.

Strategic Priority 6: Employee Development

- Utilize training and seminars for continuing education, which will aid in helping the mechanics keep their ASE certifications current.
- Utilize seminars and training for current supervisors and for possible future supervisors.

FLEET SERVICES

Narrative (Cont'd)

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$1,196,177	\$1,568,400	\$1,559,700
Number of Employees	5	5	5
Vehicles and Equipment	241	244	244
Outputs			
Number of Jobs Completed	4,517	4,500	4,500
Gallons of Fuel Dispensed(Village Vehicles)	100,111	90,000	85,000
Effectiveness			
% Scheduled Repair Rate	95%	95%	95%
% Repair Comeback Rate	.04%	1%	1%
% Road Calls of Total # of Repairs	.42%	.50%	.50%
Effectiveness			
Average Cost per Mile			
- Automobiles	\$0.41	\$0.38	\$0.40
- Truck	\$1.40	\$1.35	\$1.40
- Police (Marked Squads)	\$0.61	\$0.65	\$0.60

FLEET SERVICES

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>	<u>Fiscal Year 2025-2026</u>
Superintendent of Fleet	1.00	1.00	1.00	1.00	1.00
Fleet Services Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanic I	3.00	1.00	1.00	1.00	1.00
Mechanic II	0.00	2.00	2.00	2.00	2.00
Facilities Supervisor	0.10	0.10	0.10	0.10	0.10
Total Budgeted:	5.10	5.10	5.10	5.10	5.10

Authorized & Unbudgeted:

None

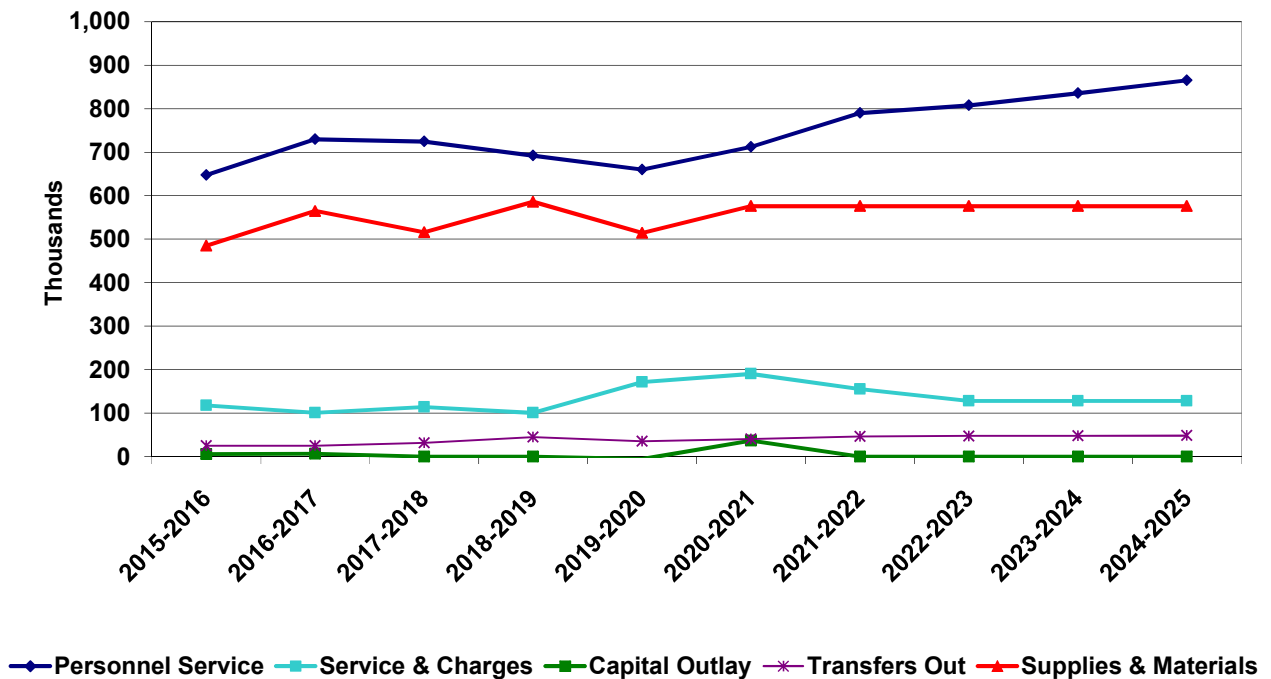
Total Authorized: 5.10

Note: Page 31 summarizes Employee Allocation Between Departments

FLEET SERVICES

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	790,000	807,800	836,000	865,200
Services & Charges	155,200	127,900	127,900	127,900
Supplies & Materials	576,400	576,400	576,400	576,400
Capital Outlays	0	0	0	0
Miscellaneous Expenses	0	0	0	0
Transfers Out	46,800	47,600	48,300	48,500
Total	1,568,400	1,559,700	1,588,600	1,618,000



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 610 - FLEET SERVICES								
REVENUE								
Department 6100 - FLEET SERVICES								
Division 6199 - FLEET REVENUES								
CHARGES FOR SERVICES								
OTHER								
610.6100.6199-3389	CHARGES VEH REPAIRS	40,041.97	80,088.65	0.00	0.00	0.00	0.00	0.00
610.6100.6199-3399	OTHER CHARGES	97,147.06	57,872.56	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	\$137,189.03	\$137,961.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	CHARGES FOR SERVICES Totals	\$137,189.03	\$137,961.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
GRANTS								
610.6100.6199-3812	GRANT - COVID/CARES	5,355.06	6,277.19	0.00	0.00	0.00	0.00	0.00
	GRANTS Totals	\$5,355.06	\$6,277.19	0.00	0.00	0.00	0.00	0.00
TRANSFERS IN								
610.6100.6199-3901	TRANSFER FROM ADMIN	0.00	7,649.36	3,000.00	3,000.00	3,000.00	3,100.00	3,200.00
610.6100.6199-3903	TRANSFER FROM COMM REL	2,075.11	2,722.50	3,800.00	3,800.00	3,800.00	3,900.00	4,000.00
610.6100.6199-3904	TRANSFER FROM BLD & GRNDS	8,105.73	18,886.24	6,200.00	6,200.00	6,200.00	6,400.00	6,500.00
610.6100.6199-3905	TRANSFER FROM POLICE	519,096.04	372,626.72	741,300.00	741,300.00	741,300.00	765,400.00	779,600.00
610.6100.6199-3906	TRANSFER FROM COMM DEVEL	57,616.98	30,525.47	49,900.00	49,900.00	49,900.00	51,500.00	52,500.00
610.6100.6199-3907	TRANSFER FROM ELEC/FRSTRY	151,813.42	113,649.83	130,600.00	130,600.00	130,600.00	134,900.00	137,300.00
610.6100.6199-3908	TRANSFER FROM STREET	316,627.45	425,377.31	308,000.00	308,000.00	308,000.00	318,000.00	323,900.00
610.6100.6199-3950	TRANSFER FROM WATER	106,501.24	90,332.07	78,600.00	78,600.00	78,600.00	81,200.00	82,700.00
610.6100.6199-3951	TRANSFER FROM SEWER	103,054.71	103,960.23	173,800.00	173,800.00	173,800.00	179,500.00	182,800.00
610.6100.6199-3952	TRANSFER FROM WTR POLL CNLT	33,880.52	41,728.56	43,300.00	43,300.00	43,300.00	44,700.00	45,500.00
610.6100.6199-3962	TRANSFER FROM IT	1,943.16	2,845.96	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN Totals	\$1,300,714.36	\$1,210,304.25	\$1,538,500.00	\$1,538,500.00	\$1,559,700.00	\$1,588,600.00	\$1,618,000.00
Division 6199 - FLEET REVENUES Totals		\$1,443,258.45	\$1,354,542.65	\$1,538,500.00	\$1,538,500.00	\$1,559,700.00	\$1,588,600.00	\$1,618,000.00
Department 6100 - FLEET SERVICES Totals		\$1,443,258.45	\$1,354,542.65	\$1,538,500.00	\$1,538,500.00	\$1,559,700.00	\$1,588,600.00	\$1,618,000.00
EXPENSE								
Department 6100 - FLEET SERVICES								
Division 6101 - USER - ADMINISTRATION								
SERVICES & CHARGES								
OTHER								
610.6100.6101-4199	OTHER SERVICES & CHARGES	0.00	619.95	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	0.00	619.95	0.00	0.00	0.00	0.00	0.00
	SERVICES & CHARGES Totals	\$0.00	\$619.95	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS								
610.6100.6101-4204	MOTOR FUEL & LUBRICANTS	0.00	1,931.76	0.00	0.00	0.00	0.00	0.00
	SUPPLIES & MATERIALS Totals	\$0.00	\$1,931.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6101 - USER - ADMINISTRATION Totals		\$0.00	\$2,551.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6103 - USER - BUILDING & GROUNDS								
SERVICES & CHARGES								
OTHER								
610.6100.6103-4180	REPAIRS & MAINTENANCE	68.00	40.00	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	\$68.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SERVICES & CHARGES Totals	\$68.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
SUPPLIES & MATERIALS								
610.6100.6103-4204	MOTOR FUEL & LUBRICANTS	1,884.59	997.36	0.00	0.00	0.00	0.00	0.00
610.6100.6103-4209	MOTOR VEH MAT & SUPPLIES	1,726.87	5,557.94	0.00	0.00	0.00	0.00	0.00
610.6100.6103-4299	OTHER OPERATING SUPPLIES	25.74	0.00	0.00	0.00	0.00	0.00	0.00
	SUPPLIES & MATERIALS Totals	\$3,637.20	\$6,555.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6103 - USER - BUILDING & GROUNDS	Totals	\$3,705.20	\$6,595.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6104 - USER - POLICE								
SERVICES & CHARGES								
OTHER								
610.6100.6104-4180	REPAIRS & MAINTENANCE	16,338.75	29,327.74	0.00	0.00	0.00	0.00	0.00
610.6100.6104-4199	OTHER SERVICES & CHARGES	3,043.00	4,776.65	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	\$19,381.75	\$34,104.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SERVICES & CHARGES Totals	\$19,381.75	\$34,104.39	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS								
610.6100.6104-4204	MOTOR FUEL & LUBRICANTS	85,776.25	87,177.94	0.00	0.00	0.00	0.00	0.00
610.6100.6104-4209	MOTOR VEH MAT & SUPPLIES	43,256.16	45,953.20	0.00	0.00	0.00	0.00	0.00
610.6100.6104-4299	OTHER OPERATING SUPPLIES	50.98	0.00	0.00	0.00	0.00	0.00	0.00
	SUPPLIES & MATERIALS Totals	\$129,083.39	\$133,131.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6104 - USER - POLICE	Totals	\$148,465.14	\$167,235.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6105 - USER - COMMUNITY DEVELOPMENT								
SERVICES & CHARGES								
OTHER								
610.6100.6105-4180	REPAIRS & MAINTENANCE	2,889.90	0.00	0.00	0.00	0.00	0.00	0.00
610.6100.6105-4199	OTHER SERVICES & CHARGES	8.00	220.00	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	\$2,897.90	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SERVICES & CHARGES Totals	\$2,897.90	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6106 - USER - COMMUNITY DEVELOPMENT								
SUPPLIES & MATERIALS								
610.6100.6105-4204	MOTOR FUEL & LUBRICANTS	7,348.17	5,049.29	0.00	0.00	0.00	0.00	0.00
610.6100.6105-4209	MOTOR VEH MAT & SUPPLIES	983.42	1,597.36	0.00	0.00	0.00	0.00	0.00
	SUPPLIES & MATERIALS Totals	\$8,331.59	\$6,646.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6105 - USER - COMMUNITY DEVELOPMENT	Totals	\$11,229.49	\$6,866.65	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6107 - USER - ELECTRICAL & FORESTRY								
SERVICES & CHARGES								
OTHER								
610.6100.6107-4180	REPAIRS & MAINTENANCE	3,283.16	2,908.09	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	\$3,283.16	\$2,908.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	SERVICES & CHARGES Totals	\$3,283.16	\$2,908.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS								
610.6100.6107-4204	MOTOR FUEL & LUBRICANTS	16,088.51	15,948.98	0.00	0.00	0.00	0.00	0.00
610.6100.6107-4209	MOTOR VEH MAT & SUPPLIES	16,387.09	18,698.53	0.00	0.00	0.00	0.00	0.00
610.6100.6107-4299	OTHER OPERATING SUPPLIES	17.98	1,100.49	0.00	0.00	0.00	0.00	0.00
	SUPPLIES & MATERIALS Totals	\$32,493.58	\$35,748.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6107 - USER - ELECTRICAL & FORESTRY	Totals	\$35,776.74	\$38,656.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Division 6108 - USER - STREET								
SERVICES & CHARGES								
PROFESSIONAL								
610.6100.6108-4105	PROF SERV DATA PROCESSING PROFESSIONAL Totals	461.89 \$461.89	427.16 \$427.16	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
OTHER								
610.6100.6108-4180	REPAIRS & MAINTENANCE	2,149.16	7,927.10	0.00	0.00	0.00	0.00	0.00
610.6100.6108-4199	OTHER SERVICES & CHARGES OTHER Totals	0.00 \$2,149.16	3.00 \$7,930.10	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
SUPPLIES & MATERIALS								
610.6100.6108-4204	MOTOR FUEL & LUBRICANTS	26,158.50	46,339.40	0.00	0.00	0.00	0.00	0.00
610.6100.6108-4209	MOTOR VEH MAT & SUPPLIES	75,040.32	113,111.26	0.00	0.00	0.00	0.00	0.00
610.6100.6108-4299	OTHER OPERATING SUPPLIES SUPPLIES & MATERIALS Totals	8.99 \$101,207.81	327.68 \$159,778.34	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
Division 6108 - USER - STREET	Totals	\$103,818.86	\$168,135.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6110 - USER - WATER								
SERVICES & CHARGES								
OTHER								
610.6100.6110-4180	REPAIRS & MAINTENANCE	2,804.14	905.49	0.00	0.00	0.00	0.00	0.00
610.6100.6110-4199	OTHER SERVICES & CHARGES OTHER Totals	8.00 \$2,812.14	37.45 \$942.94	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
SUPPLIES & MATERIALS								
610.6100.6110-4204	MOTOR FUEL & LUBRICANTS	16,760.86	16,228.72	0.00	0.00	0.00	0.00	0.00
610.6100.6110-4209	MOTOR VEH MAT & SUPPLIES	13,369.59	13,556.32	0.00	0.00	0.00	0.00	0.00
610.6100.6110-4299	OTHER OPERATING SUPPLIES SUPPLIES & MATERIALS Totals	133.46 \$30,263.91	384.38 \$30,169.42	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
Division 6110 - USER - WATER	Totals	\$33,076.05	\$31,112.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6111 - USER - SEWER								
SERVICES & CHARGES								
OTHER								
610.6100.6111-4180	REPAIRS & MAINTENANCE OTHER Totals	12,270.14 \$12,270.14	1,385.00 \$1,385.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
SUPPLIES & MATERIALS								
610.6100.6111-4204	MOTOR FUEL & LUBRICANTS	18,015.85	16,026.16	0.00	0.00	0.00	0.00	0.00
610.6100.6111-4209	MOTOR VEH MAT & SUPPLIES	11,094.03	26,163.10	0.00	0.00	0.00	0.00	0.00
610.6100.6111-4299	OTHER OPERATING SUPPLIES SUPPLIES & MATERIALS Totals	17.98 \$29,127.86	244.53 \$42,433.79	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00	0.00 \$0.00
Division 6111 - USER - SEWER	Totals	\$41,398.00	\$43,818.79	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

G/L Account	Division	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Division 6112 - USER - WATER POLLUTION CONTROL									
SERVICES & CHARGES									
<i>OTHER</i>									
610.6100.6112-4176		SOLID WASTE DISPOSAL	0.00	50.00	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4180		REPAIRS & MAINTENANCE	68.00	74.00	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4199		OTHER SERVICES & CHARGES	0.00	7.50	0.00	0.00	0.00	0.00	0.00
<i>OTHER Totals</i>			\$68.00	\$131.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals			\$68.00	\$131.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SUPPLIES & MATERIALS									
610.6100.6112-4204		MOTOR FUEL & LUBRICANTS	3,246.23	5,082.30	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4209		MOTOR VEH MAT & SUPPLIES	2,752.36	6,647.33	0.00	0.00	0.00	0.00	0.00
610.6100.6112-4299		OTHER OPERATING SUPPLIES	26.97	327.68	0.00	0.00	0.00	0.00	0.00
<i>SUPPLIES & MATERIALS Totals</i>			\$6,025.56	\$12,057.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6112 - USER - WATER POLLUTION CONTROL Totals			\$6,093.56	\$12,188.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6113 - USER - FLEET									
PERSONNEL SVCS									
<i>WAGES & SALARIES</i>									
610.6100.6113-4001		SALARIES & WAGES	421,820.63	336,230.38	511,000.00	511,000.00	546,900.00	563,800.00	581,300.00
610.6100.6113-4004		OVERTIME	22,619.47	20,067.72	28,000.00	28,000.00	28,000.00	28,000.00	28,000.00
610.6100.6113-4006		OTHER PAY	1,600.00	1,200.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
610.6100.6113-4020		SICK PAY	14,274.12	14,477.09	13,900.00	13,900.00	14,300.00	14,700.00	15,000.00
<i>WAGES & SALARIES Totals</i>			\$460,314.22	\$371,975.19	\$554,900.00	\$554,900.00	\$591,200.00	\$608,500.00	\$626,300.00
TAXES & BENEFITS									
610.6100.6113-4009		I.M.R.F.	51,254.56	50,608.88	67,100.00	67,100.00	61,800.00	63,700.00	65,500.00
610.6100.6113-4010		SOCIAL SECURITY	35,038.65	32,789.13	42,300.00	42,300.00	45,200.00	46,500.00	47,900.00
610.6100.6113-4012		HEALTH INSURANCE	116,739.01	107,533.74	125,700.00	125,700.00	109,600.00	117,300.00	125,500.00
610.6100.6113-4030		OPEB EXPENSE	-19,231.00	-272.00	0.00	0.00	0.00	0.00	0.00
610.6100.6113-4035		IMRF PENSION EXPENSE	16,159.00	-84,157.00	0.00	0.00	0.00	0.00	0.00
<i>TAXES & BENEFITS Totals</i>			\$199,960.22	\$106,502.75	\$235,100.00	\$235,100.00	\$216,600.00	\$227,500.00	\$238,900.00
PERSONNEL SVCS Totals			\$660,274.44	\$478,477.94	\$790,000.00	\$790,000.00	\$807,800.00	\$836,000.00	\$865,200.00
SERVICES & CHARGES									
610.6100.6113-4150		IRMA INSURANCE	25,216.29	16,529.80	32,200.00	32,200.00	12,300.00	12,300.00	12,300.00
PROFESSIONAL									
610.6100.6113-4105		PROF SERV DATA PROCESSING	1,795.00	1,795.00	23,100.00	23,100.00	23,100.00	23,100.00	23,100.00
<i>Budget Transactions Level</i>									
BOARD REVIEW									
BOARD REVIEW									
BOARD REVIEW									
BOARD REVIEW									
CFA SUBSCRIPTION									
TWO WAY RADIO DATA PLAN									
VCM SOFTWARE LICENSING									
BOARD REVIEW Totals									
PROF SERV MEDICAL									
610.6100.6113-4107		PROF SERV MEDICAL	487.00	626.07	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
<i>Total Amount</i>									
1,600.00									
20,200.00									
1,300.00									
\$23,100.00									

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Budget Transactions								
	Level	Transaction						
		DRUG & ALCOHOL SCREEN -CDL'S HEARING TESTS PRESCRIPTION SAFETY GLASSES BOARD REVIEW Totals						
		0.00	0.00	200.00	200.00	0.00	0.00	0.00
		\$2,282.00	\$2,421.07	\$24,300.00	\$24,300.00	\$24,100.00	\$24,100.00	\$24,100.00
		1,786.32	1,558.62	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
		-80.04	-30.04	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
		0.00	0.00	200.00	200.00	200.00	200.00	200.00
		\$1,706.28	\$1,528.58	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
610.6100.6113-4110	TECH & CONSULT SERVICES							
	PROFESSIONAL Totals							
	COMMUNICATIONS							
610.6100.6113-4115	COMMUNICATIONS-TELEPHONE							
610.6100.6113-4116	COMMUNICATIONS-PORTABLE DV							
610.6100.6113-4117	COMMUNICATIONS-POSTAGE							
	COMMUNICATIONS Totals							
	OTHER							
610.6100.6113-4118	COPY REPRODUCTION	646.44	565.92	400.00	400.00	400.00	400.00	400.00
610.6100.6113-4160	PRINTING	0.00	63.00	200.00	200.00	200.00	200.00	200.00
610.6100.6113-4161	PUBLICATION OF NOTICES	266.14	107.98	100.00	100.00	100.00	100.00	100.00
610.6100.6113-4163	CONFERENCES	247.00	0.00	500.00	500.00	500.00	500.00	500.00
610.6100.6113-4164	TRAINING	1,843.25	3,536.48	10,400.00	10,400.00	10,400.00	10,400.00	10,400.00
610.6100.6113-4176	SOLID WASTE DISPOSAL	1,611.50	4,077.50	1,200.00	1,200.00	1,200.00	1,200.00	1,200.00
610.6100.6113-4180	REPAIRS & MAINTENANCE	30,968.00	21,021.07	46,200.00	46,200.00	46,200.00	46,200.00	46,200.00
	Budget Transactions							
	Level	Transaction						
		GENERAL REPAIRS UST TANK ANNUAL TESTING BOARD REVIEW Totals						

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
SUPPLIES & MATERIALS								
610.6100.6113-4201	OFFICE SUPPLIES	762.74	0.00	800.00	800.00	800.00	800.00	800.00
610.6100.6113-4203	CLOTHING SUPPLIES	3,051.29	3,090.22	4,500.00	4,500.00	4,500.00	4,500.00	4,500.00
Budget Transactions		Level/	Transaction			Number of Units	Cost Per Unit	Total Amount
		BOARD REVIEW	5 PR SAFETY TOE WORK BOOTS			1.0000	625.00	625.00
		BOARD REVIEW	GLOVES AND SAFETY EQUIPMENT			1.0000	300.00	300.00
		BOARD REVIEW	RAGS			1.0000	100.00	100.00
		BOARD REVIEW	T-SHIRTS			1.0000	475.00	475.00
		BOARD REVIEW	UNIFORMS			1.0000	2,250.00	2,250.00
		BOARD REVIEW	WINTERWEAR			1.0000	750.00	750.00
		BOARD REVIEW Totals						\$4,500.00
610.6100.6113-4204	MOTOR FUEL & LUBRICANTS	97,131.30	71,650.20	370,000.00	370,000.00	370,000.00	370,000.00	370,000.00
610.6100.6113-4209	MOTOR VEH MAT & SUPPLIES	38,957.15	31,750.35	153,200.00	153,200.00	153,200.00	153,200.00	153,200.00
610.6100.6113-4299	OTHER OPERATING SUPPLIES	32,524.87	26,682.65	47,900.00	47,900.00	47,900.00	47,900.00	47,900.00
Budget Transactions		Level/	Transaction			Number of Units	Cost Per Unit	Total Amount
		BOARD REVIEW	SHOP SPLY, SAFETY EQ, TOOL REPL			1.0000	47,900.00	47,900.00
		BOARD REVIEW Totals						\$47,900.00
SUPPLIES & MATERIALS Totals		\$172,427.35	\$133,173.42	\$576,400.00	\$576,400.00	\$576,400.00	\$576,400.00	\$576,400.00
DEPRECIATION EXPENSE		1,273.00	8,846.00	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS Totals		\$1,273.00	\$8,846.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EQUIPMENT-ELECTRONICS		7,487.74	26,574.71	0.00	0.00	0.00	0.00	0.00
TRANSFER CAPITALIZED ASSETS		-12,732.00	-62,994.71	0.00	0.00	0.00	0.00	0.00
EQUIPMENT Totals		-\$5,244.26	-\$36,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS Totals		-\$5,244.26	-\$36,420.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT		23,742.11	24,923.10	29,900.00	29,900.00	31,400.00	31,400.00	31,600.00
610.6100.6113-4962	TRANSFER TO IT	11,900.00	9,900.00	16,900.00	16,900.00	16,900.00	16,900.00	16,900.00
610.6100.6113-4964	TRANSFER TO EQUIP REPL FD	\$35,642.11	\$34,823.10	\$46,800.00	\$46,800.00	\$48,300.00	\$48,300.00	\$48,500.00
TRANSFERS OUT Totals		\$992,825.79	\$717,681.76	\$1,568,400.00	\$1,568,400.00	\$1,559,700.00	\$1,588,600.00	\$1,618,000.00
Division 6113 - USER - FLEET Totals								
Division 6114 - USER - COMMUNITY RELATIONS								
SERVICES & CHARGES								
OTHER								
610.6100.6114-4199	OTHER SERVICES & CHARGES	0.00	41.90	0.00	0.00	0.00	0.00	0.00
OTHER Totals		\$0.00	\$41.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals								
MOTOR FUEL & LUBRICANTS		1,035.61	950.41	0.00	0.00	0.00	0.00	0.00
SUPPLIES & MATERIALS Totals		\$1,035.61	\$950.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division 6114 - USER - COMMUNITY RELATIONS Totals		\$1,035.61	\$992.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

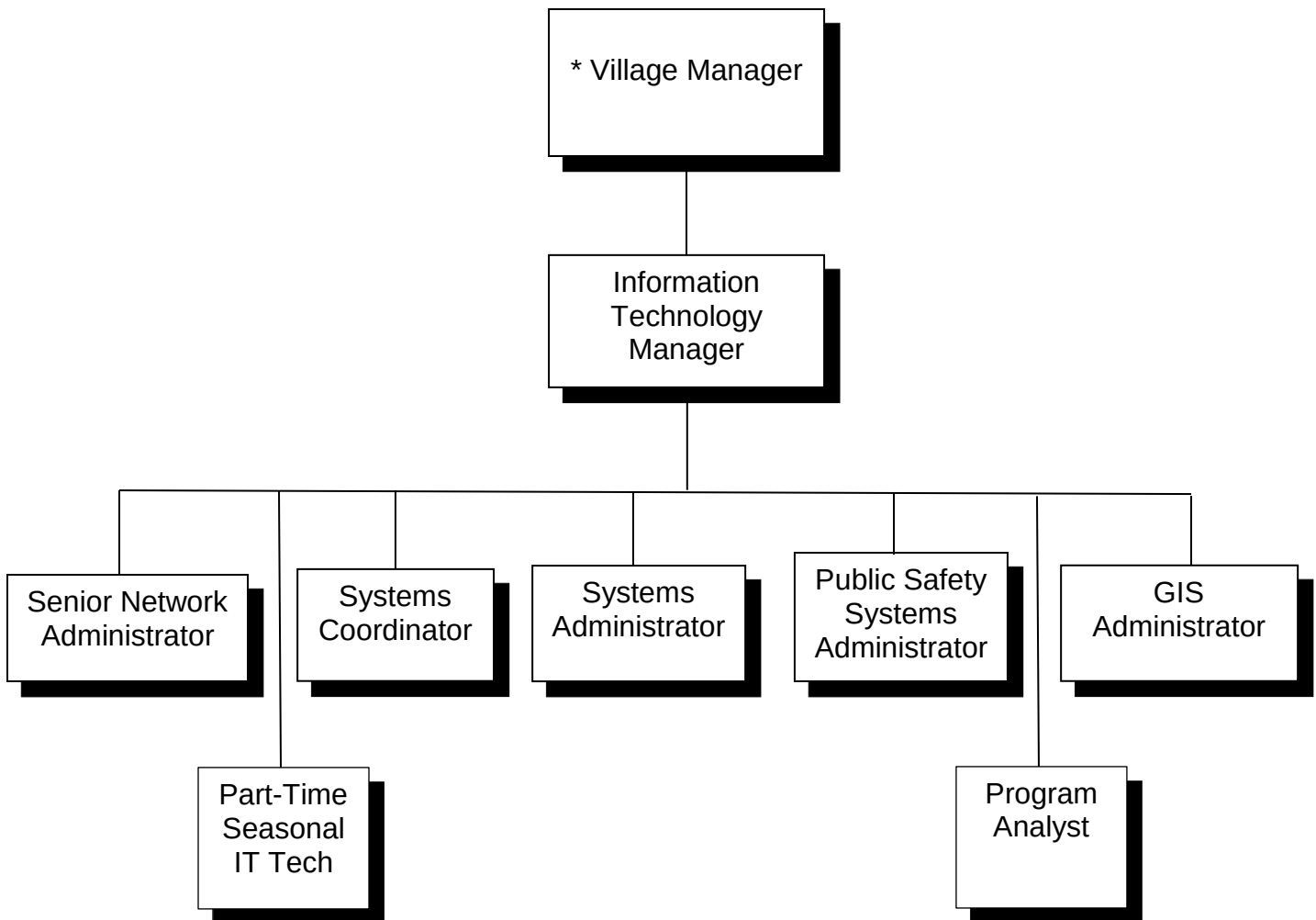
G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Division	6115 - USER - INFORMATION TECHNOLOGY							
	<i>SERVICES & CHARGES</i>							
	<i>OTHER</i>							
610.6100.6115-4199	OTHER SERVICES & CHARGES	0.00	8.00	0.00	0.00	0.00	0.00	0.00
	<i>OTHER Totals</i>	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SUPPLIES & MATERIALS</i>							
610.6100.6115-4204	MOTOR FUEL & LUBRICANTS	105.36	131.31	0.00	0.00	0.00	0.00	0.00
610.6100.6115-4209	MOTOR VEH MAT & SUPPLIES	435.06	202.62	0.00	0.00	0.00	0.00	0.00
	<i>SUPPLIES & MATERIALS Totals</i>	\$540.42	\$333.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Division	6115 - USER - INFORMATION TECHNOLOGY							
Department	6100 - FLEET SERVICES	\$1,377,964.86	\$1,196,176.84	\$1,568,400.00	\$1,568,400.00	\$1,559,700.00	\$1,588,600.00	\$1,618,000.00
	<i>EXPENSE TOTALS</i>	\$1,377,964.86	\$1,196,176.84	\$1,568,400.00	\$1,568,400.00	\$1,559,700.00	\$1,588,600.00	\$1,618,000.00
Fund	610 - FLEET SERVICES							
	<i>Totals</i>							
	REVENUE TOTALS	1,443,258.45	1,354,542.65	1,538,500.00	1,538,500.00	1,559,700.00	1,588,600.00	1,618,000.00
	EXPENSE TOTALS	1,377,964.86	1,196,176.84	1,568,400.00	1,568,400.00	1,559,700.00	1,588,600.00	1,618,000.00
Fund	610 - FLEET SERVICES							
	<i>Totals</i>							
	Net Grand Totals							
	Revenue Grand Totals:	1,443,258.45	1,354,542.65	1,538,500.00	1,538,500.00	1,559,700.00	1,588,600.00	1,618,000.00
	Expense Grand Totals:	1,377,964.86	1,196,176.84	1,568,400.00	1,568,400.00	1,559,700.00	1,588,600.00	1,618,000.00
	Net Surplus/(Deficit):	\$65,293.59	\$158,365.81	-\$29,900.00	-\$29,900.00	\$0.00	\$0.00	\$0.00
	Beginning Fund Balance	-627,051.00	-561,757.41		-403,391.60	-433,291.60	-433,291.60	-433,291.60
	Surplus/(Deficit)	65,293.59	158,365.81	-29,900.00	-29,900.00	0.00	0.00	0.00
	Ending Balance	-\$561,757.41	-\$403,391.60		-\$433,291.60	-\$433,291.60	-\$433,291.60	-\$433,291.60



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INFORMATION TECHNOLOGY

Organization Structure



* Not charged to this budget

INFORMATION TECHNOLOGY

Narrative

Description of Departmental Activities

The Information Technology Manager, who is assisted by the Systems Coordinator, Senior Network Administrator, Systems Administrator, Public Safety Administrator, GIS Administrator, and Part-Time IT Technician provides internal computer and telephone services to all operating departments in the Village of Addison. Services provided include, but are not limited to, the management of the Village's information technology including the Village's computer network, telephone system, software and hardware maintenance, network based technologies, and coordination with outside vendors for software and hardware maintenance, upgrades, and service provisions not otherwise provided by this department.

Data Processing

Under the direction of the Village Manager, the Information Technology Manager and staff are responsible for the operation and maintenance of all computers, telephones, and networked systems installed in the Village of Addison. The primary responsibility of this unit is to maximize the technology availability and access to a stable, dependable, and secure information processing system throughout the Village. Areas of responsibility include, but are not limited to, the following:

*Systems Management and Development	*System Security
*Hardware and Software Maintenance	*Project Management
*Project Development	*Programming
*User Training Programs	*Geographic Information System (GIS)
*Public Safety Systems Management and Development	

FY 2022-23 Key Objectives

Strategic Priority 4: Infrastructure

1. Improve employee efficiency
 - Support Public Works Lucity Integration
 - Support Community Development CityView implementation
 - Support Finance Department New World ERP integration
 - Increase usage of the internet as a tool
 - Foster growth of the GIS system
 - Increase usage of Unified Communications
2. Improve hardware efficiency
 - Continue replacement of laptop computers
 - Continue using consolidation and virtualization to upgrade servers
 - Upgrade communications between facilities
 - Continue 20% annual desktop replacement program
 - Upgrade Addison Consolidated Dispatch Center communication systems

INFORMATION TECHNOLOGY

Narrative (Cont'd)

FY 2022-23 Key Objectives (Cont'd)

Strategic Priority 4: Infrastructure (Cont'd)

3. Improve system security

- Continue to monitor and close security threats
- Continue off-site backup software
- Enforce employee Mobile Device usage policy
- Continue VPN development and deployment
- Continue to monitor and secure access to Village data

4. Improve service to stakeholders

- Use Active Directory for password consolidation
- Continue training for IT staff
- Maintain existing service contracts
- Complete upgrading of communications system
- Development of department operational manual

Performance Measures

	FY 20-21 ACTUAL	FY 21-22 ESTIMATE	FY 22-23 PROJECTION
Inputs			
Direct Expenditures	\$1,849,003	\$2,317,200	\$2,388,800
Number of Employees	6	7	7
Outputs			
Workstations Administered	311	320	330
Laptops Administered	108	115	125
Printers Administered	67	62	60
Servers Administered	44	46	46
LAN/WAN Hardware Administered	63	70	70
Efficiency			
Percentage of Time Servers are Available	99.99%	99.99%	99.99%
Number of IT Helpdesk Service Calls	759	850	850
Percent Work Hours Systems Operational	99.95%	99.95%	99.95%

INFORMATION TECHNOLOGY

Personnel Summary

<u>Position Title</u>	<u>Current Authorized</u>	<u>Fiscal Year 2021-2022</u>	<u>Fiscal Year 2022-2023</u>	<u>Fiscal Year 2023-2024</u>	<u>Fiscal Year 2024-2025</u>
Authorized & Budgeted:					
Information Technology Manager	1.00	1.00	1.00	1.00	1.00
Systems Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Network Administrator	1.00	1.00	1.00	1.00	1.00
Systems Administrator	1.00	1.00	1.00	1.00	1.00
Public Safety Systems Administrator	1.00	1.00	1.00	1.00	1.00
GIS Administrator	1.00	1.00	1.00	1.00	1.00
Program Analyst	0.00	1.00	1.00	1.00	1.00
Part-Time Seasonal IT Tech	1.00	1.00	1.00	1.00	1.00
Assistant Village Engineer	0.20	0.20	0.20	0.20	0.20
Total Budgeted:	7.20	8.20	8.20	8.20	8.20

Authorized & Unbudgeted:

None

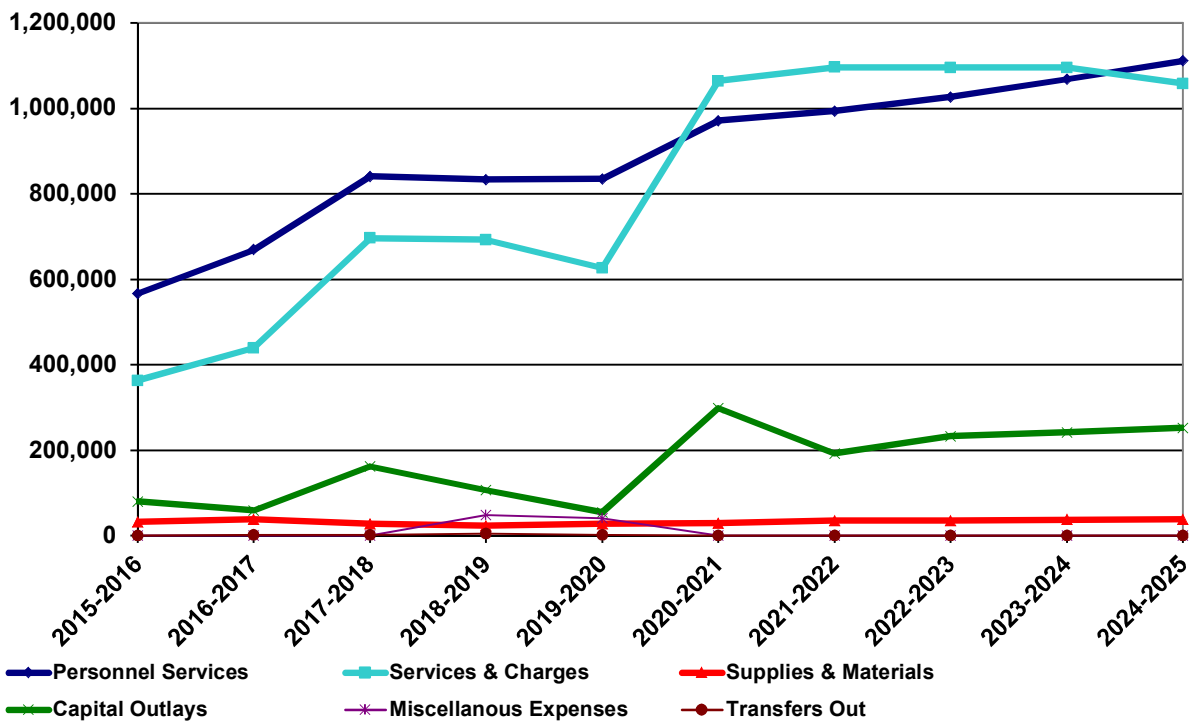
Total Authorized: 7.20

Note: Page 31 summarizes Employee Allocation Between Departments

INFORMATION TECHNOLOGY

Expenditure Summary

<u>Operating Expenditures</u>	2021-2022 Estimate	2022-2023 Budget	2023-2024 Budget	2024-2025 Budget
Personnel Services	993,900	1,026,100	1,069,200	1,111,600
Services & Charges	1,096,600	1,095,300	1,095,500	1,058,500
Supplies & Materials	34,700	35,400	37,100	38,400
Capital Outlays	192,000	232,000	242,000	252,000
Transfers Out	0	0	0	0
Total	2,317,200	2,388,800	2,443,800	2,460,500



G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 620 - INFORMATION TECHNOLOGY								
REVENUE								
Department 9962 - INFORMATION TECHNOLOGY								
GRANTS								
620.9962-3812	GRANT - COVID/CARES	0.00	15,242.73	0.00	0.00	0.00	0.00	0.00
	<i>GRANTS Totals</i>	\$0.00	\$15,242.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<i>TRANSFERS IN</i>								
620.9962-3901	TRANSFER FROM ADMIN	307,211.82	334,507.18	403,100.00	403,100.00	410,300.00	419,700.00	422,600.00
620.9962-3902	TRANSFER FROM FINANCE	86,134.16	92,932.24	111,900.00	111,900.00	111,200.00	113,800.00	114,500.00
620.9962-3903	TRANSFER FROM COMM REL	48,809.35	52,615.42	63,400.00	63,400.00	65,200.00	66,700.00	67,100.00
620.9962-3904	TRANSFER FROM BLD & GRNDS	20,097.97	21,665.18	26,100.00	26,100.00	34,500.00	35,300.00	35,500.00
620.9962-3905	TRANSFER FROM POLICE	522,436.76	572,905.58	690,300.00	690,300.00	709,400.00	725,700.00	730,800.00
620.9962-3906	TRANSFER FROM COMM DEVEL	111,863.97	111,502.38	134,300.00	134,300.00	145,700.00	149,100.00	150,100.00
620.9962-3907	TRANSFER FROM ELEC/FRSTRY	11,484.55	12,380.08	14,900.00	14,900.00	15,300.00	15,700.00	15,800.00
620.9962-3908	TRANSFER FROM STREET	74,649.60	80,552.14	97,000.00	97,000.00	99,700.00	102,000.00	102,700.00
620.9962-3909	TRANSFER FROM HENRY HYDE CT	71,778.47	120,787.45	145,500.00	145,500.00	149,500.00	152,800.00	154,000.00
620.9962-3911	TRANSFER FROM CON DISPATCH	333,052.07	334,507.17	403,000.00	403,000.00	414,100.00	423,600.00	426,500.00
620.9962-3950	TRANSFER FROM WATER	37,324.80	37,140.31	44,800.00	44,800.00	46,000.00	47,100.00	47,400.00
620.9962-3951	TRANSFER FROM SEWER	34,453.67	37,140.31	44,800.00	44,800.00	46,000.00	47,100.00	47,400.00
620.9962-3952	TRANSFER FROM WTR POLL CNTL	83,263.01	89,837.19	108,200.00	108,200.00	111,200.00	113,800.00	114,500.00
620.9962-3961	TRANSFER FROM FLEET SERVICE	23,742.11	24,923.10	29,900.00	29,900.00	30,700.00	31,400.00	31,600.00
<i>TRANSFERS IN Totals</i>								
		\$1,766,302.31	\$1,923,395.73	\$2,317,200.00	\$2,317,200.00	\$2,388,800.00	\$2,443,800.00	\$2,460,500.00
Department 9962 - INFORMATION TECHNOLOGY Totals								
		\$1,766,302.31	\$1,938,638.46	\$2,317,200.00	\$2,317,200.00	\$2,388,800.00	\$2,443,800.00	\$2,460,500.00
REVENUE TOTALS								
		\$1,766,302.31	\$1,938,638.46	\$2,317,200.00	\$2,317,200.00	\$2,388,800.00	\$2,443,800.00	\$2,460,500.00
Fund 620 - INFORMATION TECHNOLOGY								
EXPENSE								
Department 9962 - INFORMATION TECHNOLOGY								
PERSONNEL SVCS								
<i>WAGES & SALARIES</i>								
620.9962-4001	SALARIES & WAGES	577,970.20	607,262.22	681,400.00	681,400.00	717,300.00	744,400.00	770,100.00
620.9962-4006	OTHER PAY	0.00	-471.86	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
620.9962-4007	PART-TIME	9,343.53	15,939.11	22,300.00	22,300.00	23,600.00	24,900.00	26,300.00
620.9962-4020	SICK PAY	12,804.37	13,175.58	10,300.00	10,300.00	10,500.00	10,700.00	11,000.00
	<i>WAGES & SALARIES Totals</i>	\$600,118.10	\$635,905.05	\$719,000.00	\$719,000.00	\$756,400.00	\$785,000.00	\$812,400.00
<i>TAXES & BENEFITS</i>								
620.9962-4009	I.M.R.F.	64,075.22	71,987.96	86,600.00	86,600.00	78,600.00	81,600.00	84,500.00

Budget Year 2023

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
620.9962-4010	SOCIAL SECURITY	44,350.78	45,454.37	54,700.00	54,700.00	57,500.00	59,700.00	61,800.00
620.9962-4012	HEALTH INSURANCE	119,809.78	125,397.20	133,600.00	133,600.00	133,600.00	142,900.00	152,900.00
620.9962-4030	OPEB EXPENSE	-11,201.00	-195.00	0.00	0.00	0.00	0.00	0.00
620.9962-4035	IMRF PENSION EXPENSE	18,076.00	-94,146.00	0.00	0.00	0.00	0.00	0.00
	TAXES & BENEFITS Totals	\$235,110.78	\$148,498.53	\$274,900.00	\$274,900.00	\$269,700.00	\$284,200.00	\$299,200.00
	PERSONNEL SVCS Totals	\$835,228.88	\$784,403.58	\$993,900.00	\$993,900.00	\$1,026,100.00	\$1,069,200.00	\$1,111,600.00
SERVICES & CHARGES								
620.9962-4150	IRMA INSURANCE	5,300.00	3,400.00	7,100.00	7,100.00	31,800.00	31,800.00	31,800.00
PROFESSIONAL								
620.9962-4105	PROF SERV DATA PROCESSING	293,902.79	529,991.19	670,700.00	670,700.00	583,200.00	593,000.00	565,000.00
	Budget Transactions							
	Level		Transaction	Number of Units	Cost Per Unit	Total Amount		
	BOARD REVIEW		AD MONITORING LICENSING	1.0000	4,000.00	4,000.00		
	BOARD REVIEW		ADOBE CREATIVE SUITE	1.0000	7,500.00	7,500.00		
	BOARD REVIEW		ARCHIVE SOCIAL LICENSING	1.0000	3,500.00	3,500.00		
	BOARD REVIEW		AUTOCAD LICENSING	1.0000	6,000.00	6,000.00		
	BOARD REVIEW		CITYVIEW LICENSING	1.0000	46,000.00	46,000.00		
	BOARD REVIEW		ESRI LICENSING	1.0000	41,000.00	41,000.00		
	BOARD REVIEW		GOOGLE SUITE LICENSING	1.0000	75,000.00	75,000.00		
	BOARD REVIEW		INTIME LICENSING	1.0000	22,000.00	22,000.00		
	BOARD REVIEW		LASERFICHE LICENSING	1.0000	30,000.00	30,000.00		
	BOARD REVIEW		LUCITY LICENSING	1.0000	15,000.00	15,000.00		
	BOARD REVIEW		MICROSOFT LICENSING	1.0000	75,000.00	75,000.00		
	BOARD REVIEW		MILESTONE LICENSING	1.0000	40,000.00	40,000.00		
	BOARD REVIEW		MITEL LICENSING	1.0000	9,000.00	9,000.00		
	BOARD REVIEW		MYCIVIC LICENSING	1.0000	12,000.00	12,000.00		
	BOARD REVIEW		NEW WORLD LICENSING	1.0000	162,500.00	162,500.00		
	BOARD REVIEW		NUPOINT VOICEMAIL LICENSING	1.0000	6,000.00	6,000.00		
	BOARD REVIEW		PAST PERFECT LICENSING	1.0000	1,200.00	1,200.00		
	BOARD REVIEW		SSL CERTIFICATES	1.0000	2,500.00	2,500.00		
	BOARD REVIEW		VMWARE LICENSING	1.0000	25,000.00	25,000.00		
			BOARD REVIEW Totals			\$583,199.99		
TECH & CONSULT SERVICES								
620.9962-4110	Budget Transactions	76,189.75	66,125.00	102,000.00	102,000.00	124,000.00	119,000.00	105,000.00
	Level		Transaction	Number of Units	Cost Per Unit	Total Amount		
	BOARD REVIEW		EXTREME SUPPORT	1.0000	30,000.00	30,000.00		
	BOARD REVIEW		GIS CONSULTING IND/ECON DEV 23	1.0000	45,000.00	45,000.00		
	BOARD REVIEW		IP PHONE SUPPORT	1.0000	9,000.00	9,000.00		
	BOARD REVIEW		SCADA CYBERSECURITY 22	1.0000	15,000.00	15,000.00		
	BOARD REVIEW		VMWARE/FIREWALL SUPPORT	1.0000	25,000.00	25,000.00		
			BOARD REVIEW Totals			\$123,999.99		

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
	<i>PROFESSIONAL Totals</i>	\$370,092.54	\$596,116.19	\$772,700.00	\$772,700.00	\$707,200.00	\$712,000.00	\$670,000.00
620.9962-4115	COMMUNICATIONS-TELEPHONE	109,905.28	121,164.50	128,600.00	128,600.00	148,600.00	150,000.00	150,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	20,000.00	20,000.00
	BOARD REVIEW					1.0000	3,600.00	3,600.00
	BOARD REVIEW					1.0000	125,000.00	125,000.00
	BOARD REVIEW Totals							\$148,600.00
620.9962-4116	COMMUNICATIONS-PORTABLE DV	17,478.58	22,742.32	25,000.00	25,000.00	25,000.00	27,000.00	29,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	15,000.00	15,000.00
	BOARD REVIEW					1.0000	10,000.00	10,000.00
	BOARD REVIEW Totals							\$25,000.00
620.9962-4118	OTHER	\$127,383.86	\$143,906.82	\$153,600.00	\$153,600.00	\$173,600.00	\$177,000.00	\$179,000.00
	COMMUNICATIONS Totals							
	COPY REPRODUCTION	636.24	297.60	400.00	400.00	400.00	400.00	400.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	400.00	400.00
	BOARD REVIEW Totals							\$400.00
620.9962-4163	CONFERENCES	-1,882.05	0.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	5,000.00	5,000.00
	CONFERENCES					1.0000		
	CONFERENCES Totals							\$5,000.00
620.9962-4164	TRAINING	3,943.00	13,033.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	16,000.00	16,000.00
	TRAINING (GIS/SEC/VMWARE/MISOFT)					1.0000		
	BOARD REVIEW Totals							\$16,000.00
	REPAIRS & MAINTENANCE	120,078.36	81,840.06	140,500.00	140,500.00	160,000.00	152,000.00	155,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW					1.0000	65,000.00	65,000.00
	BOARD REVIEW					1.0000	20,000.00	20,000.00
	BOARD REVIEW Totals							\$5,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
620.9962-4192	BOARD REVIEW	300.00	300.00	1,300.00	1,300.00	1,300.00	15,000.00	15,000.00
	BOARD REVIEW						12,500.00	12,500.00
	BOARD REVIEW						6,000.00	6,000.00
	BOARD REVIEW						20,000.00	20,000.00
	BOARD REVIEW						10,000.00	10,000.00
	BOARD REVIEW						6,500.00	6,500.00
	BOARD REVIEW Totals							\$160,000.00
	DUES/SUBSCRIPTIONS					1,300.00	1,300.00	1,300.00
	Budget Transactions	300.00	300.00	1,300.00	1,300.00	1,300.00		
	Level/			Transaction	Number of Units	Cost Per Unit	Total Amount	
620.9962-4199	BOARD REVIEW						200.00	200.00
	BOARD REVIEW						300.00	300.00
	BOARD REVIEW						200.00	200.00
	BOARD REVIEW						200.00	200.00
	BOARD REVIEW						200.00	200.00
	BOARD REVIEW						200.00	200.00
	BOARD REVIEW Totals							\$1,300.00
	OTHER SERVICES & CHARGES					0.00	0.00	0.00
	Budget Transactions	135.74	105.72	0.00	0.00	0.00		
	Level/			Transaction	Number of Units	Cost Per Unit	Total Amount	
620.9962-4203	OTHER Totals	\$123,211.29	\$95,576.38	\$163,200.00	\$163,200.00	\$182,700.00	\$174,700.00	\$177,700.00
	SERVICES & CHARGES Totals	\$625,987.69	\$838,999.39	\$1,096,600.00	\$1,096,600.00	\$1,095,300.00	\$1,095,500.00	\$1,058,500.00
	CLOTHING SUPPLIES					1,400.00	1,400.00	1,400.00
	Budget Transactions	646.12	637.73	1,400.00	700.00	1,400.00		
	Level/			Transaction	Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW						1,400.00	1,400.00
	BOARD REVIEW Totals							\$1,400.00
	OTHER OPERATING SUPPLIES					34,000.00	35,700.00	37,000.00
	Budget Transactions	26,479.68	19,535.62	34,000.00	34,000.00	34,000.00		
	Level/			Transaction	Number of Units	Cost Per Unit	Total Amount	
620.9962-4299	BOARD REVIEW						2,000.00	2,000.00
	BOARD REVIEW						5,000.00	5,000.00
	BOARD REVIEW						8,000.00	8,000.00
	BOARD REVIEW						2,000.00	2,000.00
	BOARD REVIEW						5,000.00	5,000.00
	BOARD REVIEW						12,000.00	12,000.00
	BOARD REVIEW Totals							\$34,000.00
	SUPPLIES & MATERIALS Totals	\$27,125.80	\$20,173.35	\$35,400.00	\$34,700.00	\$35,400.00	\$37,100.00	\$38,400.00
	DEPRECIATION EXPENSE					0.00	0.00	0.00
	Budget Transactions	41,048.00	52,347.00	0.00	0.00	0.00		
620.9962-4801	MISCELLANEOUS							
	MISCELLANEOUS Totals	\$41,048.00	\$52,347.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	CAPITAL OUTLAYS							
	Budget Transactions							
	Level/			Transaction	Number of Units	Cost Per Unit	Total Amount	
	BOARD REVIEW						2,000.00	2,000.00
	BOARD REVIEW						5,000.00	5,000.00
	BOARD REVIEW						8,000.00	8,000.00
	BOARD REVIEW						2,000.00	2,000.00
	BOARD REVIEW						5,000.00	5,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
620.9962-4304	EQUIPMENT-ELECTRONICS	145,266.00	274,324.24	204,500.00	192,000.00	232,000.00	242,000.00	252,000.00
	Budget Transactions							
	Level/			Transaction		Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW			DATA SHELF		1.0000	45,000.00	45,000.00
	BOARD REVIEW			IP PHONES		1.0000	20,000.00	20,000.00
	BOARD REVIEW			LAPTOP REPLACEMENTS		1.0000	25,000.00	25,000.00
	BOARD REVIEW			LAPTOPS AND CART 23		1.0000	27,000.00	27,000.00
	BOARD REVIEW			SERVER UPGRADE		1.0000	80,000.00	80,000.00
	BOARD REVIEW			WORKSTATION REPLACEMENTS		1.0000	35,000.00	35,000.00
	BOARD REVIEW			BOARD REVIEW Totals				\$231,999.99
620.9962-4398	TRANSFER CAPITALIZED ASSETS	-90,343.00	-124,091.00	0.00	0.00	0.00	0.00	0.00
	EQUIPMENT Totals							
	CAPITAL OUTLAYS Totals	\$54,923.00	\$150,233.24	\$204,500.00	\$192,000.00	\$232,000.00	\$242,000.00	\$252,000.00
	TRANSFERS OUT	\$54,923.00	\$150,233.24	\$204,500.00	\$192,000.00	\$232,000.00	\$242,000.00	\$252,000.00
620.9962-4961	TRANSFER TO FLEET SERVICE	1,943.16	2,845.96	0.00	0.00	0.00	0.00	0.00
	TRANSFERS OUT Totals	\$1,943.16	\$2,845.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Department 9962 - INFORMATION TECHNOLOGY Totals	\$1,586,256.53	\$1,849,002.52	\$2,330,400.00	\$2,317,200.00	\$2,388,800.00	\$2,443,800.00	\$2,460,500.00
	EXPENSE TOTALS	\$1,586,256.53	\$1,849,002.52	\$2,330,400.00	\$2,317,200.00	\$2,388,800.00	\$2,443,800.00	\$2,460,500.00
Fund 620 - INFORMATION TECHNOLOGY Totals								
	REVENUE TOTALS	1,766,302.31	1,938,638.46	2,317,200.00	2,317,200.00	2,388,800.00	2,443,800.00	2,460,500.00
	EXPENSE TOTALS	1,586,256.53	1,849,002.52	2,330,400.00	2,317,200.00	2,388,800.00	2,443,800.00	2,460,500.00
	Net Surplus/(Deficit):	\$180,045.78	\$89,635.94	-\$13,200.00	\$0.00	\$0.00	\$0.00	\$0.00
	Beginning Fund Balance	-400,730.00	-220,684.22		-131,048.28	-131,048.28	-131,048.28	-131,048.28
	Surplus/(Deficit)	180,045.78	89,635.94	-13,200.00	0.00	0.00	0.00	0.00
	Ending Balance	-\$20,684.22	-\$131,048.28	-\$131,048.28	-\$131,048.28	-\$131,048.28	-\$131,048.28	-\$131,048.28

EQUIPMENT REPLACEMENT FUND (ERF)

Narrative

This fund accounts for the pay-as-you-go purchase and replacement of Village vehicles and equipment costing in excess of \$10,000. Monies are transferred annually from individual operating funds to the ERF based on the Fleet Services' estimates of replacement cost and replacement date. This fund was established in FY 2003 with a transfer from the Water and Sewer Fund. General Fund vehicles were added in FY 2005 using partial proceeds of the \$7,500,000, 2004 General Obligation Bond. The 2004 GO Bond has been refunded by the 2012 GO Refunding Bond issue. The purpose of this fund is to smooth out annual vehicle and equipment expenses and to provide a solid funding plan for these replacements.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 640 - EQUIPMENT REPLACEMENT FD								
REVENUE								
Department 9964 - EQUIPMENT REPLACEMENT FD								
GRANTS								
640.9964-3812	GRANT - COVID/CARES	0.00	39,219.07	0.00	0.00	0.00	0.00	0.00
		\$0.00	\$39,219.07	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
640.9964-3853	AUCTION/SALE FIXED ASSETS	107,090.91	66,546.85	0.00	0.00	0.00	0.00	0.00
640.9964-3870	GAIN SALE OF FIXED ASSETS	-6,695.65	0.00	0.00	0.00	0.00	0.00	0.00
	MISCELLANEOUS Totals	\$100,395.26	\$66,546.85	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
640.9964-3510	INTEREST INCOME	243,571.95	10,341.63	15,000.00	15,000.00	0.00	0.00	0.00
	INTEREST INCOME Totals	\$243,571.95	\$10,341.63	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$0.00
640.9964-3901	TRANSFERS FROM ADMIN	0.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
640.9964-3903	TRANSFER FROM COMM REL	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
640.9964-3904	TRANSFER FROM BLD & GRNDS	6,000.00	9,400.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00
640.9964-3905	TRANSFER FROM POLICE	216,100.00	202,300.00	173,600.00	173,600.00	220,700.00	220,700.00	230,800.00
640.9964-3906	TRANSFER FROM COMM DEVEL	31,200.00	22,200.00	26,600.00	26,600.00	26,600.00	26,600.00	26,600.00
640.9964-3907	TRANSFER FROM ELEC/FRSTRY	76,000.00	83,100.00	91,900.00	91,900.00	101,800.00	101,800.00	94,600.00
640.9964-3908	TRANSFER FROM STREET	335,200.00	319,200.00	306,400.00	306,400.00	285,800.00	285,800.00	261,100.00
640.9964-3950	TRANSFER FROM WATER	105,400.00	69,100.00	71,300.00	71,300.00	71,300.00	68,100.00	69,000.00
640.9964-3951	TRANSFER FROM SEWER	86,500.00	45,500.00	87,200.00	87,200.00	84,100.00	84,100.00	84,100.00
640.9964-3952	TRANSFER FROM WTR POLL CNTRL	17,500.00	26,600.00	33,900.00	33,900.00	38,800.00	42,200.00	42,200.00
640.9964-3961	TRANSFER FROM FLEET SERVICE	11,900.00	9,900.00	16,900.00	16,900.00	16,900.00	16,900.00	16,900.00
640.9964-3994	TRANSFER FROM FEDERAL ICE	0.00	26,585.28	0.00	0.00	0.00	0.00	0.00
640.9964-3996	TRANSFER FROM FEDERAL DAF	0.00	26,543.19	0.00	0.00	0.00	0.00	0.00
	TRANSFERS IN Totals	\$888,800.00	\$847,428.47	\$830,800.00	\$830,800.00	\$855,800.00	\$869,200.00	\$848,300.00
Department 9964 - EQUIPMENT REPLACEMENT FD Totals		\$1,232,767.21	\$963,536.02	\$845,800.00	\$845,800.00	\$855,800.00	\$869,200.00	\$848,300.00
REVENUE TOTALS		\$1,232,767.21	\$963,536.02	\$845,800.00	\$845,800.00	\$855,800.00	\$869,200.00	\$848,300.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
EXPENSE								
Department	9964 - EQUIPMENT REPLACEMENT FD							
MISCELLANEOUS								
640.9964-4801	DEPRECIATION EXPENSE	679,810.30	667,838.00	0.00	0.00	0.00	0.00	0.00
	MISCELLANEOUS Totals	\$679,810.30	\$667,838.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
EQUIPMENT								
640.9964-4398	TRANSFER CAPITALIZED ASSETS	-980,755.00	-55,552.00	0.00	0.00	0.00	0.00	0.00
	EQUIPMENT Totals	-\$980,755.00	-\$55,552.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
VEHICLES								
640.9964-4340	ERF EQUIP-ADMINISTRATION	0.00	39,219.07	0.00	0.00	0.00	0.00	0.00
640.9964-4344	ERF EQUIP-POLICE	266,710.55	0.00	400,000.00	400,000.00	145,000.00	140,000.00	275,000.00
640.9964-4345	ERF EQUIP-COM DEVELOPMENT	101,417.06	0.00	0.00	0.00	0.00	0.00	0.00
640.9964-4346	ERF EQUIP-ELEC & FORESTRY	334,382.08	267.34	12,600.00	12,600.00	165,000.00	75,000.00	145,000.00
640.9964-4347	ERF EQUIP-STREET	199,164.00	16,415.00	350,000.00	350,000.00	690,000.00	680,000.00	600,000.00
640.9964-4350	ERF EQUIP-WATER	32,427.28	0.00	0.00	0.00	0.00	0.00	60,000.00
640.9964-4351	ERF EQUIP-SEWER	26,751.45	0.00	60,000.00	60,000.00	0.00	70,000.00	0.00
640.9964-4352	ERF EQUIP-WASTEWATER	21,902.56	0.00	150,000.00	150,000.00	30,000.00	70,000.00	0.00
640.9964-4361	ERF EQUIP-FLEET SERVICES	0.00	0.00	35,000.00	35,000.00	0.00	0.00	0.00
	VEHICLES Totals	\$982,754.98	\$55,901.41	\$1,007,600.00	\$1,007,600.00	\$1,030,000.00	\$1,035,000.00	\$1,080,000.00
	CAPITAL OUTLAYS Totals	\$1,999.98	\$349.41	\$1,007,600.00	\$1,007,600.00	\$1,030,000.00	\$1,035,000.00	\$1,080,000.00
DEBT SERVICE INTEREST								
640.9964-4702.2012	BOND INTEREST 2012 REF 2004	623.40	0.00	0.00	0.00	0.00	0.00	0.00
	INTEREST Totals	623.40	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT SERVICE Totals	623.40	0.00	0.00	0.00	0.00	0.00	0.00
Department	9964 - EQUIPMENT REPLACEMENT FD Totals	\$682,433.68	\$668,187.41	\$1,007,600.00	\$1,007,600.00	\$1,030,000.00	\$1,035,000.00	\$1,080,000.00
EXPENSE TOTALS		\$682,433.68	\$668,187.41	\$1,007,600.00	\$1,007,600.00	\$1,030,000.00	\$1,035,000.00	\$1,080,000.00
Fund	640 - EQUIPMENT REPLACEMENT FD Totals							
REVENUE TOTALS		1,232,767.21	963,536.02	845,800.00	845,800.00	855,800.00	869,200.00	848,300.00
EXPENSE TOTALS		682,433.68	668,187.41	1,007,600.00	1,007,600.00	1,030,000.00	1,035,000.00	1,080,000.00
Net Surplus/(Deficit):		\$550,333.53	\$295,348.61	-\$161,800.00	-\$161,800.00	-\$174,200.00	-\$165,800.00	-\$231,700.00
Beginning Fund Balance		7,780,164.00	8,330,497.53		8,625,846.14	8,464,046.14	8,289,846.14	8,124,046.14
Surplus/(Deficit)		550,333.53	295,348.61	-161,800.00	-161,800.00	-174,200.00	-165,800.00	-231,700.00
Ending Balance		\$8,330,497.53	\$8,625,846.14		\$8,464,046.14	\$8,289,846.14	\$8,124,046.14	\$7,892,346.14

EQUIPMENT REPLACEMENT (ERF) FUND (640)

Notes

Revenues

3900 Transfers In

Transfers In are based on calculating a future replacement cost for each vehicle or piece of equipment. This amount is spread across the life of the item on a straight-line basis. Each year, credits will be made for interest earned on monies held in the fund, and credits or debits will be made for the difference between the actual replacement cost versus the estimated cost.

Expenditures

4300 Capital Outlays

GENERAL FUND REPLACEMENTS

Police	343	2014 Chevrolet Tahoe	\$50,000
Police	357	2017 Ford Explorer	\$55,000
Police	376	2016 Ford Taurus	\$40,000
Subtotal Police			<u>\$145,000</u>

Electrical & Forestry	T-49	2006 Int'l 65 ft Aerial Truck	\$165,000
Subtotal Electrical & Forestry			<u>\$165,000</u>

Street	T-06	2009 Int'l Dump Truck	\$310,000
Street	T-31	2014 Elgin Sweeper	\$305,000
Street	T-42	2012 Ford F550 Dump Truck	\$75,000
Subtotal Street			<u>\$690,000</u>

TOTAL GENERAL FUND	<u>\$1,000,000</u>

WATER/SEWER REPLACEMENTS

Wastewater	New	North Treatment Plant Forklift	\$30,000
Subtotal Wastewater			<u>\$30,000</u>

TOTAL WATER/SEWER FUND	<u>\$30,000</u>

TOTAL EXPENDITURES	<u><u>\$1,030,000</u></u>

DEBT SERVICE FUND

Narrative

The Village is a home-rule community and is presently not subject to debt limitations. The Village has maintained a conservative philosophy on issuance of debt to minimize the potential long-term effect on Village property taxes. We have generally relied on internal fiscal management and future planning to address capital needs. For further details on the Village's debt policies, see the Capital Improvements Programs/Debt Summary section of the budget.

The Village is very proud of their bond rating which has steadily improved over the last twelve years. The Village is rated "AA+" by Fitch and "AA" by Standard & Poor's. Both rating agencies cited the steady growth in the Village's tax base, and a solid track record of financial operations, and supporting revenue raising flexibility. These higher bond ratings improve the marketability of future debt issuance and provide lower interest rate costs to the Village.

Series 2008 - \$6,015,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 1998 General Obligation Bond which was used to construct a new Village Hall. This bond will be paid with part of the .25% Sales Tax Increment that was established to fund the 1998 issue.

Series 2010 - \$3,500,000 Taxable General Obligation Bonds. This issue is for the purchase and renovation of the old Driscoll High School property. This bond will be paid by property taxes. The final payment on the 2010 Series Bond was made in FY 2020.

Series 2012 - \$3,985,000 General Obligation Refunding Bonds. This issue is to refund the remaining portion of the 2004 General Obligation Bond. This bond will be paid by property taxes. The Water and Sewer portion of this bond, 32%, was transferred to the Water and Sewer Debt Service Fund in FY 2019. The final payment on the 2012 Series Bond was made in FY 2020.

Series 2015 - \$8,995,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006C and 2007 General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2016A - \$9,525,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2016B - \$2,130,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2006A General Obligation Bonds. This bond will be paid with part of the .25% Sales Tax Increment.

Series 2017 - \$5,400,000 General Obligation Bonds. This issue is for the construction of the new Addison Consolidated Dispatch Center and other capital projects including water/sewer fund infrastructure. This bond will be paid with part of the .25% Sales Tax Increment. The Water and Sewer portion of this bond, 54%, was transferred to the Water and Sewer Debt Service Fund in FY 2019

DEBT SERVICE FUND

Narrative (Cont'd)

Series 2017A - \$2,470,000 General Obligation Refunding Bonds. This issue is to refund a portion of the 2010 General Obligation Bonds. This bond will be paid by property taxes.

Series 2020 - \$4,000,000 Taxable General Obligation Bonds. This issue is for the purchase of the Lutherbrook property. This bond will be paid by property taxes.

Debt Schedules

Schedules of the outstanding principal and interest for each bond issue and the IEPA loans are presented after the Debt Service Funds revenue and expenditure budget.

G/L Account	Account Description		2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 920 - DEBT SERVICE FUND									
REVENUE									
Department 9992 - DEBT SERVICE									
TAXES									
920.9992-3001	PROPERTY TAX-CURRENT		886,400.47	451,536.11	497,910.00	497,100.00	506,408.00	501,998.00	505,966.00
920.9992-3031	SALES TAX INCREMENT		2,114,863.67	2,172,816.90	2,097,900.00	2,501,800.00	2,576,800.00	2,654,200.00	2,733,800.00
	<i>TAXES Totals</i>		\$3,001,264.14	\$2,624,353.01	\$2,595,810.00	\$2,998,900.00	\$3,083,208.00	\$3,156,198.00	\$3,239,766.00
INTERGOVERNMENTAL									
920.9992-3005	REPLACEMENT TAX		63,001.34	59,402.28	38,000.00	106,000.00	100,000.00	100,000.00	100,000.00
	<i>INTERGOVERNMENTAL Totals</i>		\$63,001.34	\$59,402.28	\$38,000.00	\$106,000.00	\$100,000.00	\$100,000.00	\$100,000.00
INTEREST INCOME									
920.9992-3510	INVESTMENT INTEREST		20,084.33	1,476.74	1,500.00	300.00	300.00	300.00	300.00
	<i>INTEREST INCOME Totals</i>		\$20,084.33	\$1,476.74	\$1,500.00	\$300.00	\$300.00	\$300.00	\$300.00
TRANSFERS IN									
920.9992-3944	TRANSFER FROM PUBLIC BLDG FUND		1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
	<i>TRANSFERS IN Totals</i>		\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00
Department 9992 - DEBT SERVICE	Totals		\$4,284,349.81	\$3,885,232.03	\$3,835,310.00	\$4,305,200.00	\$4,383,508.00	\$4,456,498.00	\$4,540,066.00
	REVENUE TOTALS		\$4,284,349.81	\$3,885,232.03	\$3,835,310.00	\$4,305,200.00	\$4,383,508.00	\$4,456,498.00	\$4,540,066.00
EXPENSE									
Department 9992 - DEBT SERVICE									
DEBT SERVICE									
FISCAL FEES									
920.9992-4707	FISCAL AGENT FEES		3,636.46	3,300.00	5,000.00	4,000.00	4,000.00	4,000.00	4,000.00
	<i>FISCAL FEES Totals</i>		\$3,636.46	\$3,300.00	\$5,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
INTEREST									
920.9992-4702.2008	BOND INTEREST 2008 REF		99,250.00	50,500.00	0.00	0.00	0.00	0.00	0.00
920.9992-4702.2010	BOND INTEREST 2010 GO		5,270.00	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4702.2012	BOND INTEREST 2012 REF 2004		4,727.00	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4702.2015	BOND INTEREST 2015 REF 2006C 2007		290,000.00	266,000.00	240,650.00	240,650.00	213,800.00	176,000.00	135,600.00
920.9992-4702.2016A	BOND INTEREST 2016A ACDC		253,782.50	253,782.50	253,783.00	253,783.00	246,883.00	239,783.00	232,483.00
920.9992-4702.2016B	BOND INTEREST 2016B REF 2006A		46,500.00	42,500.00	38,400.00	38,400.00	34,200.00	27,900.00	21,300.00
920.9992-4702.2017	BOND INTEREST 2017 ACDC/WATER SEWER		77,478.00	69,251.00	61,023.00	61,023.00	56,909.00	52,795.00	47,996.00
920.9992-4702.2017A	BOND INTEREST 2017A GO REF 2010		72,870.00	72,510.00	68,910.00	68,910.00	64,730.00	52,795.00	54,398.00
920.9992-4702.2020	BOND INTEREST 2020 TAXABLE GO		0.00	75,116.26	89,070.00	89,070.00	86,678.00	84,203.00	81,568.00
	<i>INTEREST Totals</i>		\$849,877.50	\$829,659.76	\$751,836.00	\$751,836.00	\$703,200.00	\$633,476.00	\$573,345.00
PRINCIPAL									
920.9992-4701.2008	BOND PRINCIPAL 2008 REF		975,000.00	1,010,000.00	0.00	0.00	0.00	0.00	0.00
920.9992-4701.2010	BOND PRINCIPAL 2010 GO		155,000.00	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4701.2012	BOND PRINCIPAL 2012 REF 2004		237,932.92	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4701.2015	BOND PRINCIPAL 2015 REF 2006C 2007		800,000.00	845,000.00	895,000.00	895,000.00	945,000.00	1,010,000.00	1,070,000.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
920.9992-4701.2016A	BOND PRINCIPAL 2016A ACDC	0.00	0.00	345,000.00	345,000.00	355,000.00	365,000.00	380,000.00
920.9992-4701.2016B	BOND PRINCIPAL 2016B REF 2006A	200,000.00	205,000.00	210,000.00	210,000.00	210,000.00	220,000.00	230,000.00
920.9992-4701.2017	BOND PRINCIPAL 2017 ACDC/WATER SEWER	274,260.00	274,260.00	137,130.00	137,130.00	137,130.00	137,130.00	137,130.00
920.9992-4701.2017A	BOND PRINCIPAL 2017A GO REF 2010	20,000.00	180,000.00	190,000.00	190,000.00	200,000.00	205,000.00	205,000.00
920.9992-4701.2020	BOND PRINCIPAL 2020 TAXABLE GO	0.00	120,000.00	145,000.00	150,000.00	155,000.00	160,000.00	165,000.00
	<i>PRINCIPAL Totals</i>	\$2,662,192.92	\$2,634,260.00	\$1,922,130.00	\$1,927,130.00	\$2,002,130.00	\$2,097,130.00	\$2,187,130.00
	<i>DEBT SERVICE Totals</i>	\$3,515,706.88	\$3,467,219.76	\$2,678,966.00	\$2,682,966.00	\$2,709,330.00	\$2,734,606.00	\$2,764,475.00
<i>TRANSFERS OUT</i>								
920.9992-4944	TRANSFER TO PUBLIC BLDG FD	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
920.9992-4951	TRANSFER TO WATER SEWER DEBT SERVICE	927,009.00	718,100.00	235,347.00	235,347.00	230,461.00	225,575.00	219,874.00
	<i>TRANSFERS OUT Totals</i>	\$1,127,009.00	\$718,100.00	\$235,347.00	\$235,347.00	\$230,461.00	\$225,575.00	\$219,874.00
Department	9992 - DEBT SERVICE Totals	\$4,642,715.88	\$4,185,319.76	\$2,914,313.00	\$2,918,313.00	\$2,939,791.00	\$2,960,181.00	\$2,984,349.00
	EXPENSE TOTALS	\$4,642,715.88	\$4,185,319.76	\$2,914,313.00	\$2,918,313.00	\$2,939,791.00	\$2,960,181.00	\$2,984,349.00
Fund	920 - DEBT SERVICE FUND Totals	4,284,349.81	3,885,232.03	3,835,310.00	4,305,200.00	4,383,508.00	4,456,498.00	4,540,066.00
	REVENUE TOTALS	4,284,349.81	3,885,232.03	3,835,310.00	4,305,200.00	4,383,508.00	4,456,498.00	4,540,066.00
	EXPENSE TOTALS	4,642,715.88	4,185,319.76	2,914,313.00	2,918,313.00	2,939,791.00	2,960,181.00	2,984,349.00
Fund	920 - DEBT SERVICE FUND Totals	-\$358,366.07	-\$300,087.73	\$920,997.00	\$1,386,887.00	\$1,443,717.00	\$1,496,317.00	\$1,555,717.00
	Net Grand Totals	4,284,349.81	3,885,232.03	3,835,310.00	4,305,200.00	4,383,508.00	4,456,498.00	4,540,066.00
	Revenue Grand Totals:	4,642,715.88	4,185,319.76	2,914,313.00	2,918,313.00	2,939,791.00	2,960,181.00	2,984,349.00
	Expense Grand Totals:	-\$358,366.07	-\$300,087.73	\$920,997.00	\$1,386,887.00	\$1,443,717.00	\$1,496,317.00	\$1,555,717.00
	Net Surplus/(Deficit):	1,691,497.00	1,333,130.93			2,419,930.20	3,863,647.20	5,359,964.20
	Beginning Fund Balance	-\$358,366.07	-300,087.73	920,997.00	1,386,887.00	1,443,717.00	1,496,317.00	1,555,717.00
	Surplus/(Deficit)	\$1,333,130.93	\$1,033,043.20			\$3,863,647.20	\$5,359,964.20	\$6,915,681.20
	Ending Balance							

DEBT SERVICE FUND (920)

DEBT SERVICE TO MATURITY

Fiscal year Ending April 30,	GENERAL OBLIGATION BONDS *			ILLINOIS EPA LOAN 1 & 2		
	PRINCIPAL	INTEREST	TOTAL	PRINCIPAL	INTEREST	TOTAL
2023	2,160,000	770,790	2,930,790	392,170	117,949	510,118
2024	2,255,000	703,215	2,958,215	400,027	110,091	510,118
2025	2,345,000	630,348	2,975,348	408,043	102,076	510,118
2026	2,440,000	553,905	2,993,905	416,219	93,899	510,118
2027	2,535,000	473,675	3,008,675	424,560	85,558	510,118
2028	1,130,000	387,508	1,517,508	433,069	77,049	510,118
2029	1,165,000	354,753	1,519,753	441,749	68,369	510,118
2030	1,205,000	320,433	1,525,433	450,603	59,515	510,118
2031	1,240,000	284,060	1,524,060	459,636	50,482	510,118
2032	1,005,000	245,600	1,250,600	468,850	41,268	510,118
2033	1,035,000	214,090	1,249,090	478,250	31,869	510,118
2034	1,070,000	181,115	1,251,115	487,839	22,280	510,118
2035	1,095,000	150,140	1,245,140	497,620	12,498	510,118
2036	1,130,000	118,210	1,248,210	252,540	2,519	255,059
2037	1,170,000	85,270	1,255,270	0	0	0
2038	1,210,000	50,920	1,260,920	0	0	0
2039	270,000	15,400	285,400	0	0	0
2040	280,000	7,840	287,840	0	0	0
2041	0	0	0	0	0	0
2042	0	0	0	0	0	0
BALANCE	24,740,000	5,547,270	30,287,270	6,011,174	875,423	6,886,597

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$8.995M 2015 G.O. BOND (2006C & 2007 partial)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2022-23	945,000	213,800	1,158,800
FY 2023-24	1,010,000	176,000	1,186,000
FY 2024-25	1,070,000	135,600	1,205,600
FY 2025-26	1,130,000	92,800	1,222,800
FY 2026-27	1,190,000	47,600	1,237,600
BALANCE	5,345,000	665,800	6,010,800

\$2,130,000 2016B Refunding (2006A)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2022-23	210,000	34,200	244,200
FY 2023-24	220,000	27,900	247,900
FY 2024-25	230,000	21,300	251,300
FY 2025-26	235,000	14,400	249,400
FY 2026-27	245,000	7,350	252,350
BALANCE	1,140,000	105,150	1,245,150

DEBT SERVICE FUND (920)

(Cont'd)

* GENERAL OBLIGATION BOND DEBT ISSUE PAYMENT SCHEDULES

\$9,525,000 2016A G.O. BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2022-23	355,000	246,883	601,883
FY 2023-24	365,000	239,783	604,783
FY 2024-25	380,000	232,483	612,483
FY 2025-26	390,000	224,883	614,883
FY 2026-27	405,000	217,083	622,083
FY 2027-28	420,000	208,578	628,578
FY 2028-29	440,000	199,128	639,128
FY 2029-30	460,000	188,788	648,788
FY 2030-31	475,000	177,288	652,288
FY 2031-32	500,000	164,700	664,700
FY 2032-33	520,000	149,700	669,700
FY 2033-34	845,000	134,100	979,100
FY 2034-35	865,000	108,750	973,750
FY 2034-36	890,000	82,800	972,800
FY 2035-37	920,000	56,100	976,100
FY 2027-38	950,000	28,500	978,500
BALANCE	9,180,000	2,659,543	11,839,543

\$2,470,000 2017A G.O. BOND (2010)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2022-23	200,000	64,730	264,730
FY 2023-24	205,000	59,830	264,830
FY 2024-25	205,000	54,398	259,398
FY 2025-26	220,000	48,555	268,555
FY 2026-27	225,000	41,845	266,845
FY 2027-28	230,000	34,533	264,533
FY 2028-29	240,000	26,828	266,828
FY 2029-30	250,000	18,548	268,548
FY 2030-31	265,000	9,673	274,673
BALANCE	2,040,000	358,938	2,398,938

\$4,000,000 2020 TAXABLE GO BOND

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2022-23	150,000	86,678	236,678
FY 2023-24	155,000	84,203	239,203
FY 2024-25	160,000	81,568	241,568
FY 2025-26	165,000	78,768	243,768
FY 2026-27	170,000	75,798	245,798
FY 2027-28	180,000	72,398	252,398
FY 2028-29	185,000	68,798	253,798
FY 2029-30	195,000	65,098	260,098
FY 2030-31	200,000	61,100	261,100
FY 2031-32	205,000	56,900	261,900
FY 2032-33	215,000	52,390	267,390
FY 2033-34	225,000	47,015	272,015
FY 2034-35	230,000	41,390	271,390
FY 2034-36	240,000	35,410	275,410
FY 2035-37	250,000	29,170	279,170
FY 2037-38	260,000	22,420	282,420
FY 2038-39	270,000	15,400	285,400
FY 2039-40	280,000	7,840	287,840
BALANCE	3,735,000	982,340	4,717,340

\$5,400,000 2017 GO BOND (COMBINED WITH W/S)

DATE	PRINCIPAL	INTEREST	TOTAL
FY 2022-23	300,000	124,500	424,500
FY 2023-24	300,000	115,500	415,500
FY 2024-25	300,000	105,000	405,000
FY 2025-26	300,000	94,500	394,500
FY 2026-27	300,000	84,000	384,000
FY 2027-28	300,000	72,000	372,000
FY 2028-29	300,000	60,000	360,000
FY 2029-30	300,000	48,000	348,000
FY 2030-31	300,000	36,000	336,000
FY 2031-32	300,000	24,000	324,000
FY 2032-33	300,000	12,000	312,000
BALANCE	3,300,000	775,500	4,075,500

CAPITAL FUNDS

Narrative

(400) Capital Projects Fund

The Capital Projects Fund was established to ensure that the Village infrastructure is maintained or replaced to meet an acceptable level and to account for the acquisition, construction or replacement of fixed assets of governmental funds, with fund revenues coming from transfers from the General Fund.

(410) ACDC Building Fund

The ACDC Building Fund was established with the proceeds from the 2016A and partial proceeds from the 2017 GO bond issues to account for the construction of the new ACDC Building.

(420) Redevelopment Fund

The Redevelopment Fund was established with the proceeds from the 1995 GO bond issue to account for redevelopment projects throughout the Village.

(440) Public Building Fund

A capital projects fund was established with the proceeds from the 1996 GO bond issue and the 1998 GO bond, to account for the construction of a new Public Works facility, the construction/renovation of the Village Hall facility and capital improvements of other Village facilities. Proceeds from a .25% Home Rule Sales Tax Increment provides the funding for the Public Building Fund.

(470) TIF #3 Fund

The TIF #3 Fund was established in FY 2007 to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. The General Fund advanced monies for the purchase of property to be sold at a later date. Both the General and Redevelopment Funds advanced funds to cover expenses in TIF #3 as needed.

Note: Due to the timing and nature of these funds, a five-year budget presentation is shown.



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CAPITAL PROJECTS FUND

Budget Year 2023

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund	400 - CAPITAL PROJECTS FUND							
REVENUE								
Department	9940 - CAPITAL PROJECTS							
MISCELLANEOUS								
400.9940-3853	AUCTION/SALE FIXED ASSETS	0.00	1,600,000.00	0.00	1,600,000.00	0.00	0.00	0.00
	MISCELLANEOUS Totals	\$0.00	\$1,600,000.00	\$0.00	\$1,600,000.00	\$0.00	\$0.00	\$0.00
DEBT								
400.9940-3710	BOND PROCEEDS	4,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00
400.9940-3711	PREM/DISCNT ON BONDS	2,924.80	0.00	0.00	0.00	0.00	0.00	0.00
	DEBT Totals	\$4,002,924.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
400.9940-3510	INVESTMENT INTEREST	4,393.39	1,293.34	0.00	500.00	0.00	0.00	0.00
	INTEREST INCOME Totals	\$4,393.39	\$1,293.34	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
Department	9940 - CAPITAL PROJECTS Totals	\$4,007,318.19	\$1,601,293.34	\$0.00	\$1,600,500.00	\$0.00	\$0.00	\$0.00
	REVENUE TOTALS	\$4,007,318.19	\$1,601,293.34	\$0.00	\$1,600,500.00	\$0.00	\$0.00	\$0.00
EXPENSE								
Department	9940 - CAPITAL PROJECTS							
SERVICES & CHARGES								
PROFESSIONAL								
400.9940-4110	TECH & CONSULT SERVICES	3,300.00	10,000.00	0.00	0.00	0.00	0.00	0.00
	PROFESSIONAL Totals	\$3,300.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SERVICES & CHARGES Totals								
MISCELLANEOUS								
400.9940-4885	COST OF ISSUANCE-BONDS	108,000.00	0.00	0.00	0.00	0.00	0.00	0.00
400.9940-4899	OTHER EXPENSES	0.00	3,328.00	0.00	4,000.00	0.00	0.00	0.00
	MISCELLANEOUS Totals	\$108,000.00	\$3,328.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
LAND								
400.9940-4306	LAND	0.00	3,401,644.00	75,000.00	485,000.00	75,000.00	0.00	0.00
	Budget Transactions							
Level				Transaction		Number of Units	Cost Per Unit	Total Amount
BOARD REVIEW				DRISCOLL DETENTION POND		1.0000	75,000.00	75,000.00
							BOARD REVIEW Totals	\$75,000.00
	LAND Totals	\$0.00	\$3,401,644.00	\$75,000.00	\$485,000.00	\$75,000.00	\$0.00	\$0.00
	CAPITAL OUTLAYS Totals	\$0.00	\$3,401,644.00	\$75,000.00	\$485,000.00	\$75,000.00	\$0.00	\$0.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
CAPITAL PROJECTS								
400.9940-4475	NOISE WALLS	17,618.45	9,209.78	0.00	17,000.00	0.00	0.00	0.00
	CAPITAL PROJECTS Totals	\$17,618.45	\$9,209.78	\$0.00	\$17,000.00	\$0.00	\$0.00	\$0.00
TRANSFERS OUT								
400.9940-4944	TRANSFER TO PUBLIC BLDG FD	0.00	0.00	375,000.00	375,000.00	75,000.00	0.00	0.00
	Budget Transactions							
	Level/			Transaction		Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW			FOR GARAGE ADDITION		1.0000	75,000.00	75,000.00
						BOARD REVIEW Totals		
		\$0.00	\$0.00	\$375,000.00	\$375,000.00	\$75,000.00	\$0.00	\$0.00
		\$128,918.45	\$3,424,181.78	\$450,000.00	\$881,000.00	\$150,000.00	\$0.00	\$0.00
		\$128,918.45	\$3,424,181.78	\$450,000.00	\$881,000.00	\$150,000.00	\$0.00	\$0.00
EXPENSE TOTALS								
		4,007,318.19	1,601,293.34	0.00	1,600,500.00	0.00	0.00	0.00
		128,918.45	3,424,181.78	450,000.00	881,000.00	150,000.00	0.00	0.00
		\$3,878,399.74	-\$1,822,888.44	-\$450,000.00	\$719,500.00	-\$150,000.00	\$0.00	\$0.00
Fund	400 - CAPITAL PROJECTS FUND Totals							
	REVENUE TOTALS							
	EXPENSE TOTALS							

CAPITAL PROJECTS FUND

Notes

Expenditures

4306 Land

This account is for the Village's portion of creating a detention pond on the Driscoll property.

4944 Transfer to Public Building Fund

This account represents the transfer of funds to the Public Building Fund for the construction of additional storage behind the Village Hall building.



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G/L Account	Account Description	2020 Actual Amount	2021 Actual Amount	2022 Amended Budget	2022 Estimated Amount	2023 BOARD REVIEW	2024 Forecast	2025 Forecast
Fund 410 - ACDC BUILDING FUND								
REVENUE								
Department 9941 - ACDC BUILDING FUND								
GRANTS								
410.9941-3445	GRANTS-ETSB (COUNTY)	102,471.19	0.00	0.00	0.00	0.00	0.00	0.00
	<i>GRANTS Totals</i>	\$102,471.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
410.9941-3510	INVESTMENT INTEREST	-1,060.71	151.33	0.00	0.00	0.00	0.00	0.00
	<i>INTEREST INCOME Totals</i>	-\$1,060.71	\$151.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TRANSFERS IN								
410.9941-3944	TRANSFER FROM PUBLIC BLDG FUND	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>TRANSFERS IN Totals</i>	\$200,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9941 - ACDC BUILDING FUND Totals		\$301,410.48	\$151.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
REVENUE TOTALS		\$301,410.48	\$151.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE								
Department 9941 - ACDC BUILDING FUND								
CAPITAL PROJECTS								
410.9941-4601	ACDC FACILITY	1,916.80	0.00	0.00	0.00	0.00	0.00	0.00
	<i>CAPITAL PROJECTS Totals</i>	\$1,916.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9941 - ACDC BUILDING FUND Totals		\$1,916.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
EXPENSE TOTALS		\$1,916.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 410 - ACDC BUILDING FUND Totals								
REVENUE TOTALS		301,410.48	151.33	0.00	0.00	0.00	0.00	0.00
EXPENSE TOTALS		1,916.80	0.00	0.00	0.00	0.00	0.00	0.00
Fund 410 - ACDC BUILDING FUND Totals		\$299,493.68	\$151.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Beginning Fund Balance		-229,832.82	69,660.86		69,812.19	69,812.19	69,812.19	69,812.19
Surplus/(Deficit)		299,493.68	151.33	0.00	0.00	0.00	0.00	0.00
Ending Balance		\$69,660.86	\$69,812.19	\$0.00	\$69,812.19	\$69,812.19	\$69,812.19	\$69,812.19



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REDEVELOPMENT FUND

Budget Year 2023

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 420 - REDEVELOPMENT FUND								
REVENUE								
Department 9942 - REDEVELOPMENT								
GRANTS								
420.9942-3455	GRANTS - AMERICAN RECOVERY ARPA	0.00	0.00	0.00	2,482,300.00	2,482,300.00	0.00	0.00
	GRANTS Totals	\$0.00	\$0.00	\$0.00	\$2,482,300.00	\$2,482,300.00	\$0.00	\$0.00
INTEREST INCOME								
420.9942-3510	INVESTMENT INTEREST	0.56	0.06	0.00	0.00	0.00	0.00	0.00
	INTEREST INCOME Totals	\$0.56	\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9942 - REDEVELOPMENT								
	Totals	\$0.56	\$0.06	\$0.00	\$2,482,300.00	\$2,482,300.00	\$100.00	\$0.00
	REVENUE TOTALS							
Fund 420 - REDEVELOPMENT FUND	Totals	0.56	0.06	0.00	2,482,300.00	2,482,300.00	0.00	0.00
	REVENUE TOTALS	\$0.56	\$0.06	\$0.00	\$2,482,300.00	\$2,482,300.00	\$0.00	\$0.00
Fund 420 - REDEVELOPMENT FUND	Totals							
Net Grand Totals								
Revenue Grand Totals:		0.56	0.06	0.00	2,482,300.00	2,482,300.00	0.00	0.00
Expense Grand Totals:		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Net Surplus/(Deficit):		\$0.56	\$0.06	\$0.00	\$2,482,300.00	\$2,482,300.00	\$0.00	\$0.00
Beginning Fund Balance		40.00	40.56		40.62	2,482,340.62	4,964,640.62	4,964,640.62
Surplus/(Deficit)		0.56	0.06	0.00	2,482,300.00	2,482,300.00	0.00	0.00
Ending Balance		\$40.56	\$40.62		\$2,482,340.62	\$4,964,640.62	\$4,964,640.62	\$4,964,640.62



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G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 440 - PUBLIC BUILDING FUND								
REVENUE	9944 - PUBLIC BUILDING FUND							
TAXES								
440.9944-3031	SALES TAX INCREMENT	2,114,863.65	2,172,816.89	2,097,900.00	2,501,800.00	2,576,800.00	2,654,200.00	2,733,800.00
	<i>TAXES Totals</i>	\$2,114,863.65	\$2,172,816.89	\$2,097,900.00	\$2,501,800.00	\$2,576,800.00	\$2,654,200.00	\$2,733,800.00
GRANTS								
440.9944-3812	GRANT - COVID/CARES	0.00	14,900.00	0.00	0.00	0.00	0.00	0.00
	<i>GRANTS Totals</i>	\$0.00	\$14,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MISCELLANEOUS								
440.9944-3899	MISCELLANEOUS REVENUES	0.00	0.00	200,000.00	200,000.00	0.00	0.00	0.00
	<i>MISCELLANEOUS Totals</i>	\$0.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	\$0.00
INTEREST INCOME								
440.9944-3510	INVESTMENT INTEREST	5,049.08	851.77	1,000.00	100.00	100.00	100.00	100.00
	<i>INTEREST INCOME Totals</i>	\$5,049.08	\$851.77	\$1,000.00	\$100.00	\$100.00	\$100.00	\$100.00
TRANSFERS IN								
440.9944-3925	TRANSFER FROM MFT	0.00	0.00	534,500.00	534,500.00	0.00	0.00	0.00
440.9944-3940	TRANSFER FROM CAPITAL PROJECT FUND	0.00	0.00	375,000.00	375,000.00	75,000.00	0.00	0.00
440.9944-3992	TRANSFER FROM DEBT SVC	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
	<i>TRANSFERS IN Totals</i>	\$200,000.00	\$0.00	\$909,500.00	\$909,500.00	\$75,000.00	\$0.00	\$0.00
Department	9944 - PUBLIC BUILDING FUND Totals	\$2,319,912.73	\$2,188,568.66	\$3,208,400.00	\$3,611,400.00	\$2,651,900.00	\$2,654,300.00	\$2,733,900.00
	REVENUE TOTALS	\$2,319,912.73	\$2,188,568.66	\$3,208,400.00	\$3,611,400.00	\$2,651,900.00	\$2,654,300.00	\$2,733,900.00
EXPENSE								
Department	9944 - PUBLIC BUILDING FUND							
SERVICES & CHARGES								
OTHER								
440.9944-4161	PUBLICATION OF NOTICES	0.00	510.60	0.00	0.00	0.00	0.00	0.00
	<i>OTHER Totals</i>	\$0.00	\$510.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>SERVICES & CHARGES Totals</i>	\$0.00	\$510.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CAPITAL OUTLAYS								
BUILDINGS								
440.9944-4537	SEWER/WASTEWATER FACILITY	139,300.00	108,030.36	150,000.00	0.00	629,600.00	0.00	0.00
	<i>Budget Transactions</i>							
	<i>Level</i>							
	Transaction					<i>Number of Units</i>	<i>Cost Per Unit</i>	<i>Total Amount</i>
	BOARD REVIEW					1.0000	190,000.00	190,000.00
	ACCESS CONTROLS INSTALL WW (BG)					1.0000	50,000.00	50,000.00
	CCTV INSTALL WWTP (BG)					1.0000	23,000.00	23,000.00
	CEILING UPGRADE NO CTRL BLDG (BG)					1.0000	24,500.00	24,500.00
	CONFERENCE ROOM - NTP (BG)					1.0000	110,000.00	110,000.00
	DAPS ABOVE GROUND TANK REPLACEMENT					1.0000	20,000.00	20,000.00
	DAPS SWR GAR TUCKPOINTING (BG)					1.0000	19,500.00	19,500.00
	FRONT GATE RECONFIG-N & S PLANT (BG)					1.0000	18,600.00	18,600.00
	MAKE UP AIR HANDLER (BG)					1.0000	24,000.00	24,000.00
	NP OFFICE RENOVATION (BG)					1.0000	150,000.00	150,000.00
	WW ROOF REP PUSH FROM FY22					1.0000		
	<i>BOARD REVIEW Totals</i>	\$139,300.00	\$108,030.36	\$150,000.00	\$0.00	\$629,600.00	\$0.00	\$0.00
	<i>BUILDINGS Totals</i>							
EQUIPMENT								
440.9944-4301	OFFICE EQUIP/FURNITURE	0.00	17,267.36	0.00	0.00	0.00	0.00	0.00
	<i>EQUIPMENT Totals</i>	\$0.00	\$17,267.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<i>CAPITAL OUTLAYS Totals</i>	\$139,300.00	\$125,297.72	\$150,000.00	\$0.00	\$629,600.00	\$0.00	\$0.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
CAPITAL PROJECTS								
440.9944-4404	PUBLIC WORKS FACILITY Budget Transactions Level	0.00	0.00	90,500.00	0.00	385,400.00	954,300.00	0.00
	BOARD REVIEW					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	58,000.00	58,000.00
	BOARD REVIEW					1.0000	9,400.00	9,400.00
	BOARD REVIEW					1.0000	57,000.00	57,000.00
	BOARD REVIEW					1.0000	40,500.00	40,500.00
	BOARD REVIEW					1.0000	50,000.00	50,000.00
	BOARD REVIEW					1.0000	155,000.00	155,000.00
	BOARD REVIEW					1.0000	15,500.00	15,500.00
	BOARD REVIEW Totals							\$385,400.00
440.9944-4405	VILLAGE HALL Budget Transactions Level	389,466.70	859,916.08	1,109,500.00	1,186,200.00	2,091,600.00	283,800.00	775,800.00
	BOARD REVIEW					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	248,800.00	248,800.00
	BOARD REVIEW					1.0000	160,000.00	160,000.00
	BOARD REVIEW					1.0000	35,000.00	35,000.00
	BOARD REVIEW					1.0000	62,800.00	62,800.00
	BOARD REVIEW					1.0000	300,000.00	300,000.00
	BOARD REVIEW					1.0000	330,000.00	330,000.00
	BOARD REVIEW					1.0000	380,000.00	380,000.00
	BOARD REVIEW					1.0000	125,000.00	125,000.00
	BOARD REVIEW					1.0000	450,000.00	450,000.00
	BOARD REVIEW Totals							\$2,091,600.00
440.9944-4413	BLDG IMPRV-HISTORICAL Budget Transactions Level	0.00	0.00	35,000.00	0.00	45,000.00	0.00	0.00
	BOARD REVIEW					Number of Units	Cost Per Unit	Total Amount
	BOARD REVIEW					1.0000	45,000.00	45,000.00
	BOARD REVIEW Totals							45,000.00
CAPITAL PROJECTS Totals								
		\$389,466.70	\$859,916.08	\$1,235,000.00	\$1,186,200.00	\$2,522,000.00	\$1,238,100.00	\$775,800.00
TRANSFERS OUT								
440.9944-4910	TRANSFER TO GENERAL FUND	0.00	400,000.00	0.00	0.00	0.00	0.00	0.00
440.9944-4941	TRANSFER TO ACDC BUILDING	200,000.00	0.00	0.00	0.00	0.00	0.00	0.00
440.9944-4992	TRANSFER TO DEBT SERVICE	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
	TRANSFERS OUT Totals	\$1,400,000.00	\$1,600,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00
		\$1,928,766.70	\$2,585,724.40	\$2,585,000.00	\$2,386,200.00	\$4,351,600.00	\$2,438,100.00	\$1,975,800.00
Department	9944 - PUBLIC BUILDING FUND Totals							
		\$1,928,766.70	\$2,585,724.40	\$2,585,000.00	\$2,386,200.00	\$4,351,600.00	\$2,438,100.00	\$1,975,800.00
EXPENSE TOTALS								
		\$1,928,766.70	\$2,585,724.40	\$2,585,000.00	\$2,386,200.00	\$4,351,600.00	\$2,438,100.00	\$1,975,800.00
Fund	440 - PUBLIC BUILDING FUND Totals							
Net Grand Totals								
Revenue Grand Totals:		2,319,912.73	2,188,568.66	3,208,400.00	3,611,400.00	2,651,900.00	2,654,300.00	2,733,900.00
Expense Grand Totals:		1,928,766.70	2,585,724.40	2,585,000.00	2,386,200.00	4,351,600.00	2,438,100.00	1,975,800.00
Net Surplus/(Deficit):		\$391,146.03	-\$397,155.74	\$623,400.00	\$1,225,200.00	-\$1,699,700.00	\$216,200.00	\$758,100.00
Beginning Fund Balance		665,039.00	1,056,185.03		659,029.29	1,884,229.29	184,529.29	400,729.29
Surplus/(Deficit)		391,146.03	-397,155.74	623,400.00	1,225,200.00	-1,699,700.00	216,200.00	758,100.00
Ending Balance		\$1,056,185.03	\$659,029.29		\$1,884,229.29	\$184,529.29	\$400,729.29	\$1,158,829.29

PUBLIC BUILDING FUND

Notes

Revenues

3031 Sales Tax Increment

A home rule sales tax of .25% was passed in 1996 to cover the debt service issued to fund the building of a new Public Works Facility and a new Village Hall. It is also used for facility and infrastructure improvements.

Expenditures

4404 Public Works Facility

This account is for maintenance and upgrades to the building and storage areas.

4405 Village Hall/Police Facility

This account is for renovations and maintenance to Village Hall. Also included in this account is the cost of a storage facility and resurfacing the Village Hall parking lot.

4413 Historical Buildings

This account is for renovations and additions to the historical district.

4537 Sewer and Wastewater Facilities

This account is for renovations and repairs to the sewer and wastewater facilities.

4992 Transfer to Debt Service

Transfer of sales tax increment to debt service to cover repayment of the bonds issued for the construction of the Public Works facility and Village Hall.



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TIF #3 FUND

Narrative

This fund is used to pay for infrastructure and development improvements within Tax Increment Financing District (TIF) #3, known as the Town Center redevelopment area. This area encompasses approximately 125 acres and includes primarily commercial retail centers along with limited residential dwellings. The Village Board established this TIF District in mid FY 2007 as an economic development financing tool that uses the property tax base to provide funding for qualifying public projects within the redevelopment area. Property tax revenues received in the base year (2007), versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which was used to finance public improvements.

The Redevelopment Fund advanced funds as it did with TIF #1 and TIF #2. In addition, the General Fund advanced funds to purchase a vacant commercial/industrial property to bank the land. In early 2022, a developer acquired several parcels of land along Addison Road from Lake St. south to Moreland Ave. The developer will swap the Lake St. corner section of the parcel that is contiguous to the Village Hall complex in exchange for the land that was previously purchased by the Village. A 187,284 sq. ft. warehouse facility will be built with expected completion in 2023. At that time, the structure and its value will be added to the property tax rolls thus increasing property taxes overall and in the TIF 3 district. It is unknown at this time what the impact on the property tax for the TIF district will be. It is anticipated that the majority of development in this district will come from private funding sources.

TIF #3 FUND BALANCE SUMMARY

<u>FY</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>FUND BALANCE</u>
			(402,993) @ 4/30/22
2022-23	158,800	0	(244,193)
2023-24	166,700	0	(77,493)
2024-25	175,000	0	97,507
2025-26	175,000	0	272,507
2026-27	175,000	0	447,507
2027-28	175,000	0	622,507
2028-29	175,000	0	797,507
2029-30	175,000	0	972,507
2030-31	175,000	0	1,147,507

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 470 - TOWN CENTER - TIF#3								
REVENUE								
Department 9947 - TOWN CENTER - TIF#3								
TAXES								
470.9947-3006	PROPERTY TAX INCREMENT	79,076.01	128,674.96	127,000.00	151,200.00	158,800.00	166,700.00	175,000.00
	TAXES Totals	\$79,076.01	\$128,674.96	\$127,000.00	\$151,200.00	\$158,800.00	\$166,700.00	\$175,000.00
INTEREST INCOME								
470.9947-3510	INVESTMENT INTEREST	670.37	-91.08	0.00	0.00	0.00	0.00	0.00
	INTEREST INCOME Totals	\$670.37	-\$91.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 Totals		\$79,746.38	\$128,583.88	\$127,000.00	\$151,200.00	\$158,800.00	\$166,700.00	\$175,000.00
	REVENUE TOTALS	\$79,746.38	\$128,583.88	\$127,000.00	\$151,200.00	\$158,800.00	\$166,700.00	\$175,000.00
EXPENSE								
Department 9947 - TOWN CENTER - TIF#3								
CAPITAL PROJECTS								
470.9947-4538	TOWN CENTER DEVELOPMENT	101,737.60	187,333.00	0.00	0.00	0.00	0.00	0.00
470.9947-4579	VILLAGE GREEN DRAINAGE IMP	49,644.22	130,741.51	0.00	0.00	0.00	0.00	0.00
	CAPITAL PROJECTS Totals	\$151,381.82	\$318,074.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Department 9947 - TOWN CENTER - TIF#3 Totals		\$151,381.82	\$318,074.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE TOTALS	\$151,381.82	\$318,074.51	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fund 470 - TOWN CENTER - TIF#3 Totals								
REVENUE TOTALS		79,746.38	128,583.88	127,000.00	151,200.00	158,800.00	166,700.00	175,000.00
EXPENSE TOTALS		151,381.82	318,074.51	0.00	0.00	0.00	0.00	0.00
Fund 470 - TOWN CENTER - TIF#3 Totals		-\$71,635.44	-\$189,490.63	\$127,000.00	\$151,200.00	\$158,800.00	\$166,700.00	\$175,000.00
Net Grand Totals								
Revenue Grand Totals:		79,746.38	128,583.88	127,000.00	151,200.00	158,800.00	166,700.00	175,000.00
Expense Grand Totals:		151,381.82	318,074.51	0.00	0.00	0.00	0.00	0.00
Net Surplus/(Deficit):		-\$71,635.44	-\$189,490.63	\$127,000.00	\$151,200.00	\$158,800.00	\$166,700.00	\$175,000.00
Beginning Fund Balance		-293,067.00	-364,702.44		-554,193.07	-402,993.07	-244,193.07	-77,493.07
Surplus/(Deficit)		-71,635.44	-189,490.63	127,000.00	151,200.00	158,800.00	166,700.00	175,000.00
Ending Balance		-\$364,702.44	-\$554,193.07		-\$402,993.07	-\$244,193.07	-\$77,493.07	\$97,506.93

Notes**Revenues****3006 Property Tax Increment**

This account represents the difference between the 2007 base year versus current year property tax valuation. The increment receipts are due to normal building assessment increases from year to year. A warehouse facility will be built in the TIF district with expected completion in 2023. At that time, the structure and its value will be added to the property tax rolls thus increasing property taxes overall and in the TIF 3 district. It is unknown at this time what the impact on the property tax for the TIF district will be.



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POLICE PENSION FUND

Narrative

This fund provides retirement, disability, and death benefits to all eligible members of the Police Pension Fund by investing funds to maximize interest earnings, while preserving the safety and liquidity of the Fund's investments. The Police Pension Fund assets are governed by an independent Board consisting of five members.

Police sworn personnel are covered by this plan. Although it is a single-employer pension plan, the defined benefits and employee and employer contribution levels are governed by Illinois Compiled Statutes (40 ILCS 5/3 -1) and may be amended only by the Illinois Legislature. The Village accounts for the plan as a pension trust. The State passed legislation that became effective with new hires after 1/1/11 whereby a second tier of participants has been added. The State Statute limits the type of investments and the weight of those investments within the fund.

The Illinois Pension Code (40 ILCS 5/22B-120(d)) created the Illinois Police Officers' Pension Investment Fund (IPOPIF) where the IPOPIF will assume fiduciary control over Article 3 (Police Pension) assets in 2022 as listed on the Certified Investment Asset List. The budget is based on current trending due to the uncertainty of what the investment income and fees will be for the consolidated fund.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 700 - POLICE PENSION FUND								
REVENUE								
Department 9970 - POLICE PENSION								
CONTRIBUTIONS								
700.9970-3880	EMPLOYEE CONTRIBUTIONS	706,718.83	664,863.54	680,500.00	717,500.00	717,500.00	717,500.00	717,500.00
700.9970-3881	EMPLOYER CONTRIBUTIONS	3,223,729.21	3,482,416.80	4,143,400.00	4,185,300.00	4,373,600.00	4,570,400.00	4,776,100.00
	CONTRIBUTIONS Totals	\$3,930,448.04	\$4,147,280.34	\$4,823,900.00	\$4,902,800.00	\$5,091,100.00	\$5,287,900.00	\$5,493,600.00
MISCELLANEOUS								
700.9970-3875	GAIN/LOSS SALE INVESTMNTS	-3,877,330.56	14,430,355.45	8,500,000.00	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00
700.9970-3899	MISCELLANEOUS REVENUES	226.31	820.00	0.00	0.00	0.00	0.00	0.00
	MISCELLANEOUS Totals	-\$3,877,104.25	\$14,431,175.45	\$8,500,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00	\$2,000,000.00
INTEREST INCOME								
700.9970-3510	INVESTMENT INTEREST	1,483,046.37	1,116,063.08	1,000,000.00	1,083,000.00	1,000,000.00	1,000,000.00	1,000,000.00
	INTEREST INCOME Totals	\$1,483,046.37	\$1,116,063.08	\$1,000,000.00	\$1,083,000.00	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Department 9970 - POLICE PENSION Totals		\$1,536,390.16	\$19,694,518.87	\$14,323,900.00	\$7,985,800.00	\$8,091,100.00	\$8,287,900.00	\$8,493,600.00
EXPENSE								
Department 9970 - POLICE PENSION								
PERSONNEL SVCS								
WAGES & SALARIES								
700.9970-4014	PENSION PAYMENTS	3,689,739.06	4,058,686.61	3,839,800.00	4,212,000.00	4,360,800.00	4,476,000.00	4,579,700.00
	WAGES & SALARIES Totals	\$3,689,739.06	\$4,058,686.61	\$3,839,800.00	\$4,212,000.00	\$4,360,800.00	\$4,476,000.00	\$4,579,700.00
TAXES & BENEFITS								
700.9970-4028	OTHER PENSION PAYMENTS	0.00	132,746.57	0.00	0.00	0.00	0.00	0.00
	TAXES & BENEFITS Totals	\$0.00	\$132,746.57	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	PERSONNEL SVCS Totals	\$3,689,739.06	\$4,191,433.18	\$3,839,800.00	\$4,212,000.00	\$4,360,800.00	\$4,476,000.00	\$4,579,700.00
SERVICES & CHARGES								
PROFESSIONAL								
700.9970-4101	PROF SERV ACCT/AUDITING	23,000.00	25,275.00	22,000.00	22,000.00	22,000.00	22,000.00	22,000.00
700.9970-4103	PROF SERV LEGAL	11,254.79	4,465.22	8,000.00	8,000.00	8,000.00	8,000.00	8,000.00
700.9970-4106	PROF SERV POLICE PENSION INSURANCE	5,293.00	5,293.00	5,300.00	5,700.00	5,700.00	5,700.00	5,700.00
700.9970-4107	PROF SERV MEDICAL	2,100.00	8,412.00	5,000.00	6,000.00	6,000.00	6,000.00	6,000.00
700.9970-4110	TECH & CONSULT SERVICES	20,887.20	18,590.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00
	PROFESSIONAL Totals	\$62,534.99	\$62,035.22	\$60,300.00	\$61,700.00	\$61,700.00	\$61,700.00	\$61,700.00
OTHER								
700.9970-4163	CONFERENCES	2,435.00	935.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
700.9970-4192	DUES/SUBSCRIPTIONS	795.00	795.00	800.00	800.00	800.00	800.00	800.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
700.9970-4195	BANK CHARGES/VISA FEE	0.00	230.37	0.00	0.00	0.00	0.00	0.00
	OTHER Totals	\$3,230.00	\$1,960.37	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
	SERVICES & CHARGES Totals	\$65,764.99	\$63,995.59	\$64,100.00	\$65,500.00	\$65,500.00	\$65,500.00	\$65,500.00
	MISCELLANEOUS							
700.9970-4880	INVESTMENT FEES	117,579.08	120,442.46	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
	MISCELLANEOUS Totals	\$117,579.08	\$120,442.46	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00
Department	9970 - POLICE PENSION Totals	\$3,873,083.13	\$4,375,871.23	\$4,023,900.00	\$4,397,500.00	\$4,546,300.00	\$4,661,500.00	\$4,765,200.00
	EXPENSE TOTALS	\$3,873,083.13	\$4,375,871.23	\$4,023,900.00	\$4,397,500.00	\$4,546,300.00	\$4,661,500.00	\$4,765,200.00
Fund	700 - POLICE PENSION FUND Totals							
	REVENUE TOTALS	1,536,390.16	19,694,518.87	14,323,900.00	7,985,800.00	8,091,100.00	8,287,900.00	8,493,600.00
	EXPENSE TOTALS	3,873,083.13	4,375,871.23	4,023,900.00	4,397,500.00	4,546,300.00	4,661,500.00	4,765,200.00
Fund	700 - POLICE PENSION FUND Totals	-\$2,336,692.97	\$15,318,647.64	\$10,300,000.00	\$3,588,300.00	\$3,544,800.00	\$3,626,400.00	\$3,728,400.00
	Net Grand Totals							
	Revenue Grand Totals:	1,536,390.16	19,694,518.87	14,323,900.00	7,985,800.00	8,091,100.00	8,287,900.00	8,493,600.00
	Expense Grand Totals:	3,873,083.13	4,375,871.23	4,023,900.00	4,397,500.00	4,546,300.00	4,661,500.00	4,765,200.00
	Net Surplus/(Deficit):	-\$2,336,692.97	\$15,318,647.64	\$10,300,000.00	\$3,588,300.00	\$3,544,800.00	\$3,626,400.00	\$3,728,400.00
	Beginning Fund Balance	50,002,691.00	47,665,998.03		62,984,645.67	66,572,945.67	70,117,745.67	73,744,145.67
	Surplus/(Deficit)	-2,336,692.97	15,318,647.64	10,300,000.00	3,588,300.00	3,544,800.00	3,626,400.00	3,728,400.00
	Ending Balance	\$47,665,998.03	\$62,984,645.67		\$66,572,945.67	\$70,117,745.67	\$73,744,145.67	\$77,472,545.67

POLICE PENSION FUND

Notes

Expenditures

4014 Pension Payments

Budgeted amounts are based upon scheduled monthly pension payroll payments.

4101 Professional Services – Accounting/Auditing

This line item includes the annual actuarial report fees which previously were included in account 4110 in addition to the monthly financial reporting compiled by an outside source.

4103 Professional Services – Legal

This line item includes the fees for legal services during the year.

4110 Technical & Consulting Services

Fees for services for maintaining minutes and the various pension files are also included.

4880 Investment Fees

This line item includes fees paid to the State based on the value of the fund. This line item also includes the investment advisor and account manager fees

MOTOR FUEL TAX FUND

Narrative

This fund accounts for the maintenance and improvement of Village-owned streets. Financing is provided by the Village's share of State Motor Fuel Tax allotments, federal grants, and beginning January 1, 2012, a .25% home-rule sales tax. State law requires Motor Fuel Tax allotments be used to maintain streets.

During Fiscal 2021, the State of Illinois issued Rebuild Illinois Bonds. Monies will be received from the State over a 3 year period from 2020 through 2022. Although the monies are not technically Motor Fuel Tax revenues, the State is requiring the monies received and related projects be recorded in the Motor Fuel Tax Fund. The monies must be spent by 2024 and will be required to be approved by the State using the same guidelines as the Motor Fuel Tax projects.

A new department has been established in the Motor Fuel Tax fund to separate the Rebuild Illinois revenues and expenditures. The program will allow the use of Rebuild Illinois funding in conjunction with other grant and funding sources. You will see projects split between the regular Motor Fuel Tax department and the Rebuild Illinois Department.

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Fund 250 - MOTOR FUEL TAX FUND								
REVENUE								
Department 9025 - MFT REBUILD ILL BOND DEPARTMENT								
GRANTS								
250.9025-3450	GRANTS - REBUILD ILLINOIS BONDS GRANT	0.00	1,217,311.59	811,500.00	405,700.00	811,500.00	0.00	0.00
	GRANTS Totals	0.00	1,217,311.59	811,500.00	405,700.00	811,500.00	0.00	0.00
Department 9025 - MFT REBUILD ILL BOND DEPARTMENT	Totals	\$0.00	\$1,217,311.59	\$811,500.00	\$405,700.00	\$811,500.00	\$0.00	\$0.00
Department 9925 - MOTOR FUEL TAX								
TAXES								
250.9925-3031	SALES TAX INCREMENT	2,114,863.64	2,172,816.89	2,097,900.00	2,501,800.00	2,576,800.00	2,654,200.00	2,733,800.00
	TAXES Totals	\$2,114,863.64	\$2,172,816.89	\$2,097,900.00	\$2,501,800.00	\$2,576,800.00	\$2,654,200.00	\$2,733,800.00
INTERGOVERNMENTAL								
250.9925-3060	MOTOR FUEL TAX	1,363,220.94	1,322,674.47	1,344,000.00	1,400,000.00	1,400,000.00	1,400,000.00	1,400,000.00
	INTERGOVERNMENTAL Totals	\$1,363,220.94	\$1,322,674.47	\$1,344,000.00	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00
GRANTS								
250.9925-3440	GRANTS-CDBG	0.00	364,368.49	360,000.00	0.00	895,000.00	505,000.00	320,000.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
	BOARD REVIEW							
	GRANTS Totals	\$0.00	\$364,368.49	\$360,000.00	\$0.00	\$895,000.00	\$505,000.00	\$320,000.00
INTEREST INCOME								
250.9925-3510	INVESTMENT INTEREST	-649.98	1,958.97	1,500.00	500.00	500.00	500.00	500.00
	INTEREST INCOME Totals	-\$649.98	\$1,958.97	\$1,500.00	\$500.00	\$500.00	\$500.00	\$500.00
Department 9925 - MOTOR FUEL TAX Totals		3,477,434.60	3,861,818.82	3,803,400.00	3,902,300.00	4,872,300.00	4,559,700.00	4,454,300.00
EXPENSE								
Department 9025 - MFT REBUILD ILL BOND DEPARTMENT								
CAPITAL PROJECTS								
250.9025-4401	STREET MAINT PROGRAM	0.00	0.00	235,300.00	0.00	0.00	0.00	0.00
250.9025-4415	STREET PROJECTS	0.00	0.00	576,200.00	0.00	431,300.00	818,400.00	815,500.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
	BOARD REVIEW							
	CAPITAL PROJECTS Totals	\$0.00	\$0.00	\$811,500.00	\$0.00	\$431,300.00	\$818,400.00	\$815,500.00
Department 9025 - MFT REBUILD ILL BOND DEPARTMENT	Totals	\$0.00	\$0.00	\$811,500.00	\$0.00	\$431,300.00	\$818,400.00	\$815,500.00

G/L Account	Account Description	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	2021-22 EST ACT	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
Department 9925 - MOTOR FUEL TAX								
CAPITAL PROJECTS								
250.9925-4401	STREET MAINT PROGRAM	1,970,228.48	1,398,277.10	1,835,700.00	1,437,100.00	2,350,000.00	2,430,000.00	2,480,000.00
250.9925-4415	STREET PROJECTS	1,907,282.99	865,493.94	503,600.00	5,000.00	2,143,800.00	1,525,600.00	1,576,300.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	Transaction							
	ARMY TRAIL RESURFACE (BALANCE - STATE TO BILL US)							
	COLLEGE BLVD (CDBG)							
	FULLERTON AVE (BALANCE - STATE TO BILL US)							
	KINGERY WEST RESURFACE (CDBG \$400,000)							
	LOMBARD SOUTH (STP)							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	BOARD REVIEW Totals							
250.9925-4459	SIDEWALKS	291,287.71	324,065.12	325,000.00	317,300.00	501,900.00	778,200.00	470,200.00
	Budget Transactions							
	Level							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	BOARD REVIEW							
	Transaction							
	ADA SIDEWALK							
	ARMITAGE ARDMORE SIDEWALK - SAFE SCHOOLS							
	MFT SIDEWALK PROGRAM							
	PAVER RESTORATION (OR CONCRETE)							
	TRIP HAZARD SIDEWALK							
	Number of Units							
	Cost Per Unit							
	Total Amount							
	BOARD REVIEW Totals							
	CAPITAL PROJECTS Totals							
TRANSFERS OUT								
250.9925-4910	TRANSFER TO GENERAL FUND	\$4,168,799.18	\$2,587,836.16	\$2,664,300.00	\$1,759,400.00	\$4,995,700.00	\$4,733,800.00	\$4,526,500.00
250.9925-4944	TRANSFER TO PUBLIC BLDG FD	0.00	300,000.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	534,500.00	534,500.00	0.00	0.00	0.00
	TRANSFERS OUT Totals							
Department 9925 - MOTOR FUEL TAX Totals		\$4,168,799.18	\$2,887,836.16	\$3,198,800.00	\$2,293,900.00	\$4,995,700.00	\$4,733,800.00	\$4,526,500.00
	EXPENSE TOTALS	\$4,168,799.18	\$2,887,836.16	\$4,010,300.00	\$2,293,900.00	\$5,427,000.00	\$5,552,200.00	\$5,342,000.00
Fund 250 - MOTOR FUEL TAX FUND Totals								
REVENUE TOTALS		3,477,434.60	5,079,130.41	4,614,900.00	4,308,000.00	5,863,800.00	4,399,700.00	4,434,300.00
EXPENSE TOTALS		4,168,799.18	2,887,836.16	4,010,300.00	2,293,900.00	5,427,000.00	5,552,200.00	5,342,000.00
Fund 250 - MOTOR FUEL TAX FUND Totals		-\$691,364.58	\$2,191,294.25	\$604,600.00	\$2,014,100.00	\$436,800.00	-\$1,152,500.00	-\$907,700.00
Net Grand Totals								
Revenue Grand Totals:		3,477,434.60	5,079,130.41	4,614,900.00	4,308,000.00	5,863,800.00	4,559,700.00	4,454,300.00
Expenditure Grand Totals:		4,168,799.18	2,887,836.16	4,010,300.00	2,293,900.00	5,427,000.00	5,552,200.00	5,342,000.00
Net Surplus/(Deficit):		-\$691,364.58	\$2,191,294.25	\$604,600.00	\$2,014,100.00	\$256,800.00	-\$992,500.00	-\$887,700.00
Beginning Fund Balance		964,816.00	273,451.42			4,478,845.67	4,735,645.67	3,743,145.67
Surplus/(Deficit)		-691,364.58	2,191,294.25	604,600.00	2,014,100.00	256,800.00	-992,500.00	-887,700.00
Ending Balance		\$273,451.42	\$2,464,745.67			\$4,735,645.67	\$3,743,145.67	\$2,855,445.67

MOTOR FUEL TAX FUND

Notes

Revenues

3031 Home Rule Sales Tax

The Village passed a .25% home rule sales tax effective January 1, 2012 to fund continuing road improvements.

3060 Motor Fuel Tax

This tax is collected by the State and shared with local governments to be used for the construction and maintenance of highways. All municipal funds are distributed on the basis of population.

3440 Grants – CDBG

This accounts for Community Development Block Grants received by the Village for specific projects.

3450 Grants – Rebuild Illinois Bonds

This accounts for the Rebuild Illinois Bond allocations from the State of Illinois.

Expenditures

4401 Street Maintenance Program

This account represents the annual program to reconstruct or repave local streets. A recent analysis of street conditions has estimated annual replacement cost at \$2.1 million annually, as funding is available.

4415 Street Projects

This account represents additional street projects that are funded with alternate sources such as grants, Home Rule Sales Tax and Rebuild Illinois Bond proceeds.

Kingery West Resurface

This account represents the resurfacing of the roads west of Kingery Highway (Central, Kingery, Sunrise, Babcock, Krage, Lorraine, Crockett, Gladys, and Frontage). This will be paid with CDBG grants and Rebuild Illinois Bond proceeds.

Pozzolonic Road Bases and Resurfacing

This account represents the replacement of road bases and resurfacing that were originally constructed with pozzolonic materials. The Village will use Rebuild Illinois funds for this project.

MOTOR FUEL TAX FUND

Notes (Cont'd)

Expenditures (Cont'd)

Balance Army Trail

This account represents the balance due to the State of Illinois for the Army Trail Road improvements. The State was the lead and the Village reimburses the State when invoiced by the State.

College Blvd

This account represents the College Boulevard road improvement project. It is anticipated this project will be eligible for CDBG funding.

Fullerton Road Improvements (250-9925-4415.FLTRN)

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP). This is the remaining balance the State will bill us in the future

Lombard Road - South

This account represents a road project with the State as the lead and is part of the Surface Transportation Program (STP). The Village reimburses the State for the Village Portion of the project.

ADA Sidewalk Compliance (250-9925-4459.ADA)

This account represents the annual program to bring sidewalk intersections into ADA compliance.

Sidewalk Program (250.9925-4459.TRIP)

This account represents the annual program to replace aging and trip-hazard sidewalks.

MFT Sidewalk Program (250-9925-4459.MFT)

This account represents funding for sidewalk replacement on streets that are included in the annual replacement.



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DEPARTMENT DIRECTORY

Fund	Organization Number	Department/Division
General	1012	Administration
	1029	Admin/Police Commission
	1040	Finance
	1050	Community Relations
	1060	Building & Grounds
	1510	Police
	1520	Henry Hyde Resource Center
	1530	Consolidated Dispatch Center
	2010	Community Development
	2510	Electrical & Forestry
	2520	Street
Water & Sewer	5010	Water
	5031	Sewer
	5032	Wastewater
Internal Services	9961	Fleet Services
	9962	Information Technology
	9964	Equipment Replacement

GLOSSARY OF TERMS

The Annual Budget and Financial Plan contain specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the financial plan document in understanding these terms, a glossary has been included in the document.

ACDC – Acronym for the Addison Consolidated Dispatch Center.

Accrual Basis of Accounting – Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.

Agency Fund - A fund established to account for assets held by the Village as a collection of paying agent; for individuals, private organizations, other governmental units or other funds.

Appropriations - A legal authorization made by the Village Board which permits the Village to incur obligations and to make expenditures for specific purposes.

Appropriation Ordinance - The official document adopted by the Village Board to establish a legal limit of Village expenditures or obligations for a specific time period.

Assessed Valuation - A percent of appraisal value assigned to real estate and certain personal property for use as a basis for levying property taxes. In the Village of Addison the assessed valuation is 33% of appraised value.

Assets - Property owned by a government which has a monetary value. Resources with present service capacity that the government presently controls.

Balance Sheet - A financial statement that discloses the assets, liabilities, reserves and balances of a specific governmental fund as of a specific date.

Bond - A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds. These are most frequently used for construction of large projects, such as buildings, streets and bridges.

Budget - A plan of financial operation embodying an estimate of proposed revenue and expenditures for a specific period of time (budget fiscal year).

Budget Adjustment - A legal procedure utilized by Village staff and the Village Board to revise the budget.

Balanced Budget - A budget in which estimated revenues equal estimated expenditures.

Budget Message - The opening section of the budget which provides the Village Board and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the Village Manager.

GLOSSARY OF TERMS

(Cont'd)

Budgetary Control - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Assets - Assets of a long-term character which are intended to continue to be held or used beyond a single reporting period, such as land, buildings, improvements other than buildings, machinery and equipment. The Village has established a level of \$1,000 for an item to be considered an asset; below \$1,000, the item is considered to be an operating expense. Assets with a value of \$5,000 or more are capitalized and depreciated.

Capital Expenditures/Outlay - Expenditures which result in the acquisition of or addition to capital assets.

Capital Improvements Program (CIP) - A plan for capital outlay to be incurred each year over a fixed number of years to meet the long-term capital needs of the Village.

Cash Basis - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Cash Management - The management of cash necessary to pay for government services, while investing temporary cash excesses in order to earn interest revenue. Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships, and investing funds in order to achieve the highest interest and return available for temporary cash balances.

Certificate of Deposit - A negotiable or non-negotiable receipt of monies deposited in a bank or financial institution for a specific period for a specified rate of interest.

Community Development Block Grant (CDBG) - This HUD program provides annual grants on a formula basis to states, cities, and counties to develop viable urban communities. The Village has used these grants primarily for infrastructure improvements.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not anticipated.

Debt Service - The expenditure for principal and interest payments on loans, notes, and bonds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Deficit - (1) The excess of an entity's liabilities over its assets. (2) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes - Taxes that remain unpaid on and after the date on which a penalty for non-payment is attached.

GLOSSARY OF TERMS

(Cont'd)

Department - A major administrative division of the Village which indicates overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation - Expiration in the service life of capital assets purchased within Internal Service and Enterprise Funds, to account for wear and tear, deterioration, action of physical elements, inadequacy or obsolescence.

Disbursement - Payment for goods and services by cash or check.

Encumbrance - The commitment of budgeted funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund - A governmental accounting fund in which services provided are financed and operated similar to those of a private business--where the intent is that the costs (expenses, including depreciation or debt service payments) of providing goods and services be financed or recovered through user fees.

EPA - The Environmental Protection Agency - an independent executive agency of the United States federal government tasked with environmental protection matters.

ERF – Acronym for the Village's Equipment Replacement Fund.

Estimated Revenue - The amount of projected revenue to be collected during the fiscal year. The amount of revenue budgeted is the amount approved by the Village Board.

Expenditure - Decrease in net total assets. Expenses represent the total cost of operations during a period of time regardless of the timing of the related expenditures. Note: An encumbrance is not an expenditure but a reserve of funds to be expended.

Financial Plan - A multi-year, long-range approach to assess the Village's revenue and expenditure needs which become the basis for formulating the annual budget which by law must be adopted. The plan is developed by utilizing existing policies, objectives, assumptions, and accepted benchmarks and activity measures.

Fiscal Year - The time period designated by the Village signifying the beginning and ending period for recording financial transactions. The Village of Addison has specified May 1 to April 30 as its fiscal year.

Full Faith and Credit - A pledge of the general taxing power of government to repay debt obligations (typically used in reference to general obligation bonds).

Fund - An accounting entity that has a set of self-balancing accounts and that records all financial transactions for specific activities or functions.

Fund Balance – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

GLOSSARY OF TERMS

(Cont'd)

Fund Type - In governmental accounting, all funds are classified into seven generic fund types: General, Special Revenue, Debt Service, Capital Projects, Enterprise, Internal Service, and Trust and Agency.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording; encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds - Bonds that finance a variety of public projects such as streets, buildings, and improvements. These bonds are backed by the full faith and credit of the issuing government.

Grant - A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed the grantee.

HHRC – Henry Hyde Resource Center.

HUD – Department of Housing and Urban Development.

IEPA - The Illinois Environmental Protection Agency of the State of Illinois is the primary body concerned with the protection of the environment for the state. The Illinois EPA provides low interest loans through the State Revolving Fund (SRF).

Infrastructure – Long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include streets, water and sewer systems and public buildings.

Internal Service Fund - A fund used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis.

I.S.T.E.A. Grant - Intermodal Surface Transportation Efficiency Act is a federal grant, which provides 50% funding for the Army Trail: Mill - Lombard and the Resurfacing: Fullerton/Collins street projects in the Motor Fuel Tax Fund.

Levy - To impose taxes for the support of Village activities.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

Long Term Debt - Debt with a maturity of more than one year after the date of issuance.

MGD – Million gallons per day.

GLOSSARY OF TERMS

(Cont'd)

Modified Accrual Basis - A basis of accounting in which revenues are recognized in the period they become available and measurable; expenditures are recognized in the period in which fund liability is incurred, if measurable.

Operating Budget - The portion of the budget that pertains to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

Personnel Services - Costs related to compensating Village employees, including salaries, wages and benefits.

Property Tax - Property taxes are levied on real property according to the property's valuation and the tax rate.

Rider 28 - A charge applied to each kilowatt-hour, to recover the cost of special projects, in excess of standard work, that the local government has required ComEd to undertake. In this case, the special project is the burial of power lines on Lake Street.

Rebuild Illinois Bonds – Shared proceeds from bonds issued by the State of Illinois for infrastructure improvements. Proceeds are shared over a 3-year period and must be spent prior to July 1, 2025. To qualify to be funded with Rebuild Illinois grant proceeds, a project will need to be a bondable capital improvement. In general, transportation improvement projects with an average useful life of greater than or equal to three (3) years will be considered bondable capital improvements.

Revenue - Funds that the Village receives as income.

Revenue Bonds - This type of bond is backed only by revenues from a specific enterprise or project.

STP - Surface Transportation Program – A Federal grant funding source, where the local share is 30% of construction cost of a road project. This funds programs in the Motor Fuel Tax Fund.

Special Assessment Area - A method used for the purpose of financing public improvements in a designated area. Although a portion of special assessment project costs are borne by a group of specifically benefited owners, the project usually has some value to the general public, in which case the general government may bear a portion of the project cost. The general government frequently pays for the entire project up front, and finances the cost through a bond issue. The individual owners in the special assessment area pay the general government their proportional share of the total owner cost. The payment is then used to cover annual debt service costs of the bond issue. Payments can be set up on a lump sum or a periodic basis.

Special Revenue Fund - A fund created when the Village receives revenue from a special source designated to be used for a specific purpose.

GLOSSARY OF TERMS

(Cont'd)

Special Service Area - A method used for the purpose of financing public improvements in a designated area. This is handled in the same manner as a Special Assessment Area, except that the individual owner's portions are paid through annual property tax assessments. (See also Special Assessment Area).

Sludge - The end product left after wastewater has been treated to reclaim effluent.

Tax Levy - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

TIF - Tax Increment Financing - This type of financing typically pays for infrastructure and capital improvements in a designated area or district. The difference in property tax revenues received in a base year versus the increased property taxes received in subsequent years after improvements are made, results in a property tax increment which is used to finance the improvements.

Water and Sewer Fund – An enterprise fund used to account for the Water and Sewer operations of the Village.

Water and Sewer Debt Service Fund – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest related to the Water and Sewer Fund.

Water and Sewer Infrastructure Replacement Fund - A fund established to account for the accumulation of funds for future Water and Sewer Infrastructure replacement costs.

Working Cash/Capital - The excess of current assets over total current liabilities.